

ORDINANCE NO. 28995

AN ORDINANCE relating to the Department of Public Utilities, Power Division; amending Chapters 12.01 and 12.06A of the Tacoma Municipal Code, relating to Utility Charges and Electrical Code, to update language regarding fees for inspection, permit, disconnection and reconnection, effective April 1, 2025.

WHEREAS the City of Tacoma Department of Public Utilities, Power

Division (d.b.a. "Tacoma Power") is proposing amendments to the Tacoma

Municipal Code ("TMC") Chapter 12.01 related to disconnection and reconnection

of utility services and fees, and Chapter 12.06A related to rates, terms, and

conditions on electric installation, inspection and permits, and

WHEREAS Tacoma Power is proposing amendments to the reconnection, inspection, and permit fees to reflect the increased cost of providing utility services, and

WHEREAS the permit and inspection fees address costs associated with permit processing, plan review, and physical inspection of customer work, and

WHEREAS revisions to the fees was last approved in 2022, and since then, the cost to provide this service has increased due to general wage inflation, vehicle costs, and the addition of one full-time inspection employee to enable more timely response to inspection requests, and

WHEREAS Tacoma Power is proposing an \$8 base increase for residential fees and a 5 percent increase for commercial fees, and

WHEREAS the residential fee structure is currently \$55 per inspection and will increase to \$63 per inspection, and



WHEREAS inspection fees for low voltage control panels and devices such as alarm systems or HVAC systems, which require a single inspection, will increase from \$55 to \$63, and

WHEREAS commercial inspections are based on the value of the electrical portion of construction costs, and

WHEREAS with the proposed fee updates, the commercial inspection fee will start at \$286 and \$2.20 for each additional \$100 in construction value, and

WHEREAS revisions to the disconnection/reconnection fees were last approved in 2022, addressing costs for crew time and equipment expense to perform work related to disconnection/reconnection of electrical services, and

WHEREAS Tacoma Power is proposing a 13 percent increase in disconnection/reconnection fees to recover increased costs, and

WHEREAS Tacoma Power is also proposing to harmonize different sections of Chapter 12.01 of the TMC, which have different fees for the same disconnection/reconnection service, and

WHEREAS in addition, Tacoma Power is changing the fee structure to reflect disconnection or reconnection, as opposed to lumping the fees together, and

WHEREAS under-recovery of disconnect/reconnect fees can lead to crosssubsidization by other retail customers and this modification is consistent with the cost-causation principal in rate making, and



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WHEREAS the proposed TMC amendments would be effective April 1, 2025, and

WHEREAS the Public Utility Board ("PUB") approved the proposed changes on October 23, 2024, pursuant to PUB Resolution No. U-11483, and WHEREAS revisions to the TMC applicable to Tacoma Public Utilities

require approval by the PUB and the Tacoma City Council; Now, Therefore,

BE IT ORDAINED BY THE CITY OF TACOMA:

Section 1. That the City Council hereby adopts the Recitals of this Ordinance as its formal legislative findings.

Section 2. That Chapter 12.01 of the Tacoma Municipal Code ("TMC") is hereby amended, effective April 1, 2025, as set forth in the attached Exhibit "A."

Section 3. That Chapter 12.06A of the TMC is hereby amended, effective April 1, 2025, as set forth in the attached Exhibit "B."



Section 4. That the City Clerk, in consultation with the City Attorney's Office, is authorized to make necessary corrections to this ordinance, including, but not limited to, the correction of scrivener's/clerical errors, references, ordinance numbering, section/subsection numbers, and any references thereto. Passed Mayor Attest: City Clerk Approved as to form: Chief Deputy City Attorney Requested by Public Utility Board Resolution No. U-11483

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EXHIBIT "A"

CHAPTER 12.01 UTILITY CHARGES

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12.01.010 Utility services establishment.

* * *

B. Adjustments/Fees.

A service charge shall be paid by each utility customer if a field call is required to adjust service to a new or different type of service or rate, or for turn-off or turn-on of service. For purposes of this chapter, normal City business hours means 8:00 a.m. to 5:00 p.m., Monday through Friday, except City recognized holidays. The service charge shall be the sum of the following applicable fees:

- 1. \$10.00 for collection or disconnection for nonpayment.
- 2. \$12.00 for service connection during normal City business hours.
- 3. \$60.00 for turn-on or turn-off during all other hours.
- 4. Plus an additional \$35.00 if a pole or vault cut-in or termination is necessary. \$176.50 for a pole or underground reconnection during normal City business hours and \$239.50 for a pole or underground reconnection during all other hours.
- 5. \$6.00 for failure to appear for utility turn-on.
- 6. \$20.00125.00 for self cut-in investigation.
- 7. \$5.00 for verification of meter reading at the customer's request after second reading within 12 consecutive months.
- 8. \$5.00 for lock-out during a reasonable attempt to read a meter.
- 9. \$5.00 for service provided to prepare information for collection on accounts closed over 30 days.
- 10. \$10.00 for service provided to prepare information for bankruptcy administration.

Effective January 1, 2021, a \$15.00 recurring billing cycle fee shall be charged for service provided for Opt Out of Advanced Metering Infrastructure. The low-income senior and/or disabled discount rate percentage, as specified in subsection 12.06.165.C, shall be applied to the Opt-Out fee for qualified eligible customers as determined by subsection 12.06.165.

There will not be a disconnection or connection fee charged if the action may ordinarily be performed remotely. Such adjustment charges will be allocated to and recorded as revenue for City tax purposes by each utility providing service.

- C. Reconnection fees resulting from delinquency cut-offs shall be as follows:
- 1. \$12.00 during normal City business hours and \$60.00 during all other hours.
- 2. \$\frac{307.00}{176.50}\$ for a pole or underground reconnection during normal City business hours and \$\frac{433.00}{239.50}\$ for a pole or underground reconnection during all other hours.

There will not be a reconnection fee charged if the action may ordinarily be performed remotely. Such reconnection fees will be allocated to and recorded as revenue for City tax purposes by each utility providing service.

The disconnection, reconnection, or collection fees set forth in subsections 12.01.010.B.1 and 12.01.010.B.2, subsection 12.01.010.C.1, and subsection 12.01.020 will not be charged if the fees are due to non-payment between March 17, 2020, and May 31, 2024, and the non-payment is connected to an extended payment arrangement for balances incurred by the utility customer prior to March 31, 2022. ¹

The outside of normal business hours disconnection or reconnection fees set forth in subsections 12.01.010.B.3 and 12.01.010.C.1 will be waived one time per customer if the fees are due to non-payment between March 17, 2020, and May 31, 2024, and the non-payment is connected to an extended payment arrangement for balances incurred by the utility customer prior to March 31, 2022.²

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EXHIBIT "B"

CHAPTER 12.06A ELECTRICAL CODE

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12.06A.080 Duties of Chief Electrical Inspector.

It shall be the duty of the Chief Electrical Inspector to see that the provisions of this chapter are enforced. The Chief Electrical Inspector shall, upon-application submission of a permit request, issue Permits for the installation or alteration of electrical wiring, devices, appliances, and equipment, and shall make inspections of electrical installations as provided in this chapter. The Chief Electrical Inspector may delegate appropriate inspection and enforcement duties prescribed by this chapter to electrical inspectors, assistants, and other persons duly qualified and regularly employed by the City.

* * *

12.06A.155 Variance from Code requirements.

A variance from the electrical installation requirements of this chapter may be granted by the Chief Electrical Inspector when it is assured that equivalent objectives can be achieved by establishing and maintaining effective safety. The variance request must be made in writing submitted by the Permit Holder or designer, using an electronic form provided by located on Tacoma Power's Electrical Inspection Officewebsite. A variance which has been granted shall be for a specific site and time and will not be considered as a precedent for other installations. All variances must be granted in writing.

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12.06A.220 Permits and inspections.

- A. An Electrical Permit application shall be filled in completely and accurately before it will be accepted by Tacoma Power's Electrical Inspection Office. An application for an Electrical Permit signed submitted by an electrical contractor or its representative shall serve as a certification by the electrical contractor, made under penalty of perjury, that said Contractor is the duly authorized agent of the Premises Owner where the electrical work is to be performed.
- B. Electrical Permits shall expire one year after the date of issue or one year after the most recent inspection, whichever is later. The re-issuance of a Permit, if granted, may require additional fees.
- C. The scheduling and timing of inspections shall be according to provisions set forth in the Tacoma Power Electric Service Handbook.
- D. The Permit Holder is responsible for providing or arranging access to the work to be inspected.
- E. The inspection site address shall be clearly visible from the street.
- F. Electrical Code violations identified by the electrical inspector shall be posted at the work location. Violations shall be corrected within 15 days of notification unless a written request for extension is granted by the Chief Electrical Inspector.
- G. Electrical Permits shall be required for each Building at which electrical work will be performed.
- H. Electrical Permits are transferable, provided the original scope of work for the Permit has not changed and there has been no electrical work or inspection activity. The Permit transferee must present a statement and authorizing signature of approval from the Permit transferor. The transfer must be submitted take place at Tacoma Power's Electrical Inspection Office within one year of the original Permit issuance.
- I. Electrical Permits may be canceled by the Permit Holder. Upon such cancellation, Permit Holder shall be refunded the Electrical Permit fee prorated based on prior inspection activity, and less an administrative process fee. Permits closed after one year of inactivity will not be refunded. Payments may be applied to another electrical permit at the discretion of the Chief Electrical Inspector. Tacoma Power may cancel an Electrical Permit if it determines the Permit Holder is not qualified to perform the Permitted work.

12.06A.230 Permit to owner – conditions.

- A. Electrical permits to perform electrical work on a new or existing Building owned by the Permit applicant and not intended for rent, sale, or lease may be issued to the applicant, provided that:
- 1. The applicant may be required to provides documentation that he or she is the Owner of the Building where electrical work

is to be performed, such as a copy of a deed, along with evidence of identity;

- 2. The applicant signs the permit application affirming affirms as part of the permit submittal that the Building where the electrical work is to be performed is not for rent, sale or lease at the time of Permit application submittal and that he or she does not intend to rent, sell or lease all or any part of the Building for at least twenty-four months after the final electrical inspection;
- 3. If the Building where the electrical work is to be performed is used as a residence by any person other than the applicant at the time of Permit <u>submittal</u> <u>application</u>, or will be so used at any time during the twenty-four months following final electrical inspection, the applicant further affirms their residence at such Building and his or her intent to reside therein for at least two years after final inspection; and
- 4. The electrical work shall be done by the applicant and he or she, as well as any person(s) who gave assistance with the electrical installation, must be present during all inspections.
- B. If it is apparent from the character of electrical work performed by or with the knowledge of the Owner, whether performed prior to or after Permit issuance, that the Owner and/or person assisting the Owner are not qualified to do the work under the Permit applied for or issued, an electrical inspector may require the work that is in violation of this chapter be changed, altered, or repaired by a licensed electrical contractor.

12.06A.240 Filing of drawings and specifications.

- A. A completed plan review application shall be submitted with information required to complete the review process including, but not limited to, documentation specified in the Plan Review Application Instructions. Submitted plans for projects identified in subsection (B)(1) and (2) of this Section shall be in accordance with WAC 296 46B 900 and must be stamped by a Professional Electrical Engineer registered with the State of Washington.
- B. Electrical Permit applicants are required to submit electrical plans, load calculations, and specifications for work to be performed on:
- 1. Schools, hospitals, institutions, and other projects as specified in the WAC;
- 2. All systems that have emergency generators (NEC Articles 517, 700, 701);
- 3. Downtown network services and feeders over 200 amps;
- 4. Systems operating over 600 volts;
- 5. Commercial and industrial services greater than 4600 amps;
- 6. Commercial projects with a scope that covers more than 2,500 square feet; or
- 7.6. Residential services and feeders over 400 amps;
- C. Electrical plans must be submitted to Tacoma Power's Electrical Inspection Office for review, giving sufficient time to complete the review prior to beginning electrical construction. A Tacoma Power approved set of drawings must be on the job site for the electrical inspector's use. No inspection will be performed unless the approved plans are on the job site or special written permission is granted by the Chief Electrical Inspector or his designee. Where inspections are performed by Tacoma Power prior to plan approval, electrical materials or equipment may be required to be re-installed to meet the requirements of this chapter once plan review is complete. Electrical service will not be provided unless approved plans are on site and the electrical service equipment installation is approved.
- D. Plan review fees are included in the commercial Permit fees. When no Permit has been purchased and the project has been canceled, or excessive time is required to review plans submitted with incomplete information or extensive errors, a fee of \$80 per hour will be charged. Shipping and handling fees of \$25 will be charged on all plans requested to be mailed back to the submitter.

12.06A.250 Permit fees.

Current standard fees for connecting electrical services to the Tacoma Power system, as well as the Permit fees and any penalties previously assessed, must be paid before an Electrical Permit application will be processed issued. The Permit applicant is responsible to arrange for payment. Permit applications for which insufficient or no payment has been received will not be processed issued. Unpaid Permit applications submittals will be discarded by Tacoma Power if payment has not been received within 10 business days of receipt of application. Unless otherwise noted, when multiple inspections are required, the Permit fee shall not be less than \$55 per 1/2 hour of inspection time. No inspection will be performed until the Permit application process is completed.

Current standard fees for Electrical Permits and inspections by Tacoma Power are as follows:

A. Residential.

1. Table A. Single-family dwelling and mobile home services, service changes, <u>and</u> service upgrades, <u>and solar photovoltaic</u> (PV) system fees are set forth in Table A below, and include branch circuit wiring from the service(s) or feeder(s). All wiring by the same Permit Holder on single family dwellings of 400 amps/4000 sq. ft. or less is included under the fees from Table A unless otherwise noted below.

| | TABLE A | | |
|----------------------------------|---|----------------------------------|--|
| Service/PV System/Feeder | Permit Fees | | |
| Ampacity and Square Footage | Column 1 | Column 2 | Column 3 |
| | Overhead Service-or PV installation - up to 2 trips inspections | Service or PV installations with | Feeder Only up to 2 <u>inspections</u> trips |
| 1-200A and up to 2500 sq. ft. | \$ 110 <u>126</u> | \$ 220 2 <u>52</u> | \$ 90 103 |
| Up to 400A or up to 4000 sq. ft. | \$ 165 <u>189</u> | \$ 275 <u>315</u> | \$ 100 115 |
| Over 400A or over 4000 sq. ft. | Use TABLE B | | |

| Over 400A or over 4000 sq. ft. | Use TABLE B | |
|---|---|--|
| | rs. The fee for 1 to 4 new circuits, circuit extensions, der is not modified, increased, relocated, or replaced\$6573 | |
| Use Table A if service or feeder work | is included. | |
| Each additional circuit | \$ <u>78</u> | |
| Fee includes two inspections. | | |
| service or PV system, including, but r mast, service entrance conductors, we disconnect | and repairs. Minor alterations and repairs to an electrical not limited to, the repair or replacement of one of the following: service panel, service eather head, service attachment bracket, meter socket, main breaker, or utility other service/PV system components \$5563 | |
| Use Table A Column 1 iIf more than panel, PV AC disconnect, or utility discombination with any of the above lis | | |
| Use Table A Column 2 if undergroun | d work is part of the repair or replacement work described above. Fee includes one | |
| inspection. | | |
| 4. Hardwired low voltage. | | |
| | w voltage control panels and devices, such as fire a larms, HVAC systems, thermostats, and similar systems\$5563 | |
| Fee includes one inspection. | | |
| 5. Temporary services 1-200 amps sin | ngle phase | |
| Fee includes one inspection. | | |
| Temporary services over 200 amps or | three phase and systems with feeders | |
| Temporary services are permitted for | use up to 90 days or the duration of a permitted construction project. | |
| 6. Residential swimming pool (In add | ition to any other fees listed)\$\frac{165}{189} | |
| Fee includes three inspections. | | |
| 7. Generator transfer panel and equipr | ment | |
| Fee includes one inspection. | | |
| 8.PV systems | \$126 | |
| Fee includes two inspections. | | |

B. Commercial and industrial.

1. Table B. The Permit fee for all commercial and industrial work, multifamily dwelling installations, and single family dwellings exceeding 400 amps or 4000 square feet shall be derived from Table B. Proof of electrical work value must be submitted at the time of application. Proof may be established by presenting a signed contract or a priced itemization of the work to be performed. The electrical work value shall be the reasonably documented value of all labor, material, fittings, apparatus, and the like, whether actually paid for or not, supplied by the Permit Holder and/or installed by the Permit Holder as a part of, or in connection with, a complete electrical system, but which does not include the cost of utilizing equipment connected to the electrical system. If a signed contract or other substantial proof of value is not submitted at the time of Permit application, the value may be established by Tacoma Power's Electrical Inspection Office using modern construction cost-estimating techniques. If the reported work value is determined by Tacoma Power's electrical inspection office to be significantly less than what was reported at the time the Permit was purchased, the Permit fee amount will be increased to reflect the corrected actual value and a charge for the time to determine such value will be assessed to the Permit fee. A fee adjustment shall be made for all change orders and field changes that increase the value. All fees must be paid before final electrical inspection approval of the project.

| | TABLE B |
|-------------------------------------|--|
| Value of Electrical Construction | Permit Fees |
| \$0-\$1,000 | \$105\sum_{110}\$ for the first \$1,000 or fraction thereof. |
| \$1,001-\$5,000 | \$105\$110 for the first \$1,000 plus $$4.20$4.40$ for each additional \$100 or fraction thereof. |
| \$5,001-\$50,000 | \$273\\$286 for the first \$5,000 plus \$2.10\\$2.20 for each additional \$100 or fraction thereof. |
| \$50,001-\$100,000 | \$1,218\(\frac{\$1,276}{2}\) for the first \$50,000 plus \$\frac{\$1.55}{2}\) for each additional \$100 or fraction thereof. |
| \$100,001-\$250,000 | \$1,993\\$2,101 for the first \$100,000 plus \$9.45\\$9.90 for each additional \$1,000 or fraction thereof. |
| \$250,001-\$500,000 | \$3,410.50\(\frac{\$3,586}{}\) for the first \$250,000 plus \$8.40\(\frac{\$8.80}{}\) for each additional \$1,000 or fraction thereof. |
| \$500,001 -\$750,000 | \$5,510.50\\$5,786 for the first \$500,000 plus \$7.35\\$7.70 for each additional \$1,000 or fraction thereof. |
| \$750,001-\$1,000,000 | \$7,3487,711 for the first \$750,000 plus \$6.30\$6.60 for each additional \$1,000 or fraction thereof. |
| \$1,000,001-\$2,000,000 | \$8,923\\$9,361 for the first \$1,000,000 plus \$5.75\\$6.05 for each additional \$1,000 or fraction thereof. |
| \$2,000,001-\$3,000,000 | \$14,673\subseteq 15,411 for the first \$2,000,000 plus \$5.25\subseteq 5.50 for each additional \$1,000 or fraction thereof. |
| \$3,000,001-\$4,000,000 | \$19,923\\$20,911 for the first \$3,000,000 plus \$4.70\\$4.95 for each additional \$1,000 or fraction thereof. |
| \$4,000,001-\$5,000,000 | \$24,623\\$25,861 for the first \$4,000,000 plus \$4.20\\$4.40 for each additional \$1,000 or fraction thereof. |
| \$5,000,001-\$50,000,000 | \$28,823\\$30,261 for the first \$5,000,000 plus \$3.65\\$3.85 for each additional \$1,000 or fraction thereof. |
| \$50,000,001-\$100,000,000 | \$193,073\$203,511 for the first \$50,000,000 plus \$3.15\$3.30 for each additional \$1,000 or fraction thereof. |
| \$100,000,001 and up | \$350,573\\$368,511 for the first \$100,000,000 plus \$2.60\\$2.75 for each additional \$1,000 or fraction thereof. |

| 1.2. Lighting retrofit projects limited to the exchange of fixtures and/or ballasts. | |
|--|------------------------------|
| Minimum fee per 5,000 sq. ft. of Building | \$ 110 126 |
| Each additional 1,000 sq. ft. or fraction of | \$ 11 <u>13</u> |
| 2-3. Traffic signals. | |
| Traffic signal and street lighting service only | |
| (If street lighting is inspected by authorized cities or WSDOT) | \$ 110 <u>126</u> |
| All others | Table B |
| 3.4. Signs. | |

| Each sign or first field installed neon transformer | 5 <u>63</u> |
|--|-------------------|
| Each additional sign or field installed neon transformer | <u>2023</u> |
| Fee includes one inspection. | |
| 4.5. Carnival, circus, fair, trade shows, or similar events. | |
| First ten of rides, generators, concessions, gaming shows, displays, or booths | 0 149 |
| Each additional\$ | 37 <u>8</u> |
| C. Hardwired low voltage – Commercial/Industrial. | |
| Fees for low voltage control panels and devices, such as fire alarm systems, data systems, intrusion alarms, HVAC thermostats, communication systems, emergency control systems, and similar systems are as follows: | systems |
| Minimum fee per 10,000 sq. ft. of Building\$11 | -0 126 |
| Each additional 1,000 sq. ft. or fraction of \$1 | 1 13 |

D. Overtime:

Overtime inspections including, but not limited to, call outs, weekend inspections, and after hours work must be scheduled with Tacoma Power's Electrical Inspection Office a minimum of three business days in advance. In addition to the regular Permit fee, a fee for an overtime inspection is required as follows:

- 1. Unscheduled: Outside of an electrical inspector's regular working hours, the minimum fee for an inspection shall be \$660 for the first two hours, portal to portal, plus \$220 for each hour thereafter. The fee must be paid the next business day.
- 2. Scheduled: Outside of an electrical inspector's regular working hours, the minimum fee for an inspection shall be \$440 for the first two hours, portal to portal, plus \$220 for each hour thereafter. The fee of \$440 must be paid 48 hours in advance of the scheduled inspection, and any remaining fee must be paid the next business day.
- 3. Requested inspections that extend beyond the electrical inspector's regular working hours shall be at the minimum rate of \$\frac{160220}{20}\$ per hour, portal to portal.

E. Annual Permit.

Pursuant to section 12.06A.350, annual Permits are available to commercial and industrial customers employing their own electrical maintenance staff. An annual Permit may be purchased in lieu of individual Permits for maintenance on each job performed. Annual Permits may be purchased by an electrical contractor to perform maintenance work at a commercial and industrial location if, at the time of application, a valid copy of the electrical contractor's yearly maintenance contract with the customer is submitted to Tacoma Power and the term and nature of work under such contract is consistent, as determined in the sole discretion of Tacoma Power, with the term and purpose of the annual Permit. Applications for annual Permits submitted without proof of required employment status or a valid maintenance contract will not be accepted. Work performed under an annual Permit is limited to the installation of not more than two new feeders or circuits rated 100 amps or less, and the maintenance, repair, retrofit, or replacement of conductors and equipment. Annual Permits do not include the installation of new, exchanged, or upgraded service equipment, electrical work installed as part of new or added square footage, facility expansion, remodel, or where, except as noted above, load is increased. The annual Permit fee is calculated per Table C.

| | TABLE C |
|-------------------------------------|----------------------------------|
| Number of one-hour Inspection units | Fee |
| 12 | \$ 1,320 <u>1,512</u> |
| 13-24 | \$ 2,460 2,818 |
| 25-36 | \$ 3,960 4,536 |
| 37-52 | \$ 5,720 6,552 |

F. Miscellaneous fees.

1. Wrong meter address or location.

3. Variance.

| A processing fee for granting an electrical installation as outlined in Section 12.06A.155 | \$140160 |
|--|------------------------------|
| of this chapter | |
| 4. Required inspection on services off for one year or more | \$ 55 <u>63</u> |
| Fee includes one inspection. | |
| An additional Permit, fees, and inspections may be required if electrical deficiencies exist on the Premises. | |
| 12.06A.260 Penalty fees and fee adjustments. | |
| The following-described penalties may be assessed, or the described fee adjustments may be determined a order of the Chief Electrical Inspector: | opropriate, by |
| A. Trip fee (per trip) when permit holder notifies Electrical Inspections Office that work is ready for inspection when it is not, | \$ 55 <u>63</u> |
| B. The Permit Holder gives an incorrect inspection site address | \$ 55 <u>63</u> |
| C. Inspections required as a result of carelessness, neglect, faulty workmanship, or materials | \$ 55 <u>63</u> |
| D. Failing to complete corrections within 15 days as required by this chapter | \$ 55 <u>63</u> |
| E. Removal of Stop Work Order | \$ 55 <u>63</u> |
| F. Tampering with Stop Work Order penalty fee | \$ <u>55</u> 63 |
| G. Occupying a Building, living unit, or business space without final electrical approval | \$ 275 <u>315</u> |
| H. Work performed without a Permit | Permit fee |
| This provision does not pertain to emergency work where a permit is purchased the next business day. | |
| I. Failure to provide or arrange access for requested inspection | \$ 55 <u>63</u> |
| J. Late charge for nonpayment of penalty fees | \$ 25 29 |