



WEEKLY REPORT TO THE CITY COUNCIL

October 5, 2023

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. Council Member Diaz provides the attached **Council Action Memorandum** for a resolution directing the City Manager to create a special events **Equity Toolkit** for community use, as a public education tool.
2. Council Member Hines provides the attached **Council Action Memorandum** for a resolution authorizing a Council Contingency Fund expenditure of **\$12,750 to sponsor the Pictures of Hope program in Tacoma.**
3. The Human Resources Department provides the attached **September 20, 2023, Tacoma Police Department staffing update.**
4. Police Chief Avery Moore provides the attached **Weekly Crime Report.**
5. The **Community and Economic Development Department participated in the 20th Annual Washington State Regional Contracting Forum (RCF)** on Wednesday, September 20, 2023. Several public local and state agencies such as City of Tacoma, Department of Enterprise Services (DES), Washington State Office of Minority and Women's Business Enterprises (OMWBE), City of Seattle, Sound Transit, Washington State Department of Transportation (WSDOT), and others gathered to connect with small, diverse, and veteran-owned businesses. **The event had over 1,000 attendees including City staff. Participants networked with public and private entities, took part in a celebratory and recognition lunch ceremony to commemorate the 20th anniversary of the event, and attended several informational sessions on public contracting.** Topics covered during informational sessions included:
 - How to do Business – Public Works
 - How to do Business – Goods & Services
 - Listening Session on Public Contracting Topics

We are proud of the City's efforts on anti-racist and inclusionary economic development and appreciate the continued partnership with Washington State and local public entities. City departments, together with support from the City Council, will continue to proactively work on opportunities to make impactful change to ensure equitable access to contracting opportunities with the City of Tacoma.

6. Tax and License Division Manager Danielle Larson provides the attached **Business License Fees – No Increase in 2025 & 2026 memorandum**.
7. Please see the attached City of Tacoma **Weekly Meeting Schedule**.
8. Tacoma Community Redevelopment Authority Launches Down Payment Assistance Program: In July of 2023, the City's Housing Division received an allocation from the City Council for \$500,000 to provide down payment assistance and homebuyer education services to households at or below 80% area median income purchasing a home in the Tacoma City limits. The City subsequently was awarded \$1,000,000 of additional down payment assistance funding from the Department of Commerce's Housing Trust Fund. The City will be entering into an agreement with the Tacoma Community Redevelopment Authority (TCRA) to administer these funds. The TCRA will use \$200,000 to fund homebuyer education programs, the remaining \$1,300,000 will be used to provide down payment assistance awarded through a lottery.

Additional information and the pre-application to enter the lottery are now available on the City's [Housing Division webpage](#). Pre-Applications are being accepted until November 17, 2023. Once the pre-application window closes, a lottery will be conducted to select twenty applicants who will be notified in early 2024 to complete the full application packet and begin working with staff to fulfill all the requirements of the program. These buyers will be required to attend at least four City approved workshops or courses, including but not limited to, homebuyer services funded by this program. The down payment assistance program eligibility specifies that buyers must:

- Be a first-time homebuyer
- Be acquiring a property within the Tacoma City limits
- Have an income that is at or below 80% of the area median income

9. Encampment Outreach: The City's Homeless Engagement and Alternatives Liaison (HEAL) Team (formerly the Homeless Outreach Team) performs encampment outreach throughout the week to provide individuals opportunities to connect to shelter, behavioral health, substance use, and employment services. **For the week of September 25 - 29 , 2023, staff visited twenty - three locations. This resulted in forty - two individuals being contacted and referred to community services and thirteen individuals accepting shelter.**
10. City-funded Temporary and Emergency Shelter Performance: The City posts weekly information about its Temporary and Emergency Shelter locations including current census, number of available beds, and exits to housing. This information can be found at: https://www.cityoftacoma.org/UserFiles/Servers/Server_6/File/cms/NCS/City%20Authorized%20Emergency%20Shelter%20Sites/Weeklydataupdate.pdf and is updated weekly.

11. Aspen Court Transition: **Aspen Court (8620 South Hosmer)**, operated by Low Income Housing Institute (LIHI), began the process of transitioning from shelter to permanent supportive housing August 1, 2023. LIHI is working with the current residents to transition out of the Aspen Court and into permanent housing or other temporary solutions by December 31, 2023. **The shelter currently has 81 residents who are working on transition; one resident has transitioned since the September 28, 2023 report.** LIHI has increased case management during this period and will bring in additional supportive services to help with the transition. Neighborhood and Community Services meets with LIHI weekly to assess operational needs and will continue to support LIHI during this transition.

STUDY SESSION / WORK SESSION

12. **The City Council Study Session of Tuesday, October 10, 2023, will be conducted as a hybrid meeting.** This meeting can be attended in-person at the Tacoma Municipal Building, Council Chambers located at 747 Market Street on the 1st floor or be heard by dialing (253) 215 – 8782 or through Zoom at: www.zoom.us/j/89496171192 and entering the meeting ID 894 9617 1192; passcode 89659 when prompted. This meeting will be broadcast on TV Tacoma and Facebook. **Please note, this meeting will start at 1:15 p.m.**

Discussion items will include: (1) **Bus Rapid Transit Project Update**; (2) **Charter Review Process and Timeline**; (3) **Agenda Review and City Manager’s Weekly Report**; (4) **Closed Session - Labor Negotiations.**

On our first agenda item, Sound Transit staff will provide an **overview on updates and changes to the Bus Rapid Transit project**, and the new direction and communications for the enhanced bus services along the route.

On our second agenda item, staff from the City Clerk’s Office and Legal Department will **provide an overview of the City Charter review process and provide the current proposed timeline.**

13. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

MARK YOUR CALENDARS

14. You are invited to the below events:

- **October 2023 marks the 22nd anniversary of Tacoma Arts Month – a community celebration** of the arts that includes many community-hosted arts and culture events, and exhibits and workshops for all ages taking place throughout the month. Programming includes music and dance performances, hands-on experiences, visual art exhibits, film screenings, literary readings, lectures, cultural events, and workshops. All events are open to the public and many activities are free. More information can be found at: <https://tacomaartsmoonth.org/>.

- **Tacoma Arts Month kick - off with a Kaleidoscope of live Arts and Cultural Performances:** Thursday, October 5, 2023, 6:30 p.m. – 9:00 p.m., STAR Center, 3873 South 66th Street, Tacoma, WA 98409.
- **The Community is Invited inside Working Studios of 80 Local Artists:** October 14 – 15, 2023, 11:00 a.m. – 5:00 p.m., will cover over 50 locations around Tacoma. A complete list of studio locations can be found here: <https://tacomaartsmoth.org/studio-tour/>.
- **The City, in collaboration with the Green Tacoma Partnership is Celebrating Green Tacoma Day and Arbor Day:** Saturday, October 14, 2023, 9:00 a.m. – 12:00 p.m. This year nine organizations are hosting 12 different sites throughout the City and greater Tacoma area. Environmental Services is supporting four Green Tacoma Day sites. Two are through the Depave program, one in the Proctor Business District, one in the McKinley Hill neighborhood, and two are through the City's Open Space program, at the South Ash and Trafton Slope open space sites. For more information and to register, please visit: <https://www.cityoftacoma.org/cms/one.aspx?pagelid=111708>.

Sincerely,



Elizabeth Pauli
City Manager

EAP: ram



TO: Elizabeth Pauli, City Manager
FROM: Council Member Olgy Diaz
COPY: City Council and Clerk
SUBJECT: Resolution – A resolution directing the creation of a special event equity toolkit – October 3, 2023
DATE: October 10, 2023

SUMMARY AND PURPOSE:

A Resolution directing the City Manager to create an equity toolkit for special events for community use as a public education tool.
[Council Member Diaz]

COUNCIL SPONSORS:

Council Members Diaz, Hines, and Rumbaugh.

BACKGROUND:

The Council Member’s Recommendation is Based On:

This resolution directs the City Manager to produce an equity toolkit for special events as a public education tool. This toolkit should be shared with the public in strategic locations so individuals seeking event funding or event planning information from the City have access to this tool and can utilize it to increase equity at their events. The equity toolkit should approach equity holistically (Including review of race, disability, LGBTQIA+, etc.). The tools provided in the toolkit should align with scoring mechanisms for our special event funding grants.

COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:

CM Diaz has heard from community groups that plan local events. They’ve reported that different organizations have been using different models to incorporate equity in their events, and it would be helpful to have unified language and tools.

2025 STRATEGIC PRIORITIES:

Equity and Accessibility: (Mandatory)

The City of Tacoma provides grants to fund special events in the City of Tacoma designed to be open and accessible to our entire community. Scoring for these grants includes measuring equity. Educating event organizers on steps they can take to create more equitable events will allow for more transparency in our event scoring process and making these applications more accessible to the entire community. In turn, organizations will also have the tools and resources to plan more intentionally equitable events that reflect the diverse communities and cultures throughout the city.

Civic Engagement: Equity Index Score: Moderate Opportunity

Increase the number of residents who participate civically through volunteering and voting.
Representation at public meetings will reflect the diversity of the Tacoma community

Livability: Equity Index Score: Moderate Opportunity

Improve access and proximity by residents to diverse income levels and race/ethnicity to community facilities, services, infrastructure, and employment.
Increase positive public perception of safety and overall quality of life.



Explain how your legislation will affect the selected indicator(s).

A special event equity toolkit will assist event planners in having a more positive impact on the entire community, and increase representation at public events to reflect the diversity of the Tacoma community. More equitable events will provide more community services to diverse residents. More inclusive events will also increase the positive public perception of Tacoma.

ALTERNATIVES:

Presumably, your recommendation is not the only potential course of action; please discuss other alternatives or actions that City Council or staff could take. Please use table below.

Alternative(s)	Positive Impact(s)	Negative Impact(s)
1. Do not make a special events equity toolkit	Conserves City resources for other priorities	Does not provide educational tool for community events that will increase equitable outcomes

EVALUATION AND FOLLOW UP:

The published version of the special events equity toolkit should be shared with Council Members, as well as published to strategic webpages, shared with past special event grant applicants, and community organizations that regularly apply for event funding from the City. The City should consider utilizing the special event equity toolkit as an outreach tool to promote special events funding opportunities with Women/Minority Business Enterprises and other organizations.

SPONSOR RECOMMENDATION:

Sponsors recommend Council passes this resolution to direct the City Manager to create a special event equity toolkit.

FISCAL IMPACT:

This policy would require staff support from Tacoma Venues and Events and Office of Equity and Human Rights. This directive would have a flexible timeline to allow implementation to be incorporated into ongoing efforts to review and improve the event grant program and to minimize financial and programmatic impacts.



TO: Elizabeth Pauli, City Manager
FROM: Christina Caan, Policy Analyst, City Manager's Office
Melanie Harding, Assistant to the City Manager, City Manager's Office
COPY: City Council and City Clerk
SUBJECT: Resolution – Sponsorship of Pictures of Hope – October 10, 2023
DATE: October 4, 2023

SUMMARY AND PURPOSE

A resolution authorizing a Council Contingency Fund expenditure of \$12,750 to sponsor the Pictures of Hope program for Tacoma.

COUNCIL SPONSORS

Council Member John Hines, Council Member Sarah Rumbaugh, and Council Member Keith Blocker

BACKGROUND

Pictures of Hope is an award-winning non-profit program created in 2005 by photojournalist and author Linda Solomon. The program pairs children experiencing homelessness with volunteer mentors who help the children express their hopes and dreams through the lens of a camera, with the intent of showing each child that their hopes and dreams matter. More than 50 cities have participated in the program, and it has received local and national acclaim. The program has also been featured on NBC Nightly News, ABC World News, the Today Show, USA Today, and CBS Evening News. Many of the children participating in the program have had their dreams fulfilled by their communities. One child, for example, dreamed of having the opportunity to attend college and was granted a four-year, fully funded scholarship by a local university when the university president saw her picture of hope.

The City's one-time sponsorship of the program would enable Pictures of Hope to work with Tacoma Rescue Mission to serve fifteen children experiencing homelessness. The children will be shown how to use a digital camera and each one will receive their own digital camera and memory card, as well as a camera bag, to keep as gifts. Each participating child will be paired with a volunteer mentor from the community who will work with the child to learn about their hopes and dreams, and then help them take photos that reflect those hopes and dreams. Linda Solomon will evaluate the photographs taken by the children and select one per child to be featured in a celebratory event attended by friends and family. The children will also receive packets of their photos printed on cards to sell, with all proceeds benefitting the Tacoma Rescue Mission. Any photos sold at the final celebration would also benefit the Tacoma Rescue Mission.

This contingency fund request would allow the City to sponsor the Pictures of Hope program in Tacoma and partner with the Tacoma Rescue Mission. Sponsorship will provide the following items:

- Fifteen Kodak Pro Digital cameras and memory cards for the children
- Fifteen Pictures of Hope tee shirts and camera bags
- Fifteen enlarged 16 x 20 photographs for the final exhibition
- Additional gifts, including photographic medals, provided by Pictures of Hope
- Boxes of 250 copies of the children's Pictures of Hope cards will be printed and shipped to the Tacoma Rescue Mission
- Travel and lodging for Linda Solomon to lead the program



Planning for this event occurred outside the standard City of Tacoma event grant application timeline. This request is intended to provide a one-time opportunity for contingency funds to support the Pictures of Hope program. For future years, event organizers seeking City of Tacoma funds should apply for the City's event and cultural grant opportunities.

COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH

The City will partner with the non-profit Tacoma Rescue Mission for the Pictures of Hope program. For more than 100 years, the Tacoma Rescue Mission has served the homeless community in Tacoma and Pierce County by providing emergency services, such as shelter, food, and other self-sufficiency programs. The Tacoma Rescue Mission will select all participating children and the Pictures of Hope program will provide release forms for the parents or guardians. The photographs taken by the children will be shared with the public via City and Tacoma Rescue Mission outlets.

2025 STRATEGIC PRIORITIES

Equity and Accessibility

The Pictures of Hope program is geared toward supporting and humanizing children experiencing homelessness, while also raising public awareness and funds for the work of the Tacoma Rescue Mission. This program will also help connect children experiencing homelessness with mentors, helping to foster a community of support for those in need and creating a unique opportunity for community members seeking to provide mentorship. By helping to show children experiencing homelessness that their dreams matter, this program will help restore hope for children, families, and our broader community.

Education: *Equity Index Score:* Moderate Opportunity

Increase the availability and accessibility of early childhood education programs.

Demonstrate community support for education by increasing support for school levies and bonds; volunteering and mentoring youth.

Civic Engagement: *Equity Index Score:* Moderate Opportunity

Increase the number of residents who participate civically through volunteering and voting.

Livability: *Equity Index Score:* Moderate Opportunity

Increase positive public perception of safety and overall quality of life.

Explain how your legislation will affect the selected indicator(s).

This contingency fund request will help provide access to photography equipment and resources that would not generally be accessible for the children participating in the program. The Pictures of Hope program will also provide unique and meaningful opportunities for those seeking to volunteer their time in the community as a mentor. In addition, the program will help expand public awareness of the children experiencing homelessness in Tacoma and the work of the Tacoma Rescue Mission by helping to showcase the photographs taken by the children.



ALTERNATIVES

Alternative	Positive Impacts	Negative Impacts
Provide less funding	Preserve some additional contingency funds for other Council priorities.	The Pictures of Hope program would need to decrease the number of children who participate, minimizing the event's value to the community.
Provide more funding	Enable the Pictures of Hope program to increase the number of children assisted, expanding the community benefit.	The Pictures of Hope program has not requested additional funds.

EVALUATION AND FOLLOW UP

These contingency funds are intended as a one-time funding source for the Pictures of Hope program. Event organizers will be provided with information on how to apply for future grants and event funding opportunities at the City of Tacoma during standard application cycles.

STAFF/SPONSOR RECOMMENDATION

Sponsors recommend providing \$12,750 for the Pictures of Hope program.

FISCAL IMPACT

Fund Number & Name	COST OBJECT (CC/WBS/ORDER)	Cost Element	Total Amount
1. 1030 – Council Contingency Fund	660000		\$12,750
TOTAL			\$12,750



City of Tacoma

City Council Action Memorandum

What Funding is being used to support the expense?

Council Contingency Fund

Are the expenditures and revenues planned and budgeted in this biennium's current budget?

NO, PLEASE EXPLAIN BELOW

The Council Contingency Fund provides an established amount of funding each year for unbudgeted Council sponsored initiatives.

Are there financial costs or other impacts of not implementing the legislation?

No

Will the legislation have an ongoing/recurring fiscal impact?

No

Will the legislation change the City's FTE/personnel counts?

No

ATTACHMENTS:

None

2023 Council Contingency Commitments

2023-2024	\$	225,000.00
Resolution 41151		
Council Requested - South Sound together	\$	12,000.00
A Resolution authorizing 2023 membership in South Sound Together, in the amount of \$12,000.		
Resolution 41150		
Council Requested - Welcoming Interactive Conference Participation Sponsorship	\$	4,800.00
Council Contingency Fund expenditure for \$4,800 to fund two Commission on Immigrant and Refugee Affairs' Members and a Council Member Participation in the 2023 Welcoming Interactive Conference		
Resolution 41163		
Council Requested - Mayor's Youth Commission of Tacoma Youth Summit 2023	\$	5,000.00
Council Contingency Fund expenditure of \$5,000 to sponsor the Mayor's Youth Commission of Tacoma 2023 Youth Summit		
Resolution 41162		
Council Requested - Raising Girls Care Package Initiative	\$	10,000.00
Council Contingency Fund expenditure for \$10,000 to fund the Raising Girls Non-Profit Organization's "One Bag Drive" to support the creation and distribution of 500 care bags with essential hygiene items to youth and young adults in Tacoma.		
Resolution 41161		
Council Requested - Wheelstops	\$	12,500.00
Contingency Fund of \$12,500 expenditure to install wheelstops along South D street, from S. 72nd to S. 74th on the east side of the street.		
Resolution 41160		
Council Requested - Khmer New Year Celebration	\$	10,000.00
Council Member Bushnell provides the attached Council Action memorandum for a Resolution authorizing the use of \$10,000 of Council contingency funding to support the first annual Khmer New Year Celebration.		
Resolution 41173		
Council Requested - Mi Centro's First Domestic Violence & Sexual Assault Conference	\$	20,000.00
A Council Contingency Fund expenditure to sponsor Mi Centro's First Domestic Violence & Sexual Assault conference for \$20,000.		
Resolution 41181		
Together We End Gun Violence Conference	\$	10,000.00
A Council Contingency Fund expenditure of \$10,000 to sponsor the Together We End Gun Violence Conference.		
Resolution 41216		
Mitigating Impact of City's Light Rail Investment	\$	20,000.00
Council Contingency fund expenditure of \$20,000 to support efforts to mitigate the impact of the City's light rail investment for the Hilltop Street Fair and Stadium Business District events.		
Resolution 41217		
City of Tacoma 2023 Juneteenth Celebration	\$	2,500.00
Council Contingency Fund expenditure to sponsor the City's 2023 Juneteenth Celebration.		
Resolution 41215		
Summer Coding Workshop Series Sponsorship	\$	7,000.00
Council Contingency Fund expenditure of up to \$7,000 to sponsor the Summer Coding Workshop Series developed by the Lifelong Kindergarten group at the Massachusetts Institute of Technology Media Lab and hosted by Tacoma Public Libraries.		
Resolution 41225		
Buffalo Solider Museum Event Sponsorship	\$	6,000.00
Council contingency fund expenditure of \$6,000 to sponsor the Buffalo Soldiers Museum's event, "Honoring Our Military Labor Force."		
Resolution 41246		
2023 National Association of Local Boards of Health Conference Sponsorship	\$	20,000.00
Resolution authorizing \$20,000 in Council contingency funds to sponsor the 2023 National Association of Local Boards of Health (NALBOH) conference.		
Resolution 41245		
6th Avenue Business District's Art on the Avenue Festival	\$	10,000.00
A resolution authorizing \$10,000 in Council contingency funds to support the 6 th Avenue Business District's 2023 Arts on the Avenue event.		
Resolution 41271		
Historic Cushman Street Fair Sponsorship	\$	8,000.00
Council Contingency Fund expenditure of \$8,000 for the Historic Cushman Street Fair, sponsored by the North End Neighborhood Council (NENC).		
Resolution 41272		
Poverty to Possibilities Summit Sponsorship	\$	5,000.00
A \$5,000 Council Contingency Fund expenditure to sponsor the Poverty to Possibilities Summit.		
Resolution 41274		
Tacoma Tree Foundation	\$	10,000.00
A \$10,000 Council Contingency Fund expenditure to assist the Tacoma Tree Foundation to purchase a truck.		
To Council October 10, 2023		
Pictures of Hope Sponsorship	\$	12,750.00
A Council Contingency Fund expenditure of \$12,750 to sponsor the Pictures of Hope program for Tacoma.		
Starting Balance	\$	225,000.00
Total Amount Allocated	\$	185,550.00
Current Balance	\$	39,450.00



TACOMA POLICE DEPARTMENT

Current Staffing 9/20/2023

TPD Budgeted Positions – Commissioned

*As of 9.20.2023

Budgeted Positions By Rank	Filled Funded Positions	Vacant Funded Positions	Total Funded Positions
Chief	1	0	1
Deputy Chief	1	0	1
Assistant Chief	3	0	3
Captain	5	0	5
Lieutenant	15	0	15
Sergeant	42	0	42
Detective	58	1	59
Patrol Officer	200	17	217
Total	325	18	343

TPD Budgeted Positions – Non-Commissioned

*As of 9.20.2023

Budgeted Positions By Classification	Filled Funded Positions	Vacant Funded Positions	Total Funded Positions
Animal Control Compliance Supervisor	1	0	1
Animal Control Compliance Officer	3	0	3
Administrative Assistant	1	0	1
Community Relations Specialist	0	1	1
Crime Analyst, Sr	1	1	2
Crime Analyst	2	0	2
Crime Program Technician	2	0	2
Crime Scene Technician	10	1	11
Financial Assistant	2	1	3
Financial Manager	1	0	1
Forensics Manager	1	0	1
Forensic Services Supervisor	3	0	3
Forensic Specialist	1	0	1
Latent Print Examiner	3	0	3
Office Manager	1	0	1
Police Admin Support Specialist	10	2	12
Police Chief of Staff	1	0	1
Police Officer Recruit	14	9	23
RIM Administrator	1	0	1
Total	58	15	73

Vacancy and Offer Count

Current Vacancy Count*	
Commissioned:	18
Non-Commissioned:	15

*Current vacancy count does not account for offers extended

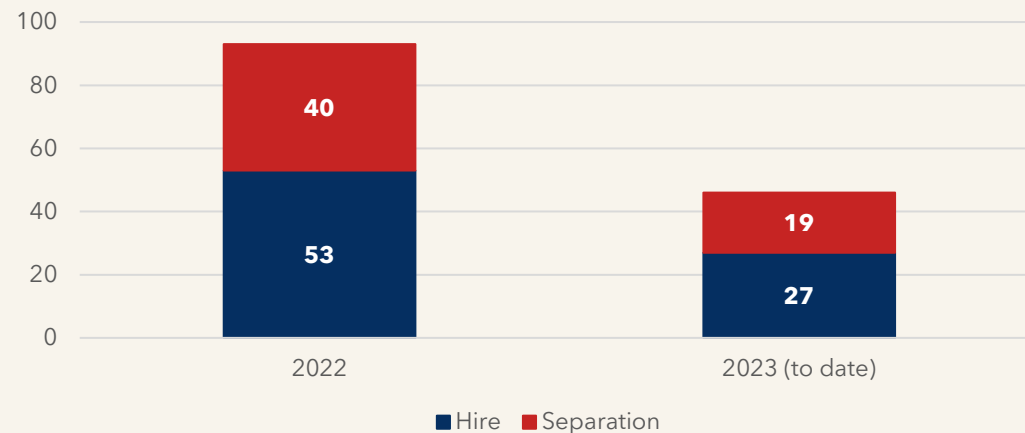
Offers Extended			
Start Date	Lateral	Recruit	Non-Commissioned
10/23/2023		1	
11/6/2023			1

YTD 2023 Separations & Hires (1/1/2023 – 9/20/2023)

YTD Separations as of 9/20/2023 (Commission Only and Recruits)	
Probation Failure - Recruit	1
Resignation No Reason Given	3
Resignation in Lieu of Term	1
Retirement-Service	10
Retirement - Deferred	3
Dismissal	1
Total	19

YTD Hires as of 9/20/2023 (Commission Only and Recruit)	
Police Officer	5
Police Officer Recruit	22
Total	27

Hires & Separations 2022 and 2023 to date (9.20.2023) - Comissioned/Recruit



Tacoma Police Department Training Averages

*As of 9/20/2023

Police Officer Recruit	Avg. time from hire to street
Start – Academy	30 days
Academy	22-24 weeks
Post Academy Training	5 weeks
Police Training Officer	4 months

In-state Lateral	Avg. Time from hire to street
Start – On the street	2-3 weeks

Out-of-state Lateral	Avg. time from hire to street
Academy	2 weeks
Tacoma Specific Training	2-3 weeks



Citywide Weekly Briefing for 25 September 2023 to 01 October 2023

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days or date range. Small numbers may cause large percent increases and decreases. Beginning 1 October 2022, there was a change in how TPD reports certain Aggravated Assaults and Destruction offenses.

Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	26-Sep-2022	25-Sep-2023	05-Sep-2022	04-Sep-2023	01-Jan-2022	01-Jan-2023			
	02-Oct-2022	01-Oct-2023	02-Oct-2022	01-Oct-2023	01-Oct-2022	01-Oct-2023			
Persons	90	68	365	334	3762	3322	24.4% ▼	8.5% ▼	11.7% ▼
Assault	78	67	325	309	3418	3029	14.1% ▼	4.9% ▼	11.4% ▼
Homicide (doesn't include Negligent/Justifiable)	1	0	3	1	34	21	100.0% ▼	66.7% ▼	38.2% ▼
Kidnapping/Abduction	2	0	7	5	62	69	100.0% ▼	28.6% ▼	11.3% ▲
Sex Offenses, Forcible	9	1	30	19	248	201	88.9% ▼	36.7% ▼	19.0% ▼
Property	492	388	1993	1745	22234	18464	21.1% ▼	12.4% ▼	17.0% ▼
Arson	8	2	23	9	212	97	75.0% ▼	60.9% ▼	54.2% ▼
Burglary/Breaking and Entering	36	25	160	130	1924	1215	30.6% ▼	18.8% ▼	36.9% ▼
Counterfeiting/Forgery	1	1	3	2	59	33	0.0%	33.3% ▼	44.1% ▼
Destruction/Damage/Vandalism of Property	127	105	537	466	5836	4763	17.3% ▼	13.2% ▼	18.4% ▼
Fraud	14	6	47	30	487	435	57.1% ▼	36.2% ▼	10.7% ▼
Larceny/Theft	182	135	779	556	8776	6289	25.8% ▼	28.6% ▼	28.3% ▼
Motor Vehicle Theft	96	93	348	462	3833	4736	3.1% ▼	32.8% ▲	23.6% ▲
Robbery	16	10	50	57	598	462	37.5% ▼	14.0% ▲	22.7% ▼
Stolen Property	10	10	42	30	464	366	0.0%	28.6% ▼	21.1% ▼
Society	6	8	32	31	349	353	33.3% ▲	3.1% ▼	1.1% ▲
Drug/Narcotic	1	7	11	22	95	112	600.0% ▲	100.0% ▲	17.9% ▲
Pornography/Obscene Material	1	0	3	1	27	10	100.0% ▼	66.7% ▼	63.0% ▼
Prostitution	0	0	0	0	3	5	0.0%	0.0%	66.7% ▲
Weapon Law Violations	4	1	18	8	224	226	75.0% ▼	55.6% ▼	0.9% ▲
Citywide Totals	588	464	2390	2110	26345	22139	21.1% ▼	11.7% ▼	16.0% ▼

Last 7 Days

Notes:

- There were no Homicide offense(s) during the last 7 days.
- 62.7% (42/67) of the Assaults were coded Simple Assault.
- There were 35 DV-related offenses.
- 80.0% (28/35) of the DV-related offenses were Persons.
- 41.8% (28/67) of the Assaults were DV-related.
- DV-related Offenses: 40 ↘ 35
- There were 2 Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 45 ↗ 68

Top 5 Locations - Compared to last year

- 4502 S Steele St: 8 ↗ 15
- 2101 Jefferson Ave: 2 ↗ 12
- 4315 6th Ave: 5 ↔ 5
- 2637 N Pearl St: 1 ↗ 5
- 2424 S 41st St: 1 ↗ 5

Top 5 Offense Locations - Compared to last year

- Parking Lot: 106 ↗ 111
- Street/Right Of Way: 85 ↘ 75
- Single Family Residence: 83 ↘ 67
- Apartment: 52 ↘ 42
- Other Business: 15 ↗ 17



Sector 1 Weekly Briefing for 25 September 2023 to 01 October 2023

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Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	26-Sep-2022	25-Sep-2023	05-Sep-2022	04-Sep-2023	01-Jan-2022	01-Jan-2023			
	02-Oct-2022	01-Oct-2023	02-Oct-2022	01-Oct-2023	01-Oct-2022	01-Oct-2023			
Persons	27	25	93	108	912	847	7.4% ▼	16.1% ▲	7.1% ▼
Assault	26	25	86	99	819	768	3.8% ▼	15.1% ▲	6.2% ▼
Homicide (doesn't include Negligent/Justifiable)	1	0	2	0	8	5	100.0% ▼	100.0% ▼	37.5% ▼
Kidnapping/Abduction	0	0	1	3	20	14	0.0%	200.0% ▲	30.0% ▼
Sex Offenses, Forcible	0	0	4	6	65	59	0.0%	50.0% ▲	9.2% ▼
Property	111	97	450	447	5195	4218	12.6% ▼	0.7% ▼	18.8% ▼
Arson	0	0	3	3	58	38	0.0%	0.0%	34.5% ▼
Burglary/Breaking and Entering	8	12	38	37	494	300	50.0% ▲	2.6% ▼	39.3% ▼
Counterfeiting/Forgery	0	0	0	1	17	8	0.0%	NC	52.9% ▼
Destruction/Damage/Vandalism of Property	38	28	143	138	1574	1275	26.3% ▼	3.5% ▼	19.0% ▼
Fraud	5	2	14	7	86	71	60.0% ▼	50.0% ▼	17.4% ▼
Larceny/Theft	35	37	144	142	1847	1331	5.7% ▲	1.4% ▼	27.9% ▼
Motor Vehicle Theft	18	13	84	97	893	1002	27.8% ▼	15.5% ▲	12.2% ▲
Robbery	3	2	15	12	106	90	33.3% ▼	20.0% ▼	15.1% ▼
Stolen Property	2	3	7	10	112	87	50.0% ▲	42.9% ▲	22.3% ▼
Society	2	3	8	10	87	108	50.0% ▲	25.0% ▲	24.1% ▲
Drug/Narcotic	0	3	4	8	23	46	NC	100.0% ▲	100.0% ▲
Pornography/Obscene Material	0	0	1	0	5	1	0.0%	100.0% ▼	80.0% ▼
Prostitution	0	0	0	0	0	4	0.0%	0.0%	NC
Weapon Law Violations	2	0	3	2	59	57	100.0% ▼	33.3% ▼	3.4% ▼
Sector Totals	140	125	551	565	6194	5173	10.7% ▼	2.5% ▲	16.5% ▼

Last 7 Days

Notes:

- There were no Homicide offense(s) during the last 7 days.
- 56.0% (14/25) of the Assaults were coded Simple Assault.
- There were 7 DV-related offenses.
- 100.0% (7/7) of the DV-related offenses were Persons.
- 28.0% (7/25) of the Assaults were DV-related.
- DV-related Offenses: 4 ↗ 7
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 15 ↗ 26

Top 5 Locations - Compared to last year

- 2101 Jefferson Ave: 2 ↗ 12
- 1320 Broadway: 1 ↗ 4
- 754 Pacific Ave: 0 ↗ 3
- 1717 S J St: 2 ↗ 3
- 923 Commerce St: 2 ↗ 3

Top 5 Offense Locations - Compared to last year

- Parking Lot: 30 ↔ 30
- Street/Right Of Way: 26 ↗ 29
- Single Family Residence: 14 ↘ 12
- Other Business: 1 ↗ 7
- Alley: 1 ↗ 6



Sector 2 Weekly Briefing for 25 September 2023 to 01 October 2023

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Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	26-Sep-2022	25-Sep-2023	05-Sep-2022	04-Sep-2023	01-Jan-2022	01-Jan-2023			
	02-Oct-2022	01-Oct-2023	02-Oct-2022	01-Oct-2023	01-Oct-2022	01-Oct-2023			
Persons	15	8	77	65	753	711	46.7% ▼	15.6% ▼	5.6% ▼
Assault	12	7	68	59	673	635	41.7% ▼	13.2% ▼	5.6% ▼
Homicide (doesn't include Negligent/Justifiable)	0	0	0	0	1	7	0.0%	0.0%	600.0% ▲
Kidnapping/Abduction	0	0	0	0	9	10	0.0%	0.0%	11.1% ▲
Sex Offenses, Forcible	3	1	9	6	70	59	66.7% ▼	33.3% ▼	15.7% ▼
Property	133	108	508	427	5681	5171	18.8% ▼	15.9% ▼	9.0% ▼
Arson	5	2	8	3	70	20	60.0% ▼	62.5% ▼	71.4% ▼
Burglary/Breaking and Entering	8	6	39	25	396	302	25.0% ▼	35.9% ▼	23.7% ▼
Counterfeiting/Forgery	1	1	1	1	12	11	0.0%	0.0%	8.3% ▼
Destruction/Damage/Vandalism of Property	30	32	128	110	1520	1384	6.7% ▲	14.1% ▼	8.9% ▼
Fraud	3	2	10	12	133	130	33.3% ▼	20.0% ▲	2.3% ▼
Larceny/Theft	57	43	211	151	2359	1877	24.6% ▼	28.4% ▼	20.4% ▼
Motor Vehicle Theft	25	18	94	107	956	1276	28.0% ▼	13.8% ▲	33.5% ▲
Robbery	4	2	10	14	161	111	50.0% ▼	40.0% ▲	31.1% ▼
Stolen Property	0	1	6	3	63	40	NC	50.0% ▼	36.5% ▼
Society	0	2	7	2	38	39	NC	71.4% ▼	2.6% ▲
Drug/Narcotic	0	2	2	2	10	9	NC	0.0%	10.0% ▼
Pornography/Obscene Material	0	0	0	0	4	3	0.0%	0.0%	25.0% ▼
Prostitution	0	0	0	0	1	0	0.0%	0.0%	100.0% ▼
Weapon Law Violations	0	0	5	0	23	27	0.0%	100.0% ▼	17.4% ▲
Sector Totals	148	118	592	494	6472	5921	20.3% ▼	16.6% ▼	8.5% ▼

Last 7 Days

Notes:

- There were no Homicide offense(s) during the last 7 days.
- 57.1% (4/7) of the Assaults were coded Simple Assault.
- There were 3 DV-related offenses.
- 66.7% (2/3) of the DV-related offenses were Persons.
- 28.6% (2/7) of the Assaults were DV-related.
- DV-related Offenses: 11 ↘ 3
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 11 ↗ 24

Top 5 Locations - Compared to last year

- 4315 6th Ave: 5 ↔ 5
- 2637 N Pearl St: 1 ↗ 5
- 2220 Westridge Ave W: 0 ↗ 4
- 1319 S Oakes St: 0 ↗ 3
- 5401 6th Ave: 1 ↗ 3
- 2721 S 14th St: 0 ↗ 3
- 2602 Westridge Ave W: 1 ↗ 3
- 1002 S Pearl St: 0 ↗ 3

Top 5 Offense Locations - Compared to last year

- Parking Lot: 15 ↗ 29
- Single Family Residence: 27 ↘ 26
- Street/Right Of Way: 22 ↘ 12
- Apartment: 9 ↘ 7
- Department Store: 1 ↗ 7



Sector 3 Weekly Briefing for 25 September 2023 to 01 October 2023

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Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	26-Sep-2022	25-Sep-2023	05-Sep-2022	04-Sep-2023	01-Jan-2022	01-Jan-2023			
	02-Oct-2022	01-Oct-2023	02-Oct-2022	01-Oct-2023	01-Oct-2022	01-Oct-2023			
Persons	24	15	89	68	900	728	37.5% ▼	23.6% ▼	19.1% ▼
Assault	18	15	76	63	814	667	16.7% ▼	17.1% ▼	18.1% ▼
Homicide (doesn't include Negligent/Justifiable)	0	0	0	1	8	5	0.0%	NC	37.5% ▼
Kidnapping/Abduction	1	0	2	1	14	21	100.0% ▼	50.0% ▼	50.0% ▲
Sex Offenses, Forcible	5	0	11	3	64	34	100.0% ▼	72.7% ▼	46.9% ▼
Property	122	111	545	462	5992	4771	9.0% ▼	15.2% ▼	20.4% ▼
Arson	2	0	8	0	32	15	100.0% ▼	100.0% ▼	53.1% ▼
Burglary/Breaking and Entering	8	2	47	30	518	298	75.0% ▼	36.2% ▼	42.5% ▼
Counterfeiting/Forgery	0	0	1	0	18	9	0.0%	100.0% ▼	50.0% ▼
Destruction/Damage/Vandalism of Property	30	28	134	109	1413	1100	6.7% ▼	18.7% ▼	22.2% ▼
Fraud	4	2	14	7	132	123	50.0% ▼	50.0% ▼	6.8% ▼
Larceny/Theft	45	31	230	134	2561	1737	31.1% ▼	41.7% ▼	32.2% ▼
Motor Vehicle Theft	28	42	88	158	1007	1266	50.0% ▲	79.5% ▲	25.7% ▲
Robbery	3	2	9	13	154	109	33.3% ▼	44.4% ▲	29.2% ▼
Stolen Property	2	4	13	9	144	101	100.0% ▲	30.8% ▼	29.9% ▼
Society	2	3	8	13	104	98	50.0% ▲	62.5% ▲	5.8% ▼
Drug/Narcotic	1	2	2	8	24	35	100.0% ▲	300.0% ▲	45.8% ▲
Pornography/Obscene Material	1	0	2	0	16	3	100.0% ▼	100.0% ▼	81.3% ▼
Prostitution	0	0	0	0	1	1	0.0%	0.0%	0.0%
Weapon Law Violations	0	1	4	5	63	59	NC	25.0% ▲	6.3% ▼
Sector Totals	148	129	642	543	6996	5597	12.8% ▼	15.4% ▼	20.0% ▼

Last 7 Days

Notes:

- There were no Homicide offense(s) during the last 7 days.
- 66.7% (10/15) of the Assaults were coded Simple Assault.
- There were 8 DV-related offenses.
- 87.5% (7/8) of the DV-related offenses were Persons.
- 46.7% (7/15) of the Assaults were DV-related.
- DV-related Offenses: 11 ↘ 8
- There was 1 Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 12 ↘ 10

Top 5 Locations - Compared to last year

- 4502 S Steele St: 8 ↗ 15
- 2424 S 41st St: 1 ↗ 5
- 3202 S Mason Ave: 1 ↗ 4
- 1913 S 72nd St: 0 ↗ 4
- 2505 S 38th St: 2 ↗ 3
- 6027 South Tacoma Way: 0 ↗ 3
- 2330 S 37th St: 0 ↗ 3
- S 36th St & S Ash St: 0 ↗ 3

Top 5 Offense Locations - Compared to last year

- Parking Lot: 33 ↗ 42
- Street/Right Of Way: 17 ↗ 21
- Apartment: 16 ↘ 13
- Single Family Residence: 17 ↘ 9
- Other Business: 7 ↔ 7



Sector 4 Weekly Briefing for 25 September 2023 to 01 October 2023

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	02-Oct-2022	01-Oct-2023	02-Oct-2022	01-Oct-2023	01-Oct-2022	01-Oct-2023			
Persons	24	20	106	93	1197	1036	16.7% ▼	12.3% ▼	13.5% ▼
Assault	22	20	95	88	1112	959	9.1% ▼	7.4% ▼	13.8% ▼
Homicide <i>(doesn't include Negligent/Justifiable)</i>	0	0	1	0	17	4	0.0%	100.0% ▼	76.5% ▼
Kidnapping/Abduction	1	0	4	1	19	24	100.0% ▼	75.0% ▼	26.3% ▲
Sex Offenses, Forcible	1	0	6	4	49	49	100.0% ▼	33.3% ▼	0.0%
Property	126	72	490	409	5366	4304	42.9% ▼	16.5% ▼	19.8% ▼
Arson	1	0	4	3	52	24	100.0% ▼	25.0% ▼	53.8% ▼
Burglary/Breaking and Entering	12	5	36	38	516	315	58.3% ▼	5.6% ▲	39.0% ▼
Counterfeiting/Forgery	0	0	1	0	12	5	0.0%	100.0% ▼	58.3% ▼
Destruction/Damage/Vandalism of Property	29	17	132	109	1329	1004	41.4% ▼	17.4% ▼	24.5% ▼
Fraud	2	0	9	4	136	111	100.0% ▼	55.6% ▼	18.4% ▼
Larceny/Theft	45	24	194	129	2009	1344	46.7% ▼	33.5% ▼	33.1% ▼
Motor Vehicle Theft	25	20	82	100	977	1192	20.0% ▼	22.0% ▲	22.0% ▲
Robbery	6	4	16	18	177	152	33.3% ▼	12.5% ▲	14.1% ▼
Stolen Property	6	2	16	8	145	138	66.7% ▼	50.0% ▼	4.8% ▼
Society	2	0	9	6	120	108	100.0% ▼	33.3% ▼	10.0% ▼
Drug/Narcotic	0	0	3	4	38	22	0.0%	33.3% ▲	42.1% ▼
Pornography/Obscene Material	0	0	0	1	2	3	0.0%	NC	50.0% ▲
Prostitution	0	0	0	0	1	0	0.0%	0.0%	100.0% ▼
Weapon Law Violations	2	0	6	1	79	83	100.0% ▼	83.3% ▼	5.1% ▲
Sector Totals	152	92	605	508	6683	5448	39.5% ▼	16.0% ▼	18.5% ▼

Last 7 Days

Notes:

- There were no Homicide offense(s) during the last 7 days.
- 70.0% (14/20) of the Assaults were coded Simple Assault.
- There were 17 DV-related offenses.
- 70.6% (12/17) of the DV-related offenses were Persons.
- 60.0% (12/20) of the Assaults were DV-related.
- DV-related Offenses: 14 ↔ 17
- There was 1 Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 7 ↗ 8

Top 5 Locations - Compared to last year

- 115 E 34th St: 0 ↗ 3
- 9314 S Ash St: 0 ↗ 3
- 2022 E 43rd St: 0 ↗ 2
- There were 16 other locations with 2.

Top 5 Offense Locations - Compared to last year

- Single Family Residence: 25 ↘ 20
- Apartment: 14 ↗ 18
- Street/Right Of Way: 20 ↘ 13
- Parking Lot: 28 ↘ 10
- Restaurant/Fast Food Establishment: 0 ↗ 7

PARTNERS



Washington State
**DEPARTMENT OF
ENTERPRISE SERVICES**



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Working together for the equitable future of every Washingtonian.



2023 Washington Regional Contracting Forum



**“CONNECTING AND CREATING
OPPORTUNITIES”**

Wednesday, September 20, 2023

9 am - 4 pm

**Celebratory & Recognition
Luncheon 12 pm - 1 pm**

**Muckleshoot Event Center
2402 Auburn Way South**

WA REGIONAL CONTRACTING FORUM



of
“CONNECTING AND CREATING
OPPORTUNITIES”



Welcome to the 20th Annual WA Regional Contracting Forum:
Connecting & Creating Opportunities!

It is with great joy and gratitude that we gather here today to mark the remarkable milestone of our 20th year of hosting the WA Regional Contracting Forum. What began as a humble endeavor has evolved into a thriving platform for fostering connections, forging partnerships, and creating countless opportunities for growth and prosperity. This year, we are embarking on a new decade of possibilities, and we couldn't be happier to have you all here with us.

We extend our heartfelt thanks to our dedicated partners, sponsors, and all of you who have made this journey possible. Without your unwavering support, the Forum would not have blossomed into the premier event it is today.

Our theme for this year, "Connecting & Creating Opportunities," embodies the spirit of this event. It underscores our commitment to building bridges, forging connections, and opening doors to a world of possibilities. We invite each one of you to actively participate, engage, and explore the myriad opportunities that lie ahead.

Today is not just a day of celebration, but also a day of looking forward to the exciting prospects that the future holds. Together, we will navigate uncharted waters, overcome challenges, and together, we will flourish.

Once again, we extend our deepest gratitude to our partners, sponsors, and each one of you for being an integral part of our journey. Let us celebrate this milestone, connect with renewed enthusiasm, and create opportunities that will define the future of contracting, architecture, and engineering in our region.

Thank you for being a part of the 20th Annual WA Regional Contracting Forum. Here's to another two decades of excellence and innovation!

90	City of Seattle
91	City of Seattle
92	City of Seattle
93	City of Seattle
94	City of Seattle
95	City of Seattle
96	City of Seattle
97	
98	
99	
100	Parsons
101	Bratton Construction, LLC
102	Graham Construction
103	Sabyr
104	HDR
105	FD Thomas
106	WA MBDA Business Center Parsons
107	City of Tacoma
108	City of Tacoma
109	City of Seattle
110	Clark Construction
111	Atkinson Construction
112	Forma
113	GLY
114	Cornerstone
115	Andersen Construction
116	Tunista Construction, LLC
117	Abbott
118	Hoffman
119	Turner Construction
120	Flat Iron
121	Skanska
122	Hensel Phelps

Welcome to the 2023 Regional Contracting Forum Agenda



8:00 am - 9:00 am: Check-in & Networking

9:00 am - 9:45 am: Opening Ceremony

Welcome Remarks:

- Pam Duncan, Deputy Director Chief Transformation Officer - (DES)
- Kristina Walker, City of Tacoma Deputy Mayor
- Frank Boykin, Director - (WA MBDA), Business Center
- Jackie Bayne, Deputy Director - (WSDOT), Civil Rights & Equity Office
- Maria Doucettperry, Chief DEI Officer - Sound Transit

10:00 am - 10:50 am: Breakout Sessions

Session 1: How To Do Business - Public Works

- Facilitator: Yolonda Brooks (WSDOT)
- Panelists: Charles Wilson (DES), Jon Kim (King County), Jenna Kemp (WSDOT), Yante Maldonado (Port of Seattle)

Session 2: How To Do Business - Goods and Services

- Facilitator: Edwina Martin Arnold (City of Seattle)
- Panelists: Brenda Nnambi (Sound Transit), Linda Shilley (Pierce Transit), Steven Larsen (City of Seattle), Farlis Lewis (Port of Seattle)

10:50 am - 11:00 am: Transition

11:00 am - 11:50 am: Listening Session

- Panelists: Mian Rice (Port of Seattle), Pam Duncan (DES), Jackie Bayne (WSDOT), Terry Blake (King County)

12:00 pm - 1:00 pm: Celebratory & Recognition Ceremony

- Master of Ceremonies: Regina Glenn
- Panel: "Journey Through Time Presentation" by Alec Stephens, Brenda Nnambi and Sandy Hanks
 - A Brief History of the Regional Contracting Forum
 - Milestones, success stories, and contributions
- Recognition of Outstanding Contributors to the Regional Contracting Forum
- Closing Dance - Canoe Family

1:00 pm - 4:00 pm: 1:1 Meetings and Headshots

Note: The Exhibitors (Public & Private sector) will be available from 10:00 am to 3:00 pm.

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Juanita High School

Table #	Agency/Organization
1	Absher
2	Kiewit
3	1:1 Sign-up
4	Sound Transit – Economic Development Community Transit
5	Sound Transit – Labor Compliance
6	Sound Transit – Procurement & Contracts
7	Sound Transit – Procurement & Contracts
8	Northwest Minority Builders Alliance
9	Tabor 100
10	WA COMTO
11	University of Washington
12	University of Washington
13	University of Washington
14	University of Washington
15	University of Washington
16	NAMC
17	AWBE
18	Lighthouse for the Blind
19	Emerald Cities
20	Tacoma Housing Authority
21	Pacific Lutheran University
22	Bellingham Technical College
23	Tacoma Public Schools
24	Professional Women of Color
25	Small Business Administration
26	Federal Aviation Administration
27	
28	
29	Tacoma Public Schools
30	Tacoma Public Schools
31	
32	
33	Liquor Control Board
34	Department Veterans Affairs
35	Department of Financial Institutions
36	Department of Labor & Industries
37	Department of Labor & Industries
38	
39	
40	Department of Enterprise Services
41	Office of Minority & Women Business Enterprises
42	Office of Minority & Women Business Enterprises
43	Department of Health
44	Department of Health

45	Department of Health
46	Department of Health
47	Office of Financial Management
48	Department of Health & Social Services
49	WA State Department of Transportation
50	WA State Department of Transportation
51	WA State Department of Transportation
52	WA State Department of Transportation
53	WA State Department of Transportation
54	WA State Department of Transportation
55	WA State Department of Transportation
56	WA State Department of Transportation
57	WA State Department of Transportation - SR 520 Program
58	WA State Department of Transportation - SR 520 Program
59	WA State Department of Transportation - I-405/SR 167 Program
60	WA State Department of Transportation - I-405/SR 167 Program
61	WA State Department of Transportation - Puget Sound Gateway Program
62	WA State Department of Transportation - Puget Sound Gateway Program
63	Department of Enterprise Services
64	King County
65	Military Department
66	Department of Licensing
67	Department of Corrections
68	Department of Agriculture
69	Department of Ecology
70	Pierce Transit
71	Port of Seattle
72	Port of Seattle
73	Port of Seattle
74	
75	
76	
77	Port of Tacoma
78	King County
79	King County
80	King County
81	King County
82	King County
83	King County
84	King County
85	King County
86	City of Seattle
87	City of Seattle
88	City of Seattle
89	City of Seattle

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“We delight and deliver value to our clients and project partners, provide diverse opportunities for the Clark team, and enhance the communities where we live.”



Seattle-Tacoma International Airport (SEA) International Arrivals Facility



Floor Plan and Exhibition Hall Table Assignments

Corresponding list of table assignments on pages 10-12.



Event Name RCF	 MUCKLESHOOT CASINO
Vendor(s) M.E.C 20-SEP 2023	Event Date
Prepared By Joseph WilliamsVersion	

SILVER SPONSOR:



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SILVER SPONSOR:



Washington State Convention Center

“No job is too large, too small, too complex, or too challenging for Kiewit.” Regardless of a project’s scope, Kiewit works to meet its clients’ needs in the timeliest and most cost-efficient way, while always remaining focused on quality and safety.”



“Whether we are building schools to provide inspiring spaces for learning, roads to connect communities, or hospitals to care for patients, it all contributes to our purpose – we build for a better society.”



University of Washington Medical Center, Montlake Tower Expansion



TO: Elizabeth Pauli, City Manager
FROM: Danielle Larson, Tax & License Division Manager; Andy Cherullo, Finance Director
SUBJECT: Business License Fees – No Increase in 2025 and 2026
DATE: September 29, 2023

PRESENTATION TYPE:
 Informational Briefing

SUMMARY:

Substitute Ordinance #28838 outlined that the Economic Development Committee (EDC) make recommendations to the full City Council by September 30, 2023, regarding the business license fees for 2025 and applicable tiers, potential fees, and a process for adjustments to fees for years following 2025.

On September 26, 2023, staff presented a recommendation to EDC that the business license fees remain at the 2024 amounts and that there be no increase to these fees in 2025 or 2026 . At the end of 2025 (or in early 2026), staff will review the fees and tiers for any adjustments and recommend options to consider prior to the 2027-2028 biennial budget process kicking off. The EDC agreed with the staff recommendation.

BACKGROUND:

In December 2022, the City Council passed Substitute Ordinance #28838 that added two new licensing tiers based on gross income and increased business license fees in 2023 and 2024 as shown in the table below.

Gross Income*	2022 Fee	2023 Fee	2024 Fee
Less than \$12,000	\$25	\$25	\$37.50
\$12,000 - \$250,000	\$110	\$130	\$190
\$250,001 - \$1,000,000	\$250	\$300	\$435
\$1,000,001 - \$5,000,000	\$250	\$1,000	\$1,500
Over \$5,000,000	\$250	\$1,500	\$2,000

**Gross income is total worldwide income from business activities inside or outside of Tacoma, and regardless of business location.*

The ordinance also included a request that the City Council's EDC work with stakeholders to make a recommendation to the full City Council by September 30, 2023, regarding the business license fees for 2025 and applicable tiers, potential fees, and a process for adjustments to fees for years following 2025.

STAKEHOLDER OUTREACH:

As a part of the stakeholder engagement process, the EDC held several roundtable discussions with diverse panels representing large manufacturers, legacy employers within Tacoma, small independent businesses and a variety of other businesses representing diverse perspectives. The feedback received from the stakeholder groups mostly related to:

- **Public Safety** – stop the vandalism, window breaking, car prowls and lack of safety in the areas around their businesses
- **Homelessness** – reducing the impact on businesses, employees, and customers



- **Permitting & Zoning** – speed up, simplify, and reduce the fees
- **Economic Development** – work in coordination to support and grow businesses
- **Housing for their Workforce** – workers need access to affordable housing

Other key messages from the stakeholder panels included:

- **Communication** – there is a desire for more communication with the City and the business community would like to provide their voice to finding solutions to issues impacting the City.
- **Customer Service** – the businesses said that the customer service that they receive from the City departments with which they mostly interact is very good.
- **Support for Businesses** – they would like City revenues to be directed towards services that directly support the businesses and the community around them (such as the Business Improvement Area (BIA), public safety, building permits, and economic development).
- **Stability & Predictability** – businesses desire stability and predictability from the City via its policies and services.

Given the feedback from the stakeholder meetings and the business community’s desire for stability and predictability, staff recommended that the business license fees for 2025-2026 remain at the 2024 levels. Staff will come back to the City Council in late 2025 or early 2026 to make recommendations for any potential business license fees changes for the 2027-2028 biennium.

There is no fiscal impact with the recommendation to keep business license fees at the 2024 levels in 2025 and 2026.



MEETINGS FOR THE WEEK OF OCTOBER 9, 2023 THROUGH OCTOBER 13, 2023

TIME	MEETING	LOCATION
MONDAY, OCTOBER 9, 2023		
5:00 PM	Local Improvement District Meeting *	747 Market St., Municipal Bldg., Council Chambers Visit www.cityoftacoma.org/hearingexaminer
5:00 PM	Tacoma Arts Commission	747 Market St., Municipal Bldg., Conf. Rm. 248 Join Zoom Meeting at: https://zoom.us/j/98169721348 Telephonic: Dial 253-215-8782 Meeting ID: 981 6972 1348 Passcode: 299982
5:30 PM	Human Rights Commission Study Session	747 Market St., Municipal Bldg., Conf. Rm. 243 Join Zoom Meeting at: http://zoom.us/j/81908915518 Telephonic: Dial 253-215-8782 Meeting ID: 819 0891 5518
6:00 PM	Community's Police Advisory Committee	747 Market St., Municipal Bldg., Conf. Rm. 220A Join Zoom Meeting at: https://zoom.us/j/85076233615 Telephonic: Dial 253-215-8782 Meeting ID: 850 7623 3615 Passcode: 889454
6:00 PM	Metro Parks Tacoma Board of Commissioners	4702 S. 19th St., Metro Parks Board Rm. Visit www.metroparkstacoma.org
6:30 PM	Human Rights Commission	747 Market St., Municipal Bldg., Conf. Rm. 243 Join Zoom Meeting at: http://zoom.us/j/81908915518 Telephonic: Dial 253-215-8782 Meeting ID: 819 0891 5518
TUESDAY, OCTOBER 10, 2023		
9:00 AM	Hearing Examiner's Hearing *	747 Market St., Municipal Bldg., Council Chambers Visit www.cityoftacoma.org/hearingexaminer
10:00 AM	Economic Development Committee – CANCELLED	
11:00 AM	Bid Opening **	Visit www.tacomapurchasing.org
1:15 PM	City Council Study Session –Special Meeting – Change of Time	747 Market St., Municipal Bldg., Council Chambers Join Zoom Meeting at: https://zoom.us/j/89496171192 Telephonic: Dial 253-215-8782 Meeting ID: 894 9617 1192 Passcode: 896569
5:00 PM	City Council Meeting	747 Market St., Municipal Bldg., Council Chambers Join Zoom Meeting at: https://zoom.us/j/84834233126 Telephonic: Dial 253-215-8782 Meeting ID: 848 3423 3126 Passcode: 349099
WEDNESDAY, OCTOBER 11, 2023		
3:00 PM	Public Utility Board Study Session	3628 S. 35th St., Public Utilities Bldg., Auditorium Join Zoom Meeting at: https://zoom.us/j/81336402669 Telephonic: Dial 253-215-8782 Meeting ID: 813 3640 2669
4:30 PM	Infrastructure, Planning, and Sustainability Committee – Change of Location	747 Market St., Municipal Bldg., Council Chambers Join Zoom Meeting at: https://zoom.us/j/87829056704 Telephonic: Dial 253-215-8782 Meeting ID: 878 2905 6704 Passcode: 614650
5:00 PM	Metro Parks Tacoma Board of Commissioners – Capital Improvement Committee	4702 S. 19th St., Metro Parks Board Rm. Visit www.metroparkstacoma.org

- 4:30 PM Board of Ethics – **CANCELLED**
- 5:30 PM Landmarks Preservation Commission
747 Market St., Municipal Bldg., Conf. Rm. 243
Join Zoom Meeting at: <https://zoom.us/j/84794178334>
Telephonic: Dial 253-215-8782
Meeting ID: 847 9417 8334
- 6:00 PM Human Services Commission
747 Market St., Municipal Bldg., Conf. Rm. 148
Join Zoom Meeting at: <https://zoom.us/j/97234116608>
Telephonic: Dial 253-215-8782
Meeting ID: 972 3411 6608
- 6:30 PM Public Utility Board Meeting
3628 S. 35th St., Public Utilities Bldg., Auditorium
Join Zoom Meeting at: <https://zoom.us/j/84626080846>
Telephonic: Dial 253-215-8782
Meeting ID: 846 2608 0846

THURSDAY, OCTOBER 12, 2023

- 7:30 AM Tacoma Community Redevelopment Authority Board
747 Market St., Municipal Bldg., Conf. Rm. 248
Join Zoom Meeting at: <https://zoom.us/j/84447211773>
Telephonic: Dial 253-215-8782
Meeting ID: 844 4721 1773 Passcode: 970091
- 9:00 AM Hearing Examiner's Hearing *
747 Market St., Municipal Bldg., Council Chambers
Visit www.cityoftacoma.org/hearingexaminer
- 1:00 PM Tacoma Employees' Retirement System Board Meeting
3628 S. 35th St., Public Utilities Bldg.,
ABN-LT1 Conf. Rm.
Contact Tim Allen at tallen@cityoftacoma.org
- 4:30 PM Community Vitality and Safety Committee –
CANCELLED
- 5:00 PM Land Use Public Meeting ***
747 Market St., Municipal Bldg., Council Chambers
Contact Jana Magoon at JMagoon@cityoftacoma.org

FRIDAY, OCTOBER 13, 2023

- 8:00 AM Joint Municipal Action Committee
747 Market St., Municipal Bldg., Conf. Rm. 248
Join Zoom Meeting at: <https://zoom.us/j/84064886981>
Telephonic: Dial 253-215-8782
Meeting ID: 840 6488 6981
- 4:00 PM Tacoma Area Commission on Disabilities
747 Market St., Municipal Bldg., Conf. Rm. 248
Join Zoom Meeting at: <https://zoom.us/j/6644868913>
Telephonic: Dial 253-215-8782
Meeting ID: 664 486 8913 Passcode: Equity



Meeting sites are accessible to people with disabilities. People with disabilities requiring special accommodations should contact the appropriate department(s) 48 hours prior to the meeting time.

* Hearing Examiner's Hearings and Local Improvement District Meetings meet on an as-needed basis. Contact the Hearing Examiner's Office at (253) 591-5195 to confirm whether a meeting will be held this week. Hearings may be held at various times throughout the day.

** Bid Opening will be held on an as-needed basis. Contact the Finance Procurement and Payables Office at 253-502-8468 or www.tacomapurchasing.org to confirm whether Bid Opening will be held.

*** Land Use Public Meetings meet on an as-needed basis. Contact Planning Manager, Jana Magoon at (253) 594-7823 to confirm whether a meeting will be held this week.

Date	Meeting	Subject	Department	Background
October 10, 2023	Study Session (hybrid Council Chambers /dial-in 1:15 pm)	Bus Rapid Transit Project Update	Pierce Transit CEO Mike Griffus & Alex Mather	The presentation will overview updates and changes to the Bus Rapid Transit project, and the new direction and communications for the enhanced bus services along the route.
		City Charter Review Process and Timeline	City Clerk's Office - Nicole Emery, Legal - Debra Casparian (in-person)	Staff from the City Clerk's office and Legal will be providing an overview of the Charter Review process and provide a timeline.
	City Council Meeting (hybrid Council Chambers /dial-in 5:00 PM)			
October 17, 2023	Study Session (hybrid Council Chambers /dial-in 12:00 pm)	District 4 Participatory Budgeting Briefing	Office of Management and Budget (in-person)	Staff and community members will provide a briefing in the District 4 Participatory Budgeting project including; which proposal received the most votes, voting methods, and next steps.
		Port ILA Extension	Planning and Development Services - Steven Atkinson	Extension of an Interlocal Agreement (ILA) between the City of Tacoma and Port of Tacoma authorizing a flexible approach to the provision of shoreline public access. The ILA was initially authorized by City Council resolution on August 6, 2013 and executed by the City Manager and Port of Tacoma CEO on December 13, 2013, for a period of 10 years. The ILA is currently set to expire on December 13, 2023. The Port of Tacoma has requested an extension of the ILA for a period of 2 years or until such time as the Tideflats Subarea Plan is adopted. The ILA may be extended by mutual agreement of the City Council and Port Commission
	City Council Meeting (hybrid Council Chambers /dial-in 5:00 PM)	Systems Transformation Update		
October 24, 2023	Study Session (hybrid Council Chambers /dial-in 12:00 pm)	Facility Advisory Committee Vertical Facility Portfolio Findings	Office of Management and Budget - Nick Anderson, Parametrix Inc. Jim Dugan (in-person)	Council directed staff to create a Facility Advisory Committee (FAC) to study and prioritize the City's vertical facility portfolio. They will complete its work and deliver its findings to the Infrastructure Planning and Sustainability Committee on September 27. Staff will brief the full Council on the FAC's work and their recommendations. Additionally, staff also hopes to begin a discussion for funding the project list recommended by the FAC
		Arts & Economic Prosperity 6 (AEP6) National Study Report Out	Community and Economic Development - Jeff Robinson, Naomi Strom- Avila and Lisa Jaret.	Community and Economic Development staff will provide the Tacoma-specific findings that will serve to remind us of the significant economic impact of the arts and cultural organizations in our community, and the importance of supporting the cultural sector and the creative workforce
	City Council Meeting (hybrid Council Chambers /dial-in 5:00 PM)			

Date	Meeting	Subject	Department	Background
October 31, 2023	Study Session (hybrid Council Chambers /dial-in 12:00 pm)	Recommendations for Budget Adjustments to the 2024 Budget	Office of Management and Budget - Katie Johnston and Reid Bennion (in - person)	OMB will deliver the recommendations for budget adjustments to the 2024 budget. These adjustments will be reviewed and approved by the City Manager through the Budget Modification process. OMB will also work with departments and Councilmembers to address essential important initiatives
		Tree Ordinance	Environmental Services - James Parvey	City staff has been directed by the Infrastructure, Planning, and Sustainability (IPS) Committee to propose revisions to Title 9 of the Tacoma Municipal Code (TMC), specifically Titles 9.18, 9.19, and 9.20, involving right-of-way (ROW) tree removal and pruning, planting, and pruning for the purpose of view enhancement, respectively. These revisions are intended to implement Council adopted City policies supporting improved urban forestry outcomes through better tree protections, increased tree planting, fixing operational workflows, removing contradictions within existing TMC, and increasing local food access. Relevant adopted policies include: (2010) Urban Forest Policy Element, ORD27892; (2016) Environmental Action Plan, RES39427, (2019) Urban Forest Management Plan, RES40492; (2019) Climate Emergency Resolution, RES40509; and, (2021) Climate Action Plan, RES40878
	City Council Meeting (hybrid Council Chambers /dial-in 5:00 PM)			
November 7, 2023	Joint City Council / TPU Board Study Session (hybrid Council Chambers /dial-in 12:00 pm)	State and Federal Legislative Priorities	City Manager's Office - Sonja Hallum and Rosa McLeod and Tacoma Public Utilities - Clark Mather	
		*TPD Violent Crime Quarterly Report		
	City Council Meeting (hybrid Council Chambers /dial-in 5:00 PM)			
November 14, 2023	Joint City Council / TPU Board Study Session (hybrid Council Chambers / dial-in 12:00pm)	Management Review Study	Finance Department & Tacoma Public Utilities	
	City Council Meeting (hybrid Council Chambers /dial-in 5:00 PM)			
November 21, 2023	Study Session (hybrid Council Chambers /dial-in 12:00 pm)			
	City Council Meeting (hybrid Council Chambers /dial-in 5:00 PM)			

Economic Development Committee (EDC)

Committee Members: Blocker (Chair), Daniels (Vice-Chair), Diaz, Bushnell, Alternate-Rumbaugh
Executive Liaison: Jeff Robinson; Coordinator - Cathy Satava

2nd, 4th, and 5th Tuesdays
10:00 a.m.
Hybrid: In-Person & Virtual meeting

CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •City Events and Recognition Committee •Tacoma Creates Advisory Board •Equity in Contracting Advisory Committee

	Topic	Presenter	Description
October 10, 2023			
October 24, 2023	BIPOC Business Alliance Study	Dierdre Patterson, Business and Economic Development Analyst	Staff will present the outcome of the BIPOC Business Alliance Study in partnership with Coleman and Associates
October 31, 2023	Combined CBC Report Out	All CBC Chairs	An opportunity for CBCs assigned to EDC to give a short 10-15 minute presentation. The intention is to provide for connection and continuity. Meeting will be held in Chambers. All CBC members, staff liaison are invited to attend.
November 14, 2023	Tacoma Arts Commission Interviews	Nicole Emery, City Clerk	Commission Interviews
November 28, 2023	Tacoma Creates Update	Lisa Jaret, Program Manager, Tacoma Creates Office of Arts and Cultural Vitality	

Infrastructure, Planning and Sustainability Committee (IPS)

Committee Members: Walker (Chair), Diaz (Vice Chair), Hines & Ushka; Alternate-Bushnell		2nd and 4th Wednesdays	CBC Assignments: •Sustainable Tacoma Commission
Executive Liaison: Mike Slevin; Coordinator: Cathy Satava		4:30pm	•Planning Commission •Landmarks Preservation Commission
		Hybrid: In-Person & Virtual Meeting	•Board of Building Appeals •Transportation Commission
	Topic	Presenters	Description
October 11, 2023	Combined CBC Reports	All CBC Chairs	An opportunity for CBCs assigned to IPS to give a short 10-15 minute presentation. The intention is to provide for connection and continuity. Meeting will be held in Chambers. All CBC members, staff liaison are invited to attend.
October 25, 2023	Schuster Parkway Update	Steve Atkinson, Principal Planner, Planning and Development Services and Basel Kitmitto, Public Works	
	Home in Tacoma Update	Elliott Barnett, Senior Planner, Planning and Development Services	
November 8, 2023	Vision Zero Update	Carrie Wilhelme, Senior Long Range Planner, Public Works and Transportation Commission Co-Chairs	Public Works Department staff will provide an informational presentation on the completed Vision Zero Action Plan, including a summary of the document and recent implementation of Transformative and Supportive Actions.
	Multi-Modal Transportation Update (including unsafe/unfit sidewalk update)	Josh Diekmann, Interim Director, Public Works and Jennifer Kammerzell, Assistant Transportation Devision Manager	Public Works staff will provide an informational presentation on the the City's active transportation program, including active transportation capital projects, status of the unfit and unsafe sidewalk program, and future needs.
November 22, 2023	Cancelled		

Government Performance and Finance Committee

Committee Members: Hines (Chair), Bushnell (Vice Chair), Rumbaugh, and Walker Alternate - Daniels Executive Liaison: Andy Cherullo; Coordinator - D'Angelo Baker <input type="checkbox"/>		1st and 3rd Tuesdays 10am Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
	Topic	Presenter	Description
October 17, 2023	Monthly Budget Update	Reid Bennion, Acting Budget Officer, OMB	Monthly budget update and/or briefing on budget related items of interest.
	Proposed Rate Adjustments	LaTasha Wortham, Regional Relations Manager, TPU	Assesment of proposed utility rate adjustments as a result of the Westrock closure.
	MCO Communications Report Implementation & Introduction to Communications & Media Director	Amy Clancy, Director, Media and Communications Office	How is the City going to implement the recs in the communications report. How to operationalize the recs from the report? Fall 2023.
November 7, 2023	Interviews for the Board of Ethics	Nicole Emery, City Clerk	Interviews to fill vacancies and reappointments on the board.
	Title 6 Amendments - Utility Tax Chapters	Danielle Larson, Tax & License Division Manager	
	Title 6 Amendments - Green Job Credits	Danielle Larson, Tax & License Division Manager	Tacoma253
	Low Carbon Fuel Standards	LaTasha Wortham, Regional Relations Manager, TPU	
	Informational Briefing on the City's Litter Code	Keith A. Echterling, Deputy City Attorney, City Attorney's Office	Staff from the City Attorney's Office will provide an informational briefing on the City's Litter Code.
	Tacoma Power Bond Financing Request	Michelle Brown, Financial Planning Supervisor, Tacoma Power	Tacoma Power requests approval to issue bonds in early January 2024.
November 21, 2023	Monthly Budget Update	Reid Bennion, Acting Budget Officer, OMB	Monthly budget update and/or briefing on budget related items of interest.

Community Vitality and Safety			
Committee Members: Ushka (Chair), Blocker (Vice-Chair), Rumbaugh, Daniels, Alternate-Hines		2nd and 4th Thursdays	CBC Assignments: Community's Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority • Commission on Immigrant and Refugee Affairs
Executive Liaison: Jacques Colon; Staff Support - D'Angelo Baker		4:30 p.m.	
		Room 248	
	Topic	Presenter	Description
October 26, 2023	Placeholder: Rental Housing Code Research	Jacques Colon, Director, Office of Strategy	
	Amendments to Tacoma Municipal Code Chapter 8.17 - False Reports of Crime	Keith A. Echterling, Deputy City Attorney, City Attorney's Office	Staff recommends amending the TMC to adopt by reference the state law of False Reporting, RCW 9A.84.040, to update and expand the application capabilities of the TMC, to include appropriate prosecution of the knowing misuse of 911.
November 9, 2023	Interviews for the Community's Police Advisory Committee	Nicole Emery, City Clerk	
	Rental Property Data Project	Danielle Larson, Tax & License Division Manager	Staff will provide an update on the efforts and timeline to develop a system that will enable the City to capture certain rental property data through the business licensing process.
November 23, 2023	Cancelled - Thanksgiving		