



**TO:** T.C. Broadnax, City Manager  
**FROM:** Doris Sorum, City Clerk, City Attorney's Office  
**COPY:** City Council and City Clerk  
**SUBJECT:** 2014 Canceled Council Meetings  
**DATE:** December 4, 2013, for the December 17, 2013 Council Meeting

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**SUMMARY:**

A resolution approving the cancellation of seven regular City Council meetings in 2014: January 2<sup>nd</sup>; March 11<sup>th</sup>; May 27<sup>th</sup>; September 2<sup>nd</sup>; November 12<sup>th</sup>; December 23<sup>rd</sup>; and December 30<sup>th</sup>.

**COUNCIL SPONSORS:**

Mayor Strickland

**BACKGROUND:**

Per the City Charter, Procedure of the Council, Section 2.8, the City Council shall meet at least forty-six times each calendar year. Therefore, the City Council, by a majority vote, can cancel up to seven meetings in 2014, and still meet the regular meeting requirements.

Per the Tacoma City Council Rules of Procedure, Rule 1-Meetings, Section A-Regular Meeting, the rule states: (1) If Tuesday of any week is a legal holiday, the regular meeting of that week shall be held at 5:00 p.m. on the next business day; and, (2) If Tuesday of any week shall fall on Christmas Eve or New Year's Eve, the regular meeting of that week shall be held at 5:00 p.m. on the next business day.

At the December 3, 2013 Committee of the Whole meeting, the Council discussed the various options for the seven meetings they could consider cancelling in 2014.

**ISSUE:**

For agenda planning purposes, each year the City Council discusses their preference for which City Council meetings to cancel in the next calendar year. Because December 31<sup>st</sup>, New Year's Eve, falls on a Tuesday and New Year's Day falls on the following day, January 1<sup>st</sup>, the first Council meeting in January 2014 would fall on Thursday, January 2<sup>nd</sup>, per the City Council Rules of Procedure. In addition, per the same Council rule, Veterans Day, November 11<sup>th</sup> falls on a Tuesday, which means the Council meeting would occur the next business day, Wednesday, November 12<sup>th</sup>.

**RECOMMENDATION:**

Since legal holidays change the dates of the Council meetings on January 1<sup>st</sup> and November 11<sup>th</sup>, the Council wanted to be consistent in holding their meetings on Tuesdays, rather than the next business day per the Council's Rules of Procedure. At the December 3<sup>rd</sup> Committee of the Whole meeting, Council expressed an interest in canceling the January 2<sup>nd</sup> (Thursday) and November 12<sup>th</sup> (Wednesday) Council meetings. In addition, the Council expressed an interest in cancelling the March 11<sup>th</sup>, May 27<sup>th</sup>, September 2<sup>nd</sup>, December 23<sup>rd</sup>, and December 30<sup>th</sup>, for a total of seven canceled meetings.

**FISCAL IMPACT:**

N/A