



APPROVED 9-13-23

MINUTES
City of Tacoma
Public Utility Board Meeting
August 23, 2023
6:30 p.m.

Chair Watson called the Public Utility Board meeting to order at 6:30 p.m.

Present: Carlos Watson, William Bridges; Elly Claus-McGahan; John O’Loughlin, Anita Gallagher

Minutes of the Previous Meetings

Mr. O’Loughlin moved that the minutes of the previous meetings be adopted; seconded by Mr. Bridges. Voice vote was taken and carried. The minutes were declared adopted.

Comments by the Public

There were no comments by the public.

Recognitions

Christina Turner, Social Responsibility Manager, led staff and a representative from the United Way in recognizing the kickoff of the 2023 TPU United Way Campaign. The kickoff is scheduled for September 13 and the closing ceremony is scheduled for October 4.

Regular Agenda

- D-1 Resolution U-11398– Award contracts and approve purchases:
1. Award contract to Resound Energy Services for installation of 34 electric vehicle chargers in downtown Tacoma (\$776,423.72, plus applicable taxes) [Jeremy Stewart, Power Energy Portfolio Analyst].

Mr. O’Loughlin moved to adopt the resolution; seconded by Mr. Bridges.

Board Member Claus-McGahan made positive remarks about this resolution. In response to a Board inquiry about fund sources, Jeremy Stewart, Power Energy Portfolio Analyst shared that this all completely funded with grant sources, mainly from the Department of Commerce.

Voice vote was taken and carried. The resolution was adopted.

- D-2 Motion 23-05 – Authorize the Director of Utilities to enter an amendment to the memorandum of understanding allowing for the temporary use of property at 8208 Pacific Avenue by Neighborhood and Community Services for homelessness

services previously authorized by Motion 21-09, by extending the memorandum of understanding for one additional year through August 2024

Mr. O'Loughlin moved to approve the motion; seconded by Mr. Bridges.

Caleb Carbone, Homeless Strategy, Systems & Service Manager, reported that at the Board's study session of July 26, he shared how this site fits into the City's homeless strategy. This is a site that focuses on veterans. This resolution extends the memorandum of understanding for one year. This project is funded by the general fund budget.

Voice Vote taken and carried. The motion was approved.

D-3 Motion 23-06 – Authorize the Director to take steps to transition from the term Strategic Directive (SD) for Strategic Directives 1 through 14 to the term Guiding Principles, with each respective Strategic Directive hereafter referred to as a Guiding Principle and any reference to a Strategic Directive shall be deemed a reference to the appropriate Guiding Principle.

Mr. O'Loughlin moved to approve the motion; seconded by Mr. Bridges.

Director Flowers reported that at the Board retreat last fall, the Board discussed an update to the SD framework and there was conversation around if SD was the appropriate title for Board priorities. Undergoing SD updates further illuminate the complexity in the development of the TPU strategies and SDs. This motion would rebrand the SDs as Guiding Principles (GPs). This was discussed at the July 26 study session.

Voice Vote taken and carried. The motion was approved.

D-4 23-07 - Authorize the Director of Utilities to take steps to transition from the term Governance Process (GP) for Governance Processes 1 through 11 to the term Board Rules of Procedure, with each respective Governance Process hereafter referred to as a Board Rule of Procedure and any reference to a Governance Process shall be deemed a reference to the appropriate Board Rule of Procedure.

Mr. O'Loughlin moved to approve the motion; seconded by Mr. Bridges.

Director Flowers reported that Motion 23-06 creates the Board's Guiding Principles/GPs. To avoid two GP acronyms, this motion would rename the Board Governance Process to Board Rules of Procedure.

Voice vote taken and carried. The motion was approved.

Tacoma Water

D-4 Resolution U-11399 – Authorize Tacoma Water to participate in the City of Tacoma, Department of Public Works, Prairie Line Trail Phase 2 Project and replace approximately 1,500 feet of water main.

Mr. O’Loughlin move to adopt the resolution; seconded by Mr. Bridges.

Katie Lindberg, Associate Engineer, summarized the resolution. Tacoma Water is partnering with Public Works and the Engineering Division to reconstruct the existing roadway and replace approximately water main constructed circa 1887 to 1907. The project is proposed to construct approximately 1,500 feet of 6-inch, 8-inch, and 12-inch ductile iron water main along S. Hood Street, between S. 25th and S. 23rd St., S. 23rd St. between Jefferson Ave. and Holgate St., and S. 21st St., between Jefferson Ave. and S. C St. The project has agreed to incorporate the water main work into their competitively bid contract (PW23-0060F) and Tacoma Water, Public Works, and the Engineering Division believe consolidating the water main in the project will improve project delivery, reduce project costs, improve system reliability, and consolidate construction disturbance to residents and businesses. The overall project will upgrade the existing roadway into a non-motorized shared-use path, upgrade underground utilities and bring ramps into ADA compliance. The total project cost is \$648,084.42, plus a 15 percent contingency, for a cumulative total contribution of \$745,297.08, plus applicable taxes, with funds available from the 4600 Tacoma Water Capital Reserve Fund. In response to Board inquiries, Ms. Lindberg provided the following clarifications. Water has an inventory of all pipes and when presented with partner projects, staff examines the inventory and associated dates and plug that information into economic models that consider age and help prioritize projects. Ductile iron is less brittle than cast iron and has a one-hundred-year life span. Disadvantaged Business Enterprise (DBE) is set by WSDOT because it is federally funded. Equity in Contracting (EIC) is just for state requirements. Because this project is federally funded, DBE is used.

Voice vote taken and carried. The resolution was adopted.

E. Comments by the Board

Board Chair Watson welcomed the newest Board Member, Anita Gallagher.

F. Adjournment

There being no further business or comments, the Public Utility Board meeting was adjourned at 7:06 p.m. until Wednesday, September 13, 2023, for a study session at 3:00 p.m., followed by a regular meeting at 6:30 p.m.

Approved:



Carlos Watson, Chair



William Bridges