



City of Tacoma

Government Performance and Finance Committee Minutes

747 Market Street, Tacoma, WA 98402, Conference Room 248

Dial: 253-215-8782 Meeting ID: 827 5299 8740

Webinar Link: www.zoom.us/j/82752998740 Passcode: 614650

August 16, 2022

10:00 AM

Chair John Hines, Vice Chair Kristina Walker, Joe Bushnell,
Sarah Rumbaugh, Kiara Daniels (alternate),
Christine Cooley (ex officio)

Call To Order

Chair Hines called the meeting to order at 10:02 a.m.

Roll Call

Present: 4 - Bushnell, Hines, Rumbaugh and Walker

Approval of Minutes

1. [22-0915](#) Approval of the minutes of the June 7, 2022, meeting.

MOTION: Vice Chair Walker moved to approve the minutes of the June 7, 2022, meeting.

SECONDED BY: Council Member Bushnell.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 4 - Bushnell, Hines, Rumbaugh and Walker

Briefing Items

2. [22-0910](#) Rules of Procedure of the Council - Suggested Revisions
[Doris Sorum, City Clerk; Bill Fosbre, City Attorney]

At approximately 10:02 a.m., Bill Fosbre, City Attorney, presented suggested revisions to the Rules of Procedure of the City Council (Council Rules), including an overview; background; issues; revisions, noting remote participation in meetings, order of business, parliamentary procedures and motions, public comment and public forum, the City Council vacancy

process, and minor revisions for clarity, consistency, and formatting; and next steps.

Discussion ensued regarding in-person attendance, language for when the Chair is absent or virtual, other cities' public comment practices, changes to schedules and agendas, community outreach, consequences of violating the Council Rules, the process of appointing a new Council Member, adding a section for required duties of a Council Member, the proposed revisions, and outlining specific Revised Code of Washington citations.

3. [22-0911](#)

Environmental Services 2023-2024 Proposed Budget and Rate Revenues [Michael Slevin, Director, Christina Curran, Assistant Division Manager, Environmental Services]

At approximately 10:45 a.m., Mike Slevin, Director, Environmental Services (ES), provided opening remarks and introduced Christina Curran, Assistant Division Manager, ES. Curran presented the ES 2023-2024 proposed budget and rate revenues, including an overview; 2021-2022 budget strategy; and 2021-2022 budget outcomes. Curran continued by presenting capital cost planning; capital cost drivers, noting better data, increased costs, timing, and growth; 2023-2024 budget strategy, noting maintaining the status quo for service levels and operations, and offsetting enhancements where possible; 2023-2024 customer assistance, noting continued enhanced assistance programs, and improvements in 2021-2022 and 2023-2024; the Bill Credit Assistance Program (BCAP) Plus phase-in, noting BCAP Plus cost increase and funding; the 2022 six-year revenue plan; 2022 residential bill comparison; next steps; and the 100-year asset plan.

Discussion ensued throughout regarding leachate, issues related to solid waste debt, effects of delaying capital projects, maintenance costs, bill comparison data, utility rate differences for renters and homeowners, unpaid bills, adding expedited maintenance to the budget plan, creating a longer bonding time period, BCAP Plus, residents with high annual monthly income who have accumulated debt due to the COVID-19 pandemic, utilizing system development charges to generate funds, and next steps.

* * * * *

The Government Performance and Finance (GPF) Committee meeting recessed at 11:42 a.m.

The GPF Committee meeting reconvened at 11:50 a.m.

4. [22-0912](#) Monthly Budget Update
[Hayley Falk, Lead Budget Analyst, Office of Management and Budget]

At approximately 11:50 a.m., Hayley Falk, Lead Budget Analyst, Office of Management and Budget, provided opening remarks and presented a monthly budget update, including a General Fund summary, the Mental Health and Chemical Dependency (MHCD) Fund revenue, expenses, and other funds.

Discussion ensued regarding the availability of the budget dashboard to the public, uses for the MHCD fund, General Fund offsets and transferring funds for other needs, and what the extra \$18 million will go towards.

5. [22-0913](#) Accessory Dwelling Units
[Stephen Antupit, Senior Planner, Planning and Development Services]

At approximately 11:58 a.m., Chair Hines provided opening remarks on the GPF Committee and Accessory Dwelling Units (ADUs). Stephen Antupit, Senior Planner, Planning and Development Services, presented an update on ADUs, including an introduction; background, noting ADUs, Detached Accessory Dwelling Units (DADUs), and recent changes to the Land Use Code and ADU regulations; background on DADUs, noting other local cities' efforts and designing for anti-displacement; DADU initiatives underway, noting new DADU permitting and construction to date and the DADU accelerator concept; potential additional concepts; and next steps.

Discussion ensued throughout regarding how long it takes to get a DADU built, creating a competition for local architectural students, pre-approval of external and internal design plans based on the neighborhood and community, focusing on a specific area to place DADUs, staffing capacity issues, user support, financing options, limited City resources for an anti-displacement strategy, using DADUs as long-term versus short-term rentals, utilizing pre-approved plans and possible challenges, DADU and ADU design standards, parking requirements, developer complaints, encouraging development of ADUs and DADUs for Section 8 housing purposes, and next steps.

Topics for Upcoming Meetings

6. [22-0914](#)
- September 6, 2022 - Accessory Dwelling Units; Tacoma Public Utility Board Appointment; Audit Advisory Board Quarterly Meeting; Revenue Options and Fee Schedule Proposals; Purchasing Code Update
 - September 20, 2022 - Environmental Services Proposed Budget and Rates Presentation; Tacoma Public Utility Latest Update on Preliminary Budget/Rates; Accessory Dwelling Units; Amendments to Tacoma Municipal Code 6B.220; Solid Waste Recycle Surcharge Update
 - October 4, 2022 - Tacoma Public Utility Final Rates Proposal prior to Council Consideration; Creation of Repair and Replacement Fund; Accessory Dwelling Units

Claire Goodwin, Committee Liaison, stated that the next will meeting will be on September 6, 2022, and will include an updates on ADUs, an appointment to the Public Utility Board (PUB), the quarterly Audit Advisory Board meeting, revenue options and fee schedule proposals, and updates on the purchasing code; and the September 20, 2022, meeting will include updates on Environmental Services proposed budgets and rates, an update on Tacoma Public Utilities' preliminary budget and rates, ADUs, amendments to the Tacoma Municipal Code, and a solid waste surcharge update. She concluded by stating that the October 4, 2022, meeting will include updates on the TPU final rates proposal, creation of a repair and replacement fund, and ADUs.

Other Items of Interest

Chair Hines stated that the City Clerk's Office has reached out to candidates who interviewed for previous PUB vacancies to determine interest in being considered for the current PUB vacancy, and that the GPF Committee will recommend an appointment at the September 6, 2022, meeting.

Public Comment

There was no Public Comment.

Adjournment

There being no further business, the meeting adjourned at 12:46 p.m.



John Hines, Chair

 for

Kiaira Thomas, City Clerk's Office