



**TO:** Board of Contracts and Awards  
**FROM:** Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer *EDK*  
 Justin E. Davis, Facilities Management Division Manager  
 Paul Hanna, Fleet Services Manager, Public Works  
**COPY:** City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and  
 Jessica Tonka, Finance/Purchasing  
**SUBJECT:** Peterbilt Parts and Repair Service, Request for Bids  
 Specification No. GF19-0135F – August 6, 2019  
**DATE:** July 17, 2019

**RECOMMENDATION SUMMARY:**

The Public Works Department recommends a contract be awarded to Western Peterbilt, Inc., Fife, WA, for parts and repair service for various Peterbilt vehicles and equipment on an as-needed basis, in the amount of \$900,000, plus applicable taxes, for an initial contract term of three years, with the option to renew for two additional years, for a projected contract total of \$1,500,000.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support a safe city with healthy residents.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

This contract provides service and parts for the City’s fleet of garbage and dump trucks to keep the vehicles well maintained, on the road, and delivering dependable service, which supports the City’s vision of safety, cleanliness, and sustainability.

**BACKGROUND:**

ISSUE: This contract provides Peterbilt factory authorized parts and repair service, on an as-needed basis, for the City of Tacoma Peterbilt trucks utilized by Environmental Services, Solid Waste Management, and Public Works, Street Operations.

ALTERNATIVES: The alternative course of action would be to purchase non-factory authorized parts and repair service. A repair shop not authorized by Peterbilt could encounter repairs beyond their scope and capabilities; non-factory authorized parts could potentially void warranties as well.

**COMPETITIVE SOLICITATION:**

Request for Bids Specification No. GF19-135F was opened May 17, 2019. Three companies were invited to bid in addition to normal advertising of the project. One submittal was received.

<u>Respondent</u>	<u>Location</u> <i>(city and state)</i>	<u>Submittal</u> <u>Amount</u>
<b>Western Peterbilt, Inc.</b>	<b>Fife, WA</b>	<b>\$244,100.20*</b>

\*Submittal amount for one-year estimated quantities.



Pre-bid Estimate: \$1,500,000 (for a five-year term).  
The recommended award is 0 percent below the pre-bid estimate.

CONTRACT HISTORY: New contract.

SUSTAINABILITY: Western Peterbilt, Inc., (WPI) is equipped and authorized to make repairs, clean exhaust filters and make computerized adjustments according to the manufacture’s specifications to keep vehicles running at their optimum levels meeting exhaust emission management requirements. They also recycle engine oil, coolant waste, and soot from their diesel particulate filter cleaning machine. WPI has also purchased smaller delivery vehicles and changed and consolidated delivery routes in order to conserve fuel.

SBE/LEAP COMPLIANCE: Not applicable.

**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various departments	Various	Various	\$ 1,500,000
<b>TOTAL</b>			<b>\$ 1,500,000</b>

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various departments	Various	Various	\$ 1,500,000
<b>TOTAL</b>			<b>\$ 1,500,000</b>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET:** Estimated amount of \$450,000 on an as-needed basis.

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Yes, expenditures will post to Fleet Maintenance from PM line item budget.

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.** N/A

FINANCE PURCHASING  
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