



# City of Tacoma Infrastructure, Planning and Sustainability Committee Minutes

733 Market Street Tacoma, WA 98402

Conference Room 16

May 08, 2019

4:30 PM

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Chair Ryan Mello, Vice Chair Chris Beale, Anders Ibsen,  
Conor McCarthy, Lillian Hunter (alternate)

## Call To Order

Chair Mello called the meeting to order at 4:35 p.m.

**Present:** 3 - Ibsen, McCarthy and Mello

**Absent:** 1 - Beale

## Approval of Minutes

1. [19-0471](#) Approval of the Minutes of the April 10, 2019 meeting

**MOTION:** Council Member Ibsen moved to approve the minutes of the April 10, 2019 meeting.

**SECONDED BY:** Deputy Mayor McCarthy.

**ACTION:** Voice vote was taken and carried. The motion was declared adopted.

**Ayes:** 3 - Ibsen, McCarthy and Mello

**Absent:** 1 - Beale

2. [19-0472](#) Approval of the Minutes of the April 24, 2019 meeting

**MOTION: Council Member Ibsen moved to approve the minutes of the April 24, 2019 meeting.**

**SECONDED BY: Deputy Mayor McCarthy.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 3 - Ibsen, McCarthy and Mello

**Absent:** 1 - Beale

## Briefing Items

3. [19-0473](#) Environmental Services Strategic Plan Update  
[Joshua Knouff, Recovery and Transfer Center Supervisor; Brenda LeMay, Management Analyst I, Environmental Services]

At approximately 4:36 p.m., Mike Slevin, Director, Environmental Services (ES), made opening remarks and introduced Joshua Knouff, Recovery and Transfer Center Supervisor, and Brenda LeMay, Management Analyst I, ES. Mr. Knouff presented the 2018-2025 ES Strategic Plan update, including an overview, background, ES why and how statements, implementation objectives, continuous improvement (CI) 4i framework, and the four phases of the CI 4i framework. Ms. LeMay concluded by reviewing lessons learned and next steps.

Discussion ensued regarding work done by the department, growing the workforce from within through internships, managing departmental organization, inward-facing versus outward-facing goals, performance measures, and benefits to the public.

4. [19-0474](#) Urban Design Studio  
[Mesa Sherriff, Senior Planner, Planning and Development Services]

At approximately 5:09 p.m., Mesa Sherriff, Senior Planner, Planning and Development Services, presented the Urban Design Studio, including the project overview; 2005-2019 milestones; the project team and scope; project schedule; project discussion; 2016 goals for design review; and the project scope, including strategies to identify significant projects, public projects, neighborhood mixed-use centers, projects on pedestrian corridors, projects on zone transitions, and projects in mixed-use centers.

Discussion ensued regarding how the plan aligns with other City projects, affordability, how projects are chosen, ways to address community concerns, what design review looks like, and design guidelines.

### **Topics for Upcoming Meetings**

Nick Anderson, Committee Liaison, stated the May 22, 2019 meeting will include interviews for the Planning Commission and a Building Code update.

### **Other Items of Interest**

There were no other items of interest.

### **Public Comment**

There was no Public Comment.

### **Adjournment**

There being no further business, the meeting adjourned at 5:39 p.m.

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Ryan Mello, Chair

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Katie Foster, City Clerk's Office