

July 15, 2020

BOARD OF TRUSTEES: Wayne Williams, President; Sara Irish, Vice President; Donna LaFrance, Trustee; Toni Craig, Trustee; Joseph Colón, Trustee

CALL TO ORDER

The regular meeting was held online through Zoom. President Wayne Williams called the meeting to order at 5:38 p.m.

ATTENDANCE

Library Board: President Wayne Williams; Vice President Sara Irish; Donna LaFrance, Joseph Colón; and Toni Craig were virtually present.

Library Staff: Library Director Kate Larsen; IT Manager Zac Matthews; Confidential Assistant Faith Stevens; Collection Development Manager Kelda Vath; numerous other staff were in attendance.

New format of meeting made it difficult to collect complete attendance report.

Pledge of Allegiance

President Wayne Williams

CONSENT ITEMS

RESOLUTION 20037

1. Corrected Agenda of the June 17, 2020 Board Meeting
2. Minutes of the June 17, 2020 Board Meeting
3. HR Reports for June 2020
4. Circulation Summaries for June 2020

Resolved, That the Board approves Resolution 20037 items as presented.

The motion was moved, seconded, and passed.

PAYMENT OF BILLS

RESOLUTION 20038: Payment of Bills Per Vouchers – Authorization

Resolved, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims as summarized and documented in materials submitted to the Board.

The motion was moved, seconded, and passed.

RESOLUTION 20039: Ratify Recurring Monthly Expenditures – Approval

Resolved, That the Board approves and ratifies the June 2020 payments for the City of Tacoma services provided to the Tacoma Public Library as presented.

The motion was moved, seconded, and passed.

PUBLIC COMMENTS

None

STAFF RECOGNITION

Employees with an anniversary date in July were recognized.

Acknowledgement of Don Strate, in memoriam. The Library is collecting memories from staff that we will put in a card to share with his family. There is also a fundraiser for the humane society in his name.

NEW BUSINESS

RESOLUTION 20040: Request that the Board approves the Tacoma Public Library's 2020–2025 Strategic Plan, as presented.

Resolved, That the Board approves the Tacoma Public Library's 2020-2025 Strategic Plan.

The motion was moved, seconded, and passed.

RESOLUTION 20041: Request that the Board approves and authorizes payment of \$61,000 to Brown & Brown of Washington, Inc., for Earthquake insurance coverage of all 8 Tacoma Public Library buildings, for one year.

Resolved, That the Board approves and authorizes payment of \$61,000 to Brown & Brown of Washington, Inc.

The motion was moved, seconded, and passed

DIRECTOR'S REPORT

Director Larsen reviewed the Library's preliminary response to the City of Tacoma's budget reduction target exercise, and reviewed the timeline for biennium budget planning. Director Larsen then reviewed the timeline for the temporarily furloughed staff to return to work, and the implementation of curbside services. She provided an update to the Finance Manager hiring process and reviewed the Electronic & Virtual Services report.

TRUSTEES REPORTS

Sara Irish: Molina health care is paying for one of the Summer Reading Club program events [Jeff Evans Magic Show].

Toni Craig: Nothing to report.

Donna LaFrance: Thank you and all the board as well. Kate: we are aware of all that you are facing. We are a team; utilize our skill sets. I hear what people really feel about the library; others are not aware of what we do, so we have work to do there. Hang in there and utilize us. We will get through it.

Joseph Colón: Want to express excitement about the potential to transform our library spaces and dynamic partnerships. Trying to hold optimistic mindset so we come through this better and stronger. At Tacoma Community College, we are utilizing CARES Act funding, has distributed \$1.5M in support of 1500 students. Seeing the need and the struggle through the narrative portion of their applications, it is a heartfelt experience, how many hard-working folks are trying to get an education. When this is over, they will be better off having pursued their education. That is inspiring.

ADJOURNMENT

The meeting adjourned at 6:34 p.m.

The next Board Meeting will be August 19, 2020 at 5:30 p.m.

Wayne Williams

Wayne Williams (Sep 10, 2020 06:54 PDT)

Wayne Williams
President
Tacoma Public Library Board

Kate Larsen

kate larsen (Sep 10, 2020 10:50 PDT)

Kate Larsen
Library Director and Secretary to the
Tacoma Public Library Board