



TO: T.C. Broadnax, City Manager
FROM: Carey K. Jenkins, Housing Division Manager, Community & Economic Dev. Dept.
Ricardo Noguera, Director, Community & Economic Development Department
COPY: City Council and City Clerk
SUBJECT: Resolution Request authorizing renewal of the HOME Consortium Agreement with the City of Lakewood – June 17, 2014
DATE: May 23, 2014

SUMMARY:

The Community & Economic Development Department recommends renewing the HOME Consortium Agreement with the City of Lakewood for a three-year period beginning July 1, 2014.

Tacoma has acted as a Lead-entity on behalf of the City of Lakewood since July 1, 2000 for the administration of HOME funds allocated by the U.S. Department of Housing & Urban Development (HUD).

BACKGROUND:

In 1999, the City was approached by Lakewood with a request to enter into an agreement under which the City of Tacoma receives and administers Lakewood’s allocation of HOME Investment Partnership (HOME program funds. The amount of funding available to a jurisdiction is formula-derived; Lakewood’s allocation falls below HUD’s minimum threshold to be a stand-alone jurisdiction.

As a result of this partnership, Tacoma includes Lakewood’s HOME funding in its Consolidated Plan and Annual Action Plan processes. Tacoma receives and distributes Lakewood’s HOME funds for housing projects through the Tacoma Community Redevelopment Authority (TCRA), ensuring the same federal requirements and guidelines are adhered to in each Lakewood project. Tacoma does retain 10% of Lakewood’s HOME allocation for administration purposes; this is the maximum allowed under HUD regulations.

HUD requires the HOME Consortium agreement be executed for a minimum of three years. During the term of the agreement and until all the funds are expended, none of the partners can withdraw from the Consortium.

ISSUE:

This is a HUD-required, formal extension of the HOME Consortium Agreement. The executed agreement is required to be submitted to HUD by June 30, 2014.

ALTERNATIVES:

No alternatives are presented at this time. The City, as the Lead Entity, must notify both HUD and the Consortium members one-year prior to the end of the three-year agreement that it no longer intends to participate in a Consortium. As the City issued no notification, it is considered an automatic renewal under federal regulations pending the submission of the executed agreement.

RECOMMENDATION:

Authorize City Officials to enter into an Agreement with the City of Lakewood extending the HOME Consortium Agreement for a period of three years, from July 1, 2014 through June 30, 2017.



FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1195-FGRT, CED Special Revenue Fund	730100	6530600	945,416
TOTAL			

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
1195-FGRT, CED Special Revenue Fund	730100	4331280	945,416
TOTAL			

POTENTIAL POSITION IMPACT:

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
TOTAL			

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$236,354

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? The 13/14 biennium amount is budgeted. Any additional appropriation for future biennium will be done through the normal budgeting process.

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.