

WEEKLY REPORT TO THE CITY COUNCIL

January 30, 2014

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ACTION REQUESTED

1. Please mark your calendars for the **February 21st Council Strategic Planning Work Session from 9:00 a.m. to 3:00 p.m.**

STUDY SESSION/WORK SESSION

2. The **City Council Study Session** of Tuesday, February 4, 2014, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will be: (1) **Legislative Update**; (2) **Other Items of Interest**; (3) **Agenda Review**; (4) **Closed Session – Labor Negotiations**; and (5) **Executive Session – City Manager’s Performance Review**.

At Tuesday’s Study Session, **Government Relations Officer Randy Lewis will provide the Council with a legislative update.**

3. The updated **Tentative City Council Forecast** and **Consolidated Standing Committee Calendars** are attached for your information.

COUNCIL REQUESTS/INQUIRIES

4. At the January 21st Study Session during the **STAR Project** overview presentation, Council Members requested **recommended best practices to address the areas where the City scored low**. Sustainability Manager Kristin Lynett provides the attached memorandum in response.
5. At last Tuesday’s Study Session, during the **Tacoma Link Expansion discussion**, Council Member Mello requested confirmation that it would be possible to have a stop at South 4th Street in the event the Link expansion was on Stadium Way. Public Works Director Kurtis Kingsolver responds that there are two items that will need to be considered in order to provide a stop near 4th:
 - The first pertains to ADA access. In order to provide ADA access the incline of Stadium Way cannot exceed 2%. In the area around 4th, the City constructed Stadium Way so that the incline is less than 2%.
 - The second item pertains to whether or not an in-lane stop will be allowed or will traffic back up so much that it will back up onto I-705. Although it is very likely the system can be designed to accommodate both the new Link car as well as traffic, without traffic counts and a complete traffic analysis this cannot be confirmed. This item will be evaluated as part of the environmental review.

In addition, during the Link expansion discussion, Council Member Campbell suggested a hill climb or improved pedestrian access from South 4th to the St. Helens district. It should be noted, that as part of the Environmental Review, Sound Transit will be evaluating potential stop locations as well as pedestrian access. Although current plans have not considered any improvements to South 4th, the City can request options, keeping in mind that funds will ultimately need to be identified over and above what has already been identified if improvements are made. There will need to be adequate ADA access if we do improvements over and above sidewalk replacement. This could include building switch-backs, an elevator or possibly some sort of escalator. In either case, it's likely these improvements will be costly as well as expensive to maintain. It's also likely Sound Transit will want the City to provide all maintenance costs, etc.

If needed the Council will have an opportunity to have a follow up discussion and ask questions at Tuesday's Committee of the Whole meeting.

GRANT AWARDS

6. The City was awarded the following grant:
 - **Staffing for Adequate Fire and Emergency Response Grants Program** – The Fire Department requested funding to hire and employ 20 firefighters for a two-year time period beginning with the award of the grant. The award will fund commissioned personnel in the Operations Bureau of the Tacoma Fire Department. The City has been awarded \$3,446,180, with no City match required. The award is conditioned with no layoffs of commissioned Fire Department personnel during the two-year performance period.

MARK YOUR CALENDARS

7. You have been invited to the following events:
 - **Pierce County Summit Appreciation Luncheon on Thursday, January 30th, 11:00 a.m. – 1:30 p.m.,** at the Hotel Murano, located at 1320 Broadway.
 - **MultiCare Family Birth Center Expansion Grand Opening Celebration on Friday, January 31st, 5:00 p.m.,** at the MultiCare Tacoma General Hospital, Rainier Pavilion, located at 315 Martin Luther King Jr. Way.
 - **ArtsFund in Pierce County Conversation on Tuesday, February 4th, 5:00 p.m.,** at the Museum of Glass located at 1801 Dock Street.

- **Annual Sister City Film Festival February 6th through April 3rd**, at the University of Puget Sound – Tahoma Room, located at the corner of North 13th and Lawrence Streets.
- **Birds Unmasked: 45th Annual Membership Banquet on Saturday, February, 8th, 5:30 p.m.**, at the Temple Theater, located 47 St. Helens Avenue.

Sincerely,



T.C. Broadnax
City Manager

TCB:crh
Attachments

**City of Tacoma 2013-2014
City Council Forecast**

Date	Meeting	Subject	Department
2014			
February 4, 2014	Study Session	Legislative Update	GRO
		Closed Session - Labor Negotiations	HR
		Executive Session - City Manager's Performance Review	Council Members
	Committee of the Whole	Other Items of Interest - Link Expansion Followup Discussion if needed	GRO/PW
	City Council Meeting		
February 11, 2014	Study Session	Container Port Element of the City's Comprehensive Plan	PDS
	City Council Meeting	SAFER Grant Acceptance Presentation	Fire
February 18, 2014	Study Session	Tacoma Smelter Plume Cleanup Update	WSDOE/PDS
	Committee of the Whole	Legislative Update	GRO
	City Council Meeting		
February 25, 2014	Study Session		
	City Council Meeting		
March 4, 2014	Study Session	Legislative Update	GRO
	Committee of the Whole	Subarea Plan & Eis: Hilltop (tentative)	PDS
	City Council Meeting	Criminal Mischief	CAO
March 11, 2014		CANCELLED	
March 18, 2014	Joint Utility Board Study Session		
	Committee of the Whole		
	City Council Meeting	Stalking and Harassment Protection	CAO
March 25, 2014	Study Session	Legislative Update	GRO
		Office of Environmental Policy and Sustainability	CMO/EPS
		Two-Year Workplan and Vision	PDS
	City Council Meeting	Temporary Homeless Camp Permitting Process	
April 1, 2014	Study Session		
	Committee of the Whole		
	City Council Meeting		
April 8, 2014	Study Session	Legislative Update	GRO
	City Council Meeting		
April 15, 2014	Study Session		
	Committee of the Whole		
	City Council Meeting		
April 22, 2014	Study Session	Legislative Wrap-up Report	GRO
	City Council Meeting		
April 29, 2014	Study Session	2014 1st Quarter and 2013 Year End Report	Finance (Budget)
	City Council Meeting		
May 6, 2014	Study Session	Subarea Plan & Eis: North Downtown (tentative)	PDS
	Committee of the Whole		
	City Council Meeting		
May 13, 2014	Study Session	2014 Annual Amendment	PDS
	City Council Meeting		
May 20, 2014	Study Session	2015 GMA Update and Annual Amendment (tentative)	PDS
	Committee of the Whole		
	City Council Meeting	2014 Annual Amendment - 1st Reading	TFD
		Changes to the Harbor Code (tentative)	
May 27, 2014		CANCELLED	
June 3, 2014	Joint Utility Board Study Session		
	Committee of the Whole		
	City Council Meeting		
June 10, 2014	Study Session	CBS Speaker's Bureau	NCS
	City Council Meeting		

Council Committee Report

<i>Economic Development Committee</i>		
Committee Members: Campbell (Chair), Boe, Walker, Mello, Alternate -Thoms Lopez		2nd, 4th, and 5th Tuesdays
Executive Liaison: Nadia Chandler Hardy; Staff Support - Anita Gallagher		10:00 a.m. Room 248
CBC Assignments:	<ul style="list-style-type: none"> • Tacoma Arts Commission • Greater Tacoma Regional Convention Center Public Facilities District 	<ul style="list-style-type: none"> • Foss Waterway Development Authority • City Events and Recognition Committee
February 11, 2014	Public Assembly Facilities District Report One-Stop Permitting Center Fourth Quarter 2013 Financial Indicators Report (tentative)	Connie Ladenburg, Chair, Public Assembly Facilities District Peter Huffman, Director, Planning and Development Services Elly Walkowiak, Business Development Manager, Community and Economic Development
Future:		
February 25, 2014	Tacoma Dome Art (tentative) City Events and Recognitions Committee Report Applicant Interviews for City Events and Recognitions Committee	Roslyn Smith, Chair, City Events and Recognitions Committee Doris Sorum, City Clerk
March 11, 2014		

<i>Government Performance and Finance Committee</i>		
Committee Members: Lonergan (Chair), Campbell, Thoms, Strickland, Alternate- Lopez		1st, 3rd, and 5th Wednesdays
Executive Liaison: T.C. Broadnax; Staff Support - Reid Bennion		4:30 p.m. Room 248
CBC Assignments:	<ul style="list-style-type: none"> • Public Utility Board • Board of Ethics 	<ul style="list-style-type: none"> • Audit Advisory • Civil Service Board
February 5, 2014	Tax and License Code Changes Title 6 (Tentative) End of Year Report	Danielle Larson, Tax and License Manager Reid Bennion, City Manager's Office
Future:		
February 19, 2014	Tacoma 24/7 and Budget Book Performance Measures (Tentative) TERS Divestment	Tadd Wille, Budget Officer, Office of Budget and Research Monica Butler, Retirement Director
March 5, 2014	SAP Strategic Assessment Report Out (Tentative)	Jack Kelanic, IT Director
	<ul style="list-style-type: none"> • Performance Management System Update/ Benchmarking • Building Restructuring Plan (including telecommuting options) • Council Workshop Check-in (biannually) • Leasing vs. Buying Vehicles Analysis 	<ul style="list-style-type: none"> • Fossil Fuel Divestment • SAP Strategic Assessment Update (2014) • CBC Recruitment Overview (Tentative) • Public Works Bidding Process Overview (2014) • Timing on LID Billing • Strategic Planning

<i>Infrastructure, Planning and Sustainability Committee</i>		
Committee Members: Mello (Chair), Boe, Walker, Ibsen, Alternate-Campbell		2nd and 4th Wednesdays
Executive Liaison: Nadia Chandler Hardy; Staff Support - Carmen White		4:30 p.m. Room 16
CBC Assignments:	<ul style="list-style-type: none"> • Sustainable Tacoma Commission • Planning Commission 	<ul style="list-style-type: none"> • Board of Building Appeals • Transportation Commission
February 12, 2014	Construction and Demolition Waste Services Environmental and Sustainability Management System	Mike Slevin, Director, Environmental Services Mike Slevin, Director, Environmental Services
	Planning Commission 2013 Accomplishments and Proposed Work Plan for 2014	Lihuang Wung, Senior Planner, Planning and Development Services
Future:		
February 26, 2014	Transfer of Development Rights 2014 Annual Amendment Transportation Commission 2013 Accomplishments and Proposed Work Plan for 2014	Ian Munce, Special Assistant to the Director, Planning and Development Services Peter Huffman, Director, Planning and Development Services Jennifer Kammerzell, Engineer, Public Works
March 12, 2014	Complete Streets Quarterly Update Temporary Homeless Camp Permitting Process Board of Building Appeals 2013 Accomplishments and Proposed Work Plan for 2014	Jennifer Kammerzell, Engineer, Public Works Peter Huffman, Director, Planning and Development Services Sue Coffman, Division Manager, Planning and Development Services

Council Committee Report

(Subject to Change)

<i>Neighborhoods and Housing Committee</i>	
Committee Members: Walker (Chair), Boe, Ibsen, Lonergan, Alternate-Woodards	1st and 3rd Mondays 4:30 p.m.
Executive Liaison: Tansy Hayward; Staff Support - Christina Watts	Room 248
CBC Assignments:	<ul style="list-style-type: none"> • Landmarks Preservation Commission • Tacoma Housing Authority
February 17, 2014 PRESIDENT'S DAY	
Future:	
March 3, 2014 House for Hope Rapid Removal Graffiti Pilot Update Code Compliance Windshield Survey	<i>Tansy Haward, Assistant City Manager</i> <i>Allyson Griffith, Program Development Specialist, Community Based Services</i> <i>Lisa Wojtanowicz, Division Manager, Neighborhood and Community Services</i>
March 17, 2014 TCRA Update Temporary Homeless Camps Permit Process	<i>Jacinda Howard, Community and Economic Development</i> <i>John Harrington, Planning and Development Services</i>

<i>Public Safety, Human Services, and Education Committee</i>	
Committee Members: Woodards (Chair), Campbell, Lonergan, Strickland, Alternate-Mello	2nd and 4th Thursdays 4:30 p.m.
Executive Liaison: Tansy Hayward; Staff Support - Julie Stoitman	Room 248
CBC Assignments:	<ul style="list-style-type: none"> • Citizen Review Panel • Human Services Commission • Human Rights Commission
February 13, 2014	
Report from Tacoma Library Board of Trustees	<i>Julio Quan, Chair, Library Board of Trustees; Susan Odenratz, Tacoma Public Library Director</i>
Proposed Update to Appointment Terms for Tacoma Area Commission on Disabilities	<i>Doris Sorum, City Clerk</i>
Tacoma Area Commission on Disabilities Interviews	<i>Doris Sorum, City Clerk</i>
Future:	
February 27, 2014 CANCELLED	
March 13, 2014 CANCELLED	



TO: T.C. Broadnax, City Manager
FROM: Kristin Lynett, Sustainability Manager
COPY: Nadia Chandler Hardy, Assistant to the City Manager
DATE: January 22, 2014
SUBJECT: STAR Project Council Inquiry Responses

At the January 21, 2014 City Council Study Session, Council Members requested additional information related to the STAR Project. Requests and responses are as follows:

- **Council Members requested recommended best practices from the STAR technical manual be identified to address the areas where the City scored low.**

The best practices and leading communities referenced below have not yet been screened or evaluated for relevancy or practicality in Tacoma. Nor have these actions yet been prioritized for implementation. They are meant to be examples of actions Tacoma could consider taking. Once our community visioning has taken place and City-wide Strategic Plan has been developed, departments will recommend actions from their STAR gap and best practices analyze for incorporation into workplans and budgets. Higher level STAR objectives and outcomes will be incorporated into our public engagement prioritization process. Additional information and details about Tacoma's score and efforts can be found here.

www.cityoftacoma.org/star

Built Environment - *Educate the public about standards, effects of excessive exposure, and mitigation techniques for ambient noise or ambient light*

The Noise Pollution Clearinghouse offers educational resources regarding noise issues, while the International Dark-Sky Association provides educational resources for community light issues.

Flagstaff, AZ and New York City, NY are cited as cities leading way.

Climate and Energy - *Develop a committee that includes climate scientists, adjacent jurisdictions, regional coalitions, state and federal agencies, and/or non-governmental organizations for the purpose of understanding and addressing shared vulnerabilities*

Lewes, DE: Through a process that included 5 local workshops, the City of Lewes created an integrated hazard mitigation and climate change adaptation action plan that will enable to the City to better address future climate impacts.

The University of Washington created a report entitled *Preparing for Climate Change – A Guidebook for Local, Regional and State Governments*.

Economy & Jobs - *Adopt an economic localization plan to increase local production for local consumption and export*

An economic localization plan should determine how economic development efforts, planning initiatives, and zoning regulations can support local production for local consumption, sustainable economic growth, and continued viability for local businesses. The plan should develop strategies to capitalize on opportunities for increasing local ownership, meeting local demand for goods and services, and resource sharing for small businesses. It should also identify strategies to strengthen existing business networks, create new urban-rural linkages, and increase commerce between businesses with high value chain linkages.

Kirkland, WA, Newark, NJ, and Portland, OR are cited as communities leading the way.

The Institute for Local Self Reliance provides an extensive collection of policies, bills, regulations, and ordinances related to banking, broadband, energy, independent businesses, and waste, as well as examples and tools to overcome barriers to economic localization.

Education, Arts, & Community- *Adopt a policy to encourage diversity in local government appointments to advisory boards and commissions*

Vancouver, BC, New York City, and Toronto, ON are cited as communities leading the way.

The National League of Cities has a collection of resources and case studies to help cities integrate immigrants into their communities.

The Urban Diversity Forum provides information about diversity practices across Canada, including municipal diversity policies, police and minority relations, and immigrant settlement.

Equity & Empowerment- *Increase the percentage of registered voters over time*

Create a mock youth voting program to teach children about democracy, elections, and the importance of voting.

Partner with business, civic, and neighborhood organizations to increase voter registration and turnout, such as a "Get Out the Vote" campaign.

Health & Safety- *Adopt a health in all policies statement or policy commitment for local decision-making*

This commitment extends to land use, design, transportation, and other aspects of the built environment that impact the ability for residents to walk or bicycle to destinations.

Richmond, CA is cited as a community leading the way.

Natural Systems- *Use incentive programs to encourage local businesses and private owners to grow and sell native or desirable plants and animals and not sell invasive species or other harmful plants and animals*

Examples of this range from relatively common practices, such as a directory of natural landscapers or community awards to businesses demonstrating best practices, to more robust efforts, such as property tax abatement for appropriate use or applying *tax increment financing (TIF)* dollars toward site restoration.

- **Council Member Campbell also requested best practices information on addressing food desserts.**

Provide incentives for healthful retail food outlets to locate in underserved areas or mobile vendors that only sell fresh food.

Examples of incentives include:

- permit expediting;
- preferred vending locations for mobile vendors that only sell unprocessed or raw fruits and vegetables;
- tax incentives for grocery stores and healthy corner stores locating in low-income areas or food desserts;
- zoning incentives, such as additional density or reduced parking, for grocery stores and healthy corner stores locating in low-income areas or food desserts; and/or
- grants, loans, or loan guarantees for healthy mobile vendors and corner stores.

New Orleans, LA : New Orleans' Fresh Food Retailer Initiative (FFRI) is a citywide program to encourage grocery stores to locate in low-income, underserved neighborhoods in Orleans Parish. The program, partially funded by Disaster Community Development Block Grants (D-CDBG), provides forgivable and interest-bearing loans to support construction and operational costs for new and expanding grocery stores that sell fresh foods.

New York, NY : New York City's Department of Health and Mental Hygiene has created a Green Cart Program that provides micro-loans and technical assistance for mobile vendors that sell fresh, unprocessed fruits and vegetables.

- The American Planning Association's (APA) Planning and Community Health Research Center has a wealth of information about food systems planning, including information about improving access to healthy, affordable foods and supporting urban agriculture, farmers markets, and other healthy food retail through a variety of land use, zoning, planning, programmatic, and policy strategies.
- Public Health Law & Policy (PHLP) is an independent nonprofit organization that provides practical solutions to public health problems. Key resources related to healthy food access and the prevention of childhood obesity include the Model Healthy Food Zone Ordinance and *Establishing Land Use Protections for Farmers' Markets* report.