



**TO:** T.C. Broadnax, City Manager  
**FROM:** TW Tadd Wille, Director, Office of Management and Budget  
Andrew Cherullo, Finance Director  
**COPY:** City Council and City Clerk  
**SUBJECT:** Request for Resolution – Setting November 1, 2016 and November 8, 2016 as the first and second public hearings on the 2017-2018 Proposed Biennial Budget and the 2017-2022 Capital Facilities Program & 2017-2018 Capital Budget  
**DATE:** September 26, 2016

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**SUMMARY:**

Setting November 1, 2016 and November 8, 2016 as the dates for the City of Tacoma’s first and second public hearings on the proposed 2017-2018 Biennial Operating Budget and the 2017-2022 Capital Facilities Program & 2017-2018 Capital Budget and directing the City Clerk to prepare and circulate proper notices of the time and place of such hearings.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and maintain a strong fiscal management position.
- Encourage and promote an open, effective, results-oriented organization.

**BACKGROUND:**

In accordance with RCW 35.34, the City Manager is required to prepare and submit a preliminary budget and budget message to City Council and the City Clerk, after which the City is required to hold public hearings on the proposed budget prior to City Council making changes and adopting the Budget in its final form. The City is required to hold a public hearing at which any taxpayer may appear and be heard on any part of the budget prior to adoption.

Additionally, each year, proposed amendments to the Comprehensive Plan are considered by the Planning Commission and the City Council. The Growth Management Act, with few exceptions, requires that all proposed Plan amendments be reviewed concurrently and no more frequently than once each year [RCW 36.70A.130 (2) (a)]. This is usually referred to as the “annual amendment” whereby individual Comprehensive Plan amendments are considered together. An exception is the amendment of the Capital Facilities Element of the Comprehensive Plan, which may be adopted separate from other proposed amendments to the Comprehensive Plan if it occurs concurrently with the adoption or amendment of the City’s budget [RCW 36.70A.130 (2)(a)(iv)]. Adoption of the 2017-2022 Capital Facilities Program will occur concurrently with adoption of the 2017-2018 Capital Budget.

**ISSUE:**

This resolution will set November 1, 2016 and November 8, 2016 as the dates for the first and second public hearings on the 2017-2018 Proposed Biennial Operating Budget and the 2017-2022 Capital Facilities Program & 2017-2018 Capital Budget.

**ALTERNATIVES:**

RCW 35.34.100 requires that the City of Tacoma is required to hold public hearings on the 2017-2018 Proposed Biennial Budget. RCW 36.70A.035 requires that the City of Tacoma hold a public hearing on the proposed 2017-2022 Capital Facilities Program (CFP). Therefore, staff have not identified any alternatives.



**RECOMMENDATION:**

Staff recommends that the City of Tacoma set November 1, 2016 and November 8, 2016 as the dates for the first and second public hearings on the proposed 2017-2018 Biennial Operating Budget and the 2017-2022 Capital Facilities Program & 2017-2018 Capital Budget.

**FISCAL IMPACT:**

There is no fiscal impact.