



# City of Tacoma

## Government Performance and Finance Committee Minutes

747 Market Street, Tacoma, WA 98402, Conference Room 248

Dial: 253-215-8782 Meeting ID: 844 1669 0206

Webinar Link: [www.zoom.us/j/84416690206](https://www.zoom.us/j/84416690206) Passcode: 614650

**August 06, 2024**

**10:00 AM**

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Chair John Hines, Vice Chair Kiara Daniels, Joe Bushnell,  
Sarah Rumbaugh, Kristina Walker (alternate)

### Call To Order

Chair Hines called the meeting to order at 10:01 a.m.

### Roll Call

**Present:** 3 - Bushnell, Daniels and Hines

**Absent:** 1 - Rumbaugh

### Public Comment

There was no public comment.

### Approval of Minutes

1. [24-0863](#) Minutes of the Government Performance and Finance Committee, February 6, 2024.
2. [24-0856](#) Minutes of the Government Performance and Finance Committee and Audit Advisory Board joint meeting, February 20, 2024.
3. [24-0857](#) Minutes of the Government Performance and Finance Committee, March 5, 2024.
4. [24-0858](#) Minutes of the Government Performance and Finance Committee, March 19, 2024.

**MOTION: Vice Chair Bushnell moved to approve the minutes of the February 6, through March 19, 2024, meetings.**

**SECONDED BY: Council Member Daniels.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 3 - Bushnell, Daniels and Hines

**Absent:** 1 - Rumbaugh

## Briefing Items

5.     [24-0849](#)     Monthly Budget Update  
[Reid Bennion, Financial Manager, Finance]

This item was not addressed.

6.     [24-0851](#)     Accessory Dwelling Unit Accelerator Project Update  
[Craig Kuntz, Residential Review Manager, Planning and Development Services]

At approximately 10:03 a.m., Craig Kuntz, Residential Review Manager, Planning and Development Services (PDS), presented the accessory dwelling unit (ADU) accelerator project update, including the agenda; previous actions, noting added position and coaching process; current actions, noting pre-approved detached accessory dwelling unit (DADU) program; follow-up questions, noting ADU and DADU permits by district, and comparison of pre-approved plans; and discussion and feedback, noting summary of activities.

Discussion ensued regarding database for pre-approved plans, adding site utilities to the coaching and construction manual, difference between single-family units versus without single-family units, timeline for code updates on pre-approved plans, and maximum amount of pre-approved plans.

The Government Performance and Finance Committee recessed at 10:27 a.m. and reconvened at 10:30 a.m.

Discussion continued regarding digital construction manuals, and ADUs available to other housing types.

7.     [24-0850](#)     Convention Center Refinancing  
[Michael San Soucie, City Treasurer, Finance]

At approximately 10:33 a.m., Michael San Soucie, City Treasurer, Finance,

provided background on the Convention Center, changes to extend the statute of limitations from 25 years to an additional 15 years; the City's previous collection of approximately \$5-\$6 million per year in sales and use tax under the associated law, by reducing our debt through refunding from the remaining portion will allow the City to continue to collect the estimated same amount per year.

Discussion ensued regarding outstanding amount in bonds, improvements to the Convention Center, operation capital, General Fund reimbursements, bond allocation, regional, and jurisdiction assets.

**MOTION: Vice Chair Bushnell moved to forward the proposed ordinance to authorize the sale of a Convention Center and parking revenue refunding bond, to the full City Council for consideration.**

**SECONDED BY: Council Member Daniels.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 3 - Bushnell, Daniels and Hines

**Absent:** 1 - Rumbaugh

## Topics for Upcoming Meetings

8. [24-0852](#) August 20, 2024 - Analysis of Service Costs and Rate Structures for Water, Rail, and Power; Environmental Services 2025-2026 Proposed Budget and Rate Revenues; Environmental Services Solid Waste Management Division Special Permits Recycling Incentive
- September 3, 2024 - Cancelled
- September 17, 2024 - Monthly Budget Update; Audit Advisory Board Quarterly Meeting; Follow Up to Analysis of Service Costs and Rate Structures for Water, Rail, and Power; Check-In with the Civil Service Board; Fee Schedule Update

D'Angelo Baker, Committee Liaison, stated the August 20, 2024, meeting will include an analysis of service costs and rate structures for Tacoma Water, Tacoma Rail, and Tacoma Power; Environmental Services 2025-2026 proposed budget and rate revenues; and Environmental Services special permits recycling incentive; the September 3, 2024, meeting is cancelled; and the September 17, 2024, meeting will be a joint meeting with the Audit Advisory Board, including a monthly budget update, follow-up to analysis of service cost and rate structures for Tacoma Water, Tacoma Rail, and Tacoma Power, a check-in with the Civil Service Board, and a fee schedule update.

## **Other Items of Interest**

Discussion ensued regarding start times for the next two meetings, and presentation length.

## **Adjournment**

There being no further business, the meeting adjourned at 10:44 a.m.

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John Hines, Chair

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Kimberly Kerby, City Clerk's Office