



TO: Board of Contracts and Awards
FROM: Michael P. Slevin III, P.E., Director, Environmental Services *WSC*
Gary H. Kato, Division Manager, Solid Waste Management
COPY: City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator,
Joe Parris, Finance/Purchasing, and Lewis T. Griffith, P.E., Assistant Division Manager,
Solid Waste Management
SUBJECT: Moderate Risk Waste Transportation and Management Services
Request for Proposals Specification No. ES14-0319F – July 29, 2014
DATE: July 15, 2014

SUMMARY:

The Environmental Services Department recommends a contract be awarded to PSC Environmental Services, LLC, Houston, TX, in the amount of \$192,379, sales tax not applicable, budgeted from the ES Solid Waste Fund 4200, to provide transportation and disposal of moderate-risk waste collected through the Household Hazardous Waste program, for an initial two-year term with the option to renew for three additional one-year terms, for a projected contract total of \$518,544, sales tax not applicable.

STRATEGIC POLICY PRIORITY:

- Foster neighborhood, community, and economic development vitality and sustainability.

This project provides transportation and management services for moderate-risk waste to enable Solid Waste Management's Household Hazardous Waste program to properly handle and dispose household hazardous waste materials, reducing the impacts on the environment from improper disposal of these materials.

BACKGROUND:

ISSUE: Since 1990, the Household Hazardous Waste Facility located at the Tacoma Recovery and Transfer Center (formerly Tacoma Landfill) has provided an alternative to disposing of hazardous waste in the garbage, down drains, or into the ground or waterways. The program accepts materials such as paints, solvents, antifreeze, and poisons from residential customers in the City of Tacoma, and because of an agreement with Pierce County, the facility at the Tacoma Recovery and Transfer Center also serves Pierce County residents. The program served over 8,000 customers in 2013. City of Tacoma Solid Waste Management employees receive, process, and pack the materials. The proposed contract with PSC Environmental Services, LLC, will provide services to transport these materials to Treatment, Storage, and Disposal facilities properly licensed for hazardous waste treatment, recycling, or disposal.

ALTERNATIVES: An alternative would be to develop or acquire facilities for disposal or recycling of these materials. Managing the disposal of these hazardous wastes at a City-owned facility would require additional staffing and facilities, which would take a considerable amount of time to implement and would not be economically advantageous. Another option would be to discontinue operation of the Household Hazardous Waste Facility. Discontinuing the program would be counter to the requirements of the regional Solid Waste Management plan and would increase the risk to the environment of improper disposal of hazardous materials.



COMPETITIVE SOLICITATION: Request for Proposals Specification No. ES14-0319F was opened June 24, 2014. Four companies were invited to bid, in addition to normal advertising of the project. Three proposals were received.

| <u>Respondent</u> | <u>Location (city and state)</u> | <u>Rank</u> |
|--|----------------------------------|-------------|
| PSC Environmental Services, LLC | Houston, TX | 1 |
| Clean Harbors Environmental Services, Inc. | Norwell, MA | 2 |
| Ingenium Group, LLC | Escondido, CA | 3 |

Pre-bid Estimate: Not applicable

CONTRACT HISTORY: New contract.

SUSTAINABILITY: The Household Hazardous Waste Facility reduces risk of improper disposal of hazardous materials in the environment. Sustainability was one of the evaluation criteria used in scoring the proposals for the selection of the recommended vendor. The recommended vendor has a company sustainability program that includes seeking to develop new ways to increase recovery and recycling of waste materials, and a green sourcing policy that covers their supply chain.

SBE/LEAP COMPLIANCE: Not applicable.

RECOMMENDATION:

The Environmental Services Department recommends a contract be awarded to PSC Environmental Services, LLC, Houston, TX, in the amount of \$192,379, sales tax not applicable, to provide transportation and disposal of moderate-risk waste collected through the Household Hazardous Waste program, for an initial two-year term with the option to renew for three additional one-year terms, for a projected contract total of \$518,544, sales tax not applicable.



FISCAL IMPACT:

EXPENDITURES:

| FUND NUMBER & FUND NAME * | COST OBJECT (CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT |
|---------------------------|-------------------------------|--------------|------------------|
| ES Solid Waste Fund 4200 | 514520 | 5330100 | \$518,544 |
| | | | |
| | | | |
| TOTAL | | | \$518,544 |

* General Fund: Include Department

REVENUES:

| FUNDING SOURCE | COST OBJECT (CC/WBS/ORDER) | COST ELEMENT | TOTAL AMOUNT |
|--------------------------|-------------------------------|--------------|------------------|
| ES Solid Waste Fund 4200 | 512000 | Various | \$518,544 |
| | | | |
| | | | |
| TOTAL | | | \$518,544 |

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$50,000.

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes