



WEEKLY REPORT TO THE CITY COUNCIL

March 28, 2024

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ACTION REQUIRED

1. This is a reminder to complete your financial affairs disclosure (F-1) Statement and Disclosure of Remote Interest form and provide confirmation to the City Clerk's Office, **by Monday, April 15, 2024. More information can be found at: [Who Files the Report | Washington State Public Disclosure Commission \(PDC\)](#).**

ITEMS OF INTEREST

2. Planning and Development Services Director Peter Huffman provides the attached memorandum containing an overview of the Urban Design Project Review package, including the Infrastructure, Planning, and Sustainability (IPS) Committee recommendation; proposed Tacoma Municipal Code amendments; and other supporting documents. On February 28, 2024, the IPS Committee recommended the full City Council hold a public hearing and consider the Urban Design Project Review package. On April 2, 2024, the City Council will consider a resolution to set the public hearing date for April 23, 2024. A public notice of the hearing will be mailed to potentially affected property owners and occupants approximately 20 days before the hearing.
3. Police Chief Avery Moore provides the attached **Weekly Crime Report**.
4. Please see the attached City of Tacoma **Weekly Meeting Schedule**.
5. City-funded Temporary and Emergency Shelter Performance: The City posts weekly information about its Temporary and Emergency Shelter locations including current census, number of available beds, and exits to housing. This information can be found at: https://cityoftacoma.org/UserFiles/Servers/Server_6/File/NCS/weeklydataupdate.pdf.
6. Encampment Outreach: The City's Homeless Engagement and Alternatives Liaison Team (formerly the Homeless Outreach Team) performs encampment outreach throughout the week to provide individuals opportunities to connect to shelter, behavioral health, substance use, and employment services. **For the week of March 18 - 22, 2024, staff visited sixteen locations. This resulted in eighty-three (fifty-two new, thirty-one repeat) individuals being contacted and referred to community services, eleven individuals accepted shelter.**

7. Forging Path Community Meeting: Tacoma Rescue Mission (TRM) has been operating this shelter since November 2022 with funding provided by the American Rescue Plan Act and City of Tacoma General Fund. **The City is preparing to expand shelter operations to utilize the south side of the property for a micro-shelter site.** This expansion will add 66 units to the location and was discussed as part of the initial community conversations. Neighborhood and Community Services will be hosting an onsite meeting to discuss the expansion and project timeline in mid-April. Mailers will go out to surrounding properties shortly and the details of the meeting are below.

- Community Meeting Details:
Thursday, April 18, 2024, 6:00 p.m. - 7:00 p.m.
Forging Path Community
3561 Pacific Avenue, Tacoma, WA 98418

8. Charter Review Committee Meeting Updates:

- **March 21, 2024:** The Charter Review Committee discussed recommendations from the Administration Subcommittee related to a Climate Commission. The Committee referred the issue back to the subcommittee for further discussion and the will consider the issue again on March 28, 2024. The CRC then heard a recommendation related to the City Attorney hiring and removal and approved sending it to staff for review and drafting. The committee heard from the Form of Government Subcommittee who raised issues related to transition and will hear from the Form of Government Subcommittee again on March 28, 2024. The Committee then approved recommendations related to the Planning Commission, full-time Council, and Salary Commission. The CRC also discussed term limits and will revisit the issue at a later meeting.
- **March 25, 2024:** The committee discussed the Miscellaneous Subcommittee recommendation related to disposition of city-owned property and approved referring the recommendation to staff for review and drafting. The language will amend Section 9.1 of the Charter to allow the City to transfer city-owned waterfront property to public agencies. The CRC discussed recommendations from the Police Accountability Subcommittee to create the Office of Police Accountability and the Community Police Oversight Committee. The recommendations were referred back to the Police Accountability Subcommittee for further consideration and is scheduled for further CRC discussion on March 28, 2024. The committee also heard the Power of the People Subcommittee recommendations related to initiatives, referendums, campaign finance, and charter review. These recommendations were returned to the subcommittee for further consideration and discussion at the April 1, 2024 CRC meeting.
- **The next CRC's** next meeting will be on March 28, 2024, 5:30 at the Tacoma Municipal Building. The materials and links to the video recordings of the meetings can be found [here](#) on the City of Tacoma website. Materials will be posted for each meeting, including handouts considered by the members at each meeting.

STUDY SESSION / WORK SESSION

9. **The City Council Study Session of Tuesday, April 2, 2024, will be conducted as a hybrid meeting.** This meeting can be attended in-person at the Tacoma Municipal Building, Council Chambers located at 747 Market Street on the 1st floor or be heard by dialing (253) 215 – 8782 or through Zoom at: www.zoom.us/j/89496171192 and entering the meeting ID 894 9617 1192; passcode 89659 when prompted. This meeting will be broadcast on TV Tacoma and Facebook.
10. Discussion items will include: (1) **Charter Review Committee Overview of Work and Recommendations for Consideration;** (2) **Annual Action Plan;** (3) **Other Items of Interest;** (4) **Agenda Review and City Manager’s Weekly Report;** (5) **Executive Session – Review the Performance of a Public Employee.**

On our first agenda item, The Charter Review Committee Chair and members will provide an **overview of their work and recommendations for consideration.**

On our second agenda item, Community and Economic Development staff will provide a presentation on the draft **Annual Action Plan.**

11. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information

MARK YOUR CALENDARS

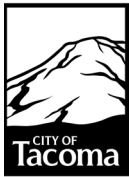
12. You are invited to the below events:

- **63rd Annual Jr. Daffodil Parade: Saturday, April 20, 2024, 10:00 a.m.,** Tacoma Proctor District, North 26th and Proctor Streets.
- **District 5 Town Hall with Council Member Bushnell: Saturday, April 20, 2024, 12:30 p.m. – 1:30 p.m.,** Star Center, Discover space, 3873 South 66th Street, Tacoma WA 98409
- **Stream Community Line Ribbon Cutting Celebration: Monday, April 22, 2024, 12:00 p.m. – 1:00 p.m.,** Tacoma Dome Station, Customer Services Center Plaza, 505 East 25th Street, Tacoma, WA 98421.

Sincerely,

Elizabeth Pauli
City Manager

EAP: ram



TO: Elizabeth Pauli, City Manager
FROM: Peter Huffman, Director, Planning and Development Services
Carl Metz, Senior Planner, Planning and Development Services
Stephen Antupit, Senior Planner, Planning and Development Services
SUBJECT: Urban Design Project Review package
DATE: March 27, 2024

On February 28, 2024, the Infrastructure, Planning and Sustainability (IPS) Committee voted to recommend the Urban Design Project Review (UDPR) proposal to the full City Council for a public hearing and consideration. A resolution to hold the public hearing is set for consideration at the April 2, 2024, City Council meeting.

PACKAGE OVERVIEW:

The City currently regulates the design of new development through prescriptive code standards at the time of building permit review and without qualitative review. These requirements vary by zoning and building type but are fairly inflexible and do not always reflect the best approach to urban design challenges or support creativity. The proposed UDPR provides an opportunity to find the best way a development project can achieve community urban design goals while accounting for its unique context. This includes how required standards are applied as well as exploring thoughtful, more creative solutions.

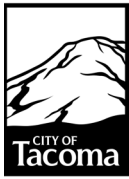
The UDPR package includes:

- Creating a new **UDPR** permit process. This program is focused on medium to large-scale projects in Downtown and designated Mixed-Use Centers (these areas are shown in the map provided in the attachment).
- Creating a City-Council appointed **Urban Design Board**. Board members will reflect a mix of professional experience, community interests related to urban design, and geographic diversity and will assist in review of the largest, most significant projects.
- Draft **UDPR Manual** to provide clear and objective design guidance for new projects subject to UDPR.
- **Code amendments** of standards related to development and building design within Downtown and Mixed-Use Center zoning districts.

While design standards can do a good job of prescribing measurable minimums and preventing poor design outcomes, they are inherently limited by their one-size-fits-all approach and cannot easily account for context or unique site complexities. Design review establishes a set of design guidelines and objectives, which can accommodate a variety of alternative approaches to meet these objectives. Similar to many other communities' design review programs, UDPR in Tacoma will set standards and a process to guide the design quality of the city's landscape and buildings. The incorporation of "urban design" in the program's title emphasizes the scope and scale of the program, ensuring projects meet basic urban design principles. It is not controlling building architecture or style, or restricting allowed uses, density, or building heights. The UDPR processes will be integrated with other permitting processes, including State Environmental Policy Act (SEPA), and review timelines will be consistent with new State mandates.

The UDPR program is organized by seven urban design topics, each with design objectives that must be met for a project to receive approval. Each of the design objectives are supported by clear and objective guidelines and example design approaches.

- Site Planning
- Connectivity
- Architectural Composition



- Public Realm
- Open Space
- Cultural Vitality, Heritage, and Creativity
- Climate Responsiveness

High quality urban design is the result of many decisions, forces and factors. The UDPR program is one way the City can ensure the cumulative effect of individual developments contribute to good urban design. Through this process, the City can consider how development supports our Comprehensive Plan goals, community identity and creates distinctive sense of place and belonging that is responsive to local culture, values, and context. To this end, the primary goal of the program is to support a built city that is welcoming to all community members and visitors, enhancing our lived experience throughout Tacoma.

Many IPS recommendation documents, including their recommendation letter, Planning Commission recommendation brief and letter, proposed Tacoma Municipal Code (TMC) amendments, and Planning Commission's findings of fact and recommendations report are linked below. All of these documents as well as a UDPR project summary and draft design guidelines can be found at the Urban Design Studio webpage at CityofTacoma.org/UrbanDesign.

BACKGROUND:

The City of Tacoma has long acknowledged the role design review can play in community building: throughout the One Tacoma Plan and Tacoma 2025, policy guidance highlights design review as opportunity to create unique places, promote innovation and quality, and imbue public space with features and amenities that promote the health and vitality of residents and visitors.

Following an exploratory analysis of design review in 2016, the City's Urban Design Studio launched the development of a design review program in 2020. Urban Design Studio staff have worked with a Project Advisory Group consisting of members representing the development community, affordable housing developers, architects, design professionals, historic preservationists, and the community broadly to develop the current proposal. The project's development also included public engagement in the form of an online open house and survey, visits with key stakeholders, over twenty meetings with the Planning Commission, several briefings with IPS and individual Council Members. The Planning Commission released a draft public review package on July 19, 2023, and held a public hearing on August 16, 2023.

For more information about the UDPR project, please visit CityofTacoma.org/UrbanDesign. For questions, please contact Urban Design Studio staff:

Stephen Antupit at (253) 381-5195 or SAntupit@cityoftacoma.org
Carl Metz at (253) 290-3946 or Cmetz@cityoftacoma.org.

Attachment Links:

[IPS Chair's Letter of Recommendation](#)
[Planning Commission Recommendation Brief](#)
[Proposed TMC Title 13 Amendments: Mixed-Use and Downtown Zoning Development and Design Standards](#)
[Proposed TMC Title 13 Amendments: Urban Design Board and Project Review](#)
[Planning Commission Letter of Recommendation](#)
[Planning Commission Findings of Fact and Recommendation](#)



Citywide Weekly Briefing for 18 March 2024 to 24 March 2024

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days or date range. Small numbers may cause large percent increases and decreases. Beginning 1 October 2022, there was a change in how TPD reports certain Aggravated Assaults and Destruction offenses.

Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	18-Mar-2023	18-Mar-2024	25-Feb-2023	26-Feb-2024	01-Jan-2023	01-Jan-2024			
	24-Mar-2023	24-Mar-2024	24-Mar-2023	24-Mar-2024	24-Mar-2023	24-Mar-2024			
Persons	77	78	332	306	949	921	1.3%▲	7.8%▼	3.0%▼
Assault	68	71	298	278	853	845	4.4%▲	6.7%▼	0.9%▼
Homicide (doesn't include Negligent/Justifiable)	0	1	2	1	8	5	NC	50.0%▼	37.5%▼
Kidnapping/Abduction	2	3	11	9	23	21	50.0%▲	18.2%▼	8.7%▼
Sex Offenses, Forcible	7	3	21	18	65	49	57.1%▼	14.3%▼	24.6%▼
Property	393	267	1711	1280	5737	4777	32.1%▼	25.2%▼	16.7%▼
Arson	2	1	9	10	40	27	50.0%▼	11.1%▲	32.5%▼
Burglary/Breaking and Entering	22	20	128	81	372	332	9.1%▼	36.7%▼	10.8%▼
Counterfeiting/Forgery	1	2	3	7	12	18	100.0%▲	133.3%▲	50.0%▲
Destruction/Damage/Vandalism of Property	104	80	429	375	1399	1386	23.1%▼	12.6%▼	0.9%▼
Fraud	9	5	50	31	145	116	44.4%▼	38.0%▼	20.0%▼
Larceny/Theft	134	104	560	505	1954	1840	22.4%▼	9.8%▼	5.8%▼
Motor Vehicle Theft	100	38	441	217	1519	871	62.0%▼	50.8%▼	42.7%▼
Robbery	8	11	37	33	135	99	37.5%▲	10.8%▼	26.7%▼
Stolen Property	11	5	48	18	142	78	54.5%▼	62.5%▼	45.1%▼
Society	10	16	34	45	92	138	60.0%▲	32.4%▲	50.0%▲
Drug/Narcotic	3	10	9	27	22	80	233.3%▲	200.0%▲	263.6%▲
Pornography/Obscene Material	0	0	0	0	3	2	0.0%	0.0%	33.3%▼
Prostitution	0	0	0	0	0	0	0.0%	0.0%	0.0%
Weapon Law Violations	7	6	25	18	67	56	14.3%▼	28.0%▼	16.4%▼
Citywide Totals	480	361	2077	1631	6778	5836	24.8%▼	21.5%▼	13.9%▼

Last 7 Days

Notes:

- There was 1 Homicide offense during the last 7 days.
- 67.6% (48/71) of the Assaults were coded Simple Assault.
- There were 49 DV-related offenses.
- 77.6% (38/49) of the DV-related offenses were Persons.
- 49.3% (35/71) of the Assaults were DV-related.
- DV-related Offenses: 45 ↗ 49
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 40 ↔ 40

Top 5 Locations - Compared to last year

- 1210 Tacoma Ave S: 0 ↗ 10
- 4502 S Steele St: 18 ↘ 8
- 9820 Pacific Ave: 0 ↗ 5
- 1942 Fawcett Ave: 0 ↗ 4
- 2637 N Pearl St: 0 ↗ 4
- 2323 S Union Ave: 0 ↗ 4

Top 5 Offense Locations - Compared to last year

- Single Family Residence: 77 ↘ 66
- Street/Right Of Way: 89 ↘ 64
- Parking Lot: 84 ↘ 59
- Apartment: 49 ↔ 49
- Restaurant/Fast Food Establishment: 3 ↗ 15



Sector 1 Weekly Briefing for 18 March 2024 to 24 March 2024

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	24-Mar-2023	24-Mar-2024	24-Mar-2023	24-Mar-2024	24-Mar-2023	24-Mar-2024			
Persons	11	21	70	75	217	218	90.9%▲	7.1%▲	0.5%▲
Assault	9	18	62	67	198	195	100.0%▲	8.1%▲	1.5%▼
Homicide (doesn't include Negligent/Justifiable)	0	1	0	1	0	2	NC	NC	NC
Kidnapping/Abduction	0	2	2	4	5	8	NC	100.0%▲	60.0%▲
Sex Offenses, Forcible	2	0	6	3	14	13	100.0%▼	50.0%▼	7.1%▼
Property	97	87	385	366	1297	1347	10.3%▼	4.9%▼	3.9%▲
Arson	2	0	7	3	21	13	100.0%▼	57.1%▼	38.1%▼
Burglary/Breaking and Entering	7	8	41	24	102	99	14.3%▲	41.5%▼	2.9%▼
Counterfeiting/Forgery	1	0	2	0	4	0	100.0%▼	100.0%▼	100.0%▼
Destruction/Damage/Vandalism of Property	25	32	107	131	350	470	28.0%▲	22.4%▲	34.3%▲
Fraud	2	0	6	3	30	15	100.0%▼	50.0%▼	50.0%▼
Larceny/Theft	32	31	103	137	420	484	3.1%▼	33.0%▲	15.2%▲
Motor Vehicle Theft	23	12	98	60	302	239	47.8%▼	38.8%▼	20.9%▼
Robbery	2	3	6	6	28	15	50.0%▲	0.0%	46.4%▼
Stolen Property	3	1	13	1	35	9	66.7%▼	92.3%▼	74.3%▼
Society	1	4	5	16	20	32	300.0%▲	220.0%▲	60.0%▲
Drug/Narcotic	0	3	2	13	6	23	NC	550.0%▲	283.3%▲
Pornography/Obscene Material	0	0	0	0	0	0	0.0%	0.0%	0.0%
Prostitution	0	0	0	0	0	0	0.0%	0.0%	0.0%
Weapon Law Violations	1	1	3	3	14	9	0.0%	0.0%	35.7%▼
Sector Totals	109	112	460	457	1534	1597	2.8%▲	0.7%▼	4.1%▲

Last 7 Days

Notes:

- There was 1 Homicide offense during the last 7 days.
- 50.0% (9/18) of the Assaults were coded Simple Assault.
- There were 8 DV-related offenses.
- 75.0% (6/8) of the DV-related offenses were Persons.
- 33.3% (6/18) of the Assaults were DV-related.
- DV-related Offenses: 2 ↗ 8
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 13 ↗ 20

Top 5 Locations - Compared to last year

- 1210 Tacoma Ave S: 0 ↗ 10
- 1942 Fawcett Ave: 0 ↗ 4
- 415 St Helens Ave: 0 ↗ 3
- 1801 S 15th St: 0 ↗ 3
- 1150 Fawcett Ave: 0 ↗ 2
- There were 18 other locations with 2.

Top 5 Offense Locations - Compared to last year

- Street/Right Of Way: 28 ↗ 33
- Apartment: 11 ↗ 22
- Parking Lot: 19 ↘ 18
- Single Family Residence: 14 ↘ 7
- Restaurant/Fast Food Establishment: 1 ↗ 5
- Garage (Non-Residential): 2 ↗ 5



Sector 2 Weekly Briefing for 18 March 2024 to 24 March 2024

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	24-Mar-2023	24-Mar-2024	24-Mar-2023	24-Mar-2024	24-Mar-2023	24-Mar-2024			
Persons	17	16	77	72	194	226	5.9% ▼	6.5% ▼	16.5% ▲
Assault	15	16	68	66	165	208	6.7% ▲	2.9% ▼	26.1% ▲
Homicide (doesn't include Negligent/Justifiable)	0	0	0	0	4	0	0.0%	0.0%	100.0% ▼
Kidnapping/Abduction	1	0	3	1	5	5	100.0% ▼	66.7% ▼	0.0%
Sex Offenses, Forcible	1	0	6	5	20	12	100.0% ▼	16.7% ▼	40.0% ▼
Property	113	71	481	319	1542	1282	37.2% ▼	33.7% ▼	16.9% ▼
Arson	0	0	1	0	6	3	0.0%	100.0% ▼	50.0% ▼
Burglary/Breaking and Entering	2	2	29	16	90	77	0.0%	44.8% ▼	14.4% ▼
Counterfeiting/Forgery	0	1	1	3	4	9	NC	200.0% ▲	125.0% ▲
Destruction/Damage/Vandalism of Property	36	21	136	87	406	377	41.7% ▼	36.0% ▼	7.1% ▼
Fraud	4	4	15	14	37	36	0.0%	6.7% ▼	2.7% ▼
Larceny/Theft	42	30	181	143	573	540	28.6% ▼	21.0% ▼	5.8% ▼
Motor Vehicle Theft	24	10	105	47	381	208	58.3% ▼	55.2% ▼	45.4% ▼
Robbery	3	2	11	8	27	21	33.3% ▼	27.3% ▼	22.2% ▼
Stolen Property	1	1	1	1	11	10	0.0%	0.0%	9.1% ▼
Society	3	3	4	5	8	18	0.0%	25.0% ▲	125.0% ▲
Drug/Narcotic	2	3	2	4	2	11	50.0% ▲	100.0% ▲	450.0% ▲
Pornography/Obscene Material	0	0	0	0	1	0	0.0%	0.0%	100.0% ▼
Prostitution	0	0	0	0	0	0	0.0%	0.0%	0.0%
Weapon Law Violations	1	0	2	1	5	7	100.0% ▼	50.0% ▼	40.0% ▲
Sector Totals	133	90	562	396	1744	1526	32.3% ▼	29.5% ▼	12.5% ▼

Last 7 Days

Notes:

- There were no Homicide offense(s) during the last 7 days.
- 87.5% (14/16) of the Assaults were coded Simple Assault.
- There were 16 DV-related offenses.
- 62.5% (10/16) of the DV-related offenses were Persons.
- 62.5% (10/16) of the Assaults were DV-related.
- DV-related Offenses: 11 ↗ 16
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 14 ↘ 8

Top 5 Locations - Compared to last year

- 2323 S Union Ave: 0 ↗ 4
- 2637 N Pearl St: 0 ↗ 4
- 2220 Westridge Ave W: 2 ↗ 3
- 308 Tacoma Ave S: 0 ↗ 2
- There were 17 other locations with 2.

Top 5 Offense Locations - Compared to last year

- Single Family Residence: 26 ↘ 16
- Parking Lot: 23 ↘ 14
- Apartment: 14 ↔ 14
- Street/Right Of Way: 19 ↘ 10
- Driveway: 7 ↘ 6
- Grocery Store: 0 ↗ 6



Sector 3 Weekly Briefing for 18 March 2024 to 24 March 2024

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	24-Mar-2023	24-Mar-2024	24-Mar-2023	24-Mar-2024	24-Mar-2023	24-Mar-2024			
Persons	25	18	83	81	239	230	28.0% ▼	2.4% ▼	3.8% ▼
Assault	22	17	77	78	216	217	22.7% ▼	1.3% ▲	0.5% ▲
Homicide (doesn't include Negligent/Justifiable)	0	0	1	0	2	1	0.0%	100.0% ▼	50.0% ▼
Kidnapping/Abduction	1	1	2	2	6	4	0.0%	0.0%	33.3% ▼
Sex Offenses, Forcible	2	0	3	1	15	8	100.0% ▼	66.7% ▼	46.7% ▼
Property	100	58	456	332	1568	1145	42.0% ▼	27.2% ▼	27.0% ▼
Arson	0	1	0	4	7	5	NC	NC	28.6% ▼
Burglary/Breaking and Entering	7	4	30	22	96	76	42.9% ▼	26.7% ▼	20.8% ▼
Counterfeiting/Forgery	0	1	0	2	4	5	NC	NC	25.0% ▲
Destruction/Damage/Vandalism of Property	22	10	100	83	349	275	54.5% ▼	17.0% ▼	21.2% ▼
Fraud	0	1	15	12	41	38	NC	20.0% ▼	7.3% ▼
Larceny/Theft	38	28	159	135	564	462	26.3% ▼	15.1% ▼	18.1% ▼
Motor Vehicle Theft	27	8	125	59	430	229	70.4% ▼	52.8% ▼	46.7% ▼
Robbery	1	3	10	6	33	23	200.0% ▲	40.0% ▼	30.3% ▼
Stolen Property	4	2	16	8	42	28	50.0% ▼	50.0% ▼	33.3% ▼
Society	3	3	10	8	27	43	0.0%	20.0% ▼	59.3% ▲
Drug/Narcotic	0	1	1	3	7	22	NC	200.0% ▲	214.3% ▲
Pornography/Obscene Material	0	0	0	0	2	2	0.0%	0.0%	0.0%
Prostitution	0	0	0	0	0	0	0.0%	0.0%	0.0%
Weapon Law Violations	3	2	9	5	18	19	33.3% ▼	44.4% ▼	5.6% ▲
Sector Totals	128	79	549	421	1834	1418	38.3% ▼	23.3% ▼	22.7% ▼

Last 7 Days

Notes:

- There were no Homicide offense(s) during the last 7 days.
- 58.8% (10/17) of the Assaults were coded Simple Assault.
- There were 13 DV-related offenses.
- 100.0% (13/13) of the DV-related offenses were Persons.
- 70.6% (12/17) of the Assaults were DV-related.
- DV-related Offenses: 16 ↘ 13
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 7 ↗ 8

Top 5 Locations - Compared to last year

- 4502 S Steele St: 18 ↘ 8
- 2913 S 38th St: 0 ↗ 2
- There were 11 other locations with 2.

Top 5 Offense Locations - Compared to last year

- Single Family Residence: 13 ↗ 15
- Parking Lot: 26 ↘ 14
- Street/Right Of Way: 20 ↘ 10
- Apartment: 8 ↘ 7
- Clothing Store: 3 ↗ 5
- Department Store: 6 ↘ 5



Sector 4 Weekly Briefing for 18 March 2024 to 24 March 2024

The data is not National Incident Based Reporting System (NIBRS) compliant. Do not compare the results with any report using that standard. The data is dynamic and is subject to change and/or revision. The number of distinct offenses listed on a report are counted. This does not represent reports or individuals. All data is compared to last year for the same number of days or date range. Small numbers may cause large percent increases and decreases. Beginning 1 October 2022, there was a change in how TPD reports certain Aggravated Assaults and Destruction offenses.

Offense Breakdown	7 Days		28 Days		Year to Date		7 Days	28 Days	YTD
	18-Mar-2023	18-Mar-2024	25-Feb-2023	26-Feb-2024	01-Jan-2023	01-Jan-2024			
	24-Mar-2023	24-Mar-2024	24-Mar-2023	24-Mar-2024	24-Mar-2023	24-Mar-2024			
Persons	24	23	102	78	299	247	4.2% ▼	23.5% ▼	17.4% ▼
Assault	22	20	91	67	274	225	9.1% ▼	26.4% ▼	17.9% ▼
Homicide (doesn't include Negligent/Justifiable)	0	0	1	0	2	2	0.0%	100.0% ▼	0.0%
Kidnapping/Abduction	0	0	4	2	7	4	0.0%	50.0% ▼	42.9% ▼
Sex Offenses, Forcible	2	3	6	9	16	16	50.0% ▲	50.0% ▲	0.0%
Property	83	51	389	263	1330	1003	38.6% ▼	32.4% ▼	24.6% ▼
Arson	0	0	1	3	6	6	0.0%	200.0% ▲	0.0%
Burglary/Breaking and Entering	6	6	28	19	84	80	0.0%	32.1% ▼	4.8% ▼
Counterfeiting/Forgery	0	0	0	2	0	4	0.0%	NC	NC
Destruction/Damage/Vandalism of Property	21	17	86	74	294	264	19.0% ▼	14.0% ▼	10.2% ▼
Fraud	3	0	14	2	37	27	100.0% ▼	85.7% ▼	27.0% ▼
Larceny/Theft	22	15	117	90	397	354	31.8% ▼	23.1% ▼	10.8% ▼
Motor Vehicle Theft	26	8	113	51	406	195	69.2% ▼	54.9% ▼	52.0% ▼
Robbery	2	3	10	13	47	40	50.0% ▲	30.0% ▲	14.9% ▼
Stolen Property	3	1	18	8	54	31	66.7% ▼	55.6% ▼	42.6% ▼
Society	3	6	15	16	37	45	100.0% ▲	6.7% ▲	21.6% ▲
Drug/Narcotic	1	3	4	7	7	24	200.0% ▲	75.0% ▲	242.9% ▲
Pornography/Obscene Material	0	0	0	0	0	0	0.0%	0.0%	0.0%
Prostitution	0	0	0	0	0	0	0.0%	0.0%	0.0%
Weapon Law Violations	2	3	11	9	30	21	50.0% ▲	18.2% ▼	30.0% ▼
Sector Totals	110	80	506	357	1666	1295	27.3% ▼	29.4% ▼	22.3% ▼

Last 7 Days

Notes:

- There were no Homicide offense(s) during the last 7 days.
- 75.0% (15/20) of the Assaults were coded Simple Assault.
- There were 12 DV-related offenses.
- 75.0% (9/12) of the DV-related offenses were Persons.
- 35.0% (7/20) of the Assaults were DV-related.
- DV-related Offenses: 16 ↘ 12
- There were no Gang-Related offense(s) during the last 7 days.
- Theft from Motor Vehicle: 6 ↘ 4

Top 5 Locations - Compared to last year

- 9820 Pacific Ave: 0 ↗ 5
- 5026 S K St: 0 ↗ 3
- 2102 S 96th St: 1 ↗ 3
- 7001 S Sheridan Ave: 0 ↗ 2
- 1316 S 41st St: 0 ↗ 2
- 8405 Pacific Ave: 0 ↗ 2
- 8843 Pacific Ave: 0 ↗ 2
- S 84th St & Pacific Ave: 0 ↗ 2

Top 5 Offense Locations - Compared to last year

- Single Family Residence: 24 ↗ 28
- Parking Lot: 16 ↘ 13
- Street/Right Of Way: 22 ↘ 11
- Apartment: 16 ↘ 6
- Driveway: 8 ↘ 3
- Other Residence: 1 ↗ 3



MEETINGS FOR THE WEEK OF APRIL 1, 2024 THROUGH APRIL 5, 2024

TIME	MEETING	LOCATION
MONDAY, APRIL 1, 2024		
5:30 PM	Tacoma Creates Advisory Board	747 Market St., Municipal Bldg., Conf. Rm. 248 Join Zoom Meeting at: https://zoom.us/j/94324392168 Telephonic: Dial 253-215-8782 Meeting ID: 943 2439 2168 Passcode: 143397
5:30 PM	Charter Review Committee	747 Market St., Municipal Bldg., Conf. Rm. 220-A Join Zoom Meeting at: https://zoom.us/j/9377723122 Telephonic: Dial 253-215-8782 Meeting ID: 937 7772 3122 Passcode: 267127
TUESDAY, APRIL 2, 2024		
9:00 AM	Hearing Examiner's Hearing *	747 Market St., Municipal Bldg., Council Chambers Visit www.cityoftacoma.org/hearingexaminer
9:00 AM	Police Pension/Disability Board	3628 S. 35th St., Public Utilities Bldg., ABN-Ground Floor, Retirement Conf. Rm. Join Zoom Meeting at: https://zoom.us/j/86309639383 Telephonic: Dial 253-215-8782 Meeting ID: 863 0963 9383 Passcode: 521502
10:00 AM	Government Performance and Finance Committee	747 Market St., Municipal Bldg., Conf. Rm. 248 Join Zoom Meeting at: https://zoom.us/j/84416690206 Telephonic: Dial 253-215-8782 Meeting ID: 844 1669 0206 Passcode: 614650
11:15 AM	Bid Opening**	Visit www.tacomapurchasing.org
NOON	City Council Study Session	747 Market St., Municipal Bldg., Council Chambers Join Zoom Meeting at: https://zoom.us/j/89496171192 Telephonic: Dial 253-215-8782 Meeting ID: 894 9617 1192 Passcode: 896569
5:00 PM	City Council Meeting	747 Market St., Municipal Bldg., Council Chambers Join Zoom Meeting at: https://zoom.us/j/84834233126 Telephonic: Dial 253-215-8782 Meeting ID: 848 3423 3126 Passcode: 349099
WEDNESDAY, APRIL 3, 2024		
4:30 PM	Mayor's Youth Commission - Leadership Team	919 S. 9th St. Join Zoom Meeting at: https://zoom.us/j/82260213359 Telephonic: Dial 253-215-8782 Meeting ID: 822 6021 3359 Passcode: 752944
5:00 PM	Planning Commission	747 Market St., Municipal Bldg., Council Chambers Join Zoom Meeting at: https://zoom.us/j/84416624153 Telephonic: Dial 253-215-8782 Meeting ID: 844 1662 4153

THURSDAY, APRIL 4, 2024

9:00 AM	Hearing Examiner's Hearing *	747 Market St., Municipal Bldg., Council Chambers Visit www.cityoftacoma.org/hearingexaminer
10:00 AM	Fire Pension/Disability Board	3628 S. 35th St., Public Utilities Bldg., ABN-Ground Floor, Retirement Conf. Rm. Join Zoom Meeting at: https://zoom.us/j/88629750418 Telephonic: Dial 253-215-8782 Meeting ID: 886 2975 0418 Passcode: 169592
5:00 PM	Civil Service Board Meeting and Study Session	747 Market St., Municipal Bldg., Council Chambers Join Zoom Meeting at: https://zoom.us/j/85371075182 Telephonic: Dial 253-215-8782 Meeting ID: 853 7107 5182 Passcode: 657068
5:30 PM	Charter Review Committee	747 Market St., Municipal Bldg., Conf. Rm. 243 Join Zoom Meeting at: https://zoom.us/j/9377723122 Telephonic: Dial 253-215-8782 Meeting ID: 937 7772 3122 Passcode: 267127

FRIDAY, APRIL 5, 2024

NO MEETINGS SCHEDULED



Meeting sites are accessible to people with disabilities. People with disabilities requiring special accommodations should contact the appropriate department(s) 48 hours prior to the meeting time.

* Hearing Examiner's Hearings and Local Improvement District Meetings meet on an as-needed basis. Contact the Hearing Examiner's Office at (253) 591-5195 to confirm whether a meeting will be held this week. Hearings may be held at various times throughout the day.

** Bid Opening will be held on an as-needed basis. Contact the Finance Procurement and Payables Office at 253-502-8468 or www.tacomapurchasing.org to confirm whether Bid Opening will be held.

*** Land Use Public Meetings meet on an as-needed basis. Contact Planning Manager, Jana Magoon at (253) 594-7823 to confirm whether a meeting will be held this week.

2024 Charter Review Committee Recommendations

	TOPIC	SECTION	RECOMMENDATION	STATUS
1.	Land Acknowledgement	Preamble	Add land acknowledgement	<ul style="list-style-type: none"> • Concept considered • Awaiting feedback from Puyallup Tribe
2.	Form of Government (FOG)	Various	TBD: <ul style="list-style-type: none"> • Change to Mayor – Council FOG • Continue Council – Manager FOG • Propose menu of alternatives (possible) 	<ul style="list-style-type: none"> • Returned to Subcommittee for further discussion • CRC continues discussion on 3/28
3.	Term Limits	2.5 2.7	TBD: <ul style="list-style-type: none"> • 3 terms for council; 2 terms for mayor • Resign to run • Continue existing 10 year limit for current Council 	<ul style="list-style-type: none"> • Concept approved • Staff revising language • Final vote required
4.	Full-time Council	2.35	Council shall serve on a full-time basis	<ul style="list-style-type: none"> • Concept approved • Language Approved • Final vote required
5.	Council Staff	New Section (in Art. II)	Council shall have the authority to employ or contract for personnel to advise and assist the council. The personnel shall report directly to the council	<ul style="list-style-type: none"> • Concept approved • Staff revising language • Final vote required
6.	Salary Commission RCW Conflict	2.3	Changes the Salary Commission procedure to align with the requirements of RCW 35.21.015	<ul style="list-style-type: none"> • Concept approved • Final vote required
7.	References to “citizen” and “freeholder”	Various	Modify references to “citizen” and “freeholder” throughout the Charter	<ul style="list-style-type: none"> • Concept approved • Staff drafting language • Final vote required
8.	Citizenship and eligibility for employment	6.3	Remove Sec. 6.3 “Eligibility for Employment”	<ul style="list-style-type: none"> • Concept approved • Staff drafting/ finalizing language • Final vote required

9.	Official Newspaper	2.13	Modify section to add the City's preferred digital media to print media for purposes of publication of ordinances	<ul style="list-style-type: none"> • Concept approved • Staff drafting/ finalizing language • Final vote required
10.	Landmark Preservation Committee	3.13	Adds composition of the commission to Charter: a member from each of the 5 council districts and the remaining members are professionals in historic preservation or cultural resources, with priority for architectural or design experience. Total number of commissioners remains set by TMC (currently 11)	<ul style="list-style-type: none"> • Concept approved • Staff drafting/ finalizing language • Final vote required
11.	TPU – Internet as a public utility	4.1	Adds internet as an allowable public utility, providing TPU the power and direction to be able to serve the city with internet as a public benefit	<ul style="list-style-type: none"> • Concept approved • Staff drafting/ finalizing language • Final vote required
12.	TPU - Board	4.8 4.9	Reserves one Board position of the current five for a member that lives and receives service outside of the City of Tacoma	<ul style="list-style-type: none"> • Concept approved • Staff drafting/ finalizing language • Final vote required
13.	TPU - Shared Services	4.15	Adds an audit to the already performed 10-year management review that provides a cost-benefit assessment of the services shared by the city and utility	<ul style="list-style-type: none"> • Concept approved • Staff drafting/ finalizing language • Final vote required
14.	TPU - "Purposes of Inquiry"	4.19	Clarifies what "purpose of inquiry" means by clearly defining prohibitions and allowances of Board inquiries to staff	<ul style="list-style-type: none"> • Concept approved • Staff drafting/ finalizing language • Final vote required
15.	General Government - "Purposes of Inquiry"	3.2	Clarifies what "purpose of inquiry" means by clearly defining prohibitions and allowances of Board inquiries to staff	<ul style="list-style-type: none"> • Concept approved • Staff drafting/ finalizing language • Final vote required

16.	Employment Anti-Discrimination	6.7	<ul style="list-style-type: none"> • Modernize reference: change “handicap” to “disability” • Require Council periodic review of code and code updates as appropriate 	<ul style="list-style-type: none"> • Concept approved • Staff drafting/ finalizing language • Final vote required
17.	Ranked Choice Voting		<ul style="list-style-type: none"> • Council may adopt ranked choice voting for city elections 	<ul style="list-style-type: none"> • Concept approved • Staff drafting language • Final vote required
18.	City Attorney	3.5 3.6	<ul style="list-style-type: none"> • Council review of applicants proposed by the City Manager and hired subject to Council approval • Approval of Council required to remove the City Attorney 	<ul style="list-style-type: none"> • Concept approved • Staff drafting/ finalizing language • Final vote required
19.	Planning Commission	3.8	<ul style="list-style-type: none"> • Increases membership from 9 to 11 • Changes composition of membership (adds flexibility) • Eliminates Charter prohibition on Planning Commission members receiving pay 	<ul style="list-style-type: none"> • Concept approved • Language Approved • Final vote required
20.	Disposition of City Owned Property	9.1	Allows the City to transfer City owned waterfront property to public agencies.	<ul style="list-style-type: none"> • Concept approved • Staff drafting/ finalizing language • Final vote required
21.	Police Accountability	Sec. 3	<ul style="list-style-type: none"> • Creates the Office of Police Accountability to conduct investigations of complaints and use of force by law enforcement officers and to review internal investigations. • Creates Community Police Oversight Committee to review Office of Police Accountability reports, findings and recommendations, to engage in community outreach, seek community input on race and social justice matters, and make recommendations to the Chief; and to advise the Chief and Council on systemic problems and opportunities in TPD practices. 	<ul style="list-style-type: none"> • Concept approved • Staff drafting language • Final vote required
22.	Police Accountability		<p>TBD:</p> <ul style="list-style-type: none"> • Collective Bargaining 	The Subcommittee will report recommendations to the CRC on 4/1

23.	Initiative and Referendum	2.20 2.22	TBD: <ul style="list-style-type: none"> Increasing the number of days to collect signatures for a referendum from 30 to 180 Prohibit the Council from submitting a proposed ordinance to electors that would substantially conflict with any proposed initiative (ordinance) provided to the clerk; Council may seek a declaratory judgment as to whether a substantial conflict exists; if the Council, City representative, or citizen or organization that provided the initiative seeks relief from the court beyond declaratory judgment, the court shall grant attorney fees to the citizen or organization if they prevail 	The Subcommittee will continue discussions on the recommendations and will report their final recommendations to the CRC on 3/28
24.	Campaign Finance	5.6 5.7	TBD: <ul style="list-style-type: none"> Creates and Election Commission to determine campaign contribution limits, lobbying regulations, and oversee the Democracy Voucher program Creates a Democracy Voucher program to provide eligible Tacoma residents with vouchers that may be redeemed for funds and residents may use the vouchers to support candidates 	The Subcommittee will continue discussions on the recommendations and will report their final recommendations to the CRC on 3/28
25.	Charter Review	2.25	TBD: <ul style="list-style-type: none"> Change review from no less than 10 years to no less than 9 years Provides no less than 12 months for the charter review process The CRC may revise and/or appeal any amendments that are rejected or modified by the Council and submit those recommendations to the voters 	The Subcommittee will continue discussions on the recommendations and will report their final recommendations to the CRC on 3/28
26.	Neighborhood Councils		TBD: The CRC will hear subcommittee recommendations on 3/28	
27.	Climate Commission		TBD: The CRC will hear subcommittee recommendations on 3/28	

Charter Review Committee

Subcommittee Assignments

Public Utilities

1. Katie
2. Bryan
3. Maricres
4. Nicholas
5. Jason

Power of the People

1. Andrea
2. Silong
3. Latasha
4. Maricres
5. Andre

Administration

1. Nicholas
2. Patrick
3. Rebecca
4. Diamatris
5. Melissa

Miscellaneous

1. Jason
2. Steve
3. Lok
4. Rebecca
5. Katie

Police Accountability/Citizens Police Commission

1. Silong
2. Latasha
3. Melissa
4. Andre
5. Patrick

Form of Government

1. Rebecca
2. Lok
3. Melissa
4. Maricres
5. Andrea

Public Outreach

1. Latasha
2. Andrea
3. Silong
4. Maricres
5. Lok

CHARTER OF THE CITY OF TACOMA
City Council Recommendations for Charter Review
Commission Consideration
By Article Section

Key:

Blue = Council Requests

Purple = CRC Member Requests (Bold are priority requests)

Green = Staff Requests

Article Section

I. Incorporation and General Powers

Incorporation and Boundaries1.1

General Powers of the City1.2

II. The Legislative Branch

- **Leg Branch**

Creation and Composition of the City Council2.1

- **Sec. 2.1 / Sec. 5.3 - Number of Council districts (adding districts)**
 - **Number of Council districts (6 requests)**
 - Composition of Council Members/Districts would likely need to be modified under a proposed form of government change
 - **2.1 Creation & Composition of City Council**

Qualifications and Compensation of Council Members 2.2 – 2.35

- **Sec. 2.3 - Review salary commission to ensure there is not a conflict with state law**
 - **Reviewing structure and role of the Citizens Commission on Elected Salaries (the “Commission”) (3 requests)**
 - **Should the Commission also be charged with considering compensation of the TPU Board of Commissioners?**
 - **Should the Commission be charged with considering compensation recommendations for other City boards and commissions.**
 - **Should Commission members be drawn by lot or is there a way to modernize/professionalize the Commission? An example would be the City of Spokane’s Salary Review Commission.**
 - **Should the name be changed to remove “Citizens”?**
 - **Review its operation to understand if any tweaks are needed**
 - **The ~~Citizen~~-Commission on Elected Salaries needs a complete overhaul with more realistic guardrails to ensure adequate compensation for Council Members**
 - **Council action to adopt salary that is set by the Citizen Commission on Elected Salaries – possible conflict with RCW 35.21.015.**

- RCW 35.21.015(3): “Any change in salary shall be filed by the commission with the city clerk and shall become effective and incorporated into the city or town budget without further action of the city council or salary commission.”
 - Section 2.3: “A Citizen Commission on Elected Salaries will determine the compensation and salary of the Mayor and each Council Member. The Commission shall set the salary and any salary changes for the Mayor and Council Members. The salary and any salary changes set by the Commission shall be adopted by the City Council.
 - Determinations for any change in the salaries of these elected officials shall be filed with the City Clerk and transmitted to the Council for adoption no later than September 1 of the calendar year.”
- Sec. 2.35 - Length a person may serve consecutively on Council; consider current term limits - (4 requests)
 - **Reviewing the length of consecutive service as Councilmember, Mayor, or combination of**
 - **Should there be any length of service limitation? If yes, should Mayoral service be removed and added as a separate length of service limitation?**
 - **Should it be amended to note terms of service rather than years?**
 - **Term limits**
 - **10 years is a weird and arbitrary number, should be simplified to X terms of X years**
- Sec. 2.35 – Consider disconnecting the allowable timed served as a Council Member from the amount of time served as the Mayor
 - **2.35 (which seems numerically out of order!) Term Limits**
 - **Sec. 2.35 – Consider disconnecting the allowable timed served as a Council Member from the amount of time served as the Mayor**
- Expectations for a full time council
 - **Full Time Council with additional staff** (see also 3.2-3.4)
 - **Expectations for a full time council**

The Mayor2.4

- Sec. 2.4 - Review term limits for council, particularly the Mayor’s role – we want experienced CM’s to be able to run for Mayor (1 requests)
 - **Term limits**
 - **Section 2.4 – making it so a mayor can serve a full term after serving two terms as a city council member**
 - **Sec. 2.4 - Review term limits for council, particularly the Mayor’s role – we want experienced CM’s to be able to run for Mayor**
- **Mayor's role**

- Mayor’s role would change in this section should form of government change
- **2.4 The Mayor**
- **Full Time Council with additional staff** (see also 3.2-3.4)
- Salary adopted by ordinance – possible conflict with RCW 35.21.015 and duplicates what is in Charter Section 2.3.
- Section 2.4: “... The compensation to be paid to the Mayor for the performance of the Mayor’s duties as such shall be fixed by ordinance, which sum shall be inclusive of compensation as a Council Member. Except as otherwise provided herein, all provisions relating to the office of Council Member shall relate also to the office of Mayor.”

Removal from or Forfeiture of Office2.5 – 2.6

Council Vacancies2.7

- **2.7 Council Vacancies**

Procedure of the Council2.8 – 2.10

- **Sec. 2.8 – The number of mandated council meetings – (5 requests)**
 - **Number of Council meetings (2 requests)**
 - Are 46 meetings necessary to conduct the business of the City over a calendar year? If no, what is the correct number?
 - Could revisit the forty-six (46) times per calendar year without severely affecting city business.
 - Add hybrid option language?
- Section 2.9“...members present may adjourn the meeting to a later date [or have the meeting and not be allowed to vote on any business.]”

Legislation2.11 – 2.15

- ~~“official newspaper of the City”~~ needs to be updated throughout the Charter for the century to come (city website/social media); there is a problem with a national conglomerate being considered the “local” paper of record
- **2.13- the issue identified about the official newspaper of the city (4 requests)**

Compilation and Codification of Ordinances2.16

Penalties for Non-compliance with Ordinances2.17

- Section 2.17- when was this passed? Are these fines meaningful?

Powers of the People2.18 – 2.25

- **Sec, 2.18, 2.19, 2.20 - The citizens’ initiative process, including best practices such as the number of required signatures**

- Sec. 2.18 – Sec 2.25 – Review how the Charter allows the use of initiatives to change City ordinances, including the possibility of a third party review similar to the Attorney General review of State initiatives
- Sec. 2.25 - Replace “freeholder” with appropriate language such as ‘steward’ or as otherwise defined in state law
 - Getting rid of “freeholder” and citizenship requirements (4 requests)
- **Initiatives**
- **Should revisit increased metrics for qualified signatures to get an initiative considered/on the ballot; 10% of votes cast in a Mayoral election is a small fraction of the overall community**
- **Sec. 2.19-2.20 –**
 - **Require Citizens of Tacoma to carry out complicated bureaucratic procedures before ordinances or amendments are voted on by the people. While some ordinances may not be of significant concern to the majority of citizens, these procedure requirements are carried out in a way that assumes public input or approval is unnecessary for most ordinances, even on topics that are known to be of major concern to citizens, like housing and crime. Tacoma is capable of innovating a more inclusive procedure in which it is instead assumed that citizens want their voices to be heard in these decisions and can opt-out if they do not, even if only for known special topics.**
- **Section 2.19e “Notification of the ballot title shall be posted at City Hall, on the City’s web page[, and a newspaper chosen by the City to publish news.]”**
- **Section 2.19h “... to collect signatures [via written form or through e-signatures online from registered voters].”**
- **2.18 Powers of the People**
- **2.19 Initiative by the People re new ordinance/amendment to existing ordinance**
- **2.20 Referendum by the People on Passed Ordinances**
- **2.21 Special election for initiated and referred ordinances**
- **2.22 Council Referendum on Proposed Ordinances**
- **2.25 Charter Review Committee & Board of Freeholders**
 - **2.25- Review why the council must review recommended amendments before they go to a public vote**
- **2.26- Review why the council must review recommended amendments before they go to a public vote**
- **2.26- The inclusion of neighborhood councils should be reviewed**

III. The Administrative Branch

- Review the inclusion of boards and commissions in the charter, including a review of the Landmarks Preservation Commission, Tacoma Humane Society, and the Planning Commission. The review should include consideration of state law requirements.
 - **Review the inclusion of boards and commissions in the city charter in Section 3. In particular, I would like to explore the possibility of including a Community Police Advisory Commission.**

- **Administrative Branch**

The City Manager3.1

- **3.1 The City Manager**

Council-Manager Relationships3.2 – 3.4

- **Form of Government – (3 requests- see also Council-Manager Relationships)**
- **Council-Manager Relationships- form of government (10 requests)**
 - **Shift from Council-Manager form of government to a more elected accountable Mayor-Council form**
 - **Section 3.2 - “Except for purposes of Inquiry”**
 - **Revise for more clarity**
 - **Form of Governance:**
 - **Explore pros and cons of existing system vs. strong mayor**
 - **Can we explore ways to increase accountability of staff for mayor/council actions and interests?**
 - **The electorate thinks that when they elect the mayor, they are electing the person who is where the buck stops, so to speak, but they aren’t because departments report to the city manager. Is there a way to make things more transparent to the public?**
 - **Potentially have the sheriff report directly to the mayor?**
 - **Provide for the City Council to have its own City Attorney who reports directly to the City Council.**
 - **Have City Clerk report to City Council?**
- **A functional Legislative Branch requires their own employees and discretion to support the work of legislating; the City Manager hiring and managing the support staff for Council is not warranted and should be changed if the form of government is not (2 requests)**
- **Barring a change in form of government, I would like to see more input and decision making on city departmental Director hiring by Council rather than simple notification, meet/greet, or confirmation of chosen candidate**
- **Roles (Council, Mayor, City Manager) - the FOG concerns/addressing challenges, without changing the FOG**

City Attorney 3.5 – 3.6

- **Section 3.5 – Appointment of the City Attorney (2 requests)**
 - **City Attorney should be appointed by the Council (Leg Branch); responsible to Council, but still retaining advisory role to rest of city administration**
 - **3.5 & 3.6 City Attorney**
 - **Section 3.5 – Appointment of the City Attorney**

City Clerk3.7

- For potential discussion in relation to providing better information access to the City Council

City Planning Commission3.8

- Section 3.8 - Planning Commission representation from certain communities/ industries/vocation of interest
- Section 3.8 – Planning Commission. Consider adding a note indicating “one or more” planning commissions to allow consideration of tiers of Planning Commissions or ways to triage and prioritize work between two commissions in the TMC in order to allow for more timely review of planning issue
- Planning Commission
 - Removing the prohibition on compensation for the Planning Commission
- **Section 3.8b “... environmental [health] community;”**

Tacoma Public Library3.9

Tacoma Humane Society3.10

- Is it appropriate for a city charter to call out a specific organization that existing outside the city structure in this document?
- **Remove reference to a private entity in the Charter. Consider if the section needs to be there at all.**

Administrative Organization3.11 – 3.12

- Sec. 3.12 - Review boards defined in the charter, to include parameters to remove board members for dereliction of duties
 - If an appointee no longer meets the residence requirement, add that change in status as a reason for removal.

Landmarks Preservation Commission3.13

- **Section 3.13 “... composed of members with such powers and duties as are provided by the ordinance [with respect and acknowledgement to the indigenous lands we inhabit.]”**

IV. Public Utilities

- **Public Utilities (4 requests)**
- Wouldn't mind seeing an added provision in these Sections that gives the Utility Board staff support to help with Board decision making and/or gauge performance metrics

General Powers Respecting Utilities4.1

- Sec. 4.1 - Clarifying internet as a Utility

- Powers Respecting the Utility
 - Should “internet service” be added a public utility?
 - **Add internet as a listed utility**

Power to Acquire and Finance4.2

Rates4.3

Diversion of Utility Funds 4.4 – 4.5

Disposal of Utility Properties 4.6

Franchises for Water or Electric Utilities4.7

The Public Utility Board 4.8 – 4.9

- Sec. 4.8 – The Public Utility Board and all other sections related to their powers and duties
- Sec. 4.8 - TPU Board membership and barriers to serving on the TPU board (3 requests)
 - I would be willing to entertain a conversation about a rotating, non-voting member of the Board that represents the interests of adjacent communities who receive service from the city’s utility
 - **Sec. 4.8 - Number of Utility Board Members; Membership of the Utility Board Defined**
- Sec. 4.9 - Compensation for TPU board members – (2 requests)
 - Current Utility Board members can apply for certain reimbursement, but we should consider formalized compensation for their time and work.
 - **Residency requirement for Board membership - allow at least one member to be from the utility territory outside the City limits.**

Powers and Duties of the Public Utility Board 4.10 – 4.17

- **Sec. 4.12 - TPU budget submittal to council**
- Sec. 4.13 Utility Board meetings Add hybrid option language?
- **Section 4.13 “... The time and place of all meetings shall be publicly announced [at least 2 weeks in advance...]”**
- **Sec. 4.14 and 4.15 - Public Utilities performance and rate audit (does SAO do this or external)**
- Sec. 4.17 – Shared services/ Duplication of services, including the structure of the public utility as a separate entity- – (2 requests)
 - **Review the effectiveness of this provision in the current environment**

Administrative Organization4.18 – 4.22

- **Section 4.19 - “Except for purposes of Inquiry”**
 - **Revise for more clarity**

Location and Relocation of Utility Works 4.23

V. Nominations and Elections

• Add a campaign finance section that institutes contribution limits (2 requests)

Application of State Election Laws 5.1

Filing and Certification of Candidates5.2

Election of Council Members – Numbered Positions 5.3

- Section 2.1 / Section 5.3 - Number of Council districts (adding districts)
 - Number of Council Districts (4 requests)
 - Should the CRC consider adding a 6th council district to better represent district residents
 - Would the addition of a 6th district increase number of Councilmember to 9 or would the CRC remove 1 at-large council position to have total number of Councilmember remain at 8?
 - Would be interested in looking at a different composition of Council Members/Districts outside of a change in form of government
 - 5.3- change "The person receiving the highest number of votes for the office of Council Member for the position for which they are a candidate shall be declared duly elected." to voters rank candidates for an office or offices in order of the voter’s preference and ballots are counted in rounds. The person with the highest number of votes after these rounds for the office of Council Member for the position for which they are a candidate shall be declared duly elected.
 - 5.3- change "The Council shall change the lines of the election districts, in the time and manner as prescribed by state law." to A Citizen's Commission on Redistricting shall change the lines of the election districts, in the time and manner as prescribed by state law.

Election Contests 5.4

Other Provisions 5.5

VI. City Officers and Personnel

- City Personnel and Boards (2 requests)
- Making it so people who serve on boards and commissions can be paid for their time, in order to get more diversity.

Unclassified Service6.1

- Unclassified Service

- Should the Charter add unclassified services to serve the City Council. An example of this language would be, *“all principal officers and assistants to the Council as prescribed by the affirmative vote of not less than six members”*
- Change to Tacoma Venues and Events

Classified Service 6.2

Eligibility for Employment 6.3 (7 requests)

- Sec. 6.3 - Employee residency requirements– the city cannot enforce this; it limits some hiring pools and it cannot be enforced
- Sec. 6.3 - Requires that COT employees be citizens – this should be removed
 - **Remove citizenship requirement**
- Sec. 6.3 – Eligibility for employment
 - Eligibility for Employment
 - Under state and federal law is this section enforceable? If yes, which sections? If no, which sections?
 - CRC should consider removing unenforceable requirements
 - Remove city resident eligibility for employment, it’s not enforced and it doesn’t make sense
 - **Sec. 6.3 - Resident requirement (classified)**
 - 6.3 Eligibility for Employment
 - Requiring department heads and managers to live in the city.
 - Residency and Citizenship Requirements for employees needs review and clarification.

Oath of Office 6.4

Surety Bonds6.5

Pecuniary Interest6.6

Discriminatory Actions 6.7

- Section 6.7 - Discriminatory Actions/update classes
 - 6.7 Discriminatory Actions (4 requests)
 - Section 6.7 “No applicant for employment and no appointed officer or employee shall be discriminated against in any personnel decision on the based of religion, race, [caste system], color, national origin or ancestry, political affiliation, sex, gender identity, sexual orientation, age, familial status, honorably discharged veteran or military status...]”

- Broaden discrimination statement or change charter to require a predicted regular update to this statement or reference the Tacoma Municipal Code that will allow for more frequent updates

Political Activity 6.8

- This seems interesting to address in certain situations, especially if Council Members are not paid a housing/living wage.

Compensation of Officers and Employees6.9

- **Compensation**
 - **Should this section add specific Boards (TPU? Library) and Commissions, or generally note that Boards and Commissions are eligible to be compensation in accordance with ordinances adopted by the Council?**

Employee Welfare Benefits 6.10

Civil Service Board 6.11

- Review Civil Service Board term limits

Powers and Duties of the Civil Service Board 6.12

Human Resources Director 6.13

Personnel Rules 6.14

- Review rules related to how long employment lists should be kept (under civil service) as this charter requirement is in conflict with best and successful hiring practices and may be in conflict with equity goals.
- **Section 6.14 Personnel Rules**
 - **Subsection (a) - City Council Comprehensive plan should create a diverse and inclusive workforce**
 - **Subsection (c)(3) - Include underrepresented demographic groups in addition to veterans for 10% grade provision**
 - **Add Subsection (c)(13) concerning developing a diverse and inclusive work force**

Special Provision Relating to Examinations 6.15

Status of Existing Employees6.16

Arbitration 6.17

Status of New Employee Groups 6.18

VII. General Finance

- I'd like to learn more about the financial issues the City faces. If for no other reason than because of my background in finance.

Fiscal Year7.1

The Budget 7.2

Budget Control7.3

- I want to know the relationship between what the Council passes as a budget, and what staff recommend as final passage, especially if there are components that Council Members think they are getting (a study on a policy, for example) that are not included in the staff recommendation; is there adequate notification of an exemption and reasons for it?

Investment of Funds7.4

- Should a Councilmember be added to the Finance committee in addition to the Mayor, Director of Finance, and City Treasurer?
- Include City Council Member here? Worth a discussion
- Section 7.4 – funds should only be invested in ways that increase global sustainability, i.e.-no oil companies.

Department of Finance7.5

Receipt, Custody, and Disbursement of Funds 7.6 – 7.9

Purchasing and Contracts 7.10 – 7.13

Independent Audit 7.14

Taxation and Indebtedness 7.15

Public Sale of Bonds 7.16

VIII. Franchises 8.1 – 8.7

IX. Miscellaneous Provisions

Disposition of City Property 9.1 (2 requests)

- Should the prohibition on the sale or disposition of waterfront property be amended to allow the Metropolitan Park District of Tacoma to purchase / be gifted waterfront property?
- Would make sense to end the prohibition on waterfront property sale in the specific case that the sale is made to Metro Parks Tacoma.

Public Records 9.2

Claims Against City	9.3
Parks	9.4
Separability Clause	9.5

X. Succession in Government

Continuance of Ordinances and Vested Rights	10.1
Continuance of Departments and Officers	10.2
Transfer of Functions and Personnel	10.3
Preliminary Meetings of the Council	10.4
• Sec. 10.4 - Preliminary Meeting of Council (1953 reference..)	
Transfer of Records, Property, and Funds	10.5
Effective Date of Charter	10.6

All Sections

- All – ensure gender neutral language throughout
- All – incorporate disability-related equity principals
- All - examine subsets of the City Government and make sure the City Council has oversight over public funds allocated by the City
- Address references/use of the word “citizen” (2 requests)
- Address any references to “newspaper” or “official newspaper” or “official newspaper of the city of Tacoma” (3 requests)
 - There are various mentions of official notice to be placed in the newspaper - Assess if this is still the most relevant way to distribute official notices and if there might need to be an electronic alternative or addition.
- Technical - Translation (use DSHS used languages)
- Add Section - Climate Action Plan/Enviro Stewardship
- New Article X - Review 2014 CRC Update (2014 CRC)
- Add - Historical Preservation
- Preamble “We the People of the City of Tacoma[...to uphold the Constitution and laws of the United States of America and the State of Washington and to promote a more equitable, just, and welcoming City do hereby enact this charter.]”

2024 Charter Review Committee Members:

1. Baird, Katie – selected through interview process
2. Carr, Nicholas – selected by then Council Member Hines
3. Castro, Maricres – selected by Council Member Bushnell
4. Chhun, Silong – selected through interview process
5. Fischer, Patrick – selected by Council Member Ushka
6. Flint, Bryan – selected by then Deputy Mayor Walker
7. Gauthier, Jason – selected by Council Member Daniels
8. Jimenez, Andre – selected by former Council Member Blocker
9. Malott, Melissa – selected by Council Member Diaz
10. Palmer, Latasha – selected through interview process
11. Reay, Andrea – selected through interview process
12. Stith, Rebecca – selected by Council Member Rumbaugh
13. Wamback, Stephen (Chair) – selected by Mayor Woodards
14. Winston, Diamatris – selected through interview process
15. Wu, Lok Yin – selected through interview process

No.	Name	Topic	Received
1	Heidi Stephens	provided public comment on importance of a public comment period.	1/19 email
2	Jason Van Cleese	provided comments on public meetings and clarity of speaker in virtual meetings.	1/26 email
3	Donna Thompson	provided comments on the importance of a review of form of government.	1/29 email
4	Rain Booker	regarding the strong mayor form of government, and full or part-time City Council Members with staff, and Council District constituency.	1/29 meeting
5	Allen McKenzie	regarding the strong mayor form of government, City Council issues, and the lack of transparency and accountability in the city manager form of government.	1/29 meeting
6	Allen McKenzie	speaking on police accountability and transparency, Spokane Police Department model, police oversight via ballot, and public awareness of police misconduct.	2/8 meeting
7	Donna Thompson	speaking on big city issues, form of government, City Manager accountability to voters, use of City staff to get Charter Review Committee work going, and formation of an Outreach Subcommittee.	2/8 meeting
8	Donna Thompson	speaking on the flyer for community outreach, website links not working properly, and meeting minutes	2/12 meeting
9	Association of Local Government Auditors	provided information on independent performance audits as part of the Charter review.	2/20 email
10	Jeff Ryan	provided comments on commission and board requirements.	2/21 email
11	Courtney Davis	provided additional comments on an Urban Forest Commission	2/26 email
12	Jean Homan Dunn	spoke in favor of Tacoma's current form of government, the possible disadvantage of having full-time Council, and possible legal ramifications of changing the Charter language of "shall" to "will".	2/26 meeting
13	Oneida Arnold	spoke in favor of a strong Mayor/Council form of government, homeless epidemic in the city, and lack of oversight in the Council/Manager form of government.	2/26 meeting
14	Ann Dorn	spoke on police accountability, Community's Police Advisory Committee (CPAC) recommendation ignored by the city, and favors a full-time Council.	2/26 meeting
15	Barb Church	spoke in favor of a full-time Council, environmental issues in the city, lack of transparency in government, in favor of CPAC/police oversight and homelessness in the city.	2/26 meeting
16	Allen McKenzie	spoke in favor of civilian oversight of the Tacoma Police Department and urged the Committee to think of how to fund the civilian oversight body, if formed.	2/26 meeting

No.	Name	Topic	Received
17	Jenda Kong	commended the Committee's outreach efforts to include non-English speakers to the discussion.	2/26 meeting
18	Jhema Lucas	spoke on the difficulty of starting a business in the city and attaining business permits, and thanked the Committee's efforts to be as inclusive as possible.	2/26 meeting
19	Kelvin Hoang	thanked the Committee for including the Vietnamese community in the CRC's discussion.	2/26 meeting
20	Courtney Davis	spoke in support for a Mayor/Council form of government, support plain language changes in the Charter, formation of Urban Forrest Commission, and full-time Council.	2/26 meeting
21	April Smith	spoke in support of the Mayor/Council form of government and full-time Council.	2/26 meeting
22	Heidi Stephens	spoke on needing clear instruction of where to submit written comment, Tacoma City Charter Sections 2.9, 2.10, 2.13, 3.1, 3.8, 3.11, 3.13, 4.2, 4.4-6, 4.7, 4.23, 6.3, 6.9, and 9.1, in favor of rank choice voting, citizen oversight of police, and land sale of waterfront property should be brought to the people.	2/26 meeting
23	Lester Pogue	spoke in support of everything Heidi Stephens provided, the loss of Council public comment portion, zoning changes should have more public input, supports a Mayor/Council form, full-time Council, support strengthening CPAC, waterfront property be given back to the Puyallup Tribe, and public participation should be counted more than once.	2/26 meeting
24	Stacy Oaks	spoke on submission of public comments that were not received by the Committee, support rank choice voting, full-time Council and staff, Planning Committee recommendations shouldn't be easily dismissed, public comment portion in Council Meeting shorten and that people don't feel heard or respected, and their health and safety not prioritized in the current form of government.	2/26 meeting
25	Joy	spoke on raising questions to the difference between forming a Climate Commission versus Sustainable Commission, forming a Police Commission versus CPAC, and in support of plain language Charter.	2/26 meeting
26	Lester Pogue	asked on the response process to comments made by the public to the Charter Review Committee.	2/26 meeting
27	Allen McKenzie	provided additional information on cities of Spokane and Olympia ombudsperson/auditor positions.	2/27 email
28	Heidi Stephens	provided information on comments provided at 2/26 meeting	2/29 email

No.	Name	Topic	Received
29	Heidi Stephens	provided follow up information on comments provided at 2/26 meeting	2/29 email
30	Rachel Wilkie	spoke on grant funding, annual Neighborhood Council funding, and training opportunities.	3/6 email
31	Ty Moore	spoke on the importance of making the initiative process easier and removing confusing language on alternatives.	3/11 meeting
32	Ann Dorn	spoke on police accountability and citizen oversight, ballot initiatives, and misleading language on alternative.	3/11 meeting
33	Zev	spoke on police accountability, strong initiative process, lack of accountability of City Manager, and unfair competing initiative.	3/11 meeting
34	Beverly Allen	spoke on citizen oversight of police, empowering CPAC, and competing ballot initiative.	3/11 meeting
35	Ann Dorn	spoke on citizen oversight of public system in general, extending citizen's participation in the oversight process including hiring and firing police officers, and giving citizens meaningful involvement beyond CPAC's recommendations.	3/14 meeting
36	Catherine Lee	spoke on police accountability and citizen oversight, public mistrust, and additional participation in the oversight process.	3/14 meeting
37	Eric Herde	spoke on police accountability, furthering CPAC's recommendations by extending public participation in police oversight process, and the City ignoring CPAC's recommendations.	3/14 meeting
38	Oneida Arnold	spoke on citizen oversight of police, more transparency, independent investigation to improve accountability and public trust, the City ignoring CPAC's recommendation, review process and complaint resolution, and strong Mayor form of government.	3/14 meeting
39	Zephyra B	spoke on police accountability, and expansion of citizen oversight committee including the power to hire and fire police officers.	3/14 meeting
40	Stacy Oaks	spoke on police accountability, strong citizen oversight committee, supports strong Mayor and Council form of government, and citizen initiative process.	3/14 meeting
41	Barb Church	spoke on stronger police oversight and public research given to Council but not read due to lack of time.	3/14 meeting
42	Tyler Sandness	spoke on police accountability, strong citizen oversight over the police department, lack of trust with the police department, higher standards should be expected, and lack of accountability of the City Manager.	3/14 meeting

No.	Name	Topic	Received
43	Richard A. Zais Jr.	provided a comparative analysis of Strong Mayor and Council-Manager Government	3/20 email
44-114	Stacy Oaks	provided a list of 71 individuals who signed a letter on form of government	3/1 email
115-132	18 residents	individuals on form of government via Action Network letter	various days

Emery, Nicole (Legal)

From: 350 Tacoma <350tacoma@gmail.com>
Sent: Friday, March 1, 2024 6:21 PM
To: [REDACTED]
Hallum, Sonja; Lantz, Martha (Legal); Emery, Nicole (Legal); Taverna, Joan (Legal); Haigh, Susan (Legal)
Subject: Comments For City Charter Review Committee
Attachments: an_report_city-charter-emails-as-of-march-1-at-130pm_2024-03-01-21-33.csv
Follow Up Flag: Follow up
Flag Status: Flagged

Hello City Charter Review Committee,
Please accept the comment below on behalf of the 71 people listed in the attached report, who used our actionnetwork link between 2/27 and this afternoon. We were experiencing a technical issue that has now been fixed which prevented the emails from coming through.

Thank you,
Stacy Oaks
Community Organizer
350 Tacoma

Comment:

Dear Charter Review Committee,
When a government's power is highly concentrated in an unelected individual, we are not practicing democracy and the best interests of the residents are not being represented. We need to change the current "weak mayor" system to return more of the City's decision-making back to the people we elected.

Businesses are run by managers and for too long Tacoma has been run with business interests being prioritized at the expense of: public health; public safety; social support services; equity and racial justice; our waters, wetlands and aquifers; tree canopy and greenspaces; and taking meaningful action to combat the climate crisis.

The evidence of the current City Manager, and City Government under her control, blatantly ignoring public wishes and outcry are too many to fully list. A few examples include:

1) Allowing the Bridge Industrial warehouse to move forward with a Mitigated Determination of Non-Significance, bypassing a Health Impact Assessment and deep analysis of the potential impacts to the environment and aquifer below. Despite the fact that many South Tacoma residents already have a 25 year lower life expectancy. Despite public outcry and demonstrations. Despite the EPA, WA Dept of Ecology, WA Dept of Health, Tacoma-Pierce County Health Department, and Puget Sound Clean Air Agency all sending letters to the City acknowledging this project to be an environmental justice concern that warranted a Health Impact Assessment, long before the City deemed the lives of this already overburdened community "non-significant".

2) Allowing Puget Sound Energy's recent expansion plans for bunker barging to be approved as a permit revision, without any public comment opportunity, without any additional health and safety analysis. Written promises by City staff and on the City's FAQ page about the facility explicitly promised both public input and additional permits would be

needed if bunkering was expanded. This slap in the face came on the heels of years of massive public outcry, demonstrations, vigils, and non-violent direct actions against the original permits for the LNG fracked gas refinery. All while the Puyallup Tribe continued to fight the permit's approval in court.

3) Save Tacoma Water gathered enough signatures to put an initiative on the ballot that required that any business using more than 1 million gallons of water a day would need a vote of the people to be approved. The City decided to sue these residents and pull the initiative from the ballot rather than allow people to protect our most basic and necessary resource.

4) In 2017, the City of Tacoma declared a public health state of emergency as a result of homeless encampments. Seven years later, the City has spent massive amounts of public funds on the violent sweeps of our houseless neighbors, giant boulders, and enacting camping bans. None of these "solutions" actually address the root causes of homelessness, or create additional public/low-income housing.

5) The City Manager has authority over the Tacoma Police Department. The public outcry and demonstrations calling for the officers who killed Manny Ellis to be fired were ignored for four years. Creating a potentially unsafe situation for residents who might come into contact with these officers, especially residents who are Black and Brown. This lack of accountability also sends a message to other local officers that ignoring pleas of "I can't breathe" is an acceptable use of force in the City of Tacoma.

6) Public Participation and feedback have been limited, discouraged and ignored. The time allowed for speakers during public forum has been reduced to just 60-90 seconds per speaker, twice a month, with additional rules including "no clapping" enacted to mask agreement by others in the chamber. Notification, consultation, and power of the Neighborhood Councils was vastly reduced in 2019. The public does not receive data about the effectiveness of policies like the camping ban, programs like the police oversight committee, or zoning changes, after they are enacted. Communities most affected by these decisions are not interviewed about their views on effectiveness or additional actions needed.

Accountability is necessary to keep power from corrupting those who hold it. We need your help in bringing the city we all love to function under a structure that's responsive to the people living here, and that protects our environment for generations to come.

Executive Summary

AP-05 Executive Summary - 91.200(c), 91.220(b)

1. Introduction

The 2024 Annual Action Plan (AAP) is the spending plan for the fifth year of the 2020-2024 Consolidated Plan for the Tacoma and Lakewood HOME Consortium. Annual plans provide a consolidated framework for addressing housing, community and economic development, and human services needs within these cities. The plan is required by the US Department of Housing and Urban Development (HUD) to receive funds from three federal programs: the Community Development Block Grant (CDBG), HOME Investment Partnerships (HOME), and for the City of Tacoma, Emergency Solutions Grants (ESG).

HUD sets the eligibility criteria for the CDBG, HOME, and ESG programs, which benefit low- to moderate-income residents. Annual grant dollars are assigned to program activities through the implementation of the City of Tacoma's Participation Plan (CPP). The CPP outlines components of the City's partnership with community members on identifying needs and priorities to be met by program activities that meet HUD requirements. It also describes the roles of the Tacoma Community Redevelopment Authority, the Human Services Commission, and the Continuum of Care in forming recommendations to the Tacoma City Council on projects to be funded each program year.

Through Annual Action Plans, the City of Lakewood's HOME funds are also assigned to the Tacoma Community Redevelopment Authority for administration.

For the 2024 Program year the City of Tacoma has been awarded following grant allocations contingent upon approval of the AAP by HUD: CDBG - \$2,393,848, HOME - \$1,458,355, ESG - \$209,987.

In addition to new grant allocations, the City will allocate \$356,491 in HOME program income and an estimate of \$300,000 in CDBG program income.

2. Summarize the objectives and outcomes identified in the Plan

The development of the Consolidated Plan provides the Tacoma-Lakewood HOME Consortium with an assessment of needs and market analysis that drives the overall strategy of the five-year cycle. Annual Action Plans specify the activities and projects identified to meet Consolidated Plan objectives each program year, which lasts from July 1st to June 30th.

For the 2024 yearly planning cycle, Tacoma and Lakewood seek to achieve the following Consolidated Plan goals:

- Stabilize existing residents (including housing, economic, and emergency stabilization)
- Increase diverse rental and homeownership opportunities

- Prevent and reduce homelessness

3. Evaluation of past performance

Progress towards those annual goals and objectives are then evaluated in the Consolidated Annual Performance Evaluation Report in the months following the close of each program year. While numeric outcomes for the 2023 program year are not available during the yearly drafting of Annual Action Plans, program activities provided:

- Health- and safety-related home repairs for low-income households, persons living with disabilities, families with children, and elderly households;
- Technical assistance, lease negotiations, financial management, and microloans to low- and moderate-income business owners, creating jobs and preventing commercial displacement;
- Support to community-based organizations providing housing stabilization, legal services, and food assistance to persons experiencing homelessness;
- Funding to support organizational operations of the Homeless Management Information System;
- Rapid re-housing and emergency assistance;
- Down payment assistance to eligible, low-income homebuyers; and
- Financial assistance to renters, homeowners, and business owners whose incomes were impacted by the COVID-19 pandemic.

Construction on eight single-family homes was completed in South Tacoma in 2023 and were purchased by eight eligible low moderate income first-time homebuyer households with down payment assistance from the City.

Three multifamily projects using City subsidies that also leveraged County, state and federal funds in 2023, adding 224 new affordable units into the construction pipeline with completion dates expected in 2024 and 2025:

- KWA 15th & Tacoma Senior Housing is a 5-story new construction project with a community Learning Center and full-service kitchen for Korean Women's Association's meal site program on the ground floor. The building includes 87 affordable units, 48 studio and 39 one-bedroom apartments, serving seniors at 50% AMI and below. Twenty units will receive operating subsidy through the HUD 202 program and residents will pay 30% of their actual incomes for rent and utilities. Eighteen units will be set-aside for seniors leaving homelessness, with 15 of these units targeted to veterans through the Veterans Affairs Supportive Housing (VASH) vouchers.
- Patsy Suhr Place is a six-story new construction multifamily rental apartment that is permanent supportive housing for seniors 55 and older. It will comprise 78 residential units (including one manager's unit) above ground-floor commercial space and lobby. The apartments included 47 studio and 31 one-bedroom units. Thirty-nine units will be reserved for households exiting homelessness and case management services will be provided on-site.

- Shiloh New Life Apartments is a 60-unit multifamily project in two buildings consisting of 40 one-bedroom and 20 two-bedroom apartments serving a combination of individuals and families who are experiencing homelessness or are at risk of becoming homeless, adults in recovery and low-income households at 50% AMI and below.

4. Summary of Citizen Participation Process and consultation process

Funding recommendations for allocations of Community Development Block Grant (CDBG) for projects related to infrastructure, community development, economic development, and housing are made by the Tacoma Community Redevelopment Authority.

Recommendations for CDBG Public Services and Emergency Shelter Grant (ESG) funds are made by City of Tacoma Neighborhood and Community Services staff with input from the Human Services Commission and the Tacoma/Lakewood/Pierce County Continuum of Care.

The Tacoma-Lakewood HOME Consortium 2024 Annual Action Plan allocates HOME and CDBG funds to be administered by the TCRA in support of Affordable Housing projects.

The thirty-day period for examination and review of the AAP begins on March 29, 2024 and ends on April 29, 2024. Written comment is accepted during this time. In addition, a public hearing is held during a regularly scheduled City Council meeting on April 23, 2024 during which verbal comment is accepted. The City provides public notice on March 28, 2024 in the Legal section of the Tacoma publication The News Tribune for print and online viewing. Notice is also provided several weeks in advance of the public hearing via the Tacoma Daily Index.

A copy of the public notice is shared via email with partner agencies, including agencies serving communities who are low-income, elderly, minorities, other-abled, youth, or have limited English proficiency. Due to the pandemic, draft copies were not available for in-person viewing and instead were offered via post upon request. The AAP is also posted on the City's website. Public comments are documented and submitted with the plan, along with an explanation of whether or not they are incorporated into the plan and why.

5. Summary of public comments

This section will be completed after the Public Comment Period. Public comments will be accepted from March 29, 2024 – April 29, 2024.

6. Summary of comments or views not accepted and the reasons for not accepting them

This section will be completed after the Public Comment Period.

7. Summary

The City of Tacoma leverages Consolidated Plan resources with other local funding sources including General Funds, HB 1590 Sales and Use Tax, HB 1406 Washington State Sales Tax Credit, and the City of Tacoma Mental Health Tax to provide for human services, affordable housing, and community and economic development. The City of Tacoma and the Tacoma Community Redevelopment Authority administers its federal housing and community development resources in coordination with the City of Lakewood, Pierce County, and the State of Washington.



TO: Elizabeth Pauli, City Manager
FROM: Felicia Medlen, Housing Division Manager, Community and Economic Development
Jeff Robinson, Director, Community and Economic Development
Allyson Griffith, Director, Neighborhood and Community Services
COPY: City Council and City Clerk
SUBJECT: Draft Tacoma-Lakewood HOME Consortium 2024 Annual Action Plan
DATE: April 2, 2024

SUMMARY AND PURPOSE:

The purpose of this memo is to provide the City Council (Council) an opportunity to review and comment on funding recommendations and planned activities for the upcoming Housing and Urban Development (HUD) programs, program year (PY), beginning July 1, 2024. Funding recommendations and/or planned activities for the City's Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME), and Emergency Solutions Grant (ESG) are included in this memo. This memo also serves to inform Council about CDBG and HOME subrecipient agreements to be executed between the City, the Tacoma Community Redevelopment Authority (TCRA), the City of Lakewood, and individual contractors for PY 2024.

The City of Tacoma anticipates the following funding amounts for PY 2024:

- CDBG: \$2,393,848
- ESG: \$209,987
- HOME: \$1,458,355

Funding recommendations for the allocations stated above are incorporated into the PY 2024 Annual Action Plan (Plan). This Plan is required by the Department of Housing and Urban Development (HUD) in order for the City to receive its entitlement funding. Recommendations for CDBG Community and Economic Development projects are made by the TCRA. Recommendations for CDBG Public Services and ESG projects are made by Neighborhood & Community Services (NCS) staff with input from the Human Services Commission (HSC) and the Tacoma/Lakewood/Pierce County Continuum of Care (CoC).

The Plan also allocates HOME funds to be administered by the TCRA in support of Affordable Housing projects. Projects are identified in early spring during a competitive notice of funding availability (NOFA) led by the TCRA.

On April 30, 2024, staff will present the Plan to Council and seek final action on its submittal to HUD.

BACKGROUND:

This Department's Recommendation is Based On:

CONSOLIDATED PLANNING

As a participating jurisdiction in HUD Community Planning and Development entitlement programs, the City of Tacoma implements the Consolidated Planning process for the Tacoma-Lakewood HOME Consortium. The five-year cycle begins with the development of a Consolidated Plan. The 2020-2024 Consolidated Plan provides the



current framework for addressing housing, public services, and community and economic development needs in Tacoma. Yearly Annual Action Plans serve as administrative plans to ensure that annual spending decisions are furthering progress towards meeting the needs and goals identified in the Consolidated Plan. Progress is measured and submitted to HUD at the end of the program year in the Consolidated Annual Evaluation and Performance Report (CAPER).

As part of the Annual Action Planning process, the City is tasked by HUD with determining local funding allocations and service delivery activities for the CDBG, HOME, and ESG programs for the upcoming program year, which occurs between July 1st and June 30th.

ANNUAL FUNDING RECOMMENDATIONS

HOME funds and a portion of CDBG funds are allocated by the City through two annual competitive funding opportunities managed by the Housing Division of the Community and Economic Development Department. The CDBG Community and Economic Development Notice of Funding Availability (NOFA) process, which allocates a portion of CDBG funds to minor capital projects, home repair, and microenterprise assistance, coincides with the Annual Action Planning process. An Affordable Housing NOFA process in the spring lays out larger scale housing projects and activities that are incorporated into the Plan at that time.

The TCRA is an independent, non-profit public development authority and advisory group. TCRA members are appointed by the City Council and have the responsibility for reviewing and recommending programs that meet the CDBG and HOME Investment Partnership priorities related to housing and community and economic development initiatives. Individual service provider recommendations are based on the examination of each application received, review of past performance, availability of funding, and applicable interviews conducted.

The HOME allocation is administered within a HUD approved consortium whose members include the cities of Tacoma and Lakewood. Oversight of all HOME activities is conducted by the TCRA. The HOME funds are used primarily for permanent affordable rental housing and affordable homeownership, and they support the TCRA down payment assistance program. These projects are coordinated through a network of non-profit and for-profit developers and local service providers.

The Neighborhood and Community Services Department developed the spending plan for ESG and CDBG Public Services funds. Funding recommendations were reviewed and approved by the HSC and were presented to the CoC. Recommended activities are aligned with Council priorities as well as HUD-eligible services. Specifically, ESG funds can be used for the following program components: street outreach, emergency shelter, homelessness prevention, and rapid re-housing. There is a cap on street outreach and emergency shelter; no more than 60% of the total annual HUD allocation may be used for any combination of these two categories.



PROPOSED SPENDING PLAN FOR 2023 CDBG, ESG, AND HOME PROGRAMS

CDBG

Of the anticipated CDBG grant allocation of \$2,393,848, 20% (\$478,769) is set aside for administrative purposes correlating with the management of the City’s CDBG program. Over 52% (\$1,256,002) is proposed for housing assistance and about 13% (\$300,000) is to be allocated to fund economic development activities. Recommended allocations are presented in Table 1. Allocations are consistent with Council priorities and HUD eligibility requirements.

TABLE 1: COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Total Available 2024	\$2,393,848
Uses:	
Administration (20% cap)	\$478,769
Public Service Grants (15% cap)	\$359,077
Housing Assistance Programs	\$1,256,002
Economic Development	\$300,000
Total Uses	\$2,393,848

CDBG Community and Economic Development NOFA

The CDBG Community and Economic Development (CED) NOFA for PY 2024 was released on October 18, 2023, to identify projects that will receive funds allocated for Housing Assistance and Economic Development. The notice and instructions for accessing the application were published in both the Tacoma News Tribune and the Tacoma Daily Index, advertised in a City of Tacoma news release, posted on the City’s website, and emailed to all projects funded in the current program year and those listed on an interested parties list for which members of the public can register by contacting the [City of Tacoma Housing Division](#) anytime throughout the year.

The application period closed on November 30, 2023. In total, ten (10) applications were received. Three (3) applicants proposed housing assistance activities, and seven (7) applicants proposed economic development microenterprise assistance activities. Staff screened each application to confirm its general eligibility under federal program requirements.

Additionally, staff reviewers independently rated all ten (10) applications. Ratings are based on each project’s alignment with City Council funding priorities and other considerations such as cost effectiveness, program need, the project’s ability to leverage CDBG funds, past performance, collaboration efforts, staff capacity, fiscal responsibility, and completeness of the application.

TCRA Funding Recommendations

Following staff review, eligible applications and staff ratings are presented to the TCRA. Based on anticipated funding levels, a total of \$936,000 in CDBG funds are being made available for award to Community and Economic Development programs. Of this amount, the TCRA recommends \$636,000 for housing assistance projects and \$300,000 for economic development activities. If the allocation approved in the upcoming Congressional budget



differs from anticipated funding levels, the amounts will be adjusted as described in Table 2. If approved through the Plan, the projects and amounts in Table 2 will be funded beginning July 1, 2024.

TABLE 2: TCRA FUNDING RECOMMENDATIONS FOR CED NOFA

Organization	Program	Estimated Amount
Housing		
Rebuilding Together South Sound	Tacoma Home Repair Program	\$572,000
Associated Ministries of Tacoma-Pierce County	Paint Tacoma Beautiful	\$64,000
Economic Development		
Revby LLC	Digital Marketing & Digital Capacity Building Program Financial and Operational Capacity Building Program	\$99,000
Tacoma-Pierce County Chamber	Spaceworks Tacoma Incubator	\$150,000
Mi Centro	Small Business Navigator Program	\$51,000
Total		\$936,000
Once the CDBG allocation for PY2024 is released by HUD, the following adjustments will be made if needed:		
<ul style="list-style-type: none"> • If the award is greater than the estimated amount- Add additional funds to the RTSS project up to their full funding request of \$636,000, after updating the Administration (20%) and Public Services (15%) allocations. Any remaining funds will be added to the City/TCRA SFR Program. • If the award given is less than the estimated amount- TCRA will reduce funds from the City’s SFR program, after updating the Administration (20%) and Public Services (15%) allocations. Any remaining reductions needed will be made from the City/TCRA SFR Program. 		

CDBG Public Services

Fifteen percent (\$359,077) of CDBG funds are allocated for public service programs, which represents the maximum percentage of CDBG funds allowed by HUD for this use. Recommendations are reviewed and approved by the HSC and reviewed by the CoC before they are presented to City Council for final action and submitted to HUD as part of the 2023 Annual Action Plan. Programs to be funded are outlined in Table 3.

TABLE 3: RECOMMENDATIONS FOR CDBG PUBLIC SERVICES FUNDS

Organization	Program	Estimated Amount
TBD	Temporary and/or Inclement Weather Shelter	\$359,077
Total		\$359,077
Once the CDBG allocation for PY2024 is released by HUD, the following adjustments will be made if needed:		



- If the award is greater or less than the estimated amount the proposed funding amount for Temporary and/or Inclement Weather Shelter will be adjusted accordingly.

ESG

Of the \$209,987 ESG grant allocation, an Administration cap (for City staff costs) is set at 7.5% (\$15,749). 2.5% (\$5,249) is proposed for staff oversight of the Homeless Management Information System (HMIS), a localized information system used to collect client-level data and service provision activities. The remaining funds (\$188,990) are to be allocated for external contracts as shown in Table 5. Recommendations are reviewed and approved by the HSC and presented to the CoC before they are presented to City Council for final action and submitted to HUD as part of the 2023 Annual Action Plan. Recommended activities are consistent with Council priorities and HUD-eligible activities.

TABLE 4: EMERGENCY SOLUTIONS GRANT (ESG)

Total Available 2024	\$209,987
Uses:	
Administration (7.5% cap)	\$15,749
HMIS Operations (2.5% cap)	\$5,248
External Contracts	\$188,990
Total Uses 2024	\$209,987
<p>Once the ESG allocation for PY2024 is released by HUD, the following adjustments will be made if needed:</p> <ul style="list-style-type: none"> • If the award is greater than the estimated amount: The difference will be split proportionately based on current allocation percentages between shelter and rapid re-housing (keeping in mind the 60% cap for shelter). • If the award given is less than the estimated amount: The difference will be absorbed equally across all uses (keeping in mind the 60% cap for shelter). 	

TABLE 5: RECOMMENDATIONS FOR ESG FUNDING (EXTERNAL CONTRACTS)

Organization	Program	Estimated Amount
TBD	Temporary and/or Inclement Weather Shelter	\$125,990
TBD	Rapid Re-Housing	\$63,000
Total		\$188,990



HOME

Of the HOME grant allocation of \$1,458,355, an Administration cap is set at 10% (\$145,835). The remaining 90% (\$1,312,520) is proposed for Housing Programs and the City of Lakewood. Recommended allocations are presented in Table 6.

TABLE 6: HOME INVESTMENT PARTNERSHIP (HOME)

Total Available 2024	\$1,458,355
Uses:	
Administration (10% cap)	\$145,835
Housing Programs	\$971,265
City of Lakewood	\$341,255
Total Uses	\$1,458,355
If the HOME allocation is greater or less than the estimated amount funding for the categories above will be adjusted as follows: Administration will be 10% of the total Grant, from the balance Lakewood’s consortium percentage will be applied to determine their portion and the balance will be for Housing Programs.	

SUBRECIPIENT AGREEMENTS

Through the Annual Action Plan process, HOME funds are allocated by the City Council to the TCRA for oversight. Each program year, the TCRA leads a competitive process to identify HOME-funded programs in support of permanent affordable rental housing, affordable homeownership housing, and down payment assistance.

City staff will request authority from the City Council to enter into three (3) subrecipient agreements with the TCRA and up to twenty (20) subrecipient agreements with individual contractors. These agreements will include PY 2024 CDBG, HOME, and ESG grant funds and support housing, community and economic development, and public service activities.

COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:

During a 30-day period, beginning on March 29, 2024, and ending on April 29, 2024, the public is invited to make written comment on the Plan. A resolution will go before Council on April 9, 2024, to set a public hearing date on April 23, 2024. To notify the public, the City publishes a legal ad in The News Tribune summarizing the contents of the Plan and outlining the opportunity to make written or verbal comment.

As a HUD grantee, the City is required to provide a summary of comments received and why the comments were accepted or rejected when submitting the Plan. The City’s requirements for seeking public input on the plan are outlined in the City’s Participation Plan.

2025 STRATEGIC PRIORITIES:

Equity and Accessibility: (Mandatory)

Eligibility criteria for CDBG, HOME, and ESG grant activities are set by HUD. Households and small business owners earning 80% or less of Pierce County’s Area Median Income (AMI) will benefit from recommended projects



included in the Plan. ESG funds are used for projects providing services to those who are at risk of, or are currently, experiencing homelessness. Efforts will be made to ensure that historically underrepresented populations are aware of program requirements and benefits. The City allocates its funds citywide. The Equity Index score for the following indicators reflect the citywide score.

Economy/Workforce: *Equity Index Score:* Moderate Opportunity

Increase the number of Tacoma households that have livable wage jobs within proximity to the city.

Increase the number of diverse livable wage jobs.

Livability: *Equity Index Score:* Moderate Opportunity

Improve health outcomes and reduce disparities, in alignment with the community health needs assessment and CHIP, for all Tacoma residents

Decrease the percentage of individuals who are spending more than 45% of income on housing and transportation costs.

Increase positive public perception of safety and overall quality of life.

Explain how your legislation will affect the selected indicator(s).

The recommended projects outlined in the Plan have been selected for their ability to address needs and goals outlined in the 2020-2024 Consolidated Plan for housing, community and economic development, homeless assistance, and social services. The City of Tacoma will aim to accomplish the following goals through implementation of the Plan:

- Stabilize existing residents – Through funds for critical and minor home repairs, home beautification projects, workforce development, and business support services and technical assistance for local small businesses and entrepreneurs.
- Increase diverse rental and homeownership opportunities – These funds contribute directly to the development of affordable rental and homeownership housing units. These funds also contribute to a down payment assistance program that helps eligible households purchase a home and build equity.
- Prevent and reduce homelessness – Through funds for a wide range of services and facilities intended to prevent residents from becoming homeless and serving those experiencing homelessness.
- Support high-quality public infrastructure improvements – Through funds for high quality infrastructure improvements that improve accessibility in conjunction with other housing and economic development investments.

ALTERNATIVES:

The recommendations presented in this report are based on review and analysis of each application for funding and staff's best judgement of program activities that will lead to the preferred outcome as established in the PY 2023 Annual Action Plan, which will be submitted to HUD for review and approval on or before May 15, 2023. Other options could include, but are not limited to, changing the funding mix between activities or between individual service providers. Further alternatives might include revamping the way these services are procured and the types of activities the City wishes to pursue. Changes of this nature would require intensive staff review and would likely jeopardize the HUD-imposed Annual Action Plan submittal deadline of May 15, 2023. It is suggested that any alternatives such as these be pursued after the May 15th date and rolled into a current year plan amendment or addressed in future years' program activities.



Alternative(s)	Positive Impact(s)	Negative Impact(s)
1. Not approve the plan as presented to make changes to funding mix between activities or between individual service providers	Further customize federal program funding to meet local needs	Jeopardize the HUD-imposed deadline for submittal of the Plan
2. Not approve the plan as presented to revamp the way services are procured and the types of activities the City wishes to pursue	Further customize federal program funding to meet local needs	Jeopardize the HUD-imposed deadline for submittal of the Plan
3. Address the above alternatives in future years' program activities	Further customize federal program funding to meet local needs	No negative impacts are anticipated from this alternative

EVALUATION AND FOLLOW UP:

Progress towards the annual goals will be reported in the City's 2024 Consolidated Annual Performance and Evaluation Report following the close of the program year on June 30, 2025.

STAFF/SPONSOR RECOMMENDATION:

Staff recommends approving the Plan as presented.

FISCAL IMPACT:

Please provide a short summary of the fiscal impacts associated with the grant, agreement, policy action, or other action.

Fund Number & Name	COST OBJECT (CC/WBS/ORDER)	Cost Element	Total Amount
1195- CED Federal Grants	730100 – CED Economic Grants	4331281 – Dir Fed HUD CDBG	\$2,393,848
	730100 – CED Economic Grants	4331280 – Dir Fed HUD Home	\$1,458,355
	730100 – CED Economic Grants	4331282- Dir Fed HUD ESG	\$209,987
TOTAL			\$4,062,190



Are the expenditures and revenues planned and budgeted in this biennium's current budget?

YES

2023-2024 biennium.

Are there financial costs or other impacts of not implementing the legislation?

YES

Failing to approve the Plan, and as a result, failing to submit the Plan to HUD, will result in the delay or loss of the City's CDBG, HOME, and ESG funds, and prevent implementation of programs and projects that will provide considerable benefits to the community.

Will the legislation have an ongoing/recurring fiscal impact?

YES

Will the legislation change the City's FTE/personnel counts?

NO

ATTACHMENTS:

Draft - Tacoma-Lakewood HOME Consortium 2024 Annual Action Plan Executive Summary

Date	Meeting	Subject	Department	Background
April 2, 2024	Study Session (hybrid Council Chambers /dial-in 12:00 pm)	Charter Review Committee Overview of Work and Recommendations for Consideration	Charter Review Committee Chair - Steve Wambach	The Charter Review Committee Chair and members will provide an overview of their work and recommendations for consideration.
		Annual Action Plan	Community and Economic Development - Felicia Medlen and Jason McKenzie	Community and Economic Development staff will provide a presentation on the draft Annual Action Plan.
	City Council Meeting (City Council Chambers / dial-in 5:00 PM)			
April 9, 2024	Study Session (hybrid Council Chambers /dial-in 12:00 pm)	Tacoma Municipal Therapeutic Courts	Judge Drew Henke, Tacoma Municipal Presiding Judge and Mental Health Court Judge, Judge Dee Sonntag - Community Court Judge	Tacoma Municipal Court Staff will provide an update on the development of Tacoma Municipal Therapeutic Courts and the recent launch of Mental Health Court and Community Court.
	City Council Meeting (City Council Chambers / dial-in 5:00 PM)			
April 16, 2024	City Council Study Session (hybrid Council Chambers /dial-in 12:00 pm)	Problem Oriented Place Based Policing Update (moved from the March 26, 2024 agenda, to be provided during the crime plan update)	TPD Chief Moore, Captain Agurrie, Lt. Kats and HR Matt Janzow	This presentation will cover TPD's hot spot policing fidelity rate success, Phase II Site #1 (8820, Hosmer overview and continued efforts partnerships which led to crime reduction and the importance of POPBP site #2
		Crime Plan Update	TPD	
		Investigations Update	TPD - Captain Karl	TPD will provide investigations updates on about the success of the Kia Boyz task force and the Organized Retail Theft from our Criminal Investigations Division and seizures and significant arrests from Special Investigations Unit
	City Council Meeting (City Council Chambers / dial-in 5:00 PM)			
April 23, 2024	Study Session (hybrid Council Chambers /dial-in 12:00 pm)	Urban Design Review Public Hearing Prep	Planning and Development Services Stephen Antupit, Carl Metz & Brett Sant huff	The City Council is scheduled to hold a public hearing to consider the creation of the Urban Design Project Review (UDPR) program and associated TMC Code amendments on April 23, 2024. At the study session, PDS Urban Design Studio staff will present an overview of the proposal in preparation of the public hearing
		Transportation Benefit District	Public Works - Ramiro Chavez	Public Works Director Ramiro Chavez will present on amendments to Tacoma Municipal Code language to update the Transportation Benefit District 10.28.020 "Statement of Purpose" and 10.28.060 "Use of Funds." The amendment will give clarification on the purpose of the TBD as well as the usage of generated funds to maintain and preserve the City's transportation system
		Home in Tacoma Update	Planning and Development Services	Staff from the Planning and Development Services Department will provide an overview and status update of the Planning Commission's effort to finalize recommendations for the Home In Tacoma Phase 2 zoning and standards package, and a preview of the City Council review process and timeline.
	City Council Meeting (City Council Chambers / dial-in 5:00 PM)			
April 30, 2024	Joint City Council / Tacoma Public Library Board Study Session (hybrid Council Chambers /dial-in 12:00 pm)	Tacoma Library Board 2023 Annual Report & 2024 Initiatives and Priorities	Tacoma Public Library Director - Kate Larsen, Tacoma Public Library Board	The Tacoma Public Library Board will provide their 2023 Annual Report and also provide their 2024 Initiatives and Priorities.
		Urban Design Review Public Hearing Debrief	Planning and Development Services - Carl Metz & Stephen Antupit	The City Council is scheduled to conduct a public hearing to consider the creation of the Urban Design Project Review (UDPR) program and associated TMC Code amendments on April 23, 2024. At the April 30 study session, PDS Urban Design Studio staff will review public comment received at that hearing, and facilitate any Council discussion of response to comment received in preparation for the First Reading at the April 30, 2024 regular meeting of the Council
	City Council Meeting (hybrid City Council Chambers / dial-in 5:00 PM)			

Economic Development Committee (EDC)

Committee Members: (Chair) Daniels (Vice-Chair) Diaz, Bushnell, Scott Alternate-Rumbaugh Executive Liaison: Jeff Robinson; Coordinator: Cathy Satava		2nd, 4th, and 5th Tuesdays 10:00 a.m. Hybrid: In-Person & Virtual meeting	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •City Events and Recognition Committee •Tacoma Creates Advisory Board •Equity in Contracting Advisory Committee
	Topic	Presenters	Description
April 9, 2024	NLC Healthcare Training Pilot	Katie Condit, Executive Director, Workforce Central	WorkForce Central will present a final outcomes report and lessons learned on the "earn and learn" upskill-reskill initiative that was piloted in partnership with City of Tacoma.
April 23, 2024	Cancelled		
April 30, 2024	Minority Business Development Agency (MBDA) Update	Frank Boykin, Director, WA MBDA Center	
	Business Improvement Area (BIA) Status Updates	Debbie Bingham, CED	This presentation will provide a progress update on the work done to date on the potential expansions of BIAs within the City of Tacoma.

Infrastructure, Planning and Sustainability Committee (IPS)

Committee Members: Walker (Chair), Diaz (Vice Chair), Hines & Ushka; Alternate-Bushnell Executive Liaison: Mike Slevin; Coordinator: Cathy Satava		2nd and 4th Wednesdays 4:30pm Hybrid: In-Person & Virtual Meeting	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
	Topic	Presenters	Description
April 10, 2024	Landmarks Preservation Commission Interviews	Nicole Emery, City Clerk	
	Title 11 Code Updates	Keith Echterling/ Deputy City Attorney, Eric Huseby/Assistant Division Manager Right-of-Way Enforcement	A presentation on upcoming proposed Title 11 code updates and an opportunity for feedback on the proposed changes.
April 24, 2024	Call 2 Haul: Bulky Item Removal Service	Lewis Griffith, P.E., Division Manager, Solid Waste Management, Environmental Services	Staff will present a proposed pilot program to improve access for multi-family customer use of Call 2 Haul bulky item removal service.

Government Performance and Finance Committee

**Committee Members: Hines (Chair), Bushnell (Vice Chair), Rumbaugh, and Walker
Alternate - Daniels**

Executive Liaison: Andy Cherullo; Coordinator: D'Angelo Baker

**1st and 3rd Tuesdays
10am
Room 248**

**CBC Assignments: •Public Utility Board •Board of Ethics •Audit
Advisory Board •Civil Service Board**

	Topic	Presenter	Description
April 2, 2024	Informational Briefing on the City Treasurer's Office	Michael San Soucie, City Treasurer; Julie Louviere, Treasury Manager	The City Treasurer will provide an informational briefing on the major functions of the City Treasurer's Office - debt management, payroll, cash management and investment, oversees banking operations for all City Departments, and other activities.
April 16, 2024	Monthly Budget Update	Reid Bennion, Budget Officer, OMB	Staff from OMB will present on topics related to the current biennium budget, revenue collections and expenditures, and other issues related to budgeting.
	TMC Changes in Preparation of WestRock Contract Expiration	Tacoma Water	Staff from Tacoma Water will provide a briefing on potential code changes related to the expiration of the West Rock contract.
April 23, 2024 - SPECIAL	"For" and "Against" Committees for Fire Operating and Facilities Levy	Nicole Emery, City Clerk	The Committee will review letters of interest and make recommendations for the "For" and "Against" committees for the proposed Fire Operating and Facilities Levy.

Community Vitality and Safety

<p>Committee Members: Ushka (Chair), (Vice-Chair), Rumbaugh, Scott, Alternate-Hines</p> <p>Executive Liaison: Jacques Colon; Coordinator: D'Angelo Baker</p>	<p>2nd and 4th Thursdays</p> <p>4:30 p.m.</p> <p>Room 248</p>	<p>CBC Assignments: Community's Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority • Commission on Immigrant and Refugee Affairs</p>
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	Topic	Presenter	Description
March 28, 2024	Commission on Disabilities Report	Lucas Smiraldo, Equity Programs Consultant. Office of Equity & Human Rights	TACoD staff will recap the significant events of the past year, examining achievements and challenges, while offering strategic recommendations for the committee's consideration in navigating the path forward in 2024
	Human Services Commission Annual Report	Vicky McLaurin, Division Manager, Neighborhood & Community Services	HSC staff will recap the significant events of the past year, examining achievements and challenges, while offering strategic recommendations for the committee's consideration in navigating the path forward in 2024.
April 11, 2024	Commission on Immigrant and Refugee Affairs Interviews	Nicole Emery, City Clerk	Interviews to fill 7 vacancies on the commission.
	Neighborhood Council Standards, Guidelines, and TMC 1.45 Review (Neighborhood Council Guidelines)	Keegan Buckley, NCS	
April 25, 2024	Mental Health and Substance Use Disorder Sales Tax Assessment	Vicky McLaurin, Division Manager, Neighborhood & Community Services; Dawn Coach of Berk Consulting	This presentation serves as a follow-up to the August 10, 2023, session, focusing on presenting the final report. In 2012, the City implemented the 1/10th of 1% Mental Health and Substance Use Disorder Sales Tax, prompting an assessment to evaluate past fund utilization and provide recommendations for future investments.
	Issue Statement for the 2025-2026 Competitive Funding Process	Mathew Jorgenson, Erin Watlington, Hayley Saucedo	Informational briefing that will focus on funding priorities.