



**TO:** Elizabeth Pauli, City Manager  
**FROM:** Doris Sorum, City Clerk  
Bill Fosbre, City Attorney  
**COPY:** City Council and City Clerk  
**SUBJECT:** Resolution – Appointing an individual to the City Council At-Large Position 7 beginning August 9, 2022, through December 31, 2023. – August 9, 2022  
**DATE:** August 3, 2022

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**SUMMARY AND PURPOSE:**

A resolution appointing an individual to the City Council At-Large Position 7 beginning August 9, 2022, through December 31, 2023.

**COUNCIL SPONSORS:**

Mayor Victoria Woodards

**BACKGROUND:**

On Thursday, June 9, 2022, Council Member Conor McCarthy notified the Mayor and City Council that he would resign as the representative for the City Council At-Large 7 position effective Wednesday, June 22, 2022. The City announced that the City Clerk’s Office would accept applications Wednesday, June 22, 2022, through Thursday, July 7, 2022, at 12:00 p.m. A total of 43 application were received.

The City Council discussed the process for filling the position and discussed the At-Large Position 7 qualifications at the Tuesday, July 12, 2022, Study Session, followed by an executive session to discuss the qualifications of applicants. At the evening Council Meeting on Tuesday, July 12, 2022, the City Council adopted a selection process that would include forwarding applicants for a three-minute presentation, and interviewing finalists at a later stage. They also provided their individual top eight applicants to the City Clerk. All applicants receiving at least one nomination moved to the next phase, and 24 candidates were selected to make presentations to the City Council on Tuesday, July 19, 2022, at approximately 6 PM.

At the Tuesday, July 19, 2022 Study Session, the City Council held an executive session to discuss the qualifications of the applicants. At that evening's meeting, the 24 selected applicants made three-minute presentations to the City Council. At the July 26, 2022, Study Session, the City Council held an executive session to discuss the qualifications of applicants and review community feedback. At the business meeting that evening, the City Council each individually selected their top four applicants, and the City Clerk compiled them and ordered them by the number of selections each applicant received. The City Council discussed how many of the applicants receiving the most selections they should forward as finalists. The City Council selected six finalists for the At-Large Position 7 vacancy. These finalists were invited to interview at a special meeting on Monday, August 1, 2022, at 5 PM.



At the Tuesday, August 2, 2022, Study Session, the City Council held an executive session to discuss the qualifications of the finalists. At the Tuesday, August 9, 2022, Study Session, the City Council will hold an executive session to discuss the qualifications of the finalists and review community feedback. At the evening business meeting the City Council will vote on who they would like to be appointed to the vacant Council position. Applicants will be considered in alphabetical order, and the City Clerk will call the roll until one candidate receives at least 5 votes. The City Council then may consider a resolution appointing the selected applicant as the City Council Member to the City Council At-Large Position 7 beginning August 9, 2022, through December 31, 2023.

**COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:**

Following the applicant interviews on July 19, 2022, and August 1, 2022, the City Council asked residents to provide feedback on the applicants through a virtual form and the City Clerk's Office to help guide them in their decision making. The window for comments closed the Friday following the presentations/ interviews at noon, for both feedback opportunities. During the first window for feedback, 513 individual comments were received, and at least 43 were received during the second feedback opportunity (as of 8/3/2022 at 11:20am).

**2025 STRATEGIC PRIORITIES:**

**Equity and Accessibility: (Mandatory)**

Appointing an individual to the City Council will support them in discussing and addressing the needs of the Tacoma community, and ensuring diverse populations and interests are represented on the City Council.

**ALTERNATIVES:**

The City Council may choose to not appoint an individual at this time, however in the event a majority of the Council fails to make an appointment to fill a vacancy on the Council within a period of sixty (60) days from the date the vacancy occurs, then the Mayor shall make the appointment, subject to the confirmation of the remaining members of the Council.

**STAFF/SPONSOR RECOMMENDATION:**

We recommend an individual be appointed to the City Council At-Large Position 7 through December 31, 2023.