



**TO:** T.C. Broadnax, City Manager  
**FROM:** Chris Bacha, Chief Deputy City Attorney *CB*  
Nora Blakeslee, Management Analyst III, Legal  
Elizabeth Pauli, City Attorney  
**COPY:** City Council and City Clerk  
**SUBJECT:** Resolution – Authorize Interlocal Agreement with the Yakima Consortium for Regional Public Safety – May 24, 2016  
**DATE:** May 6, 2016

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**SUMMARY:**

Authorizing execution of an Interlocal Agreement with the Yakima Consortium for Regional Public Safety (“YAKCORPS”) for the installation of software allowing Tacoma Municipal Court Staff access to Yakima County jail records data base. This office recommends approval of this Interlocal Agreement in order to ensure that the Municipal Court will have access to the information necessary to track City of Tacoma inmates housed at Yakima County jail facilities.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support a safe city with healthy residents.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

The Interlocal Agreement will support a safe city and encourage and promote efficiency and effective government by providing Tacoma Municipal Court Judges with real-time access to records of City of Tacoma inmates housed in Yakima County Department of Corrections (“YCDOC”) Jail facilities and providing the City with real time information to assist in auditing billing records.

**BACKGROUND:**

In June 2015, the City Council approved jail service agreements with Pierce County, the Nisqually Tribe, and SCORE. These agreements replaced a single agreement with the City of Fife. In October 2015, the City Council approved a jail services agreement with YCDOC in order to increase the City’s inmate housing capacity and take advantage of a cost-effective rate structure.

YCDOC is a member of a regional public safety services consortium known as YAKCORPS. YAKCORPS is responsible for the management and operation of the Integrated Public Safety System (“IPSS”) which includes a database of YCDOC inmate record information. This database includes records of City of Tacoma inmates housed by YCDOC; however, the City does not have real-time electronic access to the IPSS database. Currently, City of Tacoma inmate information is provided once a day to Municipal Court and City Attorney staff in the form of a custody report. The City also receives a bi-monthly jail inmate release report and monthly billing report. Municipal Court judges do not have real-time access to inmate information while court is in session. Additionally, the management analyst assigned to manage the jail contracts, the inmate populations among Pierce County, Nisqually and Yakima County, and perform billing reviews does not have real-time access to the database.

YAKCORPS is willing to provide read-only access to City inmate records maintained in the IPSS database pursuant to the terms of an interagency Interlocal Agreement. The Interlocal Agreement provides that YCDOC will install software on City computers and provide one-time onsite training to City staff. YCDOC has agreed to fund the cost of software and technology services provided by YAKCORP for five computer terminals.



**ISSUE:**

The City does not have real-time access to records of City of Tacoma inmates housed at the Yakima County Department of Corrections jail facilities. The Interlocal Agreement will allow the City access to such records through software installed on City computers.

**ALTERNATIVES:**

The City Council could decline to approve the Interlocal Agreement. In such event, the City will continue to use the daily custody report to identify inmates in custody in YCDOC, but will not have direct access to the inmate record database.

**RECOMMENDATION:**

The City Attorney's Office recommends approval of the Interlocal Agreement. The agreement will ensure Tacoma Municipal Court Judges will have real-time access to current and accurate inmate information for city of Tacoma inmates housed at YCDOC. City staff will also have access to this information to assess the accuracy of the billing records and invoices from YCDOC. The costs for the services provided under this agreement will be funded by YCDOC. Accordingly, there will be no financial impact to the City.

**FISCAL IMPACT:**

There is no fiscal impact.