



TO: Board of Contracts and Awards
FROM: Kim Bedier, Director, Tacoma Venues & Events *WB*
Matt Balk, TVE Operations Manager, Tacoma Venues & Events
COPY: City Council, City Manager, City Clerk, and Samol Hefley, Finance/Purchasing
SUBJECT: Greater Tacoma Convention Center carpet replacement, Sourcewell Contract No. 121715-MAC - July 2, 2019
DATE: June 13, 2019

RECOMMENDATION SUMMARY:

Tacoma Venues & Events recommends a contract to be awarded to Division 9 Flooring, Woodinville, WA, via the cooperative contract with Sourcewell, in the amount of \$320,244.43, plus 10% contingency, for a cumulative total of \$352,268.87 plus applicable taxes, for purchase and installation of replacement carpet in the meeting rooms and lobbies of the Greater Tacoma Convention Center.

STRATEGIC POLICY PRIORITY:

- Assure outstanding stewardship of the natural and built environment.

BACKGROUND:

The adopted 2019-2020 City of Tacoma Budget includes funding for replacement of the lobby and meeting room carpet systems at the Greater Tacoma Convention Center as part of a multi-biennia strategy to replace all the carpet within the facility. This project addresses community and constituent concerns to maintain a high standard of care to be able to maintain the facility’s competitive advantage within the market.

ISSUE: City of Tacoma leadership, community representatives and constituents desired to maintain the physical appearance of the Greater Tacoma Convention Center facilities.

ALTERNATIVES: The City of Tacoma does not have the capacity or the expertise to execute the scope of work for the Greater Tacoma Convention Center carpet replacement project. In order to achieve the desired finished product, complete the project within the biennium, and fulfill the directive to maintain the physical appearance of the facility, a professional and experienced contractor is required. If this contract is not awarded and the project is not completed, the cost to execute the scope of work is expected to increase in future years and the carpet will not be addressed in this biennium.

COMPETITIVE SOLICITATION: This contract was awarded as a result of a cooperative purchasing contract with Sourcewell, Contract No. 121715-MAC for flooring products, supplies, installation and services. Sourcewell is authorized to establish competitively award cooperative purchasing contracts on behalf of its member agencies. As a Sourcewell member the City of Tacoma is authorized to utilize this contract.

CONTRACT HISTORY: New Contract

SUSTAINABILITY: The Greater Tacoma Convention Center carpet replacement project will extend the usable life of the facilities.



FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4165-CCOP – Convention Center Operating	890300	5210600	\$352,268.87
TOTAL			\$352,268.87

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
4165-CCOP - Cash Balance	890300	4300000	\$352,268.87
TOTAL			\$352,268.87

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$\$352,268.87

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED. N/A