



TO: Elizabeth Pauli, City Manager
FROM: Deputy Mayor John Hines and Christina Caan, Policy Analyst, City Manager's Office
COPY: City Council and City Clerk
SUBJECT: Resolution – contingency fund request supporting the Historic Cushman Street Fair
DATE: September 3, 2024

SUMMARY AND PURPOSE

A resolution authorizing a Council contingency fund expenditure of \$5,000 to support the Historic Cushman Street Fair.

COUNCIL SPONSORS

Deputy Mayor John Hines, Council Member Sarah Rumbaugh, and Council Member Olgy Diaz

BACKGROUND

The North End Neighborhood Council (NENC) is hosting the Historic Cushman Street Fair from 11 AM to 3 PM on September 7. This fair will be a family-friendly event designed to celebrate community, highlight opportunities to energize local neighborhoods, and raise public awareness about Tacoma's historical Cushman and Adams Substations. The fair will also be the main event in the public outreach process to help the City of Tacoma determine options for the future use of the historic Cushman and Adams Substation properties. Otak, the consultant hired by the City of Tacoma to develop proposals, will be attending the fair to gather public input and ensure that a wide range of voices from across the city are included. In addition, the event will feature community resource booths, music, food, free ice cream treats for kids, family activities, and a video tour of the Cushman substation building.

This contingency fund request would provide funding for:

Permits/Insurance/Rentals/Barriers:	\$2,000
Marketing/Communications:	\$1,000
Entertainment/Foods Services:	\$2,000

The Cushman and Adams Substations are an important part of Tacoma's history for all residents and notable assets for the city. Located at the intersection of N. 21st St. and N. Adams St., the Cushman and Adams Substations were built in the mid-1920s to bring electricity from Cushman Dam to Tacoma. For many years, the substations served as active parts of the electric system. In June 2017, the Tacoma City Council placed both substations on the Tacoma Register of Historic Places.

COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH

The NENC has long been helping to raise awareness among residents across the city about the Cushman and Adams Substations and potential future uses for the locations. The event is being promoted citywide with the public, the Proctor neighborhood, and historical building enthusiasts. Community members from across Tacoma are invited to join in and event organizers are stressing messaging that "these historical buildings belong to all Tacomans."

2025 STRATEGIC PRIORITIES

Equity and Accessibility: This event will help expand the opportunity for broad public input regarding the future use of the Cushman and Adams Substations buildings and properties. The event aims to bring people from across



Tacoma into the conversation about the future use of these community assets, helping to ensure a more inclusive dialogue. In addition, the event will be an opportunity for all community members to have broad access to the grounds of these sites, as well as a video showing of the inside of the Cushman Substation and community resource booths.

Civic Engagement: *Equity Index Score:* Moderate Opportunity

Increase the percentage of residents who believe they are able to have a positive impact on the community and express trust in the public institutions in Tacoma.

Livability: *Equity Index Score:* Moderate Opportunity

Increase positive public perception of safety and overall quality of life.

This contingency fund request will help ensure that the public has an important opportunity to learn more about these historical properties and get involved in helping to determine their potential future uses. The NENC is an all-volunteer neighborhood council, and this event will help build support for their work and engagement with the community.

ALTERNATIVES

Alternative	Positive Impacts	Negative Impacts
Provide less funding	Preserve some additional contingency funds for other Council priorities.	The Historic Cushman Street Fair would be unable to purchase planned resources for the event, minimizing the event's value to the community.
Provide more funding	Enable the event to increase programming and community benefit.	The NENC has not requested additional funds.

EVALUATION AND FOLLOW UP

These contingency funds are intended as a one-time funding source for this year's Historic Cushman Street Fair. Event organizers will be provided with information on how to apply for future grants and event funding opportunities at the City of Tacoma during standard application cycles.

SPONSOR RECOMMENDATION

Sponsors recommend providing \$5,000 for Historic Cushman Street Fair

FISCAL IMPACT

Fund Number & Name	COST OBJECT (CC/WBS/ORDER)	Cost Element	Total Amount
1. 1030 - Council Contingency Fund	660000		\$5,000
TOTAL			\$5,000



What Funding is being used to support the expense?

Council Contingency Funds

Are the expenditures and revenues planned and budgeted in this biennium's current budget?

The Council Contingency Fund provides an established amount of funding each year for unbudgeted Council sponsored initiatives.

Are there financial costs or other impacts of not implementing the legislation?

NO

Will the legislation have an ongoing/recurring fiscal impact?

NO

Will the legislation change the City's FTE/personnel counts?

NO

ATTACHMENTS:

None

Contingency Commitments

2024 - 2025	\$	225,000.00
(Remaining balance that will be carried over in March / April 2024)	\$	19,450.00
Resolution 41354		
Council Requested - Raising Girls Sponsorship	\$	10,000.00
A Council Contingency Fund expenditure of \$10,000 to sponsor 500 Raising Girls winter care bags with personal hygiene and menstrual products, as well as warm winter items, for low-income Tacoma students.		
Resolution 41372		
Council Requested - Moroccan Sister City Committee Cultural and Economic Exchange	\$	5,000.00
A Council Contingency Fund expenditure of \$5,000 request to sponsor the Moroccan Sister City Committee Cultural and Economic Exchange.		
Resolution 41373		
Council Requested - Metro Park's Mosaic Arts and Culture Festival	\$	5,500.00
A Council Contingency Fund expenditure of \$5,500 to sponsor Metro Park's Mosaic Arts and Cultural Festival.		
Resolution 41378		
Council Requested - Advocates for Immigrants in Detention Northwest	\$	10,000.00
Council Contingency Fund expenditure of \$10,000 to Advocates for Immigrants in Detention Northwest (AIDNW) for their Phone Call Fund to support access to phone services for detainees in the Northwest Ice Processing Center		
Resolution 41386		
Council Requested - Tacoma Refugee Choir's First Annual Symposium Sponsorship	\$	10,000.00
A Council contingency fund expenditure of \$10,000 to sponsor the Tacoma Refugee Choir's first annual symposium, "From Welcoming to Cooperation."		
Resolution 41442		
Council Requested - Facilitation of Pierce County Climate Conversation Meetings	\$	20,000.00
Resolution authorizing \$20,000 in Council Contingency Funds to support the Pierce County Climate Conversation		
Resolution 41449		
Council Requested - Broadway Street Broken Window Repairs	\$	25,000.00
A \$25,000 Council Contingency Request for matching funds to support broken window replacement for businesses affected along Broadway		
Resolution 41448		
Council Requested - Youth Sponsorship to Fuzhou, China	\$	12,500.00
A Council Contingency fund expenditure of \$12,500 to support youth attendance at the Fuzhou Youth Week Convening in late June		
Resolution 41471		
Council Requested - South End Neighborhood Council (SEnCo) Block Party & Resource Fair	\$	10,000.00
A resolution authorizing the \$10,000 in Council Contingency Funds to support the South End Neighborhood Council's 2024 Block Party & Resource Fair for the purpose of sharing information about public resources offered by the City of Tacoma and other organizations, and to build community connections and increase participation in SEnCo meetings and activities.		
To Council September 5, 2024	\$	5,000.00
A Resolution for support for a Council contingency fund expenditure of \$4,000 to support the Historic Cushman Street Fair		
Starting Balance	\$	244,450.00
Total Amount Allocated	\$	113,000.00
Current Balance	\$	131,450.00