



TO: Board of Contracts and Awards
FROM: James P. Duggan, Fire Chief
Roger Edington, Assistant Chief, Fire/Admin & Technology
COPY: City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, and
Richelle Krienke, Finance/Purchasing
SUBJECT: Increase for Fire Hose
Request for Bids Specification No. FD12-0152F, SAP Contract No. 4600008192 –
July 22, 2014
DATE: June 30, 2014

SUMMARY:

The Tacoma Fire Department (TFD) requests approval to increase contract number 4600008192 with **L.N. Curtis & Sons, Seattle, Washington**, by \$160,000.00, plus sales tax, for the purchase of firefighting hose. This increase will bring the contract to a cumulative total of \$319,372.23, plus sales tax.

STRATEGIC POLICY PRIORITY:

- Strengthen and support public safety, human services, public education, and diverse higher learning opportunities in Tacoma.

Hose is essential firefighting equipment. Approval of the proposed contract extension assures an adequate supply of this equipment for fire suppression.

BACKGROUND:

ISSUE: This contract is used to purchase firefighting hose for the Tacoma Fire Department to promptly respond and extinguish fires. Hose is essential firefighting equipment that must be regularly replaced due to the demands placed upon it during firefighting. A contract extension and increase are needed to continue supplying hose to TFD.

ALTERNATIVES: The alternative course of action would be to re-bid the contract. Rebidding would likely result in price increases while extending the existing contract maintains current contract pricing.

COMPETITIVE SOLICITATION: This contract was originally awarded to L.N. Curtis & Sons as a result of Request for Bids Specification No. FD12-0152F in June 2012, and included the option for two additional one-year terms. L.N. Curtis & Sons has agreed to extend and increase the contract at the same prices, terms, and conditions as the original contract.

CONTRACT HISTORY: The initial two-year contract term in the amount of \$159,372.33, was awarded in June 2012. This increase will bring the contract to a cumulative total of \$319,372.23 for the potential five-year term.

SUSTAINABILITY: L.N. Curtis has a formal sustainability policy that explicitly values doing business “the way we live: by using no more than we need, respecting those around us and treading lightly with a small footprint.” In practice, that means the firm sells products and services from firms with environmentally progressive policies and practices related to energy, health, resources and respectfulness for others. A copy of their most current business statement on the subject is attached.



RECOMMENDATION:

The Tacoma Fire Department recommends an increase to the contract be awarded to L.N. Curtis & Sons for the purchase of firefighting hose.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
0010 General Fund	253000	5220100	\$160,000
TOTAL			

* General Fund: Include Department

REVENUES: (NOT APPLICABLE)

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
TOTAL			

POTENTIAL POSITION IMPACT: (NOT APPLICABLE)

POSITION TITLE	PERMANENT/ PROJECT TEMPORARY POSITION	FTE IMPACT	POSITION END DATE
TOTAL			

This section should only be completed if a subsequent request will be made to increase or decrease the current position count.

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$40,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.

Part of the expense is proposed for 2015–2016, to be included in the Fire Department 2015–2016 General Fund budget.