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**BOARD OF TRUSTEES:**

**Julio Quan, President**

**Lillian Hunter, Vice President**

**John R. (Jack) Connelly, Jr., Trustee**

**Wayne Williams, Trustee**

**John Wallace, Trustee**

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**MINUTES**  
**July 16, 2014**

**CALL TO ORDER**

President Julio Quan called the July 16, 2014 Regular Board Meeting to order at 5:33 p.m. The meeting was held at the Fern Hill Library 765 S. 84<sup>th</sup> Street, Tacoma.

***ATTENDANCE***

Library Board: President Julio Quan, Vice President Lillian Hunter, Trustee John Wallace, Trustee Wayne Williams, and Trustee John R. (Jack) Connelly, Jr. were present.

Library Staff: Library Director Susan Odencrantz; HR Manager Kathleen Earl; Library Assistant JoLyn Reisdorf; Fern Hill and Mottet Branch Manager Janet Myers; Acting Business Manager Sue Calhoun; and Confidential Assistant Karen Meyer were present.

City: Management Analyst II - Council Assistant, Anita Gallagher was present.

Public: Don Lacky and George and Jennine Trachier were present.

***APPROVAL OF MINUTES***

The motion was moved and seconded to approve the Minutes of the June 18, 2014 Board Meeting. **Motion carried.**

**CONSENT ITEMS**

***RESOLVED,*** That the Board approves Consent Item #1, as presented.

1. Financial Report for June 2014

***RESOLVED,*** That the Board approves Consent Items #2 and #3, as presented.

2. HR Report for June 2014
3. Circulation Summary for June 2014

**The motion was moved, seconded, and passed.**

## **PAYMENT OF BILLS**

### **RESOLUTION 14061: Payment of Bills Per Vouchers – Authorization**

*RESOLVED*, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

**The motion was moved, seconded, and passed.**

### **RESOLUTION 14062: Ratify Recurring Monthly Expenditures – Approval**

*RESOLVED*, That the Board approves and ratifies the June 2014 payments for the City of Tacoma services provided to the Tacoma Public Library as presented in Attachment B. The motion was moved, seconded, and passed.

## **PUBLIC COMMENTS – (NONE)**

## **PRESENTATIONS**

### **A. Update on the Proposed MOU with Tacoma Public Schools – Susan Odencrantz**

The proposed MOU is a pilot program for 2014-15 to provide library access for all secondary students in the Tacoma Public Schools through student ID badges. The Library will limit the number of items that can be checked out on this ID badge, but no fines or fees will be charged to students under this program. The Library will have the student's name, ID number, grade, and school. Parents will be allowed to "opt out". Trustee Williams suggested asking why if the parent does "opt out". Trustee Hunter was very encouraged by the progress of this program.

### **B. Open Government Trainings Act – Karen Meyer**

All people at the Board meeting received training to comply with the Open Government Trainings Act.

## **UNFINISHED BUSINESS - (NONE)**

## **NEW BUSINESS**

### **RESOLUTION 14063: One Day Closure of Mottet and South Tacoma Branch Libraries on Saturday, August 16, 2014 for the Summer Reading Program's Zoo Party - Approval**

*RESOLVED*, That the Board approves the closure of Mottet and South Tacoma Branch Libraries on Saturday, August 16, 2014. The staff at Mottet and South Tacoma will be re-assigned to provide coverage at the Mayor's Award Celebration for the Summer Reading Club at the Point Defiance Zoo and Aquarium and to other branches as needed. -

Approval

**The motion was moved, seconded, and passed.**

## **DIRECTOR'S REPORT**

Director Odencrantz stated that the 2014 Tacoma Reads will be announced by Mayor Strickland in October. The book will be *Nickel and Dimed* by Barbara Ehrenreich who will be coming in October.

The StoryLab is no longer limited to teens and has added classes for adults. New classes include coding and creating digital games.

The Library is working with Tacoma Public Schools to provide access to classes during the summer that will allow students to complete the requirements for graduation.

The design for a new website is on schedule.

Budget community meetings are being held weekly in various locations in Tacoma.

The City's Visioning Process for 2025 will be held at 5 p.m. in the Convention Center on July 30, 2014. Teens and youth are encouraged to attend.

## **TRUSTEES' REPORT**

Trustee Williams reminded us that the Strategic Plan needs to be revised with appropriate dates.

## **ADJOURNMENT**

Following proper motion, the meeting adjourned at 7:30 p.m. The next Board Meeting will be held August 20, 2014 at 5:30 p.m. at the Moore Library.

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**Julio Quan**

President  
Tacoma Public Library Board

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**SUSAN ODENCRANTZ**

Library Director and Secretary to  
the Tacoma Public Library Board