
BOARD OF TRUSTEES:

John R. (Jack) Connelly, Jr., President
Wayne Williams, Vice President
Sara Irish, Trustee
John Wallace, Trustee
Vacant, Trustee

MINUTES
July 15, 2015

CALL TO ORDER

The meeting was held at the Fern Hill Library located at 765 S. 84th Tacoma. President Jack Connelly called the July 15, 2015 Regular Board Meeting to order at 5:40 p.m.

ATTENDANCE

Library Board: President John R. (Jack) Connelly, Jr.; Trustee/Vice President Wayne Williams; and Trustee John Wallace were present. Trustee Sara Irish was absent.

Library Staff: Library Director Susan Odenchantz; Human Resources Manager Kathleen Earl; Business Manager Sue Calhoun; South Tacoma/Swasey Branch Manager Susan Marihugh; Main Manager Beverly Choltco-Devlin; Library Assistant JoLyn Reisdorf; Teen Librarian Sara Holloway; and Confidential Assistant Karen Meyer were present.

Public: Don Lacky and Hayes Alexander, III were present.

City: Mike Brock, Labor Negotiator

PLEDGE OF ALLEGIANCE Trustee John Wallace

APPROVAL OF MINUTES

The motion was moved and seconded to approve the Minutes of the June 17, 2015 Board Meeting. **Motion carried.**

CONSENT ITEMS

RESOLVED, That the Board does approve Consent Item #1, as presented.

1. Financial Reports for June 2015

The motion was moved, seconded, and passed.

RESOLVED, That the Board approves Consent Items #2 and #3, as presented.

2. HR Reports for June 2015
3. Circulation Summaries for June 2015

The motion was moved, seconded, and passed.

PAYMENT OF BILLS

RESOLUTION 15051: Payment of Bills Per Vouchers – Authorization

RESOLVED, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

The motion was moved, seconded, and passed.

RESOLUTION 15052: Ratify Recurring Monthly Expenditures – Approval

RESOLVED, That the Board approves and ratifies the May payments for the City of Tacoma services provided to the Tacoma Public Library as presented in Attachment B.

The motion was moved, seconded, and passed.

PUBLIC COMMENTS – (None)

EXECUTIVE SESSION – Mike Brock, Labor Negotiator

Update on contract negotiations with Teamsters Local 117.

Closed session from 5:43-6:05 p.m.

PRESENTATION

Atomic ComiCon by Teen Librarian Sara Holloway

NEW BUSINESS

RESOLUTION 15053: Request approval of the proposed changes to Policy #10.17 “Registration Policy”. (The main changes are: Formatting, a few words, and an Unverified card added with its explanation. The revision will be effective September 1, 2015.)

RESOLVED, That the Board does hereby approve the revision to Policy #10.17 “Registration Policy” as presented.

The motion was moved, seconded, and passed.

RESOLUTION 15054: Request approval of the proposed changes to Policy #10.17.1 “Registration Policy Procedures”. (The main changes are to simplify the process of getting a library card and to allow greater access to library materials. The revision will be effective September 1, 2015.)

RESOLVED, That the Board does hereby approve the revision to Policy #10.17.1 “Registration Policy Procedures” as presented.

The motion was moved, seconded, and passed.

RESOLUTION 15056: Request approval of the proposed changes to Policy #10.49.1 “Rules of Behavior Governing the Use of Tacoma Public Library Facilities”. (The main changes are: removing ‘Categories’, allowing water in closed containers, removing specific consequences tied to a specific offense, and formatting. The revision will be effective September 1, 2015.)

RESOLVED, That the Board does hereby approve the revision to Policy #10.49.1 “Rules of Behavior Governing the Use of Tacoma Public Library Facilities” as presented.
The motion was moved, seconded, and passed.

RESOLUTION 15055: Request permission to recycle the DVD security cases which are no longer needed by the Library.

RESOLVED, That the Board does hereby grant permission to recycle the DVD security cases which are no longer needed by the Library.
The motion was moved, seconded, and passed.

DIRECTOR’S REPORT

Director Odenchantz updated the Board on the following projects: the Library’s website, RFID, repairs on facilities, the IT Academy, and two MOUs.

TRUSTEES’ REPORT

Trustee Williams reported that the ALA Conference included sessions that focused on taking libraries into the future.

Tacoma 2025 utilized community outreach to gain important knowledge about aspirations and priorities. The Library can apply this information to the Library’s strategic plan/priorities to help the City achieve its goals.

ADJOURNMENT

The meeting adjourned at 6:30 p.m. The next Board Meeting will be held August 19, 2015 at 5:30 p.m. at Main Library (Olympic Room).

Jack Connelly
President
Tacoma Public Library Board

Susan Odenchantz
Library Director and Secretary to
the Tacoma Public Library Board