



TO: Board of Contracts and Awards
FROM: Peter Huffman, Director, Planning and Development Services
Ian Munce, Special Assistant to Director, Planning and Development Services
COPY: Elizabeth Pauli, City Manager
SUBJECT: Specification No. PW17-0303S/Contract No. 4600012828: Requested City Council
Date March 20, 2018
DATE: February 22, 2018

RECOMMENDATION SUMMARY:

The City of Tacoma, Planning and Development Services requests a resolution authorizing an increase in the contract no. 4600012828 awarded to Winsor Fireform, LLC. as a result of Specification No. PW17-0303S to finish installing a large scale, tile Historic Interpretive Display inside the New Amtrak Station, in the amount of \$31,695 plus any applicable taxes, for a cumulative total of \$230,000.

STRATEGIC POLICY PRIORITY:

This project promotes the strategic policy priority of:
Cultivate a vibrant cultural sector that fosters a creative, cohesive community.

BACKGROUND:

On May 23, 2017, by Resolution No. 39732 the City Council authorized appropriate City officials to enter into a State Participation Agreement (SPA) with the Washington State Department of Transportation (WSDOT) to install a large scale, tile Historic Interpretive Display in the fall of 2017 inside the New Amtrak Station at Freighthouse Square. As a result of the bid process (Specification No. PW17-0303S), the award for the construction contract went to Winsor Fireform, LLC. of Tumwater, WA.

ISSUE:

As Winsor Fireform, LLC's tile production and installation work was underway, WSDOT asked for a better quality of tile grout and of Historic Interpretative Display framing on the wall. WSDOT agreed to cover the full cost of this extra work.

The original bid price was \$198,305, plus applicable taxes. An additional \$31,695 for the framing, paint, and grout was needed, bringing the contract to a total of \$230,000 plus applicable sales tax to complete the project.

ALTERNATIVES:

The alternative would be for the City to absorb the cost.

COMPETITIVE SOLICITATION:

The City Public Works Department used its Small Works Roster to request bids for the Historic Interpretative Display (Specification No. PW17-0303S). One bid was received. It was from Winsor Fireform, LLC. and it was fully responsive. Accordingly, as the installation work itself was estimated and then contracted to be under the \$200,000 limit authorized for City Manager action, the City Manager executed a contract with Winsor Fireform, LLC. for \$198,305; plus applicable sales tax.



<u>Respondent</u>	<u>Location</u>	<u>Score or Rank</u>	<u>Submittal Amount</u>	<u>Evaluated Amount</u>
Winsor Fireform, LLC.	Tumwater, WA	1	\$218,333	\$198,305

CONTRACT HISTORY:

This contract, 4600012828, was originally awarded to Winsor Fireform, LLC. as a result of Specification No. PW17-0303S in August of 2017.

SBE/LEAP COMPLIANCE:

This solicitation was conducted with the vendors on the Small Works Roster. SBE and LEAP Compliance is non-applicable.



FISCAL IMPACT:

WSDOT will be reimbursing all costs.

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Fund 1195-HDS, Housing & Workforce Dev Services	752500	5330100	\$31,695
TOTAL			

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Wash State Dept of Transportation	752500	4334270	\$31,695
TOTAL			

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$31,695

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? No

IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.

WSDOT will reimburse the additional amount.