



# City of Tacoma

## Infrastructure, Planning and Sustainability Committee Minutes

747 Market Street, Tacoma, WA 98402, Conference Room 248

Dial: 253-215-8782 Meeting ID: 878 2905 6704

Webinar Link: [www.zoom.us/j/87829056704](https://www.zoom.us/j/87829056704) Passcode: 614650

**October 23, 2024**

**4:30 PM**

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Chair Kristina Walker, Vice Chair Olgy Diaz, John Hines,  
Sandesh Sadalge, Joe Bushnell (alternate)

### Call To Order

Chair Walker called the meeting to order at 4:32 p.m.

### Roll Call

**Present:** 4 - Hines, Sadalge, Walker and Diaz

Vice Chair Diaz and Deputy Mayor Hines participated virtually.

### Public Comment

The Committee received two written comments regarding the Sound Transit Tacoma Dome station access improvement project.

### Briefing Items

1. [24-1080](#)

Transportation Impact Fee Update

[Josh Diekmann, P.E. PTOE, Transportation Division Manager;  
Jennifer Kammerzell, Assistant Division Manager, Public Works]

At approximately 4:34 p.m., Jeff Jenkins, Assistant Director, Public Works (PW), provided opening remarks and introduced Jennifer Kammerzell, Assistant Division Manager, and Kendra Breiland, Consultant, Fehr and Peers. Together, Kammerzell and Breiland presented the transportation impact fee update, including an overview; background, noting challenges and benefits; previous work, noting the 2018 evaluation, 2021 framework study, and Comprehensive Plan and subarea plans; community engagement; previous work; desired outcomes; program considerations, noting Home in Tacoma, 2023 legislation, and national impact fees; and next steps.

Discussion ensued regarding Seattle not having impact fees, fees that Tacoma charges to developers, staying competitive with other cities, the Nexus study, restricted funds, Supreme Court rulings, where impact fees will be used, schools and parks being charged impact fees, Proctor District, previous

community engagement, priority zones, planning with transit authorities, technology to overlay with multi-modal mapping, the 2021 framework study, fee stacking with Tacoma Public Utilities, impact fees applying to transportation only, projects lists within the City, component of safety, and timeline for City Council consideration.

2. [24-1081](#) City Right-of-Way Design Manual Updates  
[Brennan Kidd, Assistant Division Manager, Public Works]

At approximately 5:27 p.m., Jenkins, provided opening remarks and introduced Brennan Kidd, Assistant Division Manager, PW. Kidd presented the City right-of-way design manual update, including an overview; background, noting the chapters updated in 2024; issues; proposed revisions to City policies and objectives, noting Vision Zero and Home in Tacoma; proposed revisions to best practices and standards, noting the Transportation Master Plan, Complete Streets, additional policies and objectives, street design, pavement design, and stormwater and wastewater sewer design; miscellaneous proposed chapter revisions, noting street design; outreach; and next steps.

Discussion ensued regarding the update is an administrative update, how other City Council members can reach out for more information, biggest change the public may see, requirement for timeline of updates, how the update will align with Environmental Services projects, impact of budget changes, daily use of the design manual, use of the Tacoma Permit Advisory Group, process to select updates, local improvement districts, tree and vegetation management, and the potential of adding pedestrian facilities.

## Topics for Upcoming Meetings

3. [24-1082](#) October 30, 2024 - (Special Meeting) Urban Design Board Interviews  
November 13, 2024 - Canceled  
November 20, 2024 - (Special Meeting) Landmarks Preservation  
Commission Interviews; Planning Commission  
Annual Report and Work Program; South Tacoma  
Groundwater Protection District Code Update

Anna Le, Committee Liaison, stated the next meeting will be a special meeting on October 30, 2024, and will include Urban Design Board interviews; the November 13, 2024, meeting is cancelled; and the November 20, 2024, meeting is a special meeting and will include Landmarks Preservation Commission interviews, Planning Commission's annual report and work program, and South Tacoma Groundwater Protection District code update.

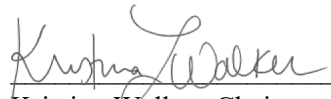
## Other Items of Interest

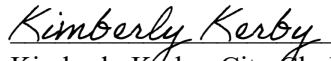
Council Member Saldage recognized Public Works for the help and assistance with the Halloween parade.

Deputy Mayor Hines requested a presentation on the Home in Tacoma briefing items coming to the Committee in 2025.

## Adjournment

There being no further business, the meeting adjourned at 6:15 p.m.

  
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Kristina Walker, Chair

  
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Kimberly Kerby, City Clerk's Office