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BOARD OF TRUSTEES:

John R. (Jack) Connelly, Jr., President  
Wayne Williams, Vice President  
Sara Irish, Trustee  
John Wallace, Trustee  
Vacant, Trustee

MINUTES  
February 17, 2016

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## CALL TO ORDER

The meeting was held at the Main Library (Olympic Room) located at 1102 Tacoma Avenue South. President Jack Connelly called the February 17, 2016 Board Meeting to order at 5:40 p.m.

## ATTENDANCE

**Library Board:** President John R. (Jack) Connelly, Jr.; Trustee Sara Irish; and Trustee John Wallace were present. Vice President Wayne Williams was absent.

**Library Staff:** Library Director Susan Odencrantz; Human Resources Manager Kathleen Earl; Business Manager Sue Calhoun; Fern Hill/Mottet Branch Manager Lisa Bitney; South Tacoma/Swasey Branch Manager Susan Marihugh; IT Manager Christine Bassett; Library Assistant JoLyn Reisdorf and Confidential Assistant Karen Meyer were present.

**City:** City Council Assistant Brad Forbes was present.

**Public:** Don Lackey and Jennine Trachier were present.

## PLEDGE OF ALLEGIANCE – President Jack Connelly

## APPROVAL OF MINUTES

The motion was moved and seconded to approve the Minutes of the January 20, 2016 Board Meeting. **Motion carried.**

## CONSENT ITEMS

***RESOLVED***, That the Board approves Consent Item #1, as presented.

1. Financial Reports for January 2016

**The motion was moved, seconded, and passed.**

***RESOLVED***, That the Board approves Consent Items #2 and #3, as presented.

2. HR Reports for January 2016
3. Circulation Summaries for January 2016

**The motion was moved, seconded, and passed.**

## PAYMENT OF BILLS

### **RESOLUTION 16008: Payment of Bills Per Vouchers – Authorization**

*RESOLVED*, That the Board authorizes the payment of bills per vouchers as presented, and further, that the Board approves and ratifies the checks issued by the City of Tacoma for Tacoma Public Library claims, as summarized and documented in materials submitted to the Board.

**The motion was moved, seconded, and passed.**

### **RESOLUTION 16009: Ratify Recurring Monthly Expenditures – Approval**

*RESOLVED*, That the Board approves and ratifies the January payments for the City of Tacoma services provided to the Tacoma Public Library as presented in Attachment B.

**The motion was moved, seconded, and passed.**

**PUBLIC COMMENTS – (None)**

## NEW BUSINESS

### **RESOLUTION 16010: Memorandum of Understanding between Green Dot Public Schools Washington State and Tacoma Public Library for a pilot program to provide access to Tacoma Public Library resources for Green Dot’s Destiny Middle School students.**

*RESOLVED*, That the Board approves the MOU between Green Dot Public Schools Washington State and Tacoma Public Library for a pilot program to provide access to Tacoma Public Library resources for Green Dot’s Destiny Middle School students.

In the discussion, Trustee Irish clarified that the name should have the word “Charter” added before Public.

### **(AMENDED) RESOLUTION 16010: Memorandum of Understanding between Green Dot Charter Public Schools Washington State and Tacoma Public Library for a pilot program to provide access to Tacoma Public Library resources for Green Dot’s Destiny Middle School students.**

*RESOLVED*, That the Board approves the MOU between Green Dot Charter Public Schools Washington State and Tacoma Public Library for a pilot program to provide access to Tacoma Public Library resources for Green Dot’s Destiny Middle School students.

**The motion was moved, seconded, amended, and passed.**

**RESOLUTION 16011: Authorization to Declare Items for Surplus – Approval**

*RESOLVED*, That the Board declares as surplus to the needs of the Tacoma Public Library, as presented.

The motion was moved, seconded, and passed.

**RESOLUTION 16012: Authorization to Consign Items for Sale or Recycling - Approval**

*RESOLVED*, That the Board authorizes the Library Director, or her designee, to consign the presented items to be auctioned or recycled at the earliest possible date.

The motion was moved, seconded, and passed.

**RESOLUTION 16013: Adopt Policy 20.01 Fee Schedule – Main Parking Lot as revised to include an Early Bird Special– Approval**

*RESOLVED*, That the Board does adopt Policy 20.01 as revised.

The motion was moved, seconded, and passed.

**RESOLUTION 16014: Strategic Planning Meeting - Approval**

*RESOLVED*, That the strategic planning meeting will be from 9-noon in the Board Room at Main on Saturday, April 16, 2016.

The motion was moved, seconded, and passed.

**DIRECTOR'S REPORT**

**1. Author Programs**

On January 26, 2016, over 100 people attended Jim Jenner's book signing, *The Featherhood*.

On February 2, over 300 people attended Katherine Applegate's book signing, *The One and Only Ivan*.

**2. February 20, 2016 City Budget – Council Retreat**

The City Council will prioritize the goals of the City through the lens of Tacoma 2025. These goals will be announced at the Study Session on March 1.

**3. February 20, 2016 – 90 Second Newbery Film Festival – Olympic Room**

**4. February 27, 2016 (11 AM to 1 PM) Open House/Literacy Event**

Partnering with the Hilltop Library Planning Committee and the Tacoma Public School District, the Library will host an event to support the committee's report to the community as well as highlighting the resources of the Library.

5. The Director summarized the Tacoma Reads programs and described a new initiative on May 7<sup>th</sup> at the Tacoma Dome that will showcase City services as well as explain the City's coming biennial budget.

## **FRIENDS OF THE LIBRARY REPORT – Jennine Trachier**

Meeting: February 27, 2016 10-noon – at Main in the Board Room

## **TRUSTEES' REPORT**

Trustee Irish and Director Odencrantz will be meeting with Summit for an MOU for their charter school.

## **ADJOURNMENT**

The meeting adjourned at 5:57 p.m. The next Board Meeting will be held March 16, 2016 at 5:30 p.m. at Main in the Board Room.

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Jack Connelly  
President  
Tacoma Public Library Board

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Susan Odencrantz  
Library Director and Secretary to  
the Tacoma Public Library Board