



# City of Tacoma

## Economic Development

### Committee Minutes

747 Market Street, Tacoma, WA 98402, Conference Room 248

Dial: 253-215-8782 Meeting ID: 868 2412 7684

Webinar Link: [www.zoom.us/j/86824127684](http://www.zoom.us/j/86824127684) Passcode: 614650

**July 26, 2022**

**10:00 AM**

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Chair Keith Blocker, Vice Chair Kiara Daniels, Joe Bushnell,  
Sarah Rumbaugh (alternate)

### Call To Order

Chair Blocker called the meeting to order at 10:02 a.m.

### Roll Call

**Present:** 4 - Blocker, Bushnell, Daniels and Rumbaugh

### Approval of Minutes

1. [22-0840](#) Approval of the minutes of the March 22, 2022 meeting.
2. [22-0818](#) Approval of the minutes of the May 10, 2022 meeting.

**MOTION: Chair Blocker moved to approve the minutes of the March 22 and May 10, 2022, meetings.**

**SECONDED BY: Vice Chair Daniels.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 4 - Blocker, Bushnell, Daniels and Rumbaugh

### Briefing Items

3. [22-0812](#) Equity in Contracting Advisory Committee Interviews  
[Doris Sorum, City Clerk]

At approximately 10:02 a.m., Doris Sorum, City Clerk, informed the Committee that the Equity in Contracting Advisory Committee (EIC) was established by the adoption of Resolution No. 40944 on April 12, 2022, to

monitor compliance of the Equity in Contracting program, and outlined the makeup of the membership. She further stated the Committee would be interviewing five applicants today, three additional applicants at the August 9, 2022, Committee meeting, that David Moylan withdrew from consideration, and Andre House has been added to today's interview schedule.

The Committee interviewed Jaison (Jai) Briar, Stephanie Caldwell, Andre House, Timothy Pinckney, and Cassie Schmitt.

Discussion ensued regarding the number of available positions, if there were enough applicants to fill all of the available positions, and outreach.

4. [22-0842](#) Environmental Protection Agency Brownfields Job Training Grant  
[Deborah Trevorrow, Contract & Program Auditor,  
Community & Economic Development]

At approximately 10:51 a.m., Kacee Woods, Program Manager, Community and Economic Development (CED), provided opening remarks and introduced Deborah Trevorrow, Contract and Program Auditor, CED, who presented the application for the Environmental Protection Agency Brownfields Job Training Grant, including an overview; issues; and economy and workforce, noting the objective of creating a trained, green economy workforce.

Discussion ensued regarding the definition of a green job, local partnerships, current demand for this job pool, certifications received from this program, training partners, number of applicants who will be awarded this grant, grant applicant qualifications, if the applicant pool is only in the City or nationwide, odds of the City receiving the grant, multiple Washington State jurisdictions applying for the grant, the frequency and amount of the grant, and identifying student recruitment as an area of opportunity.

## Topics for Upcoming Meetings

5. [22-0813](#) August 9, 2022 - Equity in Contracting Advisory Interviews,  
Sister Cities Update  
August 23, 2022 - Tacoma Creates Advisory Board Interviews,  
Business Financing Update  
August 30, 2022 - Green Economy Study, Travel Tacoma Presentation

Cathy Sims, Committee Liaison, stated that the next meeting will be on August 9, 2022, and will include EIC interviews and an update on Sister Cities; the August 23, 2022, meeting will include Tacoma Creates Advisory Board interviews and an update on business financing; and the

August 30, 2022, meeting will include updates on the green economy study and Travel Tacoma.

### Other Items of Interest

Council Member Bushnell expressed the need for an economic development package with American Rescue Plan Act funds, to support the work of economic development, noting all of the initiatives could come from the Committee to be presented to the full City Council. He further stated that if this could not be completed now, money could possibly be set aside that would be devoted toward economic development, noting the best time to invest, what should be in the package, and the strategic plan.

### Public Comment

There was no Public Comment.

### Adjournment

There being no further business, the meeting adjourned at 11:11 a.m.



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Keith Blocker, Chair

 for

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Kiara Thomas, City Clerk's Office