



**TO:** Elizabeth A. Pauli, City Manager  
**FROM:** Tanja Carter, Director, Community & Economic Development (CEDD)  
**COPY:** Economic Development Committee; Anna Le; Tanja Carter; Carol Wolfe  
**PRESENTERS:** Kacee Woods, Business & Economic Development Manager, Community & Economic Development  
**SUBJECT:** 2024 Equity in Contracting (EIC) Program Annual Report  
**DATE:** April 22, 2025

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**PRESENTATION TYPE:**

Informational Briefing

**SUMMARY:**

The Community & Economic Development Department will provide information related to the 2024 EIC Annual Report.

**BACKGROUND:**

CEDD Staff will present the 2024 EIC Annual Report to the Economic Development Committee.

TMC. 1.07.090B, establishes that the Program Manager shall submit an annual report to the Community and Economic Development Director, Director of Utilities, and the City Manager detailing performance of the program. The report shall document Certified Business utilization levels, waivers, proposed modifications to the program, and such other matters as may be specified in the Program Regulations.

**ISSUE:**

CEDD Staff last provided an update regarding an EIC Annual Report in April 2023, with new Council Members on EDC who have not been updated. To address the issue, EIC staff recommend providing an update, which also upholds language in TMC 1.07.090B.

**ALTERNATIVES:**

This is an informational briefing only. No alternatives are being presented.

**FISCAL IMPACT:**

This is an informational briefing only. There is no fiscal impact.

**RECOMMENDATION:**

This is an informational briefing only. No recommendation is being made.