



# City of Tacoma Government Performance and Finance Committee Minutes

Dial: 253-215-8782 Meeting ID: 844 1669 0206

Webinar Link: [www.zoom.us/j/84416690206](http://www.zoom.us/j/84416690206) Passcode: 614650

February 02, 2021

10:00 AM

---

Chair Lillian Hunter, Vice Chair John Hines, Robert Thoms,  
Kristina Walker, Keith Blocker (alternate), Bryan Flint (ex officio)

## Call To Order

Chair Hunter called the meeting to order at 10:00 a.m.

## Roll Call

**Present:** 4 - Hines, Hunter, Thoms and Walker

All Council Members participated virtually.

## Approval of Minutes

1. [21-0074](#) Approval of the minutes of the January 5, 2021, meeting

**MOTION:** Council Member Thoms moved to approve the minutes of the January 5, 2021 meeting.

**SECONDED BY:** Council Member Hines.

**ACTION:** Voice vote was taken and carried. The motion was declared adopted.

**Ayes:** 4 - Hines, Hunter, Thoms and Walker

## Briefing Items

2. [21-0072](#) Continuous Improvement Program  
[Ben Thurgood, Assistant Director, Human Resources]

At approximately 10:02 a.m., Ben Thurgood, Assistant Director, Human Resources, presented an update on the Continuous Improvement (CI) Program, including the CI team; a CI definition; CI principles; useful tools; the problem-solving framework; the approach; how results are measured;

the CI Advocates Program structure; successful projects, noting the CI advocates in Finance, projects from round nine; Neighborhood and Community Services' derelict buildings, eliminating dual entries from TacomaFIRST 311, processes for the Single Family Residence Rehabilitation Program, streamlining processing at Tacoma Public Library, police recruitment, body worn camera deployment, parking enforcement data automation, the EEO dashboard, the HANAalytics program, adapting to remote work, and digital signatures; assessments review; emergency telework checklist; and upcoming projects in 2021.

Discussion ensued throughout regarding the CI Advocates Program training, including the number of employees trained the number of City employees eligible, and the goal of the training; how the Tacoma City Council is involved in the CI Program; incorporating equity efforts; the success of the CI Program at the Tacoma Public Library; a system to revisit projects that were not successful; how to use the CI Program in the City's anti-racist transformation efforts; a list of projects that the CI team is working on; improving processes addressing homelessness; and indicators of success.

## Topics for Upcoming Meetings

3. [21-0073](#) February 16, 2021 - To be determined

Ted Richardson, Committee Liaison, stated the next meeting will be on February 16, 2021, and will include presentations on PurpleAir air quality monitors and University Place utility rates. Andy Cherullo, Executive Liaison, stated the February 16, 2021, meeting may also include a briefing on a refunding opportunity on outstanding debt.

## Other Items of Interest

Council Member Hines expressed interest in ongoing reports on revenues and tax collections.

Discussion ensued regarding quarterly revenue and expenditure updates, getting more in-depth updates, and updates being presented to the Committee prior to going to the full City Council.

Council member Hines expressed interest in discussing Tacoma Public Utilities' rates setting process.

Council Member Thoms expressed interest in discussing COVID-19 relief funding expectations and the impending changes to basic life support services at the Tacoma Fire Department.

Council Member Thoms resigned from his position as Vice Chair of the Government Performance and Finance Committee for the year 2021.

**MOTION: Council Member Thoms moved to elect Council Member Hines as Vice Chair of the Government Performance and Finance Committee for the year 2021.**

**SECONDED BY: Council Member Walker.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 3 - Hunter, Thoms and Walker

**Abstain:** 1 - Hines

## **Public Comment**

There was no Public Comment.

## **Adjournment**

There being no further business, the meeting adjourned at 11:28 a.m.



---

Lillian Hunter, Chair



---

Mary Crabtree, City Clerk's Office