



## SUMMARY MINUTES

### Tacoma Creates Advisory Board (TCAB)

Date: Monday, February 5, 2024

Time: 5:30-7:30 pm

Location: Virtual and in-person

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Arts & Cultural Vitality Division, which is part of the Community and Economic Development Department.

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#### Board Members in Attendance:

Putter Bert  
Megan Clark  
Sheree Cooks  
Amanda Figueroa  
Roxane Hreha  
Katie Mattran  
Brian Robinson

#### Staff Present:

Lisa Jaret  
Clarissa Gines  
Naomi Strom-Avila

#### Guests:

Bernie Rhoades

#### Board Members Absent:

Sophia Agtarap  
Dan Arias-Gomez  
Allison Campbell  
Ava Sims  
Wind Dell Woods

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### 1. Call to Order; Roll Call

Chair Robinson

Chair Robinson called the TCAB meeting to order at 5:34pm. He started the meeting with a land acknowledgement:

ʔukʷədiitəb ʔuhigʷətəb čəł txʷəl tiit ʔa čəł ʔal tə swatxʷixʷtxʷəd ʔə tiit puyaləpabš dxʷəsłəłlils gʷəl ʔutxʷəlšucidəbs həlgʷəʔ.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

## **2. Public Comment on Agenda Items**

**Chair Robinson**

Chair Robinson provided an opportunity for attendees to share public comment. There were no public comments made at this time.

## **3. Warm-up / Check-ins**

**TCAB Members**

Chair Robinson invited TCAB members and staff to introduce themselves, and answer the check-in prompt, "If you were one of the last three contestants on a cooking show, what dish would you make?"

## **4. Consent Agenda**

**Vice Chair Mattran**

Vice Chair Mattran asked for a motion to approve the February 5<sup>th</sup> meeting agenda, as well as the minutes from the January 10<sup>th</sup> meeting.

There was a motion, "...to approve the agenda, as well as the minutes from the previous meeting."

Motion: Putter Bert

Seconded: Roxane Hreha

Motion: Carried

## **5. Program Updates**

**Staff**

Lisa Jaret shared the new 2022-23 Annual Report postcards that were recently printed and gave some to TCAB members to take with them.

Clarissa Gines provided an update on the 2024-25 funding cycle, and announced that the guidelines and applications were released. She also shared information on the variety of application assistance that is available, including application workshops, drop-in conversation hours, and scheduling meetings with staff.

Lisa Jaret then shared that four TCAB members have been confirmed to serve on Tacoma Creates funding panels, and that staff are in the process of identifying community members to serve as panelists. She then shared that meetings with Councilmembers have been scheduled and staff is in the process of getting TCAB members confirmed to meet with them about the reauthorization process.

## **6. TCAB Committees & Operations**

**Chair Robinson & Staff**

TCAB member Putter Bert provided an update on the Arts & Cultural Vitality's Division Manager recruitment process, and announced that two finalists were selected, and interviews will be happening this month.

TCAB member Putter Bert and Vice Chair Mattran provided an update from the Eligibility Committee, and TCAB member Amanda Figueroa offered an update from the Reauthorization Committee.

**7. Presentation: Beyond the Bell / Club B**

**Staff**

Lisa Jaret introduced guest presenter Bernie Rhoades, Assistant Director of Youth Learning at Greentrike, who provided insight on Greentrike’s role in the coordination of the Beyond the Bell and Club B program. Chair Robinson facilitated questions and comments from TCAB members.

**8. OACV Staff Reports**

**Staff**

Clarissa Gines shared the open opportunity for a part-time Artist in Residence (AiR) with Public Works, and announced that the Washington State Department of Commerce just released their strategic plan.

**9. Comments from TCAB**

**TCAB members**

Chair Robinson and Vice Chair Mattran encouraged TCAB members to coordinate group trips to Tacoma Creates-funded events together, to show support to these organizations and to explore the range of events that are listed on the Tacoma Creates events calendar.

Chair Robinson offered an opportunity for TCAB members to share any experiences they had with events put on by Tacoma Creates-supported organizations. TCAB member Roxane Hreha shared highlights from a handful of events she attended, and also shared feedback from other educators who engaged in Tacoma Creates-supported field trips.

**10. Closing Comments**

**Chair Robinson, TCAB Members**

Chair Robinson provided space for folks to share any upcoming events or future agenda items before the meeting adjourned.

**11. Adjourn**

**Chair Robinson**

The meeting was adjourned at 6:47pm.

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*Meeting Frequency: Every First Monday of every month at 5:30pm, both virtually on Zoom and in-person at the Tacoma Municipal Building, room 248. All meetings of the Tacoma Creates Advisory Board are open to the public.*

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