



SUMMARY MINUTES

Tacoma Creates Advisory Board (TCAB)

Date: Monday, April 4, 2022

Time: 5:30-7:30 pm

Location: Virtually via Zoom

These minutes accompany the recorded meeting of the Tacoma Creates Advisory Board, which is available at <https://www.cityoftacoma.org/cms/One.aspx?portalId=169&pageId=195545>.

Tacoma Creates is administered by the City of Tacoma's Office of Arts & Cultural Vitality, which is part of the Tacoma Venues and Events department.

Board Members in Attendance:

Putter Bert
Allison Campbell
Megan Clark
Sheree Cooks
Amanda Figueroa
Roxane Hreha
Michael "Tony" Hudson
Naomi O'Connor
Brian Robinson
Liesl Santkuyl

Staff Present:

Lisa Jaret
Clarissa Gines
Rico Lastrapes
Tammi Bryant

Guest Presenters:

Patty Belmonte
Josh LaBelle
Victor Rodriguez
Cheryl Selby

Board Members Absent:

Maeve Glackin-Coley

1. Call to Order; Roll Call

Chair Cooks

Chair Cooks called the TCAB meeting to order at 5:32pm.

She started the meeting with a land acknowledgement:

ʔukʷədiitəb ʔuhigʷətəb čəł txʷəl tiit ʔa čəł ʔal tə swatxʷixʷtxʷəd ʔə tiit puyaləpabš dxʷəstəłlils
gʷəl ʔutxʷəlšucidəbs həlgʷəʔ.

We gratefully acknowledge that we rest on the traditional lands of the Puyallup People where they make their home and speak the Lushootseed language.

2. Warm-up / Check-ins

TCAB Members

Chair Cooks presented a check-in prompt for TCAB members to respond to, “When spring time comes back around, what is the one thing you most look forward to?”

3. Consent Agenda

Vice Chair Bert

Vice Chair Bert asked for a motion to approve the April agenda, as well as the minutes from the March meeting.

There was a motion, “...to approve the agenda, as well as the minutes from the previous meeting.”

Motion: Amanda Figueroa

Seconded: Roxane Hreha

Motion: Carried

4. Public Comment on Agenda Items

Chair Cooks

Chair Cooks provided space for attendees to share public comment. There were no public comments made at this time.

5. Member Spotlight

Chair Cooks

TCAB Members Allison Campbell, Naomi O’Connor, and Brian Robinson participated in the Member Spotlight, where they had an opportunity to share about themselves.

6. Program Updates

Staff

Clarissa Gines shared updates on the Funding Application process – staff received 63 applications for the 2022-23 funding year, and noted that lots of support was provided to applicants. She also shared that the panel process is currently underway.

TCAB member Amanda Figueroa asked if applicants took advantage of the Communities Rise technical assistance opportunity, staff shared that at the time of their last update, there were no takers, and that they will be following up about enhancing access to this benefit for applicants.

Lisa Jaret then shared updates about an application feedback survey that was sent out to Comprehensive Organizational Support applicants, as well as a new field trip opportunity that was shared with Tacoma Public Schools teachers and staff. A brief update was also shared around a new capacity building opportunity around data for currently funded organizations, and noted that the public voting stage of the Tacoma Creates-supported Participatory Budgeting project officially launched.

Lastly, Rico Lastrapes revealed the updated Advisory Board page on the Tacoma Creates website.

7. TCAB Engagement/Operations

Chair Cooks

Chair Cooks briefly shared some committee and panel updates, noting that TCAB member Amanda Figueroa is serving on the Comprehensive Organizational Support panel, and TCAB members Allison Campbell and Brian Robinson are serving on the Impact Funding panel. All three will be sharing their panel's recommendations with the rest of the board in May.

She also shared that Tacoma Creates staff will need to start working next month on the recruitment process for filling any open TCAB seats.

8. Action Item: Eligibility Committee

Vice Chair Bert

Vice Chair Bert represented the Eligibility Review Committee and shared that staff sent six applications to the Committee for review. Applications from Cousin Collective, Elements of Education Partners, Our Sister's House, Tacoma Healing Awareness Community, and World Affairs Council of Tacoma were reviewed for Primary Purpose, and Queer NW was reviewed for Organization Location.

There was a motion, "... that, based on the work of the Eligibility Committee and the definitions listed in the Tacoma Creates legislation: Cousin Collective and World Affairs Council are deemed eligible for review; Elements of Education, Our Sister's House, and Tacoma Healing Awareness Community are deemed ineligible based on the Primary Purpose criteria, and Queer NW is deemed ineligible based on the Organization Location criteria."

Vice Chair Bert asked if there was any discussion, and TCAB member Liesl Santkuyl asked questions around rationale, and TCAB member Amanda Figueroa asked for clarity around the motion. Vice Chair Bert (with support from Lisa Jaret) walked through the relevant eligibility criteria.

Motion: Vice Chair Bert

Seconded: Megan Clark

Motion: Carried

9. Presentation: Cultural Access in Washington

Josh LaBelle & Cheryl Selby

Lisa Jaret introduced Josh LaBelle, Executive Director of the Seattle Theatre Group and incoming board chair for Inspire Washington, and Cheryl Selby, community advocate for Inspire Olympia! They shared updates about statewide cultural access work, as well as the initiative that is on the ballot in Olympia later this month.

Vice Chair Bert facilitated questions after the presentation.

10. Presentation: Participatory Budgeting

Victor Rodriguez

Lisa Jaret introduced Victor Rodriguez, Health Equity Manager with the Tacoma-Pierce County

Health Department's Center for Excellence. He shared updated information on the public launch of the voting process for the Tacoma Creates Participatory Budgeting project, including the website for the project, and marketing materials.

11. OACV Staff Reports

Clarissa Gines

Clarissa Gines briefly shared information on upcoming events happening in the later part of April related to Earth Day.

12. Closing Comments

Chair Cooks, TCAB Members

Chair Cooks offered space for TCAB members to share back any experiences they had with Tacoma Creates-supported organizations or thoughts about future agenda items. Allison Campbell attended the GATHER exhibition opening at Tacoma Art Museum.

Lisa Jaret then shared a thank you note from Cynthia Tucker of the Tacoma City Association of Colored Women's Clubs.

13. Adjourn

Chair Cooks

The meeting was adjourned at 7:26pm.

Meeting Frequency: Every First Monday of every month at 5:30pm, venue to be determined based on health regulations. All meetings of the Tacoma Creates Advisory Board are open to the public.



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