



City of Tacoma

Government Performance and Finance Committee Minutes

Dial: 253-215-8782 Meeting ID: 827 5299 8740

Webinar Link: www.zoom.us/j/82752998740 Passcode: 614650

April 19, 2022

10:00 AM

Chair John Hines, Vice Chair Kristina Walker, Joe Bushnell,
Sarah Rumbaugh, Kiara Daniels (alternate), Mark Patterson (ex officio)

Call To Order

Chair Hines called the meeting to order at 10:03 a.m.

Roll Call

Present: 4 - Bushnell, Hines, Rumbaugh and Walker

All Council Members participated virtually.

Briefing Items

1. [22-0467](#) State Auditor's Office 2020 Audit Exit and 2021 Entrance Conference
[Susan Calderon, Assistant Director/Controller, Finance]

At approximately 10:03 a.m., Susan Calderon, Assistant Director, Finance, provided opening remarks and introduced Sandra Groshong, Audit Manager; Wolsey Bradley, Assistant Audit Manager; and Thuy Huynh, Assistant Audit Manager, State Auditor's Office (SAO). Together, they presented the SAO 2020 audit exit, including accountability audit results, the Annual Comprehensive Financial Report, the financial audit results for 2020, financial statement finding regarding internal controls over accounting and preparing financial statements, financial audit results for required communications, federal grant compliance audit results, major programs selected for audit, related audit work, work of other auditors, closing remarks, and appreciation of City officials and staff.

Discussion ensued regarding the findings, financial reporting software implementation, the Audit Advisory Board, and turnover in the City's accounting department.

Groshong, Bradley, and Huynh continued with presenting the 2021 entrance conference, including 2021 audit scope, major programs selected for audit,

work of other auditors, levels of reporting, important information, and working together to improve government.

Discussion ensued regarding increased presentations and updates on the audit process and other organizations that are considered by the SAO as high risk.

2. [22-0468](#)

Digital Equity Program Briefing
[Daniel Key, Director, Information Technology Department]

At approximately 10:35 a.m., Daniel Key, Director, Information Technology, presented the digital equity program, including an overview, background, defining digital equity, delivery options, notable resources, issues, and next steps.

Discussion ensued regarding permitting, barriers to access, and improving accessibility.

3. [22-0469](#)

Tacoma Public Library and Digital Equity
[Amita Lonial, Assistant Director, Tacoma Public Library]

At approximately 11:05 a.m., Amita Lonial, Assistant Director, Tacoma Public Library (TPL), presented an update on digital equity at the TPL, including public libraries and digital equity, TPL's strategic plan, neighborhood library services, Library Giving Day, assisting job seekers with digital skills, virtual services, and partnerships.

Discussion ensued regarding keeping up with technology upgrades, cybersecurity, the goals of the digital program, and increasing staff and resources for the library system.

Topics for Upcoming Meetings

4. [22-0470](#)

May 3, 2022 - Monthly Budget Update; Tacoma Public Utilities
Rate Making Principles; Environmental Services Rate Making Principles
May 17, 2022 - Public Utility Board Interviews;
Digital Equity Program Refresh - Recommendation;
Tacoma Public Library & Digital Equity Part 2

Ted Richardson, Staff Liaison, stated that the next meeting will be on May 3, 2022, and will include updates on the monthly budget, Tacoma Public Utilities rate making principles, and Environmental Services rate making principles. He concluded by stating that the May 17, 2022, meeting will include Public Utility Board interviews and updates on the City's and TPL's digital equity programs.

Other Items of Interest

There were no other items of interest.

Public Comment

There was no public comment given.

Adjournment

There being no further business, the meeting adjourned at 11:42 a.m.

John Hines, Chair

Katie Foster, City Clerk's Office