



**TO:** Elizabeth Pauli, City Manager  
**FROM:** Kathryn Johnston, Office of Management and Budget  
Andy Cherullo, Finance Director  
**COPY:** City Council and City Clerk  
**SUBJECT:** Ordinance – 2023-2024 Biennial Capital Budget Amendment – April 21, 2023  
**DATE:** May 9, 2023

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**SUMMARY AND PURPOSE:**

Amend the 2023-2024 Capital Budget for recommended budget adjustments and Council-approved capital projects with outstanding balances. This is an administrative process that will mainly update project budgets for improved financial tracking, monitoring, and reporting.

**BACKGROUND:**

This ordinance will adjust the budgets for departments for the following reasons: a) transfers to the Capital Budget for Council-approved capital projects with new funding, and b) other recommended adjustments. This last category includes costs that were not anticipated at the time the 2023-2024 Budget Ordinance was adopted, particularly funding for the refurbishment and roofing of the Tacoma Municipal Building.

This budget adjustment increases to the 2023-2024 Capital Budget by \$10,447,271. This increase is funded by grants, existing fund balances, and transfers from other City funds—mainly the General Fund, Fund 1050 Transportation Revenues, and Fund 3210 Real Estate Excise Tax. These increases are necessary to ensure the execution of capital project commitments. The ordinance will not negatively impact financial reserves.

Exhibit “A” shows the 2023-2024 Adopted Capital Budget by fund, and requested budget adjustment amounts, and the revised appropriation (if approved). Exhibit “B” provides project-by-project detail within each fund.

**COMMUNITY ENGAGEMENT/ CUSTOMER RESEARCH:**

This is an administrative action to carry 2021-2022 Budget into the current biennium, programs and projects funded all have their own customer research and community engagement processes.

**2025 STRATEGIC PRIORITIES:**

**Equity and Accessibility:**

Ensure all Tacoma residents are valued and have access to resources to meet their needs.

Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.



**ALTERNATIVES:**

The City Council may choose not to approve the budget adjustments for the 2023-2024 Biennium. This course of action would require departments to identify savings to cover expenses within their 2023-2024 budgeted appropriation or, when possible, require the cancellation of encumbered obligations.

Alternative(s)	Positive Impact(s)	Negative Impact(s)
1. Take no action	2021-2022 savings added to fund cash balance.	Programs and projects would not be funded sufficiently to execute 2023-2024 work plan.

**STAFF RECOMMENDATION:**

Staff recommends the City Council approve this ordinance to appropriate budget adjustments, contract obligations, and Capital Budget adjustments, as outlined in Exhibit "A."

**FISCAL IMPACT:**

The ordinance will amend the 2023-2024 Adopted Budget (Ordinance 28557) as outlined in Exhibit "A."

Fund Number & Name	COST OBJECT (CC/WBS/ORDER)	Cost Element	Total Amount
1. Multiple – see Exhibit "A"			
<b>TOTAL</b>			

**What Funding is being used to support the expense?** Multiple – see Exhibit "A"

**Are the expenditures and revenues planned and budgeted in this biennium’s current budget?**

**NO, PLEASE EXPLAIN BELOW**

This ordinance, if approved, would provide the budget for items detailed in Exhibit A.

**Are there financial costs or other impacts of not implementing the legislation?**

**YES**

**Will the legislation have an ongoing/recurring fiscal impact?**

**YES**

**Will the legislation change the City’s FTE/personnel counts?**

**NO**

**ATTACHMENTS:**

- Exhibit A: 2023-2024 Adopted Capital Budget by fund, the Reappropriation, the budget adjustment amounts requested, and the revised appropriation authority (if approved)
- Exhibit B: Expenditures and Revenues and totals by fund and category