



City of Tacoma

**PUB Resolution No.:** \_\_\_\_\_  
**City Council Resolution No.:** \_\_\_\_\_

**Contract and Award Letter  
Purchase Resolution —Exhibit "A"**

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**TO:** Board of Contracts and Awards  
**FROM:** Andy Cherullo, Director, Finance Department  
Patsy Best, Procurement and Payables Division Manager, Finance Department  
**COPY:** Public Utility Board, Director of Utilities, Board Clerk, City Council, City Manager,  
City Clerk, EIC Coordinator, LEAP Coordinator, and Tad Carlson, Finance  
Department.  
**SUBJECT:** Citywide – Uniformed Security  
Request for Proposals Specification No. CT22-0358F, Contract No. CW2257407  
– May 10, 2023 Public Utility Board and May 23, 2023 City Council  
**DATE:** April 12, 2023

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**RECOMMENDATION SUMMARY:**

The Finance Department recommends a contract be awarded to Inter-Con Security Systems, Inc., Pasadena, CA, in the amount of \$12,000,000, plus applicable taxes, budgeted from various funds, for an initial contract term of three years, with the option to renew for an additional three, one-year terms, for a projected contract amount of \$24,000,000, for security services at city facilities.

**STRATEGIC POLICY PRIORITY:**

- Strengthen and support a safe city with healthy residents.
- Foster a vibrant and diverse economy with good jobs for all Tacoma residents.
- Assure outstanding stewardship of the natural and built environment.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

Services offered under this single contract will provide security to employees and visitors, as well as protecting critical infrastructure at facilities across the city and utilities. Guards currently employed will, in general, be offered to continue under the new agreement which is paying at a higher rate than the existing agreement.

**BACKGROUND:**

This Citywide contract provides an as needed contract for uniformed security services for use by various City departments. The requested contract value is not a guarantee of spend but rather an estimate based on previous spend and adjusted for inflation. Tacoma Public Utilities (TPU) facilities that will immediately use the services are the TPU Administration Complex, Tacoma Power South Services Center, the Cowlitz River Project, the Cushman Hydroelectric Project, Nisqually River Project, and the Tacoma Water Green River Operations Center. Other City facilities will include the Tacoma Municipal Building, Environment Services Solid Waste location and the Pantages Theater. Collecting services under a single agreement takes advantage of the economy of scale to ensure competitive pricing as well as providing continuity of services at locations across the city's facilities.

**ISSUE:** Security services are needed at many locations by many different departments to ensure staff and visitors have a safe, secure, and inviting atmosphere in which to conduct business as well as to protect city and community resources and infrastructure. The contract



under which these services are currently delivered is reaching the end of allowable extensions and there have been performance issues making further extension undesirable.

ALTERNATIVES: Alternatives to approving this contract would be to require individual locations to solicit their own services, to extend the existing contract past its current term, or not provide the current level of security.

**COMPETITIVE SOLICITATION:**

Request for Proposals Specification No. CT22-0358 was opened December 20, 2022. 79 companies were invited to bid in addition to normal advertising of the project. Eight submittals were received with the top four finalists being interviewed and afforded a chance for a best and final offer.

Inter-Con Security Systems, Inc. submitted a bid that resulted in the highest scoring evaluated submittal after consideration of EIC participation goals. The table below reflects the scoring of the eight received responses.

<u>Respondent</u> (RFP)	<u>Location</u> <i>(city and state)</i>	<u>Score</u>
<b>Inter-Con Security Systems, Inc</b>	<b>Pasadena, CA</b>	<b>96.5</b>
Garda World	St. Louis, MO	89
Allied Universal	Seattle, WA	88.9
PPC Solutions	Spokane, WA	86.6
American Guard	Los Angeles, CA	77.4
Legion	Fresno, CA	77.4
E&E Private Protection	Puyallup, WA	53.3
Bearcrawl	Tacoma, WA	12.7

Pre-bid Estimate: \$12,000,000

The recommended award is equal to the pre-bid estimate.

CONTRACT HISTORY: New contract

SUSTAINABILITY: Include an explanation of how sustainability factors were considered, per the [Sustainability-Related Resolutions, Proclamations, and Ordinances](#). Five percent of final scoring was reserved for considerations of sustainability.

EQUITY IN CONTRACTING (EIC) COMPLIANCE: Five percent of final scoring was reserved for considerations of Equity in Contracting.

LOCAL EMPLOYMENT AND APPRENTICESHIP TRAINING PROGRAM (LEAP)  
COMPLIANCE: Not applicable



**FISCAL IMPACT:**

**EXPENDITURES:**

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various	Various	Various	Up to \$24,000,000
<b>TOTAL</b>			<b>Up to \$24,000,000</b>

**REVENUES:**

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
Various	Various	Various	Up to \$24,000,000
<b>TOTAL</b>			<b>Up to \$24,000,000</b>

**FISCAL IMPACT TO CURRENT BIENNIAL BUDGET:** Approximately \$6,000,000

**ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED?** Yes

**IF EXPENSE IS NOT BUDGETED, PLEASE EXPLAIN HOW THEY ARE TO BE COVERED.** N/A