



# City of Tacoma

## Infrastructure, Planning and Sustainability Committee Minutes

747 Market Street, Tacoma, WA 98402, Conference Room 248

Dial: 253-215-8782 Meeting ID: 878 2905 6704

Webinar Link: [www.zoom.us/j/87829056704](http://www.zoom.us/j/87829056704) Passcode: 614650

**January 10, 2024**

**4:30 PM**

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Chair Kristina Walker, Vice Chair Olgy Diaz, John Hines,  
Catherine Ushka, Joe Bushnell (alternate)

### Call To Order

Deputy Mayor Hines called the meeting to order at 4:33 p.m.

### Roll Call

**Present:** 3 - Diaz, Hines and Ushka

**Absent:** 1 - Walker

Chair Walker arrived at 4:34 p.m.

### Public Comment

There was no public comment.

### Approval of Minutes

1. [24-0008](#) Minutes of the May 10, 2023, meeting.

**MOTION: Council Member Diaz moved to approve the minutes of the May 10, 2023, meeting.**

**SECONDED BY: Council Member Ushka.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 4 - Diaz, Hines, Ushka and Walker

## Briefing Items

2. [24-0002](#) Election of Committee Chair and Vice-Chair

At approximately 4:33 p.m., Deputy Mayor Hines provided opening remarks on the election of the Committee Chair and Vice Chair.

Chair Walker arrived here, at 4:34 p.m.

**MOTION: Council Member Diaz moved to re-elect Council Member Walker as Chair of the Infrastructure, Planning, and Sustainability Committee for the year 2024.**

**SECONDED BY: Council Member Ushka.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted.**

**Ayes:** 4 - Diaz, Hines, Ushka and Walker

**MOTION: Deputy Mayor Hines moved to re-elect Council Member Diaz as Vice Chair of the Infrastructure, Planning, and Sustainability Committee for the year 2024.**

**SECONDED BY: Council Member Ushka.**

**ACTION: Voice vote was taken and carried. The motion was declared adopted**

**Ayes:** 4 - Diaz, Hines, Ushka and Walker

3. [24-0003](#) Proctor Neighborhood Plan  
[Lauren Hoogkamer, Principal Planner, Planning and Development Services]

At approximately 4:36 p.m., Lauren Hoogkamer, Principal Planner, and Anika Olsen, Senior Planner, Planning and Development Services, presented the final draft of the Proctor Neighborhood Plan including the agenda; and plan overview, noting the appendices and the acknowledging in memoriam of Bill Evans. Hoogkamer continued with methodology, Proctor engagement overview, steering group, divergent viewpoints, Proctor values and vision, and Proctor priorities. Olsen continued the presentation with major ideas; implementation strategy; actions for pedestrian safety and comfort, noting neighborhood specific actions, neighborhood wide, and location specific recommendations. Olsen continued with actions for human-scale design,

noting historic resources, urban design, and identity; actions for community space; Woonerf; streateries and public seating; actions for sustainable and climate adaptation, noting trees, vegetation, storm water, transportation and infrastructure; actions for commercial and residential affordability, noting housing, residential development, anti-displacement, and business space support; lessons learned; and proposed next steps.

Discussion ensued throughout regarding the Proctor Neighborhood Plan.

**MOTION: Vice Chair Diaz moved the proposed Proctor Neighborhood Plan, to the full City Council for consideration.**

**SECONDED BY: Deputy Mayor Hines.**

**ACTION: Voice vote was taken and carried. The motion was declared Adopted.**

**Ayes:** 4 - Diaz, Hines, Ushka and Walker

4. [24-0006](#)

Decarbonization Strategy Update

[Kristin Lynett, Sustainability Manager;

Beth Jarot, Resilient and Green Building Specialist, Environmental Services]

At approximately 5:20 p.m., Kristin Lynett, Sustainability Manager, Environmental Services (ES), began with opening remarks and introduced Perry Spring, Senior Sustainability Analyst, ES, who began with opening remarks on climate successes and on the decarbonization strategy update. Spring continued with the municipal facilities and fleet decarbonization update, including the facility and fleet policy drivers; community and municipal emissions; facility decarbonization study, noting Resolution No. 40776 2030 and 2050 deadlines; fiscal summary; Washington Clean Buildings Performance Standard; and potential impacts to energy intensity reduction. Spring continued with fleet decarbonization noting Resolution No. 40776 section 3, and goals of study; fleet decarbonization, noting electrical vehicle sitting study; fleet action plan; and the City electric vehicle charging snapshot.

Beth Jarot, Resilient and Green Building Specialist, ES, introduced Kelly Marrin, Applied Energy Group, and Poppy Storm, 2050 Institute. Together they presented the building decarbonization strategy update, starting with the context, strategy goals, strategy sequence, impact findings, costs and benefits, decarbonization pathway, emissions sources by sector, residential targets and milestones, commercial targets and milestones, critical phases, core strategies, potential actions, and 2024 next steps.

Discussion ensued throughout regarding adding fast charging stations to

employee's residence or take home chargers, benefits of electric vehicles, the police headquarters impact, performance standards, potential actions, costs of heating transitions and equability, fuel switching, incentivising fuel switching, how the 2030 and 2050 goals align with other city programs, Climate Action Plan, electric vehicle charging, public use of charging stations, space heating, 2024-2025 policies, and the percentage of sales in private and public sectors.

## Topics for Upcoming Meetings

5.     [24-0007](#)     January 24, 2024 - Environmental Services Campaign, “If it hits the ground, it hits the Sound” Briefing; Urban Design Review  
 February 14, 2024 - Tidy Tacoma Update; Six-Year Transportation Improvement Program Annual Amendments Kick-Off; 2024 Comprehensive Plan Prioritization  
 February 28, 2024 - Urban Design Review Program Recommendation; Six-Year Transportation Improvement Program Annual Amendment Draft Changes


Cathy Satava, Committee Liaison, stated that the January 24, 2024, meeting will include the Environmental Services campaign "If it Hits the Ground, it Hits the Sound" briefing, and the Urban Design Review; the February 14, 2024, meeting will have a Tidy-Up Tacoma update, the Six-Year Transportation Improvement Program kickoff, and the 2024 Comprehensive Plan prioritization; and the February 28, 2024, meeting will include an Urban Design Review program recommendation, and the Six-Year Transportation Improvement Program annual amendment draft changes.

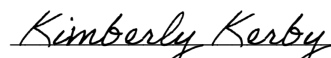
## Other Items of Interest

There were no other items of interest.

## Adjournment

There being no further business, the meeting adjourned at 6:42 p.m.

  
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 Kristina Walker, Chair

  
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 Kimberly Kerby, City Clerk's Office