



TO: Board of Contracts and Awards
FROM: Michael P. Slevin III, P.E., Director, Environmental Services
Gary Kato, Division Manager, Solid Waste Management
COPY: City Council, City Manager, City Clerk, SBE Coordinator, LEAP Coordinator, Joseph Parris, Finance/Purchasing, and Lewis T. Griffith, Assistant Division Manager, Solid Waste Management
SUBJECT: Vactor Truck and Cleaning Services at the Tacoma Recovery and Transfer Center, Request for Bids Specification No. ES14-0646F – May 5, 2015
DATE: April 17, 2015

SUMMARY:

The Environmental Services Department recommends a contract be awarded to Best Parking Lot Cleaning, Inc., Sumner, WA, in the amount of \$105,014.00, plus applicable sales tax, budgeted from the ES Solid Waste Fund 4200, to provide vactor truck and cleaning services for the oil/water separators, sumps, vaults and catch basins at the Tacoma Recovery and Transfer Center for an initial two-year term with the option to renew for three additional one-year terms, for a projected contract total of \$262,535.00.

STRATEGIC POLICY PRIORITY:

- Foster neighborhood, community, and economic development vitality and sustainability.

The recommended cleaning services will enable Solid Waste Management (SWM) to protect the environment from harmful oils and pollutants released to the sewer system, which could potentially reach and pollute receiving waters.

BACKGROUND:

ISSUE: SWM is a full-service garbage collection and processing enterprise. The site located at 3510 South Mullen Street has multiple oil/water separators, sumps, vaults and catch basins that need routine servicing to meet Washington State and Local Agency stormwater pollution prevention requirements. The site also has a large truck pre-wash and automated truck wash facility used to maintain SWM fleet vehicle appearance. The services provided under this contract will provide the routine maintenance to ensure efficient operations of the facility and allow the facility to operate within environmental standards.

ALTERNATIVES: An alternative would be to acquire combination sewer and catch basin cleaner used for removing all debris commonly found in catch basins/storm lead structures. Managing the operation of the vactor truck would require additional staffing, which would not be economically advantageous.

COMPETITIVE SOLICITATION: Request for Bids Specification No. ES14-0646F was opened on March 3, 2015. Eight companies were invited to bid in addition to normal advertising of the project. Five submittals were received, as summarized in the table below.

<u>Respondent</u>	<u>Location</u> <i>(city and state)</i>	<u>Submittal Amount</u> <i>(plus applicable sales tax)</i>
Best Parking Lot Cleaning, Inc.	Sumner, WA	\$105,014.00
Action Services Corporation	Bremerton, WA	\$108,640.00
Phoenix Environmental Services	Tacoma, WA	\$117,900.00
Everson's Econo-Vac, Inc.	Sumner, WA	\$143,060.00
NRC Environmental Services Inc.	Seattle, WA	\$201,377.00



Pre-bid Estimate: \$95,000

The recommended award is 10.54 percent above the pre-bid estimate.

CONTRACT HISTORY: New contract.

SUSTAINABILITY: Vactor truck and cleaning services are essential for protecting the environment from harmful oils and pollutants being released to the sewer system, which could potentially reach and pollute fresh water resources. Sustainability was one of the evaluation criteria used in scoring the proposals for the selection of the recommended company. Best Parking Lot Cleaning, Inc. operates a decant facility, processing waste removed during the cleaning services. In addition, the company requires all truck drivers to undergo Hazardous Waste and Environmental Procedures training.

SBE/LEAP COMPLIANCE: The recommended contractor is in compliance with the Small Business Enterprise (SBE) Regulation requirements per memorandum dated March 31, 2015. The SBE goal for this project is zero percent. The SBE participation level of the recommended contractor is zero percent. Best Parking Lot Cleaning, Inc. submitted the lowest evaluated bid per the SBE Regulation requirements. The Local Employment and Apprenticeship Training Program (LEAP) goal is not applicable.

RECOMMENDATION:

The Environmental Services Department recommends a contract be awarded to Best Parking Lot Cleaning, Inc., Sumner, WA, in the amount of \$105,014.00, plus applicable sales tax, budgeted from the ES Solid Waste Fund 4200, to provide vactor truck and cleaning services for the oil/water separators, sumps, vaults and catch basins at the Tacoma Recovery and Transfer Center for an initial two-year term with the option to renew for three additional one-year terms, for a projected contract total of \$262,535.00.

FISCAL IMPACT:

EXPENDITURES:

FUND NUMBER & FUND NAME *	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
ES Solid Waste Fund 4200	512020	5330100	\$262,535
TOTAL			

* General Fund: Include Department

REVENUES:

FUNDING SOURCE	COST OBJECT (CC/WBS/ORDER)	COST ELEMENT	TOTAL AMOUNT
ES Solid Waste Fund 4200	512000	Various	\$262,535
TOTAL			

FISCAL IMPACT TO CURRENT BIENNIAL BUDGET: \$85,000

ARE THE EXPENDITURES AND REVENUES PLANNED AND BUDGETED? Yes

APR 21 2015 18:44:00

FINANCE PURCHASING
Revised: 01/29/2014