



WEEKLY REPORT TO THE CITY COUNCIL

June 4, 2015

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ACTION REQUESTED

1. Beginning February 2016, Tacoma employers will be required to provide up to 24 hours of paid leave annually to employees. The leave can be used for temporary time off of work for health or safety needs. The **draft Paid Leave Rules and Regulations are now available for review on the City's website at www.cityoftacoma.org/paidleave** and there will be two public meetings on :
 - **June 10th, 5:30 - 6:30 p.m.**
Star Center (Discovery Room), 3873 S 66th Street
 - **June 25, 2015 – 10 - 11:30 a.m.**
Tacoma Public Library Main Branch (Olympic Room) 1102 Tacoma Avenue South

ITEMS OF INTEREST

2. The Washington State Department of Corrections (DOC) has responsibility for oversight of the **Earned Release Date Housing Voucher Program which mitigates barriers to efficient offender re-entry into the community**. The City of Tacoma and the DOC are both committed to ensuring safe housing conditions for the public and minimizing community impacts of transitional housing. To this end, on May 10, 2013, the City of Tacoma and DOC entered into a Memorandum of Understanding (MOU). The MOU was established as an eighteen month pilot period plus an evaluation period of six months. Since the signing of the MOU, the agencies have been meeting quarterly to ensure ongoing cooperation regarding the implementation of these strategies.

The current MOU is expiring on June 10, 2015; therefore, Neighborhood and Community Services Department staff has worked with community representatives to review the existing MOU and to propose changes (see attached MOU and redlined version). Staff presented the MOU to the Neighborhoods and Housing Committee at their June 1, 2015 meeting. The Committee agreed with the recommendation that the City and DOC enter into the new agreement as proposed.

3. Attached for your information is a list of **important themes** that staff **identified while attending recent Neighborhood Council meetings**. This list does not include all issues addressed by Neighborhood Councils, nor is it a list of priority issues as selected by the Neighborhood Councils. The issues identified were selected by staff as themes that should be brought to the attention of the City Manager and City staff.

STUDY SESSION/WORK SESSION

4. The **Joint City Council/Port of Tacoma Commission Study Session** of Tuesday, June 9, 2015, will be held at the Port of Tacoma's Fabulich Center, located at 3600 Port of Tacoma Road, at Noon. Discussion items will include: (1) **City of Tacoma and Port of Tacoma Cooperation Efforts and Partnerships**; (2) **Project Summary for Port of Tacoma Road Reconstruction**; (3) **Emergency Response and Intelligent Transportation System Study**; (4) **Washington State Legislative Update on Issues of Mutual Interest**; and (5) **Other Items of Interest**.

Please note that Tuesday's Joint City Council/Port of Tacoma Commission Study Session will be held at the Port of Tacoma's Fabulich Center. Topics will include a **recap on recent planning, cooperation, and partnerships between the City and the Port**. Specific emphasis will be placed on current regional issues under discussion at the Puget Sound Regional Council, issues such as which regional centers will continue to receive priority for transportation funding and the prioritization criteria that will be used going forward to select projects for federal transportation funding. Additionally, staff will provide an update on the funding package and schedule for Port of Tacoma Road Reconstruction project and on an Emergency Response and Intelligent Transportation Systems Study currently underway for the Tideflats area. Finally, there will be Washington State Legislative Update on issues of mutual interest.

5. The updated **Tentative City Council Forecast** and **Consolidated Standing Committee Calendars** are attached for your information.

GRANT APPLICATIONS

6. The City has applied for the following grants:
 - **Department of Homeland Security Emergency Management Performance Grant (EMPG) Program** – Tacoma Fire has applied for 20154 EMPG funds to enhance and sustain all-hazards emergency management capabilities within the City. All activities funded by EMPG must relate to the prevention, protection, response and recovery elements of emergency management. The City applied for \$117,370, with a match required of \$117, 370, which has been earmarked in the current biennial budget.

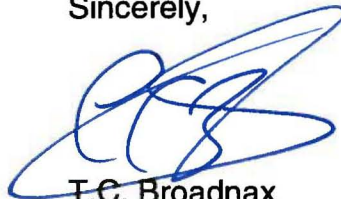
- **Hilltop in Motion** – Funding from the Tacoma-Pierce County Health Department for a Walking and Active Transportation 2015 grant. The target area for developing active transportation programs to reduce health inequities included the Hilltop area. The City's proposal for the funding is to develop a Hilltop in Motion Program to increase walking, bicycling and transit use among Hilltop residents and would occur in conjunction with the City's Healthy Homes Healthy Neighborhoods Initiative to begin this fall. The grant would pay for the development of graphics, marketing materials, translation in two languages, and events planning and staffing. The City applied for \$24,999 with no City match required.

MARK YOUR CALENDARS

7. You have been invited to the following events:

- **COURAGE to End Domestic Violence**, the City's Domestic Violence Awareness Initiative, will be hosting eight discussions about healthy relationships and ending domestic violence as part of the Men's Talk Series on the **third Thursday of each month, 6:00 to 8:00 p.m., starting April 16th through November 19th**, at King's Books, located at 218 St. Helen's Avenue.
- **Reception Honoring Tacoma's Golf History on Sunday, June 7th, 5:30 p.m.**, at the Tacoma Historical Society Museum, located at 919 Pacific Avenue.
- **Safe Streets "March Against Crime" on Friday, June 26th**, at 5010 Pacific Avenue, Stewart Middle School Parking Lot. **Rally begins at 5:30 p.m., and March at 6:00 p.m.**

Sincerely,



T.C. Broadnax
City Manager

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CITY OF TACOMA
AND
WASHINGTON STATE DEPARTMENT OF CORRECTIONS**

This MEMORANDUM OF UNDERSTANDING ("MOU") is entered into this ____ day of _____, 2013 by and between the City of Tacoma, a municipal corporation ("City") and Washington State Department of Corrections ("DOC"), a Washington state agency regarding housing for released offenders.

RECITALS

- 1) Whereas the Washington State DOC has responsibility for oversight of the Earned Release Date (ERD) Housing Voucher Program which mitigates barriers to efficient offender re-entry into the community.
- 2) Whereas the Washington State DOC maintains and provides information to the offender population and the public about housing vendors throughout the State of Washington including the City who provide transitional housing.
- 3) Whereas both the City and the Washington State DOC are committed to ensuring safe housing conditions for residents of the City and minimizing community impacts of transitional housing.
- 4) Whereas the City and DOC have identified a number of shared strategies that the organizations wish to pilot in partnership toward this end.

NOW THEREFORE, the parties hereby memorialize the following agreements and obligations:

The DOC and the City will cooperate in the operation of the ERD Housing Voucher Program in Tacoma, Washington.

Terms.

- 1) The Memorandum of Understanding will begin immediately after signing the MOU.
- 2) The term will be twenty-four months plus an evaluation period of six months, unless replaced by a modified agreement.

- 3) Representatives of the City and the DOC will meet quarterly to review the effectiveness of strategies contained in this memorandum.
- 4) The City and DOC will review the MOU annually and make recommendations for modification.
- 5) At any point during the term of this agreement, either party may terminate the agreement upon written notice to the other party.

Criteria for Participation in the ERD Housing Voucher Program.

- 1) The DOC shall continue the Housing Vendor Education process with the City's assistance.
 - a) The DOC will require housing standards through administrative policy that vendors must adhere to.
 - b) The City will provide technical assistance, as requested by DOC, in establishing housing standards based on local building codes.
- 2) The DOC will continue the processes for self-certification of compliance for both existing vendors and new vendors. The DOC will deny participation or remove vendors from pre-existing lists if they fail to complete required self-certification process and/or fail to comply with established standards.
 - a) New Housing Vendors: Prior to establishing the Statewide Vendor (SWV) Account, which is required for payment, the DOC Regional Housing Specialist will schedule a meeting with potential vendors to provide and explain DOC Housing Standards. The prospective housing provider will be required to submit a self-certification of compliance and any additional documentation prior to any referrals or payment.
 - b) The DOC will provide reference materials to vendors who wish to seek inspection services in completing the self-certification document.
 - (i) The City will provide DOC and any housing vendor a list of City certified private inspectors who can perform inspection services.
- 3) In addition to the self-certification of compliance, the DOC will require vendors to submit the following to the Regional Housing Specialist before referrals are made:
 - a) Proof of a valid City business license for rental of real estate from the vendor and property owner if different from the vendor (The City will verify the status of the licenses on an annual basis).
 - b) Self-certification of compliance with City zoning codes.

- c) Self-certification of compliance with Washington State Landlord Tenant Act and local, state and federal Fair Housing Laws.

- (i) The City will provide technical assistance, as required by DOC, in establishing application or research materials related to these requirements.

- (ii) The City will provide assistance to housing vendors in Tacoma in understanding rules and obligations through the City's existing Planning and Development Department and Neighborhood and Community Services programs and services.

- 4) The DOC will establish an annual, review process for vendors that will include consultation with the City community members and vendors. The City will commit to reaching out to community stakeholders for feedback.
- 5) The DOC will provide presentations to community groups as requested.
- 6) In addition, the DOC will provide an annual update to the Community Council.

Ongoing Requirements for Participation in the ERD Housing Vendor Program.

- 1) Once a housing vendor is identified in Tacoma, the DOC will require vendors to acquire City's Crime Free Housing Certification within nine (9) months of application or re-application.
 - a) The City will hold Crime Free Housing Training Services quarterly.
 - b) If lack of compliance is identified, DOC will require a plan of action to restore compliance within 30 days.
 - c) Over the course of this project, the City will identify strategies that could scale crime-free housing provisions to apply statewide.
- 2) To ensure that housing vendors maintain properties in the conditions identified through the self-certification process, the DOCs' Housing Specialist will conduct site visits to monitor compliance with DOC Housing Standards.
 - a) The DOC Regional Housing Specialist will conduct site visits on a quarterly basis at vendor housing facilities funded by the ERD Housing Vendor Program.
 - b) If lack of compliance is identified, DOC will require a plan of action to restore compliance within 30 days.

Vendors with a City of Tacoma Provisional Rental License.

- 1) The City will notify the DOC of housing vendors who are required to obtain a Provisional Rental License under Tacoma Municipal Code 68.165.
 - a) The Department of Corrections will not consider new referrals or approve new plans in homes where the vendor is required to obtain a Provisional Rental License, until required improvements are complete. However, notification of provisional status may not interrupt existing referrals in DOC Community disclosure periods per RCW 9.94A.729 (Earned Release Time-Risk Assessments) and RCW 72.09.270 (Individual Reentry Plan).
- 2) The City will inform the DOC when final inspections of homes of vendors with a Provisional Rental License are complete and the violations are repaired.
 - a) Once the City receives a third party Certificate of Inspection or completes a directly contracted inspection, the City will notify the DOC within ten (10) working days.
 - b) Housing vendors can submit the Certificate of Inspection to both the City and DOC concurrently to expedite re-engagement in the housing program.

Participant Education and Outreach.

- 1) DOC will facilitate a forum for Housing Vendors on a bi-monthly basis.
- 2) By request, the City will continue to provide training and outreach services at the DOC housing providers' forum.
- 3) The DOC will provide information to offenders entering the housing program on their rights under the Landlord Tenant Act, Fair Housing Laws and will provide reference material on key City regulations and contacts.
- 4) The City will participate, as requested in resource fairs at Corrections Facilities.

Additional DOC and City of Tacoma Roles and Commitments.

- 1) The DOC will continue existing requirements that Community Correction Officers perform in-home visits with tenants to verify that the tenants are living in the home as required by DOCs' policy.
- 2) The DOC Community Corrections Officers may bring questions/concerns about the safety or conditions of housing to the DOC Regional Housing Specialist, who will forward questions/concerns to the City.

- 3) The DOC will provide the City access to the list of DOC Housing Vendors.
- 4) The City will continue to have a main point of contact for DOCs' communication and inquiries.
- 5) DOC will continue to have a main point of contact for City communications and inquiries.
- 6) DOC will require the Regional Housing Specialist or other appropriate staff assigned to Tacoma to complete the Crime Free Housing training course.
- 7) The City will perform an annual review of the vendor list to:
 - a) Identify the number and nature of code enforcement violations in the prior two (2) years, and provide the findings to the DOC. Based on the severity and nature of the incidents, DOC will evaluate the suitability of the vendor's ongoing participation in the ERD Housing Voucher Program.
 - b) Evaluate adequate licensing, take appropriate enforcement action, and notify DOC of any vendors without appropriate license. In such circumstances, the DOC will discontinue referrals to offenders until appropriate licensing is restored.
 - c) Identify a proactive exterior code enforcement strategy based on available resources.

Miscellaneous provisions.

- 1) Indemnification. Each Party shall indemnify, defend, and hold harmless the other, its officials, officers, agents, employees, from any and all claims, demands, damages, lawsuits, liabilities, losses, liens, expenses and costs arising out of the subject matter of this Memorandum; provided that this provision shall not apply to the extent that damage or injury results from the fault of a party, or its officers, agents, or employees. The term "fault" as used herein shall have the same meaning as set forth in RCW 4.22.015, as that statute may hereafter be amended.

- 2) Amendments. Any revision to this Agreement shall require the prior written consent of both parties.

CITY OF TACOMA

STATE OF WASHINGTON

Department of Corrections

T.C. Broadnax Date
City Manager

Anmarie Aylward Date
Assistant Secretary

Debra Casparian Date
Deputy City Attorney

Assistant Attorney General Date

Attest:

Doris Sorum Date
City Clerk

MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CITY OF TACOMA
AND
WASHINGTON STATE DEPARTMENT OF CORRECTIONS

This MEMORANDUM OF UNDERSTANDING ("MOU") is entered into this ____ day of _____, 2013 by and between the City of Tacoma, a municipal corporation ("City") and Washington State Department of Corrections ("DOC"), a Washington state agency regarding housing for released offenders.

RECITALS

- 1) Whereas the Washington State Department of Corrections has responsibility for oversight of the Earned Release Date (ERD) Housing Voucher Program which mitigates barriers to efficient offender re-entry into the community.
- 2) Whereas the Washington State Department of Corrections maintains and provides information to the offender population and the public about housing vendors throughout the State of Washington including the City of Tacoma who provide transitional housing.
- 3) Whereas both the City of Tacoma and the Washington State Department of Corrections are committed to ensuring safe housing conditions for the public residents of the City of Tacoma and minimizing community impacts of transitional housing.
- 4) Whereas the City of Tacoma and Department of Corrections have identified a number of shared strategies that the organizations wish to pilot in partnership toward this end.

NOW THEREFORE, the parties hereby memorialize the following agreements and obligations:

The Department of Corrections and the City of Tacoma will ~~establish a pilot process to~~ cooperate in the operation of the ERD Housing Voucher Program in Tacoma, Washington.

Pilot Terms

- 1) The ~~pilot~~ Memorandum of Understanding will begin ~~effective 30 days~~ immediately after signing the MOU.
- 2) The term ~~of the pilot period~~ will be ~~twenty-four~~ eighteen months plus an evaluation period of six months, unless replaced by a modified agreement ~~as a result of the pilot evaluation~~.

- 3) Representatives of the City of Tacoma and the Department of Corrections will meet quarterly to review the effectiveness of strategies contained in this memorandum.
- 4) ~~At the conclusion of the pilot period, the~~ The City of Tacoma and Department of Corrections will ~~prepare recommendations for extension of the agreement and application to other areas.~~ review the MOU annually and make recommendations for modification.
- 5) At any point during the term of this agreement, either party may terminate the agreement upon written notice to the other party.

~~Creation of a Housing Vendor Education Program;~~ Criteria for Participation in the ERD Housing Voucher Program.

- 1) The Department of Corrections shall ~~establish~~ continue the Housing Vendor Education ~~Program~~ process with the City of Tacoma's assistance.
 - a) The Department of Corrections will ~~establish~~ require housing standards through administrative policy that vendors must adhere to.
 - b) The City of Tacoma will provide technical assistance, as requested by Department of ~~e~~Corrections, in establishing housing standards based on local building codes.
- 2) The Department of Corrections will ~~establish~~ continue the processes for self-certification of compliance for both existing vendors and new vendors. The Department of Corrections will deny participation or remove vendors from pre-existing lists if they fail to complete required self-certification processed and/or fail to comply with established standards.
 - a) New Housing Vendors: Prior to establishing ~~a new~~ the Statewide Vendor (SWV) Account, which is required for payment, the Department of Corrections Regional Housing Specialist will schedule a meeting with potential vendors to provide and explain Department of Corrections Housing Standards. The prospective housing provider will be required to submit a self-certification of compliance and any additional documentation prior to any referrals or payment.
 - b) ~~Existing Housing Vendors: At the earliest possible quarterly meeting with existing housing vendors, the Department of Corrections Regional Housing Specialist will schedule a meeting with potential vendors to provide and explain Department of Corrections Housing Standards. The existing housing provider will be required to submit a self-certification of compliance and any additional documentation to the Regional Housing Specialist prior to any new referrals.~~
 - c) The Department of Corrections will provide reference materials to vendors who wish to seek inspection services in completing the self-certification document.

~~4. The City of Tacoma will, at the request of housing vendors, perform inspections at the housing vendor's expense.~~

Formatted: Indent: Left: 1.5", No bullets or numbering

~~4.1. The City of Tacoma will provide Department of Corrections and any housing vendor a list of City of Tacoma certified private inspectors who can perform inspection services.~~

3) In addition to the self-certification of compliance, the Department of Corrections will require vendors to submit the following to the Regional Housing Specialist before referrals are made:

- a) Proof of a valid City of Tacoma business license for rental of real estate from the vendor and property owner if different from the vendor (The City of Tacoma will verify the status of the licenses on an annual basis).
- b) Self-certification of compliance with City of Tacoma zoning codes.
- c) Self-certification of compliance with Washington State Landlord Tenant Act and local, state and federal Fair Housing Laws.
 - i. The City of Tacoma will provide technical assistance, as required by Department of Corrections, in establishing application or research materials related to these requirements.
 - ii. The City of Tacoma will provide assistance to housing vendors in Tacoma in understanding rules and obligations through the City's existing Planning and Development Department and Neighborhood and Community Services programs and services.

Formatted: Highlight

4) The Department of Corrections will establish an annual review process for vendors ~~prior to the termination of the pilot period~~ that ~~could~~ will include consultation with the City of Tacoma and community members, and vendors. The City of Tacoma will commit to reaching out to community stakeholders for feedback.

5) The Department of Corrections will provide presentations to community groups as requested.

~~4)6)In addition, the Department of Corrections will provide an annual update to the Community Council.~~

Ongoing Requirements for Participation in the ERD Housing Vendor Program.

- 1) Once a housing vendor is identified in Tacoma, the Department of Corrections will require vendors to acquire City of Tacoma's Crime Free Housing Certification within nine (9) months of application or re-application.

- a) The City of Tacoma will hold Crime Free Housing Training Services quarterly.
 - b) If lack of compliance is identified, Department of Corrections will require a plan of action to restore compliance within 30 days.
 - c) Over the course of this pilot project, the City of Tacoma will identify strategies that could scale crime-free housing provisions to apply statewide.
- 2) To ensure that housing vendors maintain properties in the conditions identified through the self-certification process, the Department of Corrections' Housing Specialist will conduct site visits to monitor compliance with DOC Housing Standards.
- a) The Department of Corrections Regional Housing Specialist will conduct site visits on a quarterly basis at vendor housing facilities funded by the ERD Housing Vendor Program.
 - b) If lack of compliance is identified, Department of Corrections will require a plan of action to restore compliance within 30 days.

Vendors with a City of Tacoma Provisional Rental License.

- 1) The City of Tacoma will notify the Department of Corrections of housing vendors who are required to obtain a Provisional Rental License under Tacoma Municipal Code 68.165.
- a) The Department of Corrections will not consider new referrals or approve new plans in homes where the vendor is required to obtain a Provisional Rental License, until required improvements are complete. However, notification of provisional status may not interrupt existing referrals in Department of Corrections Community disclosure periods per RCW 9.94A.729 (Earned Release Time-Risk Assessments) and RCW 72.09.270 (Individual Reentry Plan).
- 2) The City of Tacoma will inform the Department of Corrections when final inspections of homes of vendors with a Provisional Rental License are complete and the violations are repaired.
- a) Once the City receives a third party Certificate of Inspection or completes a directly contracted inspection, the City will notify the Department of Corrections within ten (10) working days.
 - b) Housing vendors can submit the Certificate of Inspection to both the City and Department of Corrections concurrently to expedite re-engagement in the housing program.

Participant Education and Outreach.

1. Department of Corrections will facilitate a forum for Housing Vendors on a bi-monthly basis.
2. By request, the City will continue to provide training and outreach services at the Department of Corrections housing providers' forum.
3. The department of Corrections will provide information to offenders entering the housing program on their rights under the Landlord Tenant Act, Fair Housing Laws and will provide reference material on key City regulations and contacts.
4. The City of Tacoma will participate, as ~~resources are available~~ requested in resource fairs at Corrections Facilities.

Additional DOC and City of Tacoma Roles and Commitments.

1. The Department of corrections will continue existing requirements that Community Correction Officers perform in-home visits with tenants to verify that the tenants are living in the home as required by Department of Corrections' policy.
2. The Department of Corrections Community Corrections Officers may bring questions/concerns about the safety or conditions of housing to the DOC Regional Housing Specialist, who will forward questions/concerns to the City of Tacoma.
3. The Department of eCorrections will provide the City of Tacoma ~~online~~ access to the list of Department of Corrections Housing Vendors.
4. The City of Tacoma will ~~designate a~~ continue to be the main point of contact for Department of Corrections' communication and inquiries.
5. Department of Corrections will ~~designate a~~ continue to have main point of contact for City of Tacoma communications and inquiries.
6. Department of Corrections will require the Regional Housing Specialist or other appropriate staff assigned to Tacoma to complete the Crime Free Housing training course ~~during the term of the pilot~~.
7. The City of Tacoma will perform an annual review of the vendor list to:
 - a) Identify Identify the number and nature of code enforcement violations in the prior two (2) years, and provide the findings to the Department of Corrections. Based on the severity and nature of the incidents, Department of Corrections will evaluate the suitability of the vendor's ongoing participation in the ERD Housing Voucher Program.

Formatted: Indent: Left: 0", Hanging: 0.5"

Formatted: Indent: Left: 0", Hanging: 0.5"

Formatted: Indent: Left: 0", Hanging: 0.5"

Formatted: Indent: Left: 0", Hanging: 0.5"

Formatted: Highlight

- b) Evaluate adequate licensing, take appropriate enforcement action, and notify Department of Correction of any vendors without appropriate license. In such circumstances, the Department of Corrections will discontinue referrals to offenders until appropriate licensing is restored.
- c) Identify a proactive exterior code enforcement strategy based on available resources.

Miscellaneous provisions.

- 1) Indemnification. Each Party shall indemnify, defend, and hold harmless the other, its officials, officers, agents, employees, from any and all claims, demands, damages, lawsuits, liabilities, losses, liens, expenses and costs arising out of the subject matter of this Memorandum; provided that this provision shall not apply to the extent that damage or injury results from the fault of a party, or its officers, agents, or employees. The term "fault" as used herein shall have the same meaning as set forth in RCW 4.22.015, as that statute may hereafter be amended.
- 2) Amendments. Any revision to this Agreement shall require the prior written consent of both parties.

CITY OF TACOMA

**STATE OF WASHINGTON
Department of Corrections**

T.C. Broadnax Date
City Manager

Anmarie Aylward Date
Assistant Secretary

Debra Casparian Date
Deputy City Attorney

Assistant Attorney General Date

Attest:

Doris Sorum Date
City Clerk

Neighborhood Council Districts

May 1, 2015 – May 29, 2015

Neighborhood Council Districts in the City of Tacoma are assigned a liaison from the City Manager's Office. Monica Ghosh, Brad Forbes, Christina Watts, Genesis Gavino, Shari Hart, and Carol Wolfe serve as the staff liaisons to the Councils. City Manager's Office Liaisons report on important issues to the Neighborhood Councils, facilitate communication between Neighborhood Councils and other City staff, and keep the City Manager informed of issues that are important to the Neighborhood Councils.

Listed below are important themes that were identified while attending recent Neighborhood Council meetings. This list does not include all issues addressed by Neighborhood Councils nor is it a list of priority issues as selected by the Neighborhood Councils. The issues identified below were selected as themes that should be brought to the attention of the City Manager and City staff.

Neighborhood Specific Themes

Community Council

- Gateway Signs
- Click!
- Innovative Grant Submissions

Cross District Association (CDA)

- 15NOW Information
- CM Campbell Report-Out
- TFD Building and Business Inspection Program

Central

- Innovative Grant Application

Eastside

- Small cash appreciation awards for Community Gardens
- Depave Project--repaving 10,000 sqft of pavement in the McKinley Business District. Partnership with Pierce Conservation District
- Pierce County Administration Building

New Tacoma

- Funding for tool library
- Homeless Forum Planning

North End

- South Sound 911 Update
- Funding for Community Events

- Comprehensive Plan Amendment for North Slope

- Proctor Development

Northeast Tacoma

- Update from Targa

South Tacoma

- In the Know – Graffiti Presentation
- Illegally parked vehicles in the right-of-way
- TacomaFIRST 311

South End

- Criminal activity at Wapato Park
- Minimum Wage Task Force

West End

- Tacoma Public Schools Construction Update
- South Sound 911

**City of Tacoma 2015-2016
City Council Forecast**

Date	Meeting	Subject	Department
June 9, 2015	Joint Port Study Session (Fabulich Ctr)	City & Port Cooperation Efforts and Partnerships	PDS/Port
		Project Summary Port of Tacoma Road Reconstruction	PW
		Emergency Response/Intelligent Transportation System Study	Fire, PDS, Port
		State Legislative Update on Issues of Mutual Interest	GRO/Port
	City Council Meeting		
June 16, 2015	Study Session	Major Taylor Project at Lincoln High School	ESD/OEPS
		Tacoma Minimum Wage Task Force Progress Update	Budget Office
		Tacoma Link Expansion Environmental Review and Comment	Sound Transit/GRO
	City Council Meeting		
June 23, 2015	Joint Utility Board Study Session	Click!	TPU
	City Council Meeting		
June 30, 2015	Study Session	Tacoma Minimum Wage Task Force Final Recommendations	Budget Office/TMWTF
	City Council Meeting	Tacoma Minimum Wage Task Force Report	Budget Office/TMWTF
July 7, 2015	Joint Utility Board Study Session	Click!	TPU
	Council Study Session	Legislative Update	GRO
	City Council Meeting		
July 14, 2015	Study Session	Transportation Master Plan	PW
		Mixed Use Center Review -Summary of Recommendations	PDS
		Online Crime Reporting System	IT/Police
	City Council Meeting		
July 21, 2015	Joint Utility Board Study Session		
	City Council Meeting		
July 28, 2015	Study Session	2015 Comprehensive Plan Update	PDS
	City Council Meeting		
August 4, 2015	Study Session		
	City Council Meeting		
August 11, 2015	Study Session	Billboard Regulations	PDS
	City Council Meeting		
August 18, 2015	Study Session		
	City Council Meeting		
August 25, 2015	Study Session	Innovative Grants Program	CED
		Live-Work & Work-Live Regulations	PDS
	City Council Meeting		
September 1, 2015	Study Session		
	City Council Meeting		
September 8, 2015	CANCELLED		
September 15, 2015	Study Session		
	City Council Meeting		
September 22, 2015	Study Session		
	City Council Meeting		
September 29, 2015	Study Session		
	City Council Meeting		
October 6, 2015	Joint Utility Board Study Session		
	City Council Meeting		
October 13, 2015	Study Session		
	City Council Meeting		
October 20, 2015	Study Session		
	City Council Meeting		
October 27, 2015	Study Session	2015 Comprehensive Plan Update	PDS
	City Council Meeting		

Council Committee Report

(Subject to Change)

Economic Development Committee	
Committee Members: Campbell (Chair), Boe, Walker, Mello, Alternate -Thoms	2nd, 4th, and 5th Tuesdays
Executive Liaison: Andy Cherullo; Staff Support - Brad Forbes	10:00 a.m. Room 248
CBC Assignments: • Tacoma Arts Commission • Greater Tacoma Regional Convention Center Public Facilities District	• Foss Waterway Development Authority • City Events and Recognition Committee
June 9, 2015 Neighborhood Business Districts Program Review Check in	Shari Hart, Program Development Specialist, Community and Economic Development
Future: June 23, 2015	

Government Performance and Finance Committee	
Committee Members: Lonergan (Chair), Campbell, Thoms, Strickland, Alternate-Ibsen	1st, 3rd, and 5th Wednesdays
Executive Liaison: Andy Cherullo; Staff Support - Christina Watts	4:30 p.m. Room 248
CBC Assignments: • Public Utility Board • Board of Ethics	• Audit Advisory • Civil Service Board
June 17, 2015 April Monthly Financial Report Title 6 Code Amendments RockTenn Contract	Susan Ramirez, Assistant Finance Director & Controller & Ebony Danielle Larson, Tax and License Manager TPU
Future: July 1, 2015 Ruston Interlocal Agreement - Tentative July 15, 2015 May Monthly Financial Report Public Utility Board Interviews For and Against Committees - Tentative	Peter Huffman, Director, Planning and Development Services Susan Ramirez, Assistant Finance Director & Controller & Ebony Peebles, Office of Management and Budget Doris Sorum, City Clerk Doris Sorum, City Clerk

Infrastructure, Planning and Sustainability Committee	
Committee Members: Mello (Chair), Boe, Walker, Ibsen, Alternate-Campbell	2nd and 4th Wednesdays
Executive Liaison: Mark Lauzier; Staff Support - Anita Gallagher	4:30 p.m. Room 16
CBC Assignments: • Sustainable Tacoma Commission • Planning Commission	• Board of Building Appeals • Transportation Commission
June 10, 2015 Applicant Interview for Sustainable Tacoma Commission Transportation Master Plan Transfer of Development Rights Update Side Sewer Protection Options	Doris Sorum, City Clerk Josh Diekmann, Assistant Division Manager, and Jennifer Kammerzell, Senior Engineer, Public Works Engineering Ian Munce, Special Assistant to the Director, Planning and Development Services Dan Thompson, Division Manager, Business Operations, Environmental Services
Future: June 24, 2015 Planning Commission Interviews (3 vacancies) July 8, 2015 Live/Work Regulations Transportation Commission Interviews (6 vacancies)	Doris Sorum, City Clerk Brian Boudet, Division Manager, Planning and Development Services Doris Sorum, City Clerk

Council Committee Report

(Subject to Change)

Neighborhoods and Housing Committee

Committee Members: Walker (Chair), Boe, Ibsen, Lonergan, Alternate-Woodards		1st and 3rd Mondays
Executive Liaison: Mark Lauzier; Staff Support - Monica Ghosh		4:30 p.m.
		Room 248
CBC Assignments:		• Tacoma Community Redevelopment Authority
June 15, 2015		
Future:		
July 6, 2015 Community Cleanup Update		Allyson Griffith, Neighborhood and Community Services

Public Safety, Human Services, and Education Committee

Committee Members: Woodards (Chair), Campbell, Lonergan, Strickland, Alternate-Mello		2nd and 4th Thursdays
Executive Liaison: Nadia Chandler-Hardy; Staff Support - Genesis Gavino		4:30 p.m.
		Room 248
CBC Assignments:		• Commission on Disabilities
• Citizen Review Panel		• Library Board
• Human Services Commission		
• Human Rights Commission		
June 10, 2015 Jail Services for Incarceration of City of Tacoma Misdemeanants		Mark Lauzier, City Manager's Office
SPECIAL MEETING		
Future:		
June 25, 2015 Citizen's Review Panel Discussion		Chair Woodards
TMC 8.52.020 Smoking on Transit Property		Keith Echterling, City Attorney's Office
TFD Emergency Response		Chief Duggan, Tacoma Fire Department