



## WEEKLY REPORT TO THE CITY COUNCIL August 4, 2016

Members of the City Council  
City of Tacoma, Washington

**Dear Mayor and Council Members:**

### **ACTION REQUESTED**

1. As a reminder, **starting July through the month of September, the City Council evening meetings will be moved to the Tacoma Public Utility Auditorium** located at 3628 South 35th Street during the City Council Chamber upgrades and improvement project.

### **ITEMS OF INTEREST**

2. Attached for your information is a list of **important themes** that staff **identified while attending recent Neighborhood Council meetings**. This list does not include all issues addressed by Neighborhood Councils, nor is it a list of priority issues as selected by the Neighborhood Councils. The issues identified were selected by staff as themes that should be brought to the attention of the City Manager and City staff.
3. The **August 10, 2016 Public Utility Board Agenda** is attached for your information. Please note the following items will be on the August 23<sup>rd</sup> City Council agenda for your consideration:
  - U-10867 – Authorize execution of a Letter of Agreement negotiated between the City of Tacoma and the Professional and Technical Employees, Local 17.
  - U-10868 – Authorize execution of a Letter of Agreement negotiated between the City of Tacoma and the City of Tacoma Washington, County and City Employees, Local 120.
  - U-10869 – Authorize execution of a collective bargaining agreement negotiated between the City of Tacoma and the International Brotherhood of Electrical Workers, Local 483, Clerical Unit.

### **STUDY SESSION/WORK SESSION**

4. The **City Council Study Session** of Tuesday, August 9, 2016, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Community Needs Assessment**; (2) **Other Items of Interest**; (3) **Committee Reports**; (4) **Agenda Review and City Manager's Weekly Report**; and, (5) **Executive Session – Potential Litigation**.

In September 2015, the Neighborhood and Community Services (NCS) Department requested proposals for a qualified consultant to conduct a **Community Needs Assessment to help prioritize human and social needs and guide the development of future funding strategies.** BERK Consulting was awarded the contract and over the last eight months has conducted community outreach and engagement with service providers, partner agencies and service recipients to gather information. The focus areas of the assessment align with the new NCS business model of:

- Homelessness and Household Stability
- Human and Social Wellness
- Workforce Development

At Tuesday's Study Session, NCS staff and BERK consulting will present the findings of the Community Needs Assessment.

#### **COUNCIL AGENDA**

5. On Tuesday's City Council agenda will be the **First Reading of Ordinance No. 28376, adopting the proposed 2016 Annual Amendment to the Comprehensive Plan and Land Use Regulatory Code** ("2016 Annual Amendment"), as recommended by the Planning Commission. The Planning Commission completed its review of the 2016 Annual Amendment through a public process including public hearings on May 4<sup>th</sup> and 18<sup>th</sup>. Pursuant to TMC 13.02, the City Council conducted a public hearing on July 19<sup>th</sup> and reviewed the public testimony at a study session on July 26<sup>th</sup>. Additional information appears in the attached memorandum from Peter Huffman, Planning and Development Services Department Director.

#### **COUNCIL REQUESTS/INQUIRIES**

6. During the July 12<sup>th</sup> Citizens Forum, where concerns over the lack of enforcement for the fireworks ban were expressed, **a citizen commented that Police Officers who confiscated fireworks had to take them to a special location for disposal before they could respond to other calls for service.** In response, the Police Department reports that Police Officers are directed to bring fireworks to the main Police Station upon confiscation, consistent with other evidentiary or property handling protocols. However, officers have the discretion during their shift as to when to bring the fireworks to the station based upon necessity, for example: amount and type of fireworks confiscated. At a later date and time, the Department's Explosives Ordinance Disposal staff gather the fireworks from the station and takes them to the landfill's approved explosives locker for disposal.

## **GRANT APPLICATIONS**

7. The City has applied for the following Grant:

- **Department of Homeland Security Emergency Management Performance Grant Program** – The Fire Department has applied for the 2016 Emergency Management Performance Grant funds to enhance and sustain all-hazards emergency management capabilities within the City of Tacoma. All activities funded must be utilized for prevention, protection, response, and recovery elements of emergency management. The City applied for \$115,991, with a City match of \$115,991 required, which has been earmarked in the current budget and will need to be included in future budgets.

## **MARK YOUR CALENDARS**

8. You have been invited to the following events:

- **Proctor District History Walk on Wednesday, August 17<sup>th</sup>, from noon – 1:00 p.m.** Council Member Anders Ibsen will lead the walk starting at the Blue Mouse Theatre, located at 2611 North Proctor Street.
- **Third Annual Tacoma History Trivia Night on Wednesday, August 17<sup>th</sup>, 7:00p.m.,** at the Swiss Restaurant & Pub, located at 1904 Jefferson Avenue.
- **Hilltop Neighborhood History Walk along Martin Luther King Jr. Way on Saturday, August 27<sup>th</sup>, from 9:30 to 10:30 a.m.** The walk led by Council Member Keith Blocker will start at People's Park, located at 900 Martin Luther King Jr. Way.
- **Joint Base Lewis McChord Airshow & Warrior Expo**, with the U.S. Air Force Thunderbirds and the U.S. Army "Golden Knights," on **Saturday, August 27<sup>th</sup> and Sunday August 28<sup>th</sup>, 9:00 a.m.,** at the McChord Field.
- **Tacoma Historical Society's 2016 Destiny Dinner *History and Promise Celebrating the Revitalization of Commencement Bay* on Saturday, August 27<sup>th</sup>, 5:00 p.m.,** and VIP reception at 4:00 p.m., at the Point Ruston's Grand Plaza, located at 5005 Ruston Way.
- **Greater Tacoma Community Foundation Celebrating 35 years of Bringing Passion to Life in Pierce County on Friday, September 9<sup>th</sup>,** at the Greater Tacoma Convention and Trade Center, located at 1500 Broadway, **Reception from 5:00 to 6:30 p.m. and Dinner and Performance from 7:00 to 9:00 p.m.**

- **Hilltop Artists Better Futures Luncheon on Tuesday, September 27<sup>th</sup>, 11:30 a.m.**, at the Hotel Murano, Bicentennial Pavilion, located at 1320 Broadway. The Silent Auction begins at 10:30 a.m.

Sincerely,



Mark Lauzier  
Acting City Manager

MRL:crh  
Attachments

## **Neighborhood Council Districts**

**July 1, 2016 – July 31, 2016**

Neighborhood Council Districts in the City of Tacoma are assigned a liaison from the City Manager's Office. India Adams, David Nash-Mendez, Rebecca Boydston, Brad Forbes, Shari Hart, and Carol Wolfe serve as the staff liaisons to the Councils. City Manager's Office Liaisons report on important issues to the Neighborhood Councils, facilitate communication between Neighborhood Councils and other City staff, and keep the City Manager informed of issues that are important to the Neighborhood Councils.

Listed below are important themes that were identified while attending recent Neighborhood Council meetings. This list does not include all issues addressed by Neighborhood Councils nor is it a list of priority issues as selected by the Neighborhood Councils. The issues identified below were selected as themes that should be brought to the attention of the City Manager and City staff.

### **Neighborhood Specific Theme**

#### **Community Council**

- The July meeting was cancelled.

#### **Cross District Association (CDA)**

- Overview of TPU business services and rebates by Jessica Ludwig  
+ introduced Erik Andersson, new business services manager
- Prosecutor Mark Lindquist outlined their 3 Community Safety programs: high priority offenders, gang violence, and elder abuse  
+ introduced their new communications manager, James Lynch (came from Q13)
- Concerns about the City's Business Climate Survey

#### **Central**

- State Reps Laurie Jenkins and Jake Fey presented on mental health, ageing in place, and transportation
- Community concern over THA's new plan for Valhalla Hall

#### **Eastside**

- Neighborhood council planning a recruitment potluck.

#### **New Tacoma**

- National Night Out
- Hilltop Street Fair
- Homeless Outreach Team

#### **North End**

- Another letter on design review to city
- Diekmann and TPU presented on North 21<sup>st</sup> new power poles and possible new street design
- Are hearing rumors city is working on design review plans behind closed doors without citizen input
- CMs Thoms, Ibsen and McCarthy attended

#### **Northeast Tacoma**

- No July meeting

#### **West End**

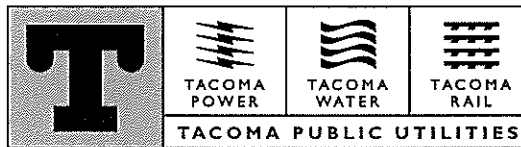
- Homelessness
- 2017-2018 Budget [CM Ibsen]
- Titlow Beach [After hours bonfires]
- Comprehensive Plan Amendments

#### **South End**

- Complaints about the old Puget Sound Hospital on Pacific and 36<sup>th</sup>
- Worries about future of neighborhood council program

#### **South Tacoma**

- Tacoma Mall Subarea update from PDS



**City of Tacoma**  
**Public Utility Board Meeting**  
**August 10, 2016; 6:30 p.m.**  
**Tacoma Public Utilities Auditorium**  
**(3628 South 35th Street)**

**Call to Order**

**Roll Call**

- A. Approve Minutes of Previous Meetings**
- B. Comments by the Public**
- C. Consent Agenda**
- D. Regular Agenda**

**Departmental**

- D-1 Resolution U-10867 – Authorize execution of a Letter of Agreement negotiated between the City of Tacoma and the Professional and Technical Employees, Local 17. **(Council – August 23, 2016)**
- D-2 Resolution U-10868 – Authorize execution of a Letter of Agreement negotiated between the City of Tacoma and the City of Tacoma Washington, County and City Employees, Local 120. **(Council – August 23, 2016)**
- D-3 Resolution U-10869 – Authorize execution of a collective bargaining agreement negotiated between the City of Tacoma and the International Brotherhood of Electrical Workers, Local 483, Clerical Unit. **(Council – August 23, 2016)**
- H. Reports of the Director**
- H-1 Second Quarter 2016 Budget Performance Report for Power, Water, Rail



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the TPU Director's Office at 253-502-8201. TTY or speech to speech users please dial 711 to connect to Washington Relay services.



**City of Tacoma 2016  
City Council Forecast**

Date	Meeting	Subject	Department
August 9, 2016	Study Session	Community Needs Assessment	NCS
		Executive Session -Potential Litigation	CAO
At TPU Auditorium	City Council Meeting		
August 16, 2016	Joint Utility Board Study Session	Joint Quarterly Meeting and Click! Updates	TPU
At TPU Auditorium	City Council Meeting		
August 23, 2016	Study Session	Equity and Empowerment Policy Update	OEHR
At TPU Auditorium	City Council Meeting		
August 30, 2016	Study Session	Tacoma Link Extension Project Update	Sound Transit
At TPU Auditorium	City Council Meeting		
September 6, 2016	CANCELLED		
September 13, 2016	Study Session	Lincoln District Revitalization Update	CED, NCS and CMO
At TPU Auditorium	City Council Meeting		
September 20, 2016	Study Session	Festival of Sails	CED
At TPU Auditorium	City Council Meeting		
September 27, 2016	Study Session	Tacoma Mall Neighborhood Subarea Plan and EIS	PDS
At TPU Auditorium	City Council Meeting		
October 4, 2016	Study Session	2017/2018 Proposed Biennial Budget Overview	Finance/Budget/CMO
	City Council Meeting		
October 11, 2016	Study Session	Capital and Enterprise Funds Budget Presentation	
	City Council Meeting		
October 18, 2016	Joint Utility Board Study Session	2017/2018 Preliminary Tacoma Public Utilities Budget Overview	TPU
	City Council Study Session	General Government Utilities Budget Overview	ESD
	City Council Meeting		
October 25, 2016	Study Session	General Fund Kickoff and Public Safety Budget Presentations	
	City Council Meeting		
November 1, 2016	Study Session	Community Services Budget Presentations	
	City Council Meeting		
November 8, 2016	Study Session	Budget Presentations Wrap-up	
	City Council Meeting		
November 15, 2016	Joint Utility Board Study Session	Joint Quarterly Meeting	TPU
	City Council Study Session	Budget Presentations Wrap-up	
	City Council Meeting	2017-2018 Biennial Budget Ordinance First Reading	Finance/OMB
November 22, 2016	Study Session	Budget Presentations (if needed)	
	City Council Meeting	2017-2018 Biennial Budget Ordinance Final Reading	Finance/OMB
November 29, 2016	Study Session		
	City Council Meeting		
December 6, 2016	Study Session		
	City Council Meeting		
December 13, 2016	Study Session		
	City Council Meeting		
December 20, 2016	CANCELLED		
December 27, 2016	CANCELLED		

<b>Community Vitality and Safety</b>		
<b>Committee Members:</b> Woodards (Chair), Campbell, Lonergan, Blocker, Alternate-Mello		<b>2nd and 4th Thursdays</b>
<b>Executive Liaison:</b> Nadia Chandler-Hardy; Staff Support - India Adams		<b>4:30 p.m.</b>
<b>CBC Assignments:</b>		<b>Room 248</b>
	<ul style="list-style-type: none"> <li>• Citizen Police Advisory Committee</li> <li>• Human Services Commission</li> <li>• Human Rights Commission</li> <li>• Housing Authority</li> </ul>	<ul style="list-style-type: none"> <li>• Commission on Disabilities</li> <li>• Library Board</li> <li>• Tacoma Community Redevelopment Authority</li> </ul>
<b>August 11, 2016</b>	Animal Control Update	<b>TPD</b>
	City Urban Development Action Grant (UDAG) Transfer to TCRA	<b>Carey Jenkins, Housing Division Manager, Community and Economic Development</b>
<b>Future:</b>		
<b>August 25, 2016</b>	Tacoma Area Commission on Disabilities Interviews	<b>Doris Sorum, City Clerk's Office</b>
	Human Services Commission Interviews	<b>Doris Sorum, City Clerk's Office</b>
<b>September 8, 2016</b>	Human Services Funding Update	<b>Nadia Chandler Hardy, Director, NCS and Pamela Duncan, Human Services Division Manager</b>

<b>Economic Development Committee</b>		
<b>Committee Members:</b> Campbell (Chair), Strickland, Mello, Thoms, McCarthy (alternate)		<b>2nd, 4th, and 5th Tuesdays</b>
<b>Executive Liaison:</b> T.C. Broadnax; Staff Support - Brad Forbes		<b>10:00 a.m.</b>
<b>CBC Assignments:</b>		<b>Room 248</b>
	<ul style="list-style-type: none"> <li>• Tacoma Arts Commission</li> <li>• Greater Tacoma Regional Convention Center Public Facilities District</li> </ul>	<ul style="list-style-type: none"> <li>• Foss Waterway</li> <li>• City Events and Recognition Committee</li> </ul>
<b>August 9, 2016</b>	Office and Industrial Real Estate Market Strengths and Opportunities in Tacoma/Pierce County	<b>Elly Walkowiak, Business Development Manager, Community and Economic Development</b>
<b>Future:</b>		
<b>August 23, 2016</b>		
<b>August 30, 2016</b>	Transit Oriented Development Update	<b>Pat Beard, Project Manager, Community and Economic Development</b>
	Presbyterian Retirement Communities Northwest purchase & sale development agreements	<b>Martha Anderson, Assistant Director, Community and Economic Development</b>




<b>Government Performance and Finance Committee</b>		
<b>Committee Members:</b> Lonergan (Chair), Campbell, Thoms, Ibsen, Alternate-Strickland		<b>1st, 3rd, and 5th Wednesdays</b>
<b>Executive Liaison:</b> Andy Cherullo; Staff Support - David Nash-Mendez		<b>4:30 p.m. Room 248</b>
<b>CBC Assignments:</b>	<ul style="list-style-type: none"> <li>• Public Utility Board</li> <li>• Board of Ethics</li> </ul>	<ul style="list-style-type: none"> <li>• Audit Advisory</li> <li>• Civil Service Board</li> </ul>
<b>August 17, 2016</b> Report on Worksite Clinic Evaluation Study		<b>Kari Louie, Benefits Manager, Human Resources</b>
<b>Future:</b>		
<b>August 31, 2016</b> <i>Canceled</i>		
<b>September 7, 2016</b>		
What Works Cities Update		<b>Kathryn Johnston, Principal Management Analyst, Office of Management and Budget; Tanisha Jumper, Tacoma 2025 Program Manager, City Manager's Office</b>
Q2 2016 Budget Initiative Tracker		<b>Tyler Aitken and Christina Watts, Management Analysts, Office of Management and Budget</b>
Q2 2016 24/7 Performance Management Reports		<b>Jared Eyer, Management Analyst, Office of Management and Budget</b>
ES Rate Revenue Projections		<b>Mike Slevin, Director, Environmental Services</b>

<b>Infrastructure, Planning and Sustainability Committee</b>		
<b>Committee Members:</b> Mello (Chair), Ibsen, Thoms, McCarthy, Alternate-Blocker		<b>2nd and 4th Wednesdays</b>
<b>Executive Liaison:</b> Mark Lauzier; Staff Support - Rebecca Boydston		<b>4:30 p.m. Room 16</b>
<b>CBC Assignments:</b>	<ul style="list-style-type: none"> <li>• Sustainable Tacoma Commission</li> <li>• Planning Commission</li> <li>• Landmarks Preservation Commission</li> <li>• Planning Commission</li> </ul>	<ul style="list-style-type: none"> <li>• Board of Building Appeals</li> <li>• Transportation Commission</li> </ul>
<b>August 10, 2016</b> Update on Transportation Master Plan Metrics & Accountability		<b>Jennifer Kammerzell, Engineer, Public Works/Joshua Diekmann, PW Division Manager, Public Works</b>
Urban Forestry		<b>Mike Carey, Management Analyst III, Environmental Services</b>
Open Space Management Plan		<b>Desiree Pooley, Environmental Specialist, Environmental Services</b>
<b>Future:</b>		
<b>August 24, 2016</b> CANCELLED		
<b>September 14, 2016</b> Environmental Action Plan		<b>Jim Parvey, Assistant Division Manager, Environmental Services</b>
Wastewater Treatment Plant/TAGRO Tour OFFSITE- Wastewater Treatment Plant, 2201 Portland Avenue, Tacoma		<b>Stephen Schmidt</b>



**TO:** T.C. Broadnax, City Manager

**FROM:** Peter Huffman, Director, Planning and Development Services Department 

**SUBJECT:** 2016 Annual Amendment to the Comprehensive Plan and Land Use Regulatory Code

**DATE:** August 3, 2016

On Tuesday, August 9, 2016, the City Council will conduct the 1<sup>st</sup> Reading of Ordinance for adopting the proposed 2016 Annual Amendment to the Comprehensive Plan and Land Use Regulatory Code ("2016 Annual Amendment"), as recommended by the Planning Commission. The Planning Commission completed its review of the 2016 Annual Amendment through a public process including public hearings on May 4 and 18. Pursuant to TMC 13.02, the City Council conducted a public hearing on July 19 and reviewed the public testimony at a study session on July 26.

The ordinance will include the following five exhibits that depict the text of the proposed amendments contained in the 2016 Annual Amendment package:

- Exhibit A: Future Land Use Map Implementation
- Exhibit B: Multi-family Design Standards
- Exhibit C: Wireless Communication Facilities
- Exhibit D: Short-term Rentals
- Exhibit E: Plan and Code Cleanups

At the July 26 study session, staff introduced suggested changes to the Planning Commission's recommendations, in response to the public comments received at the City Council's public hearing. Staff will prepare the recommended amendments for 1<sup>st</sup> Reading of Ordinance. These changes pertain only to Exhibit B and would:

1. Delete proposed minimum residential lot sizes in the Commercial Zoning Districts (lot size standards will be evaluated as part of the upcoming, broader commercial zoning update);
2. Clarify the applicability threshold for when the roofline standards are required; and
3. Clarify which standards apply strictly to stand-alone multi-family residential and which apply to mixed-use with a residential component.

In addition, the Council requested additional information on proposed amendments to the public notification requirements, as contained in Exhibit E: Plan and Code Cleanups. A map is attached that depicts the difference between a 400-foot and a 1,000-foot taxpayer notification area. As proposed, public notification for the following actions would be expanded from 400 feet currently, to 1,000 feet in the proposed ordinance:

- Environmental Impact Statements;
- Conditional Use Permits, on sites larger than 1 acre;
- Master Plan Conditional Use Permits;
- Major Modifications to Conditional Use Permits, for public facility sites and master plans;
- Residential Subdivisions with 10 or more lots;
- Site-specific Rezones, for public facility sites;
- Area-wide Rezones and Land Use Designation amendments.



As staff described at the study session, the notification distance for permit applications is measured from the entire lot, whereas the notification for rezone applications are measured from the full boundary of the proposed zoning change.

For more information, please contact Brian Boudet, Planning Manager at (253) 573-2389, or [bboudet@cityoftacoma.org](mailto:bboudet@cityoftacoma.org).

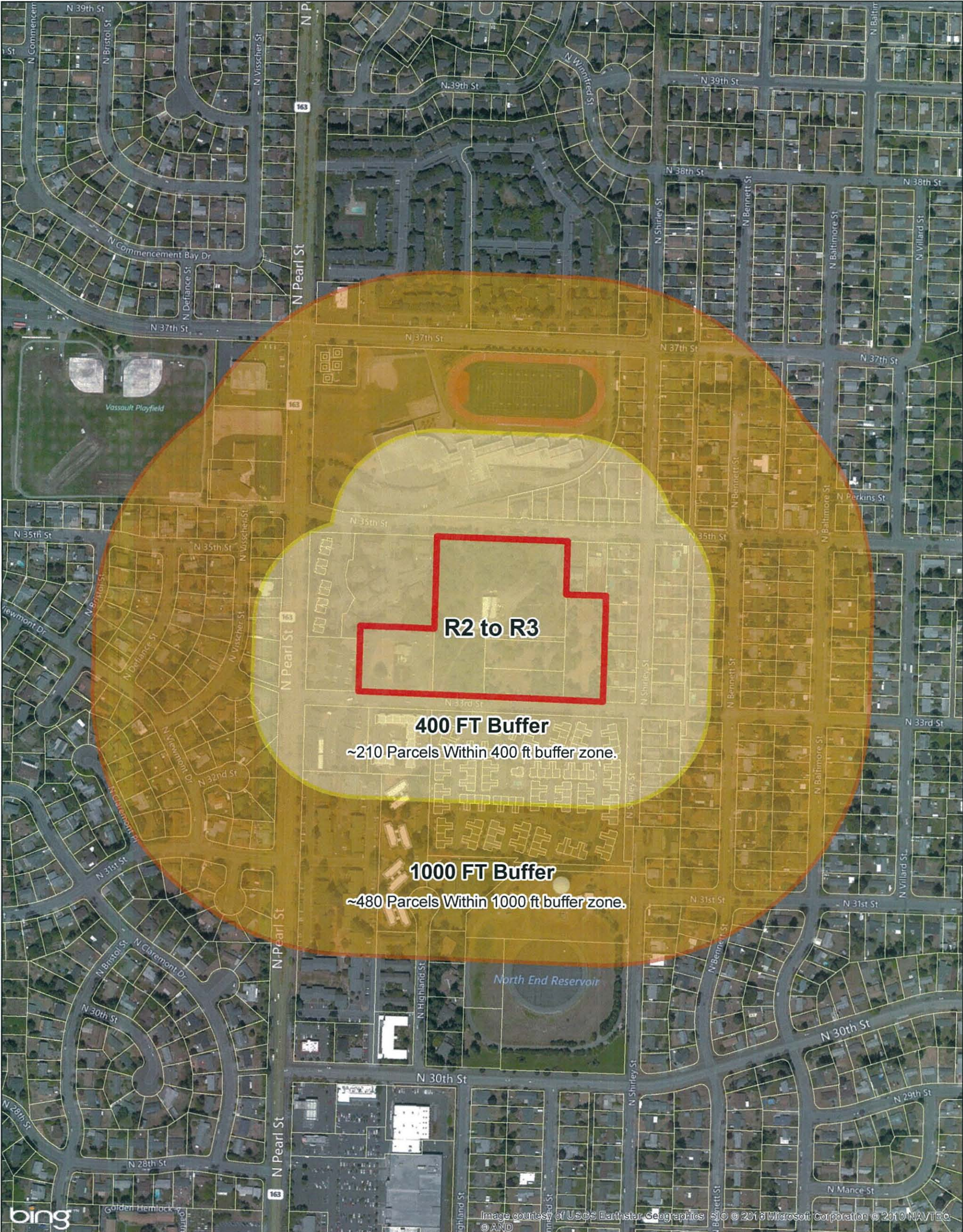
PH:sa

Attachment



# Public Notification Comparison

## Example: N 33rd and Pearl Street Proposed Rezone



City of Tacoma  
Community & Economic Development Department  
GIS Analysis & Data Services

Note: This map is for reference only.

Document Path: \\geobase-win\CED\GADS\R2016\R284\bufferMapR284.mxd

