



WEEKLY REPORT TO THE CITY COUNCIL

October 13, 2016

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ACTION REQUESTED

1. Please note the following **2017-2018 Biennial Budget Community Input Meeting**:
 - **Wednesday, October 26th, 6:00 – 8:00 p.m.**
Lincoln High School Cafeteria
701 South 37th Street

ITEMS OF INTEREST

2. **South Sound Military and Communities Partnership (SSMCP)** – On October 19th, I will be participating in the SSMCP's Annual ½-day Retreat as a member of the Steering Committee to take a look at the organization's direction including:
 - SSMCP Performance Benchmarks
 - Review of JLUS Implementation Progress
 - Updates and Recommendations from Working Groups
 - Business Plan Analysis
 - SSMCP Budget and Future Funding

The results of this work will then be presented at the **December 8th Annual Business Meeting in which the Elected Officials are requested to participate**. Items to be reviewed include the annual survey results, business plan and agency budget as listed in the attached flyer. It would be beneficial to have a member of the Tacoma City Council present for this action.

3. The **National Weather Service reports a high wind and heavy rain warning for Northwest Washington through the weekend**. In preparation for the storm, staff report the following actions have been taken:
 - Signup lists are posted for employees available for working after hours through the weekend. Crew briefings conducted, emergency and rain gear inventoried and ready.

- Additional staff is on standby for Thursday night, including source control representatives. An evaluation for staffing needs for the weekend will be done and adjustments made as necessary on Friday.
- Storm basins and ponds are pumped down to permit additional capacity for the rains.
- Gravel Pit construction completed and usable as needed.
- All portable generators, chain saws and pumps have been tested and fueled in preparing for the wind. Some generators are already connected to trucks ready to respond. Currently testing the emergency generator North End Treatment Plant and Grandview generator tested.
- Storm area checks have been conducted in trouble areas to insure they are ready to take water. Catch basin patrols are being conducted in trouble areas and typical leaf problem areas.
- Peak wet weather checklist are completed, equipment tested and ready for operation.
- Stadium District construction, some best management practices have been modified or removed to permit the system to function in the rain. Construction and Business Operations notified.
- Streets has rented an additional chipper for downed trees and branches, with sand bags filled and ready.
- Barricades are in place for closing Pacific Avenue and South Tacoma Way if necessary

STUDY SESSION/WORK SESSION

4. The **Joint City Council/Public Utility Board Study Session** of Tuesday, October 18, 2016, will be held at Noon, in the City Council Chambers of the Tacoma Municipal Building. Discussion item will be: (1) **Budget Work Session - 2017/2018 Preliminary Tacoma Public Utilities Budget Overview**.

Immediately following the joint session, there will be a regular City Council Study Session. Discussion Items will include: 1) **Budget Work Session – Environmental Services Department presentation on the General Government Utilities Budget and Rates Overview**; (2) **Other Items of Interest**; (3) **Committee Reports**; and, (4) **Agenda Review and City Manager's Weekly Report**.

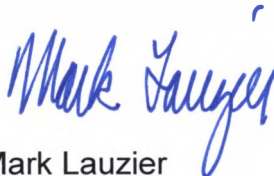
5. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

MARK YOUR CALENDARS

6. You have been invited to the following events:

- **2016 Downtown on the Go Luncheon and Fundraiser on Friday, October 14th, 11:30 a.m. - 1:00 p.m.**, at the Venice Ballroom at the Hotel Murano, located at 1320 Broadway.
- **Excellence in Affordable Housing Awards Celebration on Thursday, October 20th, 5:00-7:00 p.m.**, at the Foss Waterway Seaport, 705 Dock Street.
- **Ten Year Anniversary and Open House for the EnviroHouse on Saturday, October 22nd, from 10:00 a.m. to 4:00 p.m.**, located at 3510 South Mullen Street.
- **Graduate Tacoma 2016 Cradle to Career Lunch with Tacoma Students on Friday, October 28th, 11:45 a.m. – 1:15 p.m.**, at the Greater Tacoma Convention Center, located at 1500 Broadway.
- **5th Annual Lead the Way Home Breakfast on Thursday, November 3rd, 7:30 -8:30 a.m.**, at the Foss Waterway Seaport, located at 705 Dock Street.
- **Asia Pacific Cultural Center 20th Anniversary Celebration on Thursday, November 3rd, 6:00 p.m.**, at the Greater Tacoma Convention & Trade Center, located at 1500 Broadway.
- **71st Annual Holiday Tree Lighting Event on Saturday, November 26th, 5:00 p.m.**, at the Pantages Theater Lobby, located on the corner of 9th and Broadway.

Sincerely,



Mark Lauzier
Acting City Manager



2016 Fall Elected Officials Council Breakfast

Save the Date:

**Thursday, December 8th
8am-10am**

American Lake Conference Center

Tentative Topics:

- 2016 Survey Results
- JLUS Implementation Task Force Update
 - 2016 Performance Benchmarks
 - SSMCP Business Plan
- 2017 SSMCP Budget Approval

Breakfast Provided

Questions and RSVPs:
Sarah Luna
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253-983-7774

**City of Tacoma 2016
City Council Forecast**

Date	Meeting	Subject	Department
October 18, 2016	Jt Utility Bd Session (Council Chambers)	2017/2018 Preliminary Tacoma Public Utilities Budget Overview	TPU
	City Council Study Session	General Government Utilities Budget and Rates Overview	ESD
	City Council Meeting		
October 25, 2016	Study Session (Council Chambers)	Gen Fund Revenues/Cost Drivers, Police & Fire Budget Presentation	OMB, Police & Fire
	City Council Meeting		
November 1, 2016	Study Session (Council Chambers)	Muni Court, Community & Economic Development, Library, and Neighborhood and Community Services Departments	Muni Ct, CED, Library, NCS,
	City Council Meeting		
November 8, 2016	Study Session (Council Chambers)	Internal Services, Non-Departmental, and Budget Wrap-up	OMB
	City Council Meeting		
November 15, 2016	City Council Study Session (TMBN Rm 16)	Budget Wrap-up if needed	OMB
		Legislative Policy Statement for 2017-2018	GRO
	City Council Meeting	2017-2018 Biennial Budget and ES Rates Ordinances First Reading	Finance/OMB
November 22, 2016	Study Session	Tacoma Mall Neighborhood Subarea Plan and EIS	PDS
	City Council Meeting	2017-2018 Biennial Budget Ordinance Final Reading	Finance/OMB
November 29, 2016	Study Session	Small Business Enterprises & Local Employment Apprenticeship Prog	CED
	City Council Meeting		
December 6, 2016	Study Session		
	City Council Meeting		
December 13, 2016	Study Session	ADA Transition Plan	Human Resources
	City Council Meeting		
December 20, 2016	CANCELLED		
December 27, 2016	CANCELLED		

Community Vitality and Safety

Committee Members: Woodards (Chair), Campbell, Lonergan, Blocker, Alternate-Mello
Executive Liaison: Nadia Chandler-Hardy; Staff Support - India Adams

2nd and 4th Thursdays
4:30 p.m.
Room 248

CBC Assignments:

- Citizen Police Advisory Committee
- Human Services Commission
- Human Rights Commission
- Housing Authority

- Commission on Disabilities
- Library Board
- Tacoma Community Redevelopment Authority

October 17, 2016 - Special Meeting Hilltop Community Engagement Group Interviews

Carol Wolfe, Supervisor, Community and Economic Development

Future:

October 27, 2016 Human Services Funding Recommendations

Nadia Chandler Hardy, Director, NCS;
Pamela Duncan, Human Services Division
Manager and Jovan Dumas, Chair, Human
Services Commission

Tacoma Area Commission on Disabilities Interviews

Doris Sorum, City Clerk's Office

Humane Society Contract

Shawn Stringer, Captain, Police Operations
Bureau

November 10, 2016 Affordable Housing Update

Carey Jenkins, Housing Division Manager,
Community and Economic Development

Economic Development Committee

Committee Members: Campbell (Chair), Strickland, Mello, Thoms, McCarthy (alternate)
Executive Liaison: T.C. Broadnax; Staff Support - Brad Forbes

2nd, 4th, and 5th Tuesdays
10:00 a.m.
Room 248

CBC Assignments:

- Tacoma Arts Commission
- Greater Tacoma Regional Convention Center Public Facilities District

- Foss Waterway
- City Events and Recognition Committee

Multi-family property tax exemptions (MFPTE) updates

Debbie Bingham, Program Development
Specialist, Community and Economic
Development

October 25, 2016 Prologis Site Update

Martha Anderson, Assistant Director,
Community and Economic Development
Martha Anderson, Assistant Director,
Community and Economic Development
Elly Walkowiak, Business Development
Manager, Community and Economic
Development

City of Tacoma Business Survey Results

Downtown Commercial Office Incentives

Future:

November 8, 2016 Arts Commission Interviews

Q2 & Q3 2016 Economic Dashboards

Doris Sorum, City Clerk
Debbie Bingham, Program Development
Specialist, Community and Economic
Development

November 22, 2016

Government Performance and Finance Committee		
Committee Members: Loneragan (Chair), Campbell, Thoms, Ibsen, Alternate-Strickland Executive Liaison: Andy Cherullo; Staff Support - David Nash-Mendez		1st, 3rd, and 5th Wednesdays 4:30 p.m. Room 248
CBC Assignments:	<ul style="list-style-type: none"> • Public Utility Board • Board of Ethics 	<ul style="list-style-type: none"> • Audit Advisory • Civil Service Board
October 19, 2016 Audit Advisory Board Meeting		
Future:	2015 Federal and Financial and 2014 Accountability exit interview	Susan Calderon, Assistant Finance Director, Finance Department and Linda Mastin, Washington State Auditor's Office
	Massage Parlor Operating Hours	Danielle Larson, Senior Financial Manager, Tax and License
	TMC Code Modification for Short-Term Rentals	Danielle Larson, Senior Financial Manager, Tax and License
	November 2, 2016 MCIMetro Access Transmission Services LLC Franchise Agreement	Jeff Lueders, Cable Communications & Franchise Services Manager, Media and Communications Office
November 16, 2016		

Infrastructure, Planning and Sustainability Committee		
Committee Members: Mello (Chair), Ibsen, Thoms, McCarthy, Alternate-Blocker Executive Liaison: Mark Lauzier; Staff Support - Rebecca Boydston		2nd and 4th Wednesdays 4:30 p.m. Room 16
CBC Assignments:	<ul style="list-style-type: none"> • Sustainable Tacoma Commission • Planning Commission • Landmarks Preservation Commission • Planning Commission 	<ul style="list-style-type: none"> • Board of Building Appeals • Transportation Commission
Future:	October 20, 2016 SPECIAL MEETING North 21st Design	Joshua Diekmann, PW Division Manager, Public Works
	Sustainable Materials Management Plan	Jim Parvey, Assistant Division Manager, Environmental Services
	October 26, 2016 Commute Trip Reduction LCLIP	Jim Parvey, Assistant Division Manager, Forterra
	November 9, 2016 Sustainable Tacoma Commission Interviews	Doris Sorum, City Clerk