



## WEEKLY REPORT TO THE CITY COUNCIL

December 1, 2016

Members of the City Council  
City of Tacoma, Washington

**Dear Mayor and Council Members:**

### ACTION REQUESTED

1. Please note you are invited to a **dinner with Pierce County Legislators on Monday, December 19<sup>th</sup>**, from 5:00 to 7:00 p.m., at the Pantages Theater, located at 901 Broadway.
2. In addition, please note on your calendars the **2017 City Council Strategic Planning Work Session will be on Friday, January 27, 2017, at the University of Puget Sound – Tahoma Room.**

### ITEMS OF INTEREST

3. The Landmarks Preservation Commission has received a **nomination to the Tacoma Register of Historic Places for the Cushman and Adams Substations and Transmission Line**, submitted by a private citizen. Staff is working with Tacoma Public Utilities and the nominator on the review schedule and process. The Commission is scheduled to conduct a preliminary review of the nomination at its meeting of December 14, 2016. A recommendation to Council is anticipated late February – early March 2017.

### STUDY SESSION/WORK SESSION

4. The **City Council Study Session** of Tuesday, December 6, 2016, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **North 21<sup>st</sup> Street Study**; (2) **Other Items of Interest**; (3) **Committee Reports**; (4) **Agenda Review and City Manager's Weekly Report**; and, (5) **Executive Session – Pending and Potential Litigation.**

The lattice towers along North 21<sup>st</sup> Street are over 90 years old and in a state of significant deterioration. The replacement of the towers with monopoles will include significant impacts to the street; therefore, the City would like to leverage this **opportunity to update North 21<sup>st</sup> Street to meet current design standards that include sidewalks, turn lanes and bike lanes.** The City has been seeking input on the potential street design, which will determine where Tacoma Power's new poles will be placed.

On September 28<sup>th</sup> and October 20<sup>th</sup>, Public Works staff provided a progress update on the project to the Infrastructure, Planning and Sustainability Committee, which included details about traffic forecasts and alternative roadway designs. At the IPS Committee's request, Public Works staff will provide the full City Council a presentation on this project at Tuesday's Study Session.

5. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

### **GRANT APPLICATIONS**

6. The City has applied for the following Grants:
  - **Community Forestry Assistance Grant** – This Washington State Department of Natural Resources (WSDNR) grant program provides financial assistance to communities to develop urban forest planning and programming tools. As approved in the 2017-2018 Biennial Budget, the City will be developing the Urban Forest Management Plan, a document guiding the management of the City's urban forest asset. This grant will provide additional funding to the development of this plan, covering community engagement and education. The City is requesting \$15,000 with a match of \$15,000 required, which has been earmarked in the 2017-2018 Biennial Budget.
  - **Tree City USA 2017 Tree Maintenance Grant** – Funding from WSDNR would be used to prune trees planted by the City on capital projects between 2008-2013, to ensure the health and structural stability of trees on City projects within the City's urban forest. The City is requesting \$15,000 with a \$15,000 match required, which has been earmarked in the 2017-2018 Biennial Budget.

### **MARK YOUR CALENDARS**

7. You have been invited to the following events:
  - **South Sound Military and Communities Partnership 2016 Fall Elected Officials Council Breakfast on Thursday, December 8<sup>th</sup>, 8:00 – 10:00 a.m.,** at the American Lake Conference Center, located at 8085 NCO Beach Road, Joint Base Lewis-McChord.

- **Chamber's Public Officials Holiday Reception on Monday, December 12<sup>th</sup>, 5:00 to 8:00 p.m.**, at the Tacoma Art Museum, located at 1701 Pacific Avenue.
- **America's Corps Band Annual Holiday Concert *It's the most Wonderful Time of the Year* on Thursday, December 15<sup>th</sup>, at 7:00 p.m.**, at the Carey Theater on Liggett Avenue in Joint Base Lewis-McChord.
- **University of Washington Tacoma MLK, Jr. Unity Breakfast on Monday January 16<sup>th</sup>, at 8:00 a.m.**, at the University Y Student Center, located at 1710 Market Street.
- **City of Tacoma's Dr. Martin Luther King, Jr. Celebration *Ordinary Men, Extraordinary Change* on Monday, January 16<sup>th</sup>, at 11:00 a.m.**, at the Greater Tacoma Convention and Trade Center, located at 1500 Broadway. Doors open at 10:00 a.m. for a Community Outreach Fair.

Sincerely,



Mark Lauzier  
Acting City Manager

MRL:crh  
Attachments

**City of Tacoma 2016  
City Council Forecast**

Date	Meeting	Subject	Department
December 6, 2016	Study Session	North 21st Street Study	PW/Eng
		Executive Session - Pending and Potential Litigation	CAO
	City Council Meeting		
December 13, 2016	Study Session	Legislative Agendas/Lobbyist Len Simon Looking Ahead After Election	GRO
		ADA Transition Plan	Human Resources
		Other Items of Interest - Proposed 2017 Cancelled Meetings	Mayor
		Executive Session - Real Estate Negotiations	PW Real Properties
	City Council Meeting		
December 20, 2016	CANCELLED		
December 27, 2016	CANCELLED		



**Community Vitality and Safety**

**Committee Members:** Woodards (Chair), Campbell, Loneragan, Blocker, Alternate-Mello  
**Executive Liaison:** Nadia Chandler-Hardy; Staff Support - India Adams

**2nd and 4th Thursdays**  
**4:30 p.m.**  
**Room 248**

**CBC Assignments:**

- Citizen Police Advisory Committee
- Human Services Commission
- Human Rights Commission
- Housing Authority

- Commission on Disabilities
- Library Board
- Tacoma Community Redevelopment Authority

**December 8, 2016** Tacoma Area Commission on Disabilities Interviews

**Doris Sorum, City Clerk's Office**

Human Rights Commission Interviews  
Affordable Housing Update

**Doris Sorum, City Clerk's Office**  
**Carey Jenkins, Housing Division Manager,**  
**Community and Economic Development**

**Future:**

**December 22, 2016 CANCELLED**

**Economic Development Committee**

**Committee Members:** Campbell (Chair), Strickland, Mello, Thoms, McCarthy (alternate)  
**Executive Liaison:** T.C. Broadnax; Staff Support - Brad Forbes

**2nd, 4th, and 5th Tuesdays**  
**10:00 a.m.**  
**Room 248**

**CBC Assignments:**

- Tacoma Arts Commission
- Greater Tacoma Regional Convention Center Public Facilities District

- Foss Waterway
- City Events and Recognition Committee

**December 13, 2016** Neighborhood Business District Program Activity Update

**Shari Hart, Program Development Specialist,**  
**Community and Economic Development**

Development of the South Sound 911 facility and Public  
Input Process

**Martha Anderson, Assistant Director,**  
**Community and Economic Development**

**Future:**

**December 27, 2016**

<b>Government Performance and Finance Committee</b>		
<b>Committee Members:</b> Loneragan (Chair), Campbell, Thoms, Ibsen, Alternate-Strickland <b>Executive Liaison:</b> Andy Cherullo; Staff Support - David Nash-Mendez		<b>1st, 3rd, and 5th Wednesdays</b> <b>4:30 p.m.</b> <b>Room 248</b>
<b>CBC Assignments:</b>	<ul style="list-style-type: none"> <li>• Public Utility Board</li> <li>• Board of Ethics</li> </ul>	<ul style="list-style-type: none"> <li>• Audit Advisory</li> <li>• Civil Service Board</li> </ul>
<b>December 7, 2016 Audit Advisory Board Meeting</b> 2016 Entrance Utilities Audit 2015 Federal and Financial , 2014 Accountability exit interview		<b>Moss Adams</b> <b>Susan Calderon, Assistant Finance Director,</b> <b>Finance Department and Linda Mastin,</b> <b>Washington State Auditor's Office</b>
<b>Future:</b>	<b>December 21, 2016</b> Cancelled <b>January 4, 2017</b> Radio System Cost Sharing and Access Fees	<b>Mark Lauzier, Assistant City Manager, City</b> <b>Manager's Office</b>

<b>Infrastructure, Planning and Sustainability Committee</b>		
<b>Committee Members:</b> Mello (Chair), Ibsen, Thoms, McCarthy, Alternate-Blocker <b>Executive Liaison:</b> Mark Lauzier; Staff Support - Rebecca Boydston		<b>2nd and 4th Wednesdays</b> <b>4:30 p.m.</b> <b>Room 16</b>
<b>Future:</b>	<b>December 14, 2016</b> Landmarks Preservation Committee Interviews Master Mobility Plan Update Commute Trip Reduction	<b>Doris Sorum, City Clerk</b> <b>Jennifer Kammerzell, Traffic</b> <b>Engineering/Joshua Diekmann, PW Division</b> <b>Manager, Public Works/Kristina Walker</b> <b>Jim Parvey, Assistant Division Manager,</b> <b>Environmental Services</b>