



**TO:** Elizabeth Pauli, Interim City Manager  
**FROM:** Martha Anderson, Assistant Director, Community & Economic Development Department  
Ricardo Noguera, Community & Economic Development Department  
**COPY:** City Council and City Clerk  
**SUBJECT:** Resolution to set April 18, 2017 Public Hearing Date – April 4, 2017  
**DATE:** April 4, 2017

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**SUMMARY:**

Setting April 18, 2017, as the date for a public hearing on the City of Tacoma's 2017-18 Annual Action Plan for Housing and Community Development and Public Services.

**STRATEGIC POLICY PRIORITY:**

- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Foster a vibrant and diverse economy with good jobs for all Tacoma residents.

As a result of submitting its Annual Action Plan to HUD the City will receive federal funds to manage its housing, community and economic development, neighborhood improvement, homeless assistance and social service programs.

**BACKGROUND:**

Each year, the City submits an Annual Action Plan to the federal Department of Housing and Urban Development in order to fulfill the requirements associated with receipt of entitlement funding. The AAP outlines the uses of Community Development Block Grant (CDBG) HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) funds. The City of Tacoma and the City of Lakewood are a consortium partnership for the HOME program, so the AAP identifies the distribution of funds to each entity.

The City anticipates that it will be entitled to apply to HUD for entitlement grant allocations as follows: (1) CDBG, in the amount of \$2,250,000; (2) HOME, in the amount of \$998,000; and (3) ESG, in the amount of \$201,000.

During January and February 2017, the City conducted its annual process to allocate funding to specific projects. The Tacoma Community Redevelopment Authority (TCRA) received and reviewed applications for funding, heard presentations by programs applying for funding and considered the historic performance of those agencies and the needs of the community. The Human Services Commission and ESG Review Panel reviewed the performance of currently funded programs using performance information provided to them by City contracting staff and that covered the first six months of the program year 2016-17 contract (July 1 through December 31, 2016). Areas of review included Billing/Reporting, Outputs, Contract Monitoring, Outcome Based Evaluation and Budget/Spend-down. From these separate processes, funding recommendations were prepared. These funding recommendations were finalized at the March 9, 2017, regular meeting of the Community Vitality and Safety Committee.

Reprogrammed CDBG Funds from Prior Years

In addition to new monies being received from HUD, staff recommends reprogramming existing funds from prior year's activities that total \$209,666. These funds include \$88,228 in pre-2015 program year



LID Program funds, \$21,438 in pre-2015 program year Washington Community Development Loan Funds and \$100,000 in PY2016-17 Workforce Development Program funds. Staff recommends allocating \$120,000 of these funds to housing activities and the remaining balance of \$89,666 to economic development activities.

On May 2, 2017, Council will be requested to approve funding recommendations pertaining to the CDBG, HOME and ESG grant allocations. This step is necessary for submittal of the AAP to HUD. Prior to this, a 30 day public comment period will be held, in accordance with the City's Citizen Participation Plan. In addition, a public hearing needs to be conducted to allow for citizen comment on the funding recommendations.

**ISSUE:**

Before submission of the Annual Action Plan to HUD, the City must fulfill certain citizen participation requirements, including holding a public hearing on the proposed plan. The draft Annual Action Plan is made available for a period of 30 days, beginning on April 1, 2017 and ending April 30, 2017.

**ALTERNATIVES:**

The City Council could choose not to hold a public hearing. This alternative would put the City out of compliance with its Citizen Participation Plan.

**RECOMMENDATION:**

Staff recommends setting a date for the public hearing during the 30 day public comment period, as requested in this memo.

**FISCAL IMPACT:**

There is no fiscal impact.