



City of Tacoma Economic Development Committee Minutes

747 Market Street Tacoma, WA 98402

Conference Room 248

April 11, 2017

10:00 AM

Chair Marty Campbell, Ryan Mello,
Marilyn Strickland, Robert Thoms, Conor McCarthy (alternate)

Call To Order

Chair Campbell called the meeting to order at 10:03 a.m.

Present: 3 - Campbell, Mello and Thoms

Absent: 1 - Strickland

Briefing Items

1. [17-0373](#) Small Business Enterprise (SBE) & Local Employment & Apprenticeship Training Program (LEAP) Update
[Keith Armstrong, Community and Economic Development Supervisor, Community and Economic Development]

At approximately 10:04 a.m., Keith Armstrong, Community and Economic Development Supervisor, provided an overview of the Small Business Enterprise (SBE) and Local Employment & Apprenticeship Training Program (LEAP). Mr. Armstrong discussed the SBE regional and citywide efforts to engage local contractors, a disparity study, workshops and training programs. Additionally, he stated the LEAP program accrues penalty funds to grant employment programs while promoting construction careers and training to individuals. Christopher Wright, Contract and Program Auditor, Neighborhood and Community Services, continued the presentation on opportunity and achievement funds, contracts, construction trade Tool Center Program, Tacoma Tide Flats Certification Program, and Summer Jobs 253.

Discussion ensued regarding the bonding requirements for businesses to contract with the City, future plans to meet goals, upcoming recommendations from the disparity study, and a formal proposal of changes to policies and the municipal code.

2. [17-0371](#) Downtown Business Improvement Area
[Debbie Bingham, Program Development Specialist, Community and Economic Development]

Debbie Bingham, Program Development Specialist, Community and Economic Development, introduced David Schroedel, Manager of the Downtown Business Improvement Area (BIA) to review the assessment revenue, expenses from 2016, and work plans including security, maintenance and community relations, and expansion.

Discussion ensued regarding the renewal of services and expansion project, branding and visibility, growth and safety, and potential incentives for the BIA to expand to other places beyond the downtown area.

Topics for Upcoming Meetings

3. [17-0374](#) April 25, 2017 - City Events and Recognitions Committee Interviews; Waterfront Update

Brad Forbes, Committee Liaison, stated the next meeting will be on April 25, 2017, and will include City Events and Recognitions Committee Interviews and a Waterfront Update.

Other Items of Interest

There were no other items of interest.

Public Comment

There was no public comment.

Adjournment

There being no further business, the meeting adjourned at 11:37 a.m.

Marty Campbell, Chair

Lauren Young, City Clerk's Office