



WEEKLY REPORT TO THE CITY COUNCIL

June 1, 2017

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. Since 1987, the City of Tacoma has honored over 200 outstanding local volunteers through its City of Destiny Awards program. The City of Destiny Awards program is spearheaded by the City Council appointed City Events and Recognition Committee, comprised of local community leaders from a broad array of backgrounds and areas of expertise. This year the **City Council will recognize Tacoma's top volunteers during the annual City of Destiny Awards on Friday, June 9th, at 5:30 p.m.** (doors open at 5:00) The event will be held at the STAR Center, located at 3873 South 66th Street.

At this year's event, for the first time, the City of Destiny Awards program will also recognize volunteers and professionals who serve as disability advocates. The 2017 City of Destiny Award recipients are:

Lifetime Service – Thomas Dixon

Youth Service – Amaya Fox

Adult Leadership – Patti Ramos

Economic Development – Dr. Huytuong Nguyen

Disability Advocate, Individual Volunteer – Darren Smith

Disability Advocate, Individual Professional – Patt Kosier

Equity and Empowerment – Andre Penalver

Group - Hilltop Urban Gardens

More information can be found at www.cityoftacoma.org/DestinyAwards.

2. Public Works Department Director Kurtis Kingsolver provides the attached memorandum related to **deployment of the City's Integrated Parking Management System**. Public Works is testing a new parking management system and integrating a new warning procedure for first time offenders using the License Plate Recognition hardware and electronic handheld enforcement devices that operate in real-time environment. With the new equipment, Parking Services will realize benefits, such as: expanded enforcement coverage; operational efficiencies to allow for a focus on life safety violations; and, opportunities to educate with warnings and distribution of a pamphlet.

3. **Economic Development Weekly Update Report** – Please see the attached May 30, 2017 update report on projects and initiatives from the Community and Economic Development Department.

In addition, Community and Economic Development Director Ricardo Noguera provides the attached WorkForce Central Monthly Employment Report for Pierce County. The report shows a **decreased unemployment rate of 5.3% for Pierce County, marking the lowest unemployment rate since April 2008.**

STUDY SESSION/WORK SESSION

4. The **City Council Study Session** of Tuesday, June 6, 2017, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Washington State Department of Transportation Updates on Ongoing and Upcoming Construction Projects**; (2) **Bring Your Own Bag Ordinance Implementation**; (3) **Emergency Homeless Response Update**; (4) **Other Items of Interest – Council Consideration Request Sister Cities Events Support**; (5) **Committee Reports**; (6) **Agenda Review and City Manager's Weekly Report**; and, (7) **Executive Session – Pending Litigation.**

At Tuesday's Study Session, Washington State Department of Transportation (WSDOT) staff will provide an **update on the ongoing and upcoming projects being constructed as part of the Tacoma/Pierce County HOV Program.** The presentation will provide an overview of the various projects, anticipated construction timelines and upcoming traffic impacts.

As a second item at the Study Session, Environmental Services' Office of Environmental Policy and Sustainability staff will provide the City Council an **update on the Bring Your Own Bag Ordinance implementation and roll out plan.** The code goes into effect July 12th, and staff will be conducting outreach and assistance to both shoppers and retailers.

As previously shared with the City Council and the public, the three-phase approach for emergency temporary aid and shelter program will include mitigation to reduce impacts of homelessness on citizens, businesses and homeless individuals. The temporary transitional centers will provide the homeless connections to social and health services to better assist in facilitating the transition to permanent housing during this public health emergency. As a third topic on Tuesday, the **Emergency Homeless Response Team will provide an update on staff's efforts for outreach, alternative shelter options and services for the homeless population.**

Under Other Items of Interest, Mayor Strickland will share the attached Council Consideration **Request to provide up to \$12,000 from the Council's Contingency Fund to assist the Sister City Council in covering expenses for events** planned for delegations from two of our Sister Cities (Fuzhou, China and Kitakyushu, Japan) during the Festival of Sail this month.

5. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

COUNCIL MEETING

6. On Tuesday's City Council agenda is **Resolution No. 39742**, requesting the Planning Commission consider **amending Chapter 13.06 of the Municipal Code, relating to Zoning, on an interim basis, by adding local definitions of "Playground" and "Recreation center of facilities,"** in order to protect Metro Parks Tacoma owned playgrounds and recreational centers and facilities to the level intended by the State, but currently not covered by State definitions. The resolution was proposed by Deputy Mayor Thoms through a Council Consideration Request discussed at the May 9th Study Session. During the discussion, the City Council requested a map illustrating the 1,000 foot buffer from Metro Park facilities and playgrounds and clarification on how a buffer is measured. In response, Planning and Development Services Director Peter Huffman provides the attached map and memorandum.

GRANT APPLICATIONS

7. The City has applied for the following grant:
 - **Commercially Sexually Exploited Children Taskforce Support** – Funding to support the taskforce in focusing on the development of resources for community partners, to include: training; increasing awareness of State and Federal Laws; sharing best practices for service delivery; and, enhancing a coordinated, interdisciplinary, victim centered response. The City is requesting \$50,000, with no City match required.

MARK YOUR CALENDARS

8. You have been invited to the following events:
 - **Pierce Transit Downtown to Defiance Trolley Launch on Friday, June 2nd, 9:30 a.m.,** at Tollefson Plaza, located at South 17th and Pacific Avenue.
 - **Conversation Café - Speaking of Homelessness on Wednesday, June 7th, at 5:30 -7:30 p.m.,** at St. Leo's Church in the William Bichsel Social Hall, located at 710 South 13th Street.

- **Festival of Sail maritime event** featuring tall ships on the Foss Waterway starting **Thursday, June 15th through Sunday, June 18th**. Schedule and map available at <http://festofsailtacoma.com>.
- **World Trade Center Tacoma's Global Engagement and the State of Trade Luncheon on Friday, June 16th, 11:30 a.m. to 1:00 p.m.**, at the Hotel Murano, located at 1320 Broadway Plaza.
- **Korean Women's Association 2nd Annual Taste of Korea, on Friday, June 23rd, at 5:30 p.m.**, at the Star Center, located at 3873 South 66th Street.
- **Centennial Anniversary of Regence BlueShield on Wednesday, June 28th, 5:30 p.m. social hour and 7:00 p.m. dinner**, at the Foss Waterway Seaport, located at 705 Dock Street.

Sincerely,



Elizabeth A. Pauli
City Manager

EAP:crh
Attachments



TO: Elizabeth A. Pauli, City Manager
FROM: Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer *KDK*
COPY: Mark Lauzier, Assistant City Manager
SUBJECT: Deployment of the City's Integrated Parking Management System
DATE: May 23, 2017

The Public Works Department is testing a new parking management system and integrating a new warning procedure for first time offenders.

The new parking management system is endorsed by the City Council. The City's volunteer Parking Technical Advisory Group provided oversight throughout the procurement and system development process.

Parking Services staff and its vendor, GTechna, are readying the deployment of the enhanced parking enforcement elements of a comprehensive Integrated Parking Management System (IPMS). The enforcement system integrates a new practice to issue warnings to first time offenders, License Plate Recognition (LPR) hardware, and new electronic handheld enforcement devices that operate within a real-time environment. With implementation of the new equipment, Parking Services expects to realize the following benefits:

- Expanded enforcement coverage to provide consistent service in business districts.
- Operational efficiencies which will allow officers to focus more on life safety violations and being ambassadors for the City.
- Additional opportunities to educate with warnings and distribution of a pamphlet that shows how to avert a parking citation (see pamphlet on page two).

Parking Services plans to go live with the first phase of the new system beginning the week of June 5, 2017. Between now and then, staff will be testing the new system and rehearsing the new parking enforcement protocols.

The remaining elements of the planned IPMS requires the collaboration of other branches of the citation processing system including adjudication and collections. There are several existing systems and procedures that make this process challenging. Parking Services predicts the full implementation of the IPMS will take a few years to complete via the planned multiphase approach.

The goal is to address the following deficiencies:

- Poor payment compliance
- Poor collection efforts
- Inability to quickly identify repeat offenders
- Inflexible and non-scalable infrastructure
- Poor customer service tools
- Inability to provide basic level reports
- Slow updating of data
- Revenue tracking

This project has been presented to and supported by the Infrastructure, Planning, and Sustainability and Neighborhood and Housing Council Committees. In addition, elements of this project, specifically the LPR technology, have been shared with several business districts and neighborhood councils and have been well received. If you have any questions regarding this effort, please contact Eric Huseby, Parking Services Manager, at 253.591.5437 or ehuseby@cityoftacoma.org.

Pamphlet

NOTICE

The City of Tacoma requests your help to increase public safety, and to help you avoid a parking citation, by requesting that you follow these parking regulations.



Don't



Do

PARK WITHIN:



30 feet
of a stop sign



20 feet
of a crosswalk



15 feet
of a fire hydrant



5 feet
of a driveway
(do not block driveways)

PARK ON:





Follow time-limited regulations



Turn wheels to curb on hills



Make sure your vehicle has **FRONT and BACK** license plates and current tabs



Follow street signage in designated angle parking areas



Questions:
Contact Parking Services
at parking@cityoftacoma.org
or (253) 591-5437

Week in Review: May 30, 2017

- ◆ **Downtown Trolley.** A collaboration formed between Pierce Transit, Metro Parks, City of Tacoma and other local partners is set to launch this coming Friday, June 2nd beginning with a rally at Tollefson Plaza. This trolley will run Friday through Sunday from 10 a.m. through 8 p.m. and run through Labor Day. The ultimate goal of the trolley service is to provide transit services for local area residents and Downtown visitors to Ruston Way restaurants, Point Ruston and Point Defiance Zoo & Aquarium; showcase Tacoma's waterfront amenities while reducing vehicular traffic along Ruston Way.

- ◆ **Lincoln District Open House.** The City will host an Open House at its Lincoln District office on 38th Street on June 7th from 3-7 pm. The City's Public Works Department expects to issue a Notice to Proceed on either June 12th or 19th; area businesses and property owners continue to be notified by CEDD staff.

- ◆ **Private Developers Continue to Pursue 12-Year Multi-Family Exemptions.** A total of six private developers have submitted plans in 2017 thus far representing 77 affordable units. The increase in 12-Year MFPTE's is partially due to city staff's continued promotion of this program to local developers and inviting them to consider the benefits of participating in a lengthier tax abatement program and supporting affordable housing.



GREATER ECONOMIC VITALITY FOR ALL.

Partnering to prepare and grow the Pierce County workforce to align it with employer needs.

APRIL SNAPSHOT: PIERCE COUNTY WORKFORCE DATA

The WorkForce Central Monthly Employment Report for Pierce County (March 2017 to April 2017) shows a decreased unemployment rate to 5.3%, marking the lowest unemployment rate since April 2008.



UNEMPLOYMENT
Down 0.4% to 5.3%



PAYROLL JOBS
Increased by 2,800



LARGEST GAIN
Construction, up 1,000



LABOR FORCE
Decreased by 288

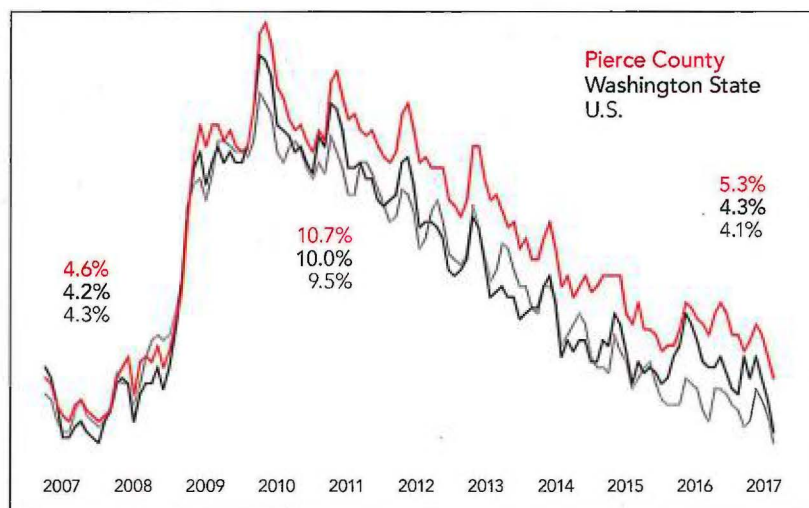


EMPLOYMENT
Increased by 1,670



LARGEST DECLINE
Financial Activities, down 100

Pierce County, Washington State and U.S. Unemployment Rates
April 2007 – April 2017



UNEMPLOYMENT

WorkForce Central reported a decrease in Pierce County's unemployment rate in April 2017, 0.4 percent lower than the revised March 2017 rate (5.7 percent) and 1 percent lower than the year-ago estimate (6.3 percent).

The unemployment rate is 5.4 percent below the highest April unemployment rate (10.7 percent in 2010) but remains 0.7 percent higher than the lowest April unemployment rate experienced in the region over the last 10 years (4.6 percent in 2007).

	Apr 2016	Mar 2017	Apr 2017	Change	
	Revised	Revised	Prelim	Month	Year
Civilian Labor Force	400,857	410,404	410,116	-288	9,259
Civilian Employment	375,515	386,821	388,491	1,670	12,976
Civilian Unemployment	25,342	23,583	21,625	-1,958	-3,717

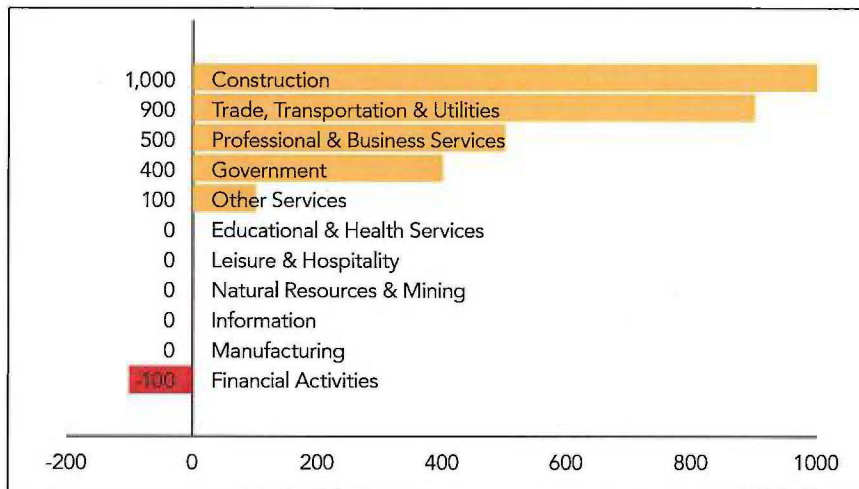
Data
Not
Seasonally
Adjusted



PIERCE COUNTY WORKFORCE DATA

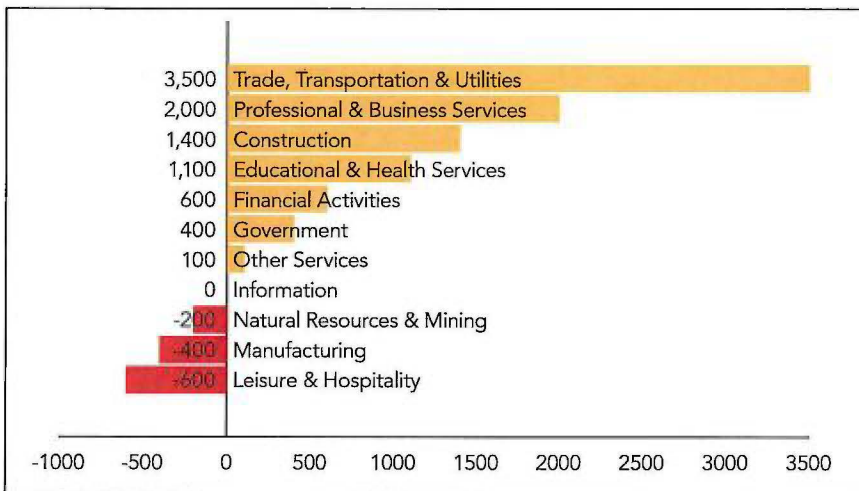
Pierce County Month-Over Job Gains and Losses

March 2017 – April 2017



Pierce County Year-Over Job Gains and Losses

April 2016 – 2017



1. Jobs data is gathered from employers through the Current Employment Statistics (CES) survey, administered monthly by the Bureau of Labor Statistics. The CES excludes self-employed individuals, unpaid family workers, household domestic workers & workers on strike.
2. A list of industries and industry sub-sectors is accessible through the Bureau of Labor Statistics: http://www.bls.gov/iag/tgs/iag_index_naics.htm
3. <https://fortress.wa.gov/esd/employmentdata/reports-publications/regional-reports/labor-area-summaries#Unemployment-rates>

MONTH-OVER JOB CHANGES¹

Five industries experienced month-over employment gains. Construction experienced the largest month-over gain, adding 1,000 jobs. Trade, Transportation & Utilities added 900 jobs, Professional & Business Services added 500 jobs, Government added 400 jobs and Other Services added 100 jobs.

Five industries (Educational & Health Services, Leisure & Hospitality, Natural Resources & Mining, Information and Manufacturing)² showed no change, and one industry (Financial Activities) experienced a month-over loss of 100 jobs. Overall, employers in Pierce County have added 2,800 net jobs in the past month.

YEAR-OVER JOB CHANGES

From April 2016 to April 2017, seven industries experienced job growth. Trade, Transportation & Utilities continues to have the greatest year-over gains, adding 3,500 jobs to the region. The main source of job growth in this sector comes from Retail Trade, adding 3,400 jobs. Professional & Business Services added 2,000 jobs, Construction added 1,400 jobs, followed by Educational & Health Services with 1,100 jobs. Financial Activities, Government and Other services also saw job gains.

Information experienced no year-over changes, while three industries showed year-over job losses: Leisure & Hospitality (down 600 jobs), Manufacturing (down 400 jobs) and Natural Resources & Mining (down 200 jobs). Overall, employers in Pierce County have added 7,900 net jobs in the past year.

SUMMARY

Most industry sectors in Pierce County experienced both month- and year-over job gains in April. Pierce County has also gained a net of 2,800 jobs from March 2017 and 7,900 jobs since April 2016. However, Pierce County's unemployment rate of 5.3 percent is 1 percent higher than Washington's rate of 4.3 percent.³





**CITY OF TACOMA, WASHINGTON
OFFICE OF THE CITY COUNCIL
COUNCIL CONSIDERATION REQUEST (CCR)**

TO: City Council
FROM: Mayor Marilyn Strickland and Chief Policy Analyst Anita Gallagher
COPIES TO: Elizabeth Pauli, City Manager; Mark Lauzier, Assistant City Manager; Bill Fosbre, City Attorney; Executive Leadership Team; File
SUBJECT: Council Contingency Fund Request for Sister Cities Council
DATE: June 6, 2017

ITEM/ISSUE PROPOSED FOR COUNCIL CONSIDERATION:

I ask for your support for the inclusion of the following item on the agenda at the earliest available meeting of the Study Session:

I respectfully request City Council concurrence to direct the City Manager to allocate up to \$12,000 from the City Council Contingency Funds to support the Sister Cities Council for expenses incurred for Sister Cities events in June, 2017.

BRIEF BACKGROUND:

The Sister Cities International program was created in 1956 at President Eisenhower's White House conference on citizen diplomacy. The goal was to create bonds between people in different cities all around the world in the hope that doing so would result in peace and prosperity. Sister Cities programs advance positive international relations between cities through arts, educational, cultural, and trade exchanges.

Tacoma has 14 Sister Cities, and maintaining those relationships is the responsibility of local volunteer committees led by the Sister Cities Council. Mayor Strickland extended a letter to the mayors of our Sister Cities encouraging them to come to Tacoma for the Festival of Sail events, scheduled for June 15—18, 2017. Delegations from Fuzhou, China, and Kitakyushu, Japan, have confirmed that they plan to attend. The Sister Cities Council has been working to raise funds to cover expenses to be incurred in the course of planned events for the visiting delegations. The requested funding of up to \$12,000 would help support the Sister Cities Council and their volunteers to cover expenses related to the planned events.

The requested support for the Sister Cities Council aligns with the City's Tacoma 2025 goals of Economy/Workforce and Livability.

FUNDING REQUESTED:

Up to \$12,000 to be set aside for the Sister Cities Council to pay for expenses related to events organized by Sister Cities volunteers for visiting delegations.

In you have a question related to the Council Consideration Request, please contact Anita Gallagher at (253) 591-5156 or anita.gallagher@cityoftacoma.org.



SUBMITTED FOR COUNCIL CONSIDERATION BY:

Mayor

SUPPORTING COUNCILMEMBERS SIGNATURES (2 SIGNATURES ONLY)

(Signatures demonstrate support to initiate discussion and consideration of the subject matter by City Council for potential policy development and staff guidance/direction.)

1. 

POS # 5

2. 

POS # 1

2017-2018 Council Contingency

2017-2018 Biennium Budget (\$750,000 reduced for Fire/Police staffing)	\$	500,000
2015-2016 Reappropriation Estimate*	\$	349,896

Funding Request/Resolution

2017-2018 Budget

Prior Biennium City Council Contingency Requests

<i>Resolution 39219 (6-16-15)</i>		
Heritage Organization Funding	\$	42,896
<i>Resolution No. 39321 (11-24-15)</i>		
Eastside Healthy Food	\$	10,000
<i>Resolution 39511 (08/2/2016)</i>		
Sister City Assessment and Strategic Plan	\$	7,000
<i>Resolution 39526 (8/23/16)</i>		
Peace Community Center Capital Fund	\$	50,000
<i>Resolution No. 39577 (11/1/16)</i>		
Hire Consultant for Click! Analysis and Audit *	\$	100,000
*To be reimbursed by Tacoma Power		
<i>Resolution No. 39597 (11/22/16)</i>		
Chinese Reconciliation Park	\$	90,000
<i>Resolution No. 39596 (11/22/16)</i>		
Tacoma Community House Capital Campaign	\$	50,000
2017-2018 City Council Contingency Requests		
<i>Resolution No. 39693 (03/28/2017)</i>		
Hilltop Regional Health Center (\$50K 2017, \$50K 2018)	\$	100,000
<i>Resolution No. 39701 (04/18/2017)</i>		
Developing an Anchor Institutions Strategy	\$	50,000

Total 2015-2016 Reappropriation Estimated Amount	\$	349,896
Total 2017-2018 Approved by City Council Through Legislation	\$	150,000
2017 -2018 Biennium Remaining	\$	350,000

City of Tacoma 2017

Date	Meeting	Subject	Department	Background
June 6, 2017	Study Session	Washington State Dept of Transportation Updates on Ongoing and Upcoming Construction Projects	WSDOT/PW	WSDOT update on ongoing & upcoming projects as part of the Tacoma/Pierce County HOV program.
		Bring Your Own Bag Ordinance	ESD/OEPS	BYOB Ord implementation roll-out plan, including outreach & assistance for effective date of 7/12/17
		Emergency Homeless Response Update	NCS/CMO	Staff will provide an update on efforts for outreach, alternative shelter options and services for the homeless population
		Other Items of Interest-CCR for Sister Cities Events Support	Mayor Strickland	Requesting up to \$12,000 Council Contingency Funds to cover event expenses for visiting Sister City delegations during the Festival of Sail.
		Executive Session - Pending Litigation	CAO	
	City Council Meeting			
June 13, 2017	Joint Metro Parks Study Session	City/Metro Parks Master Interlocal Agreement Update	COT/MPT	City and Metro Parks Master Interlocal Agreement accomplishments, 2017-2018 Work Plan & next steps
	Regular Council Study Session	Washington State Legislative Updates	GRO	Government Relations Officer will provide an update on the WA State Legislative Session
	City Council Meeting			
June 20, 2017	Study Session	Air Quality Permitting and Testing in the Tideflats Area	Puget Sound Clean Air Agency/ESD	PSCAA will provide a briefing on air quality permitting and testing in the Tideflats area
		Library Surplus Property Update	PW-Real Properties and CEDD	Update on disposition of 1210 Tacoma Avenue South (Main Library Parking Lot)
	City Council Meeting			
June 27, 2017	Study Session	Pierce Transit High Capacity Transit Corridor Briefing	Pierce Transit	PT High Capacity Transit Corridor Proj, 14.4 mile corridor from Tacoma Dome Station past the Roy Y
	City Council Meeting			

City of Tacoma 2017

Date	Meeting	Subject	Department	Background
July 4, 2017	CANCELLED			
July 11, 2017	Study Session	Pierce County Prosecuting Attorney's Office Community Initiatives	Pierce County Prosecutor Mark Lindquist	PC Prosecutor's Office will share their community initiatives that relate to the City's Tacoma 2025 focus area of Health and Safety for our community.
	City Council Meeting			
July 18, 2017	Study Session	Tacoma Smelter Plume Project Update	PDS/WSDOE	Update on Tacoma Smelter Plume soils samples, cleanups, and long term education plan
		State Environmental Policy Act - Environmental Impact Statement Process	PDS	General overview of the SEPA-EIS Process (101-introduction) to include timelines and required depth of the review.
	City Council Meeting			
July 25, 2017	Study Session	Links to Opportunity Project Update	PDS	Update on project established in 2016 to involve the local community in both streetscape planning and expanding economic opportunities for residents along the Tacoma Link Expansion corridor.
	City Council Meeting			

Community Vitality and Safety				
Committee Members: Blocker (Chair), Campbell, Lonergan, Walker Lee, Alternate-Mello Executive Liaison: Mark Lauzier; Staff Support - India Adams		2nd and 4th Thursdays 4:30 p.m. Room 248		CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
June 8, 2017	Regulation of electroshock devices (TASERS) [Briefing and Code Change Request]	Keith Echterling, Deputy City Attorney, City Attorney's Office	Due to recent applicable case law developments, the constitutionality of prohibiting the possession of electroshock devices under the Tacoma Municipal Code has been called into question. A careful analysis of the relevant state and federal constitutions and the persuasive case law discussion has resulted in staff recommending removing the current proscription from the Tacoma Municipal Code.	
Future:				
June 22, 2017	TBD			
July 13, 2017	TFD Mid-Year Review [Informational Briefing]	Tory Green, Deputy Fire Chief, Tacoma Fire Department	Staff will give the Tacoma Fire Department Mid-Year Review, which will include incident data and key initiatives for 2017	
	Tacoma Community Redevelopment Authority Interviews	Clerks Office		

Economic Development Committee			
Committee Members: Campbell (Chair), Mello, Strickland, Thoms, Alternate-McCarthy Executive Liaison: Mark Lauzier; Staff Support - Brad Forbes		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee
CBC Assignments: <ul style="list-style-type: none"> • Tacoma Arts Commission • Greater Tacoma Regional Convention Center Public Facilities District 		<ul style="list-style-type: none"> • Foss Waterway • City Events and Recognition Committee 	
June 13, 2017	Annual Update on Economic Development Framework Strategy [Informational Briefing]	Ricardo Noguera, Director, Community and Economic Development	This presentation by Director, Ricardo Noguera represents an annual briefing of economic development activities which summarizes the results from 2016 and forecasts for 2017.
	Update on Biotech Incubators [Informational Briefing]	Pat Beard, Project Manager, Community and Economic Development	Dr. David Hirschberg from UW Tacoma will provide an update on this project since the property was recently purchased and the consortium of startup biotech firms will soon move into the building.
	Urban Clean Water Innovation Partnership Zone [Informational Briefing]	India Adams, Management Analyst, Community and Economic Development	Egils Milbergs will provide the committee an informational presentation on a local Innovation Partnership Zone, which will have improved and integrated management of drinking water, wastewater, and stormwater
Future:			
June 27, 2017	International Development & World Trade Center Update [Informational Briefing]	Carol Wolfe, Community and Economic Development Supervisor, Community and Economic Development	This informational briefing will update the Committee on international trade activities and accomplishments since the last Council update on July 26, 2016. The focus will be on programs offered by the World
	Port of Tacoma & Seattle SeaPort Alliance Update [Informational Briefing]	India Adams, Management Analyst, Community and Economic Development	John Wolfe, Chief Executive Officer of the Northwest Seaport Alliance (NWSA) and Port of Tacoma, will provide an informational briefing to the committee about the Alliance and its impact to the region.
July 11, 2017	NBD Program Activity Update [Informational Briefing]	Shari Hart, Program Development Specialist, Community and Economic Development	Bi-annual status report on the Neighborhood Business Districts element of the "Economic Development Strategic Framework Plan"; including retail activities, physical improvements, and adaptive reuse and infill development.
	Update on NBD and Revitalization Unit [Informational Briefing]	Carol Wolfe, Community and Economic Development Supervisor, Community and Economic Development	Staff will present an update on the activities and policies to date for the Small Business Development and Neighborhood Revitalization unit which includes the Neighborhood Business District and Neighborhood Council Programs, Neighborhood Revitalization Project Areas, Special Event Permitting Office.
	Industrial Activities Update [Informational Briefing]	Elly Walkowiak, Business Development Manager, Community and Economic Development	

Government Performance and Finance Committee				
Committee Members: Lonergan (Chair), Campbell, Ibsen, Walker Lee, Alternate-Strickland		1st, 3rd, and 5th Wednesdays 4:30 p.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board	
Executive Liaison: Andy Cherullo; Staff Support - David Nash-Mendez				
June 7, 2017	<i>Joint Audit Advisory Board</i>			
	2016 Moss Adams Utility Exit Interview [Informational Briefing]	<i>Susan Calderon, Assistant Finance Director, Finance Department; Olga Darlington; Partner, Moss Adams</i>	Informational briefing instructing the Joint Audit Advisory Board on the 2016 audits performed of both TPU and General Government utilities.	
Future:				
June 21, 2017	Public Utility Board Interviews	<i>Clerk's Office</i>		
July 5, 2017	Cancelled			

Infrastructure, Planning and Sustainability Committee				
Committee Members: Mello (Chair), Ibsen, McCarthy, Thoms, Alternate-Blocker		2nd and 4th Wednesdays 4:30 p.m. Room 16		CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
Executive Liaison: Mark Lauzier; Staff Support - Rebecca Boydston				
June 14, 2017	2018 Amendments Progress and Key Issues/Planning Work Program [Informational Briefing]	Brian Boudet and Stephen Atkinson, PDS		Review adjustments to the Planning Work Program for 2016-2018 being considered in response to a large number of private applications for the 2018 Amendment cycle, Council Requests, and emerging priorities. The work program was part of the Planning Commission's Annual Report for 2015-2016 approved by the Committee, with minor modifications, in September 2016.
	Foss Stormwater/Sediment Program [Informational Briefing]	Geoff Smyth and Mary Henley, ES		In 2016, the City performed the tenth year of monitoring in the Thea Foss Waterway since the sediment cleanup of the Superfund site was completed. The purpose of this briefing is to present a brief summary of results of both of these ongoing monitoring efforts and to provide the current status of work on the project. This presentation is for information sharing purposes and no response from the committee is required.
	Sustainable Tacoma Commission Applicant Selection [Request for Recommendation]	Doris Sorum, City Clerk		After recent interviews in April for STC, we had another opening. Chair Mello would like to look at the applicants from April that were not chosen to try and fill the recent vacancy.
Future:				
June 28, 2017	Planning Commission Interviews [Request for Recommendation]	Doris Sorum, City Clerk		Interview applicants seeking to fill term-expiring positions representing District No. 1, Development Community, and Public Transportation, and recommend candidates for the Council's consideration for appointment.
	Board of Building Appeals Interviews [Request for Recommendation]	Doris Sorum, City Clerk		1 open position
July 12, 2017	Hilltop Links to Opportunity Update [Informational Briefing]	Ian Munce, Planner, PDS		Update on project to involve the local community in both streetscape planning and expanding economic opportunities for residents along the Tacoma Link Expansion corridor.
	Planning Commission Annual Report for 2016-2017 [Informational Briefing]	Lihuang Wung, PDS		Review and approve the annual report that summarizes the Commission's accomplishments during July 2016 to June 2017 and outlines the planning work program for the next 18-24 months.



TO: Elizabeth Pauli, City Manager
FROM: Peter Huffman, Planning and Development Services Director
SUBJECT: **Buffer Zone for Marijuana Uses**
DATE: May 31, 2017

On June 6, 2017, the City Council will consider adopting a resolution to initiate the process for enacting interim regulations that would add local definitions of “Playground” and “Recreation center or facility” to the Tacoma Municipal Code pertaining to buffer zones for marijuana uses. The intent is to protect Metro Parks Tacoma owned playgrounds and recreational centers and facilities to the level intended by the State, but currently not covered by State definitions. The resolution is in response to the Council Consideration Request (CCR), dated May 4, 2017, submitted by Deputy Mayor Thoms.

The CCR was reviewed and discussed by the Council at the study session on May 9, 2017. The Council requested staff to provide (1) mapping illustration of the 1,000-foot buffer from Metro Parks facilities and playgrounds, and (2) clarification on how the buffer is measured from a parcel that contains play structure.

Regarding the buffer zone mapping, in staff’s original analysis of the buffer zones as set forth in Amended Ordinance No. 28361, adopted on May 24, 2016, playgrounds, for mapping purposes, were included and assumed to be in all parks, including those owned by Metro Parks. Attached is a map depicting the locations of currently operating marijuana businesses (including retailers, producers and processors), along with applicable buffer zones. The map also denotes the locations of Metro Parks owned parks that contain playground equipment, and those parks are already located within the mapped buffer zones. While the City’s preliminary mapping already included those sites, adding definitions of “Playground” and “Recreation center or facility” to the code, as proposed, will help ensure that all public playgrounds are buffered, as was intended.

It is also noted that the interactive “I-502 Zoning Map” tool provided for prospective license applicants on the Tacoma Permits website (<http://tacomapermits.org/marijuanamap>) was created based on commonly available data. While the City of Tacoma believes this information is generally accurate, it is clearly indicated that it’s the applicants’ responsibility to independently verify that their sites are not located within required buffers as outlined in TMC 13.06.565 and WAC 314-55. Locations marked as compliant and non-complaint are not officially reviewed by the City of Tacoma until an application from the Washington State Liquor and Cannabis Board is provided to the City.

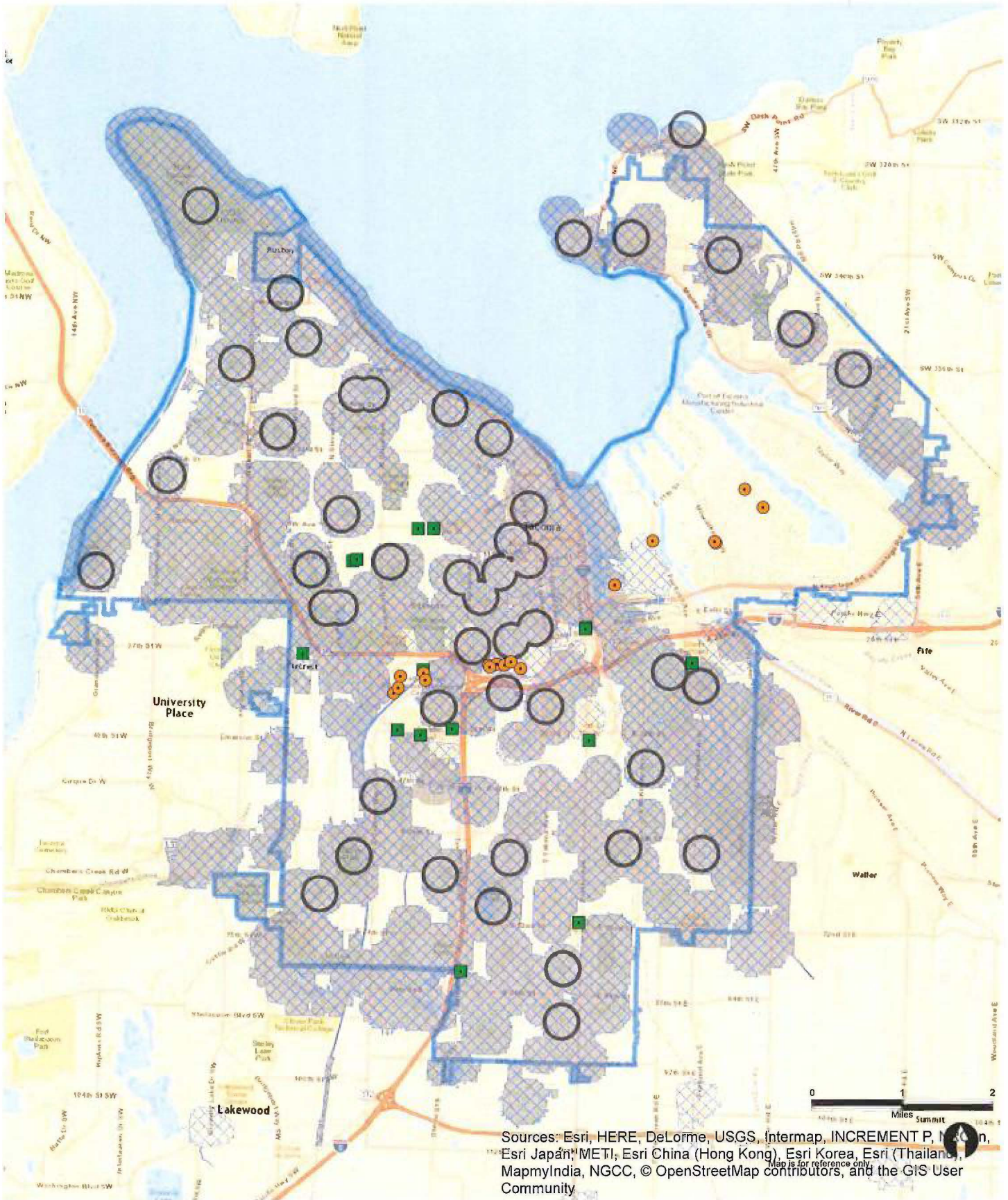
With regards to the buffer measurement, per State law the buffer is measured as a straight-line distance (“as the bird flies”) from the closest edges of two parcels – the parcel that contains the protected/buffered use and the parcel that is proposed for the marijuana use. Thus, in the circumstance of a Metro Parks owned playground, the buffer is not measured from the actual play equipment, it is measured from the edges of the park property.

If you have any questions, please contact Brian Boudet, Planning Services Division Manager, at 253-573-2389 or bboudet@cityoftacoma.org.

Attachment

Sensitive Use Buffers (As of May 24, 2017)

Locations of Current Marijuana Businesses



- Retailer
- Producers and/or Processors
- City Boundary
- Metro Park Playground Buffer (approximate location)
- No Retail Buffer
- No Production, Processing, or Research Buffer

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Community & Economic Development Department
GIS Analysis & Data Service
5/30/2017

