



City of Tacoma

Infrastructure, Planning and Sustainability Committee Minutes

733 Market Street Tacoma, WA 98402

Conference Room 16

May 10, 2017

4:30 PM

Chair Ryan Mello, Vice Chair Anders Ibsen,
Conor McCarthy, Robert Thoms, Keith Blocker (alternate)

Call To Order

Chair Mello called the meeting to order at 4:31 p.m.

Present: 3 - Mello, Ibsen and Thoms

Absent: 1 - McCarthy

Approval of Minutes

1. [17-0480](#) Approval of the minutes of the April 17, 2017 Special Meeting

MOTION: Council Member Ibsen moved to approve the minutes of the April 17, 2017 Special Meeting.

SECONDED BY: Deputy Mayor Thoms.

ACTION: Voice vote was taken and carried. The motion was declared adopted.

Ayes: 3 - Mello, Ibsen and Thoms

Absent: 1 - McCarthy

Briefing Items

2. [17-0474](#) Bring Your Own Bag Implementation
[Kristin Lynett and Jim Parvey, Office of Environmental Policy and Sustainability]

At approximately 4:32 p.m., Jim Parvey, Environmental Services Division Manager, introduced Kristin Lynett, Sustainability Officer, and Emily Campbell, Project Specialist. He stated that Bring Your Own Bag implementation will be effective on July 12, 2017. Kristin Lynett noted

twelve month preparation was needed and the project is on track and provided information on Bring Your Own Bag, including background, retailer engagement, marketing process, retailer and shopper resources, many ways of outreaching to shoppers and events, enforcement, and next steps.

Discussion ensued throughout the presentation regarding point of sale information, multilingual marketing resources, utilizing Pierce Transit and Point Defiance Zoo for marketing, drop-off locations, difficulties with outreach, utilizing the inventory, and reminders to the community.

3. [17-0475](#) Environmental Services Strategic Plan Update
[Shane Pettit and Jessica Knickerbocker, Environmental Services]

At approximately 4:50 p.m., Mike Slevin, Director, Environmental Services, gave credit to the current 2013-2018 Strategic Plan and noted the team's hard work and bottom-up approach program, which is led by the staff. He then introduced Jessica Knickerbocker and Shane Pettit, Environmental Services Leads, to present the 2018-2025 Environmental Services Strategic Plan.

Ms. Knickerbocker provided an overview of the planning team goals, including key points, approach, strategies, and the plan. Mr. Pettit presented the planning process, including research, outreach, development, and plan, noting the implementation stage will anticipate to begin by January 1, 2018. He then stated the Key Outreach Event will be held on June 1, 2017, at Urban Waters, to provide information, observe, and ask questions. Director Slevin added that there is a consultant on board to help with facilitating the internal staff.

Discussion ensued throughout the presentation regarding which divisions are involved and how all of the different plans are tied together.

Topics for Upcoming Meetings

4. [17-0481](#) May 24, 2017-Street Naming Process, Historic Demolition Review, and Planning Work Program

Rebecca Boydston, Committee Liaison, stated the next meeting will be on May 24, 2017, and will include updates on the Historic Demolition Review, along with the historic building pilot program, and the Environment Services will be back to discuss the Solid Waste contract extensions. She noted the agenda has changed since originally published and the originally planned agenda items, street name and planning work program, were pushed to a later meeting.

Other Items of Interest

There were no other items of interest.

Public Comment

There was no public comment.

Adjournment

There being no further business, the meeting adjourned at 5:05 p.m.

Ryan Mello, Chair

Sola Wingenbach, City Clerk's Office