



**TO:** Elizabeth Pauli, City Manager  
**FROM:** Brian Boudet, Planning Manager, Planning and Development Services  
Peter Huffman, Director, Planning and Development Services  
**COPY:** Infrastructure, Planning and Sustainability Committee  
**SUBJECT:** 2017-2018 Amendment and 2017-2019 Planning Work Program  
**DATE:** June 14, 2017

**SUMMARY:**

At the meeting on June 14, 2017, the Infrastructure, Planning and Sustainability Committee will review (1) the progress and key issues relating to the 2017-2018 Amendment to the *One Tacoma* Comprehensive Plan and Land Use Regulatory Code, and (2) the proposed Planning Work Program for 2017-2019 as recommended by the Planning Commission.

**BACKGROUND:**

The Tacoma Municipal Code, Section 13.02.040.L, requires the Planning Commission to “develop the work program for the coming year in consultation with the City Council and provide an annual report to the City Council regarding accomplishments and the status of planning efforts undertaken in the previous year.”

The Planning Commission is in the process of compiling its Annual Report for 2016-2017, which will summarize the Commission’s accomplishments between July 2016 and June 2017 and include a draft planning work program for the next 18-24 months. The Commission actually began the discussion on the development of the work program in April 2017 by considering mid-term adjustments to the current Planning Work Program for 2016-2018. The early discussion was needed in order to reflect and accommodate additional projects initiated by the City Council and requested by community groups, and to help reprioritize the workloads of staff and the Commission. The outcome is the proposed Planning Work Program for 2017-2019, as attached. Upon approval by the Committee, the work program will be incorporated into the Commission’s annual report for 2016-2017.

A significant component of the Planning Work Program for 2017-2019 is the 2017-2018 Amendment Package, which includes 6 applications submitted by private entities and 5 by City departments. The Commission has completed the assessment process for the applications, in accordance with TMC 13.02.045, and is ready to move some of them forward for technical analysis. Attached is the Assessment Report for the applications. At the June 14<sup>th</sup> meeting, staff will facilitate the Committee’s review and discussion of key issues associated with the applications and seek the Committee’s suggestions for modifications, if any, to the Commission’s assessment and determination.

**ISSUE:**

As the Planning Work Program for 2017-2019 is implemented, individual subjects and issues contained therein will be presented to and discussed with the Committee, other Standing Committees, and/or the full City Council, as appropriate.

**ALTERNATIVES:**

The Planning Work Program for 2017-2019 is subject to change, in response to changing conditions and factors, such as legislative requirements, community requests, Council priorities, budget constraints, staffing resources, and emergency situations.

**FISCAL IMPACT:**

Fiscal impacts of individual projects vary, depending on the respective scopes and expected outcomes. As the Planning Work Program for 2017-2019 is carried out, continuous adjustments and reprioritization will be made in order to minimize the fiscal impacts.

**RECOMMENDATION:**

The Committee is requested to approve, with modifications if any, the Planning Work Program for 2017-2019, as recommended by the Planning Commission. The approval would include the Committee's concurrence with the Planning Commission's assessment and determination on various applications as documented in the Assessment Report for 2017-2018 Amendment.

**ATTACHMENTS:**

- Planning Work Program for 2017-2019 (as recommended by the Planning Commission, June 7, 2017)
- Assessment Report for the 2017-2018 Amendment (as approved by the Planning Commission, June 7, 2017)