



WEEKLY REPORT TO THE CITY COUNCIL

June 15, 2017

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. **Economic Development Weekly Update Report** – Please see the attached June 12, 2017 update report on projects and initiatives from the Community and Economic Development Department.
2. The **June 21, 2017 Special Meeting of the Public Utility Board agenda** is attached for your information. Please note item D-6, a motion to reconfirm the Public Utility Board's appointment of Bill Gaines as Director of Utilities. If adopted, there will be a motion prepared for City Council consideration to concur with the reconfirmation.
3. Public Works Director Kurtis Kingsolver provides an **update on the Links to Opportunity Project and the Storefront Project Office**. These projects are efforts to improve multi-modal mobility and economic development in communities adjacent to the Tacoma Link Light Rail Expansion Corridor, including a complete streets design to benefit disadvantaged residents living in the Hilltop community and within walking and biking distance of the new Link Light Rail stations.

STUDY SESSION/WORK SESSION

4. The **City Council Study Session** of Tuesday, June 20, 2017, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Air Quality Permitting and Testing in the Tideflats Area**; (2) **Other Items of Interest**; (3) **Committee Reports**; (4) **Agenda Review and City Manager's Weekly Report**; and, (5) **Executive Session – Pending Litigation**.

At Tuesday's Study Session, the Puget Sound Clean Air Agency Executive Director Craig Kenworthy will provide the City Council an **update on current air quality issues in the Tacoma Tideflats area**.

5. The updated **Tentative City Council Forecast** and **Consolidated Standing Committee Calendars** are attached for your information.

GRANT APPLICATIONS

6. The City has applied for the following grants:

- **2017 Port Security Grant Program** – Funding to sustain and maximize the capabilities built by investments of the Port Security Grant Program and continue to invest in the human component of these capabilities (training), extend warranties and purchase spares, and to add a mechanism to maximize integration and maintenance of systems. The City is requesting \$747,233 with a City match required of \$249,078, which the City has earmarked in the current biennial budget.
- **2016 Fire Prevention & Safety Grant** – Funding for the community risk reduction-Smoke Alarm Campaign to include door-to-door smoke alarm installations, home fire safety inspections and homeowner education. The alarms would be installed in areas identified by a formal assessment, which rank highest in fire incidence, population over age 65 or with disabilities and people living in poverty. The funding would be used to install 1,000 10-year lithium powered smoke alarms and 75 smoke alarms with strobe lights for the hearing impaired. The City is requesting \$47,700 with a City match of \$2,384 required which is earmarked in the current biennial budget.

MARK YOUR CALENDARS

7. You have been invited to the following events:

- Festival of Sail maritime event featuring tall ships on the Foss Waterway starting Thursday, June 15th through Sunday, June 18th. Schedule and map available at <http://festofsailtacoma.com>.
- World Trade Center Tacoma's Global Engagement and the State of Trade Luncheon on Friday, June 16th, 11:30 a.m. to 1:00 p.m., at the Hotel Murano, located at 1320 Broadway Plaza.
- Korean Women's Association 2nd Annual Taste of Korea, on Friday, June 23rd, at 5:30 p.m., at the Star Center, located at 3873 South 66th Street.
- Centennial Anniversary of Regence BlueShield on Wednesday, June 28th, 5:30 p.m. social hour and 7:00 p.m. dinner, at the Foss Waterway Seaport, located at 705 Dock Street.

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- Samoa Cultural Day on Saturday, July 8th, 8:00 a.m. to 6:00 p.m., at Clover Park High School - Harry Lang Stadium, 11023 Gravelly Lake Drive SW.
- University of Washington Tacoma Summer Soiree on Saturday, July 29th, 6:30 to 9:00 p.m., on the Prairie Line Trail, located at 1900 Commerce Street.

Sincerely,



Elizabeth A. Pauli
City Manager

EAP:crh
Attachments

ECONOMIC DEVELOPMENT WEEKLY UPDATE REPORT

June 12, 2017

Infoblox:

Staff from the Community & Economic Development Department (CEDD) have been working with Santa Clara (CA) based Infoblox, for the past few years to expand them here. Infoblox is a cybersecurity firm, which purchased Internet Identity with the plan to grow them here. Company officials are concerned about the 9-month retention rate of employees in the San Francisco Bay Area and noticed a minimum of a four-year retention rate here in Tacoma. Additionally, the company chose Downtown Tacoma because of the presence of U.W. Tacoma and its Institute of Technology where the company established a partnership to employ student interns and eventually hire graduates. The recently relocated office of Infoblox sits one block south of the campus, easily accessible by students. Infoblox is excited to be part of the renaissance taking place in Downtown Tacoma with more than 1,700 new housing units breaking ground this year and a growing number of restaurants, retailers and breweries, which makes it inviting to new and expanding tech firms.

Norma Lane, Executive V.P. from Infoblox added the following "We're very excited about selecting Tacoma as our Center of Excellence, for a variety of reasons. We found Tacoma to be an excellent location to attract top talent in the high-tech industry due to the impressive universities in the area. We strategically placed ourselves next to one of your top universities, University of Washington – Tacoma, where they attract some of the brightest engineering students interested in Cyber Security and Cloud Computing. We think UW-T will make an excellent University-Corporate partner for Infoblox as we expand our technology center in Tacoma. Additionally, we selected Tacoma for its vibrant and growing arts and culture community, its lower cost of living, its focus on family-life balance, and its' robust economy. We were looking for a place that had many of the factors employees look for to work, play and raise a family. Through our research, we found Tacoma to be one of the top places to attract and retain talent. The City of Tacoma is our focus to expand in the United States and we look forward to a long and prosperous relationship with you."

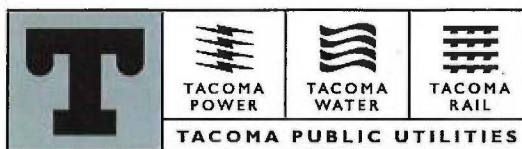
Background:

Infoblox conducted a 12 city competition to identify the location for its Center of Excellence in Innovation. Finalist cities included Austin TX, Santa Clara CA and Tacoma WA.

Tacoma is the location selected for the project and will be the primary employment center for the company, with plans to grow from its original 45 full-time employees to 175-200 employees and to expand its office footprint. Thirty employees have already been on-boarded - current employment in Tacoma is 75. Tenant Improvements are in permitting for expansion from one floor to two and a half floors of the Horizon Pacific

Center (2106 Pacific Ave). Additional physical expansion is anticipated and state of the art labs for product testing will be developed.

Infoblox, an internet security company, was acquired by Vista Equity Partners in November, 2016 for \$1.6 billion. A strategic owner of software and technology-focused companies, Vista determined to identify a Center of Excellence, which would focus on software development and testing. The company preferred to locate the Center in a second-tier City within a major metropolitan area and in close proximity to a major university. Tacoma successfully won the project with strong support from the State of Washington and the Economic Development Board for Tacoma Pierce County.



SPECIAL MEETING NOTICE

City of Tacoma
Public Utility Board Meeting
Wednesday June 21, 2017
6:30 Special Meeting
Tacoma Public Utilities Auditorium
(3628 South 35th Street, Ground Floor)

FINAL ACTION WILL BE TAKEN ON THE FOLLOWING ITEMS:

Call to Order

Roll Call

- A. Approve Minutes of Previous Meetings**
- B. Comments by the Public**
- C. Consent Agenda**
- D. Regular Agenda**

Departmental

- D-1 Resolution U-10932 – Award contracts and approve purchases:**
1. Award contract to JH Kelly for the civil construction of the Taylor Substation (\$1,536,305.74, plus sales tax);
 2. Award contract to Pease Construction for facilities general construction and auditorium renovation (\$2,399,865, plus sales tax);
 3. Award contract to the National Park Service/Olympic National Park for annual fish and habitat monitoring of the upper North Skokomish River and the Olympic National Park (Five-year term \$190,000; not to exceed \$676,400 over 15 years; sales tax not applicable);
 4. Award contract to Doble Engineering Company for lease of proprietary high voltage test equipment (\$250,000, plus sales tax. Cumulative total \$645,300, plus applicable sales tax);
 5. Increase and extend contract to Phoenix Protective Corporation for security officer services (\$3,515,000, sales tax not applicable. Cumulative total \$8,415,000, sales tax not applicable);
 6. Award two-year contract to Tercom Construction, Inc., for installation and maintenance of Tacoma Power's telecommunications network (\$2,480,998, plus sales tax, as well as the option for three additional one-year renewal periods. At this time, no additional funding is requested for the optional renewal periods);

7. Increase and extend contract to Progress Rail Services Corporation for heavy mechanical repairs and specialized services for Tacoma Rail's locomotive and caboose fleet (\$200,000, plus applicable sales tax. Cumulative total \$400,000, plus applicable sales tax);
8. Increase contract to Pacific Building Care, Inc., dba Commercial Cleaning Systems, Inc., for janitorial services and supplies for the Tacoma Rail facility (\$100,000, plus sales tax. Cumulative total \$300,000, plus sales tax);
9. Award citywide contract to Cintas Corporation for apparel and linen rental and laundry services as needed (\$850,000, plus applicable sales tax).

D-2 Motion 17-02 - Authorize a one year renewal of property insurance coverage for Tacoma Public Utilities.

D-3 Motion 17-03 – Approve settlement in all claims in Richert v. City of Tacoma, Mason County Superior Court cause number 10-2-01058-4; Baskin and Carrington v. City of Tacoma, Mason County Superior Court cause number 16-2-00452-4; and United States District Court for the Western District of Washington case number 3:16-cv-05900 in exchange for dismissal of the above cases, release of all claims, and execution of easements by plaintiffs.

Tacoma Water

D-4 Resolution U-10933 – Authorize Tacoma Water to participate in the City of Tacoma Environmental Services Department East 40th Street Green Storm Water Infrastructure Project.

Tacoma Rail

D-5 Resolution U-10934 – Authorize extension of an agreement with Tacoma Rail and the BNSF Railway Company to provide daily locomotive inspections and service on an as-needed basis.

Departmental

D-6 Motion 17-04 – That in accordance with the Tacoma City Charter Article IV Section 4.18, the Board has reviewed the performance of the Director of Utilities and reconfirms its appointment of William A. Gaines as Director of Utilities and recommends the City Council concur with the reconfirmation.



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the TPU Director's Office at 253-502-8201. TTY or speech to speech users please dial 711 to connect to Washington Relay services.



TO: Elizabeth A. Pauli, City Manager
FROM: Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer *Kor*
COPY: Mark Lauzier, Assistant City Manager
Peter Huffman, Planning and Development Services Director
SUBJECT: Links to Opportunity Project Update and Storefront Project Office
DATE: June 13, 2017

The Links to Opportunity (LTO) Program is a two-part effort to improve social and economic opportunity through planning for multi-modal mobility and economic development in communities adjacent to the Tacoma Link Light Rail Expansion corridor. The \$2.5 million LTO project provides for a multi-modal mobility plan that includes a complete streets design. The project is also an Equity and Empowerment Initiative designed to secure tangible benefits from new public and private investments for disadvantaged residents living in the Hilltop community and within walking and biking distance of the new Link Light Rail stations.

The City awarded the streetscape design for this project to AHBL, Inc., of Tacoma and issued notice to proceed on May 15, 2017. A storefront project office was included as part of the outreach scope for the LTO. The storefront will be modeled after the Lincoln Business District Project office. The following components will be included in the storefront:

- The storefront will be staffed at least one morning, one afternoon and one evening each week.
- The storefront will be staffed during special community events giving the opportunity for additional engagement and outreach with the public.
- City of Tacoma staff and consultants will have a presence a minimum of two days a week.
- Sound Transit will have a presence in the storefront one day a week.
- Pierce Transit will have materials present at the storefront including existing bus stop locations and proposed future bus stop locations.
- Design charrettes and other outreach events will occur at the storefront.
- Project materials and contact information will be made available.

The storefront office is scheduled to open on June 19, 2017, in the former Key Bank location at 1120 South 11th Street. The office will open initially in the main building and will move a few weeks later to the permanent location in the annex of the same building. The office will remain open throughout the design process which is scheduled to be completed in July 2018.

The Hilltop Engagement Committee was established by the City Council to provide feedback and guidance on the LTO regarding outreach, design, and to identify potential opportunities and/or barriers for hiring a local workforce for the construction of the Link expansion. The Committee holds public meetings on the first Wednesday of each month at the Bates Technical College Clyde Hupp Board Room. The project outreach and storefront plan will be presented at the June meeting.

The Hilltop Engagement Committee co-chairs, City staff, and project consultants are scheduled to give a comprehensive project update at the July 25, 2017, City Council study session.

Elizabeth A. Pauli, City Manager
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Information regarding the LTO project is available at the following website:

<http://cityoftacoma.org/links>

If you have any questions regarding the project, please contact Ian Munce, Planning and Development Services, at (253) 573-2478 or imunce@cityoftacoma.org, or Diane Sheesley, Public Works, at (253) 591-5358 or dsheesley@cityoftacoma.org.

**City of Tacoma 2017
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
June 20, 2017	Study Session	Air Quality Permitting and Testing in the Tideflats Area	Puget Sound Clean Air Agency/ESD	PSCAA will provide a briefing on air quality permitting and testing in the Tideflats area.
		Executive Session - Pending Litigation	CAO	
	City Council Meeting			
June 27, 2017	Study Session	Pierce Transit High Capacity Transit Corridor Briefing	Pierce Transit	PT High Capacity Transit Corridor Proj, 14.4 mile corridor from Tacoma Dome Station past the Roy Y
		Closed Session - Labor Negotiations	HR	
	City Council Meeting			

**City of Tacoma 2017
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
July 4, 2017	CANCELLED			
July 11, 2017	Study Session	Pierce County Prosecuting Attorney's Office Community Initiatives	Pierce County Prosecutor Mark Lindquist	PC Prosecutor's Office will share their community initiatives that relate to the City's Tacoma 2025 focus area of Health and Safety for our community.
	City Council Meeting			
July 18, 2017	Study Session	Tacoma Smelter Plume Project Update	PDS/WSDOE	Update on Tacoma Smelter Plume soils samples, cleanups, and long term education plan
		State Environmental Policy Act - Environmental Impact Statement Process	PDS	General overview of the SEPA-EIS Process (101-introduction) to include timelines and required depth of the review.
	City Council Meeting			
July 25, 2017	Study Session	Links to Opportunity Project Update	PDS	Update on project established in 2016 to involve the local community in both streetscape planning and expanding economic opportunities for residents along the Tacoma Link Expansion corridor.
		Equity Update	OEHR	The Office of Equity and Human Rights will provide an update on the City's 2016 equity accomplishments and initiatives for 2017.
	City Council Meeting			

Community Vitality and Safety				
Committee Members: Blocker (Chair), Campbell, Loneragan, Walker Lee, Alternate-Mello Executive Liaison: Mark Lauzier; Staff Support - India Adams		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority	
June 22, 2017	Encampment Removal Policy [Request for approval by Council]	Jennifer Taylor, Deputy City Attorney, City Attorney's Office; Jeff Jenkins, Assistant Director, Public Works; Lisa Wojtanowicz, Community Services Division Manager, Neighborhood and Community Services	The intended goal of this policy is to provide consistent processes and procedures for removing unauthorized encampments from City of Tacoma property and, where applicable, temporarily storing personal property in a manner that is in harmony with other local, state and federal laws.	
	Amendment to Human Habitation of Vehicles Ordinance [Request for approval by Council]	Jennifer Taylor, Deputy City Attorney, City Attorney's Office; Keith Echterling, Deputy City Attorney, City Attorney's Office	Neighborhood & Community Services, after careful consultation with Tacoma Police Department, is requesting to make changes to Tacoma Municipal Code 11.05.231, which prohibits vehicle habitation in the City of Tacoma. TPD command staff will be there to answer questions about enforcement.	
	Camping in the City Proposal [Request for approval by Council]	Keith Echterling, Deputy City Attorney, City Attorney's Office	Proposal regarding prohibiting camping in the City. TPD command staff will be there to answer questions about enforcement.	
	Prohibiting sitting/lying on sidewalks Proposal [Request for approval by Council]	Keith Echterling, Deputy City Attorney, City Attorney's Office	Proposal regarding prohibiting sitting/lying on sidewalks. TPD command staff will be there to answer questions about enforcement.	
Future:				
July 13, 2017	TFD Mid-Year Review [Informational Briefing]	Tory Green, Deputy Fire Chief, Tacoma Fire Department	Staff will give the Tacoma Fire Department Mid-Year Review, which will include incident data and key initiatives for 2017	
	Tacoma Community Redevelopment Authority Interviews	Clerks Office		
July 27, 2017	Neighborhood Revitalization and Mobilization Update [Informational Briefing]	Carol Wolfe, Supervisor, Community and Economic Development	Staff will give an informational briefing on the community revitalization efforts in the Lincoln District, NUSA conference and other neighborhood updates.	

Economic Development Committee			
Committee Members: Campbell (Chair), Mello, Strickland, Thoms, Alternate-McCarthy Executive Liaison: Mark Lauzier; Staff Support - Brad Forbes		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee
CBC Assignments: <ul style="list-style-type: none"> • Tacoma Arts Commission • Greater Tacoma Regional Convention Center Public Facilities District 		<ul style="list-style-type: none"> • Foss Waterway • City Events and Recognition Committee 	
June 27, 2017	International Development & World Trade Center Update [Informational Briefing]	Debbie Bingham, Program Development Specialist, Community and Economic Development	This informational briefing will update the Committee on international trade activities and accomplishments since the last Council update on July 26, 2016. The focus will be on programs offered by the World Trade Center Tacoma, under its new leadership at the Chamber of Commerce, current foreign direct investment projects in Tacoma, Tacoma's progress towards being a hub for international education, and the City's recent activities in marketing Tacoma for trade and investment.
	Port of Tacoma & Seattle SeaPort Alliance Update [Informational Briefing]	Ricardo Noguera, Director, Community and Economic Development	This informational briefing will update the Committee on international trade activities and accomplishments since the last Council update on July 26, 2016. The focus will be on programs offered by the World Trade Center Tacoma, under its new leadership at the Chamber of Commerce, current foreign direct investment projects in Tacoma, Tacoma's progress towards being a hub for international education, and the City's recent activities in marketing Tacoma for trade and investment.
Future:			
July 11, 2017	NBD Program Activity Update [Informational Briefing]	Shari Hart, Program Development Specialist, Community and Economic Development	Bi-annual status report on the Neighborhood Business Districts element of the "Economic Development Strategic Framework Plan"; including retail activities, physical improvements, and adaptive reuse and infill development.
	Update on NBD and Revitalization Unit [Informational Briefing]	Carol Wolfe, Community and Economic Development Supervisor, Community and Economic Development	Staff will present an update on the activities and policies to date for the Small Business Development and Neighborhood Revitalization unit which includes the Neighborhood Business District and Neighborhood Council Programs, Neighborhood Revitalization Project Areas, Special Event Permitting Office.
	Industrial Activities Update [Informational Briefing]	Elly Walkowiak, Business Development Manager, Community and Economic Development	NewCold, Vigor Marine and the Neil Walter Company will discuss new investment in state-of-the-art industrial facilities in Tacoma related to cold storage, shipbuilding and logistics.
July 25, 2017	Q2 2017 Economic Dashboard [Informational Briefing]	India Adams, Management Analyst, Community and Economic Development	
	Museum and Theater District Update [Informational Briefing]	Amy McBride, Arts Administrator, Community and Economic Development	

Government Performance and Finance Committee				
Committee Members: Lonergan (Chair), Campbell, Ibsen, Walker Lee, Alternate-Strickland		1st, 3rd, and 5th Wednesdays 4:30 p.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board	
Executive Liaison: Andy Cherullo; Staff Support - David Nash-Mendez				
June 21, 2017	Public Utility Board Interviews	<i>Clerk's Office</i>		
Future:				
July 5, 2017	Cancelled			
July 19, 2017	2017-2018 Tacoma Power Financing Plan [Request for approval by Council]	<i>Bill Berry, Rates, Planning and Analysis Manager</i>	Tacoma Power will discuss the plan of finance for the 2017/2018 biennium. Tacoma Power is pursuing multiple financial objectives including a new money bond issue and continuing the use of the Note Purchase Agreements already in place. 1st Reading at Council on July 11th.	
	Environmental Services Strategic Plan [Informational Briefing]	<i>Shane Pettit, Management Analyst III, Environmental Services - Solid Waste Division; Jessica Knickerbocker, Engineer, Environmental Services - Science & Engineering Division</i>	The item will be an introduction and overview of the planning process for the 2018-2025 Environmental Services Strategic Plan.	

Infrastructure, Planning and Sustainability Committee			
Committee Members: Mello (Chair), Ibsen, McCarthy, Thoms, Alternate-Blocker Executive Liaison: Mark Lauzier; Staff Support - Rebecca Boydston		2nd and 4th Wednesdays 4:30 p.m. Room 16	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
June 28, 2017	Planning Commission Interviews [Request for Recommendation]	<i>Doris Sorum, City Clerk</i>	Interview applicants seeking to fill term-expiring positions representing District No. 1, Development Community, and Public Transportation, and recommend candidates for the Council's consideration for appointment.
	Board of Building Appeals Interviews [Request for Recommendation]	<i>Doris Sorum, City Clerk</i>	1 open position
Future:			
July 12, 2017	Hilltop Links to Opportunity Update [Informational Briefing]	<i>Ian Munce, Planner, PDS</i>	Update on project to involve the local community in both streetscape planning and expanding economic opportunities for residents along the Tacoma Link Expansion corridor.
	Planning Commission Annual Report for 2016-2017 [Informational Briefing]	<i>Lihuang Wung, PDS</i>	Review and approve the annual report that summarizes the Commission's accomplishments during July 2016 to June 2017 and outlines the planning work program for the next 18-24 months.
July 26, 2017	Residential Infill Update [Informational Briefing]	<i>Lauren Flemister, Sr Planner, PDS</i>	An update will be provided about the selected Residential Infill Pilot Program projects, as well as a summary of trends, lessons learned, and public engagement efforts.
	Transportation Commission Annual Report and Work Plan, Sidewalk Inventory Update [Informational Briefing]	<i>Jennifer Kammerzell, Engineer, PW</i>	PW and TC co-chairs will present on past accomplishments and future work plan. An update will also be provided on the sidewalk inventory.