



WEEKLY REPORT TO THE CITY COUNCIL

July 13, 2017

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. On Wednesday, November 30, 2016, Police Patrol Officer Reginald "Jake" Gutierrez of the Tacoma Police Department was killed in the line of duty. Jake and his partner responded to a domestic violence call and he was killed while trying to secure the safety of the victim's children. Jake had been with the Tacoma Police Department since 1999, and was 45 years of age. To honor Jake's ultimate sacrifice for the residents of Tacoma, the City of Tacoma and Metro Parks Tacoma partnered to dedicate the entrance of Stewart Heights Park as "**Jake**" Street. **The dedication ceremony will take place on Wednesday, July 19, at 11:00 a.m., at 400 East 56th Street.**
2. Public Works Director Kurtis Kingsolver provides the attached memorandum with an update on the City's **ongoing coordination with BNSF Railroad for installation of fencing at the McCarver Street rail crossing.**
3. **Economic Development Weekly Update Report** – Please see the attached update report on projects and initiatives from the Community and Economic Development Department for the week of July 10, 2017.
4. Fire Chief Jim Duggan provides the attached **Tacoma Fire Department's 2017 Fireworks After Action Report**. The report provides a summary of Fire's efforts to educate citizens about the fireworks ban and fireworks related incidents June 26th through July 6th.

In addition, Police Chief Don Ramsdell provides the attached **Tacoma Police Department's 2017 Fireworks After Action Report**. The report provides a summary of the joint education efforts with Tacoma Fire and the Police Department's enforcement of the ban, to include the number of infractions issued, Safety Awareness Letters sent, calls for service and the amount of fireworks destroyed.

STUDY SESSION/WORK SESSION

5. The **City Council Study Session** of Tuesday, July 18, 2017, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Tacoma Smelter Plume Project Update**; (2) **State Environmental Policy Act - Environmental Impact Statement Process**; (3) **Other Items of**

Interest – Council Consideration Requests: Immigrant Defense Fund and Downtown Retail Enhancement Strategy; (4) Committee Reports; (5) Agenda Review and City Manager’s Weekly Report; and, (6) Executive Session – Pending Litigation.

At Tuesday’s Study Session, the **Washington Department of Ecology will present on the progress of the Tacoma Smelter Plume project.** Topics will include updates on the following:

- Progress of soil sampling on yards in Tacoma;
- Yard cleanups in Tacoma and upcoming work; and,
- Current outreach efforts with the Tacoma-Pierce County Health Department.

As a second item at Tuesday’s Study Session, at the request of City Council Members, staff from Planning and Development Services will give a **high-level overview of project review under the State Environmental Policy Act**, with time for questions and answers. This presentation on “SEPA Basics” is informational only. Please contact Principal Planner Shirley Schultz at 253-591-5121 with any questions.

Under Other Items of Interest there will be **two Council Consideration Requests:**

- Council Member Blocker will be sharing the attached request related to an **Immigrant Defense Fund**. His request is for the **Community, Vitality and Safety Committee to include this topic on their upcoming agenda** to examine several issues, including the feasibility of establishing such a fund and which undocumented immigrants would qualify to receive assistance. Currently, since immigration cases are considered civil and not criminal, there is no right to have a public defense attorney and often undocumented immigrants are not able to afford counsel for deportation hearings.
- Council Member Mello will be sharing the attached request for an allocation of **\$25,000 from the Council Contingency Fund to hire a third party consultant to develop a downtown retail enhancement strategy**. The request is related to a presentation at the Economic Development Committee on the critical importance of a healthy downtown commercial district and how it contributes significantly to economic development and increases livability.

6. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

MARK YOUR CALENDARS

7. You have been invited to the following events:

- **"Jake" Street Dedication Ceremony, in honor of fallen Police Officer Jake Gutierrez, on Wednesday, July 19th, 11:00 a.m.,** at the entrance of Stewart Heights Park, located at 400 East 56th Street.
- **University of Washington Tacoma Summer Soiree on Saturday, July 29th, 6:30 to 9:00 p.m.,** on the Prairie Line Trail, located at 1900 Commerce Street.
- **Ethnic Fest 2017, a celebration of culture and community in Tacoma, on Saturday, July 29th and Sunday, July 30th,** at Wright Park, located at 501 South I Street.
- **Dedication of George Weyerhaeuser Jr. Park on Monday, July 31st, 4:00 p.m.,** on the Waterfront Esplanade adjacent to The Henry Apartments, located at 1933 Dock Street.

Sincerely,



Elizabeth A. Pauli
City Manager

EAP:crh
Attachments



TO: Elizabeth A. Pauli, City Manager
FROM: Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer *for*
CC: Mark Lauzier, Assistant City Manager
SUBJECT: McCarver Street Rail Crossing Fencing Improvements
DATE: July 5, 2017

Public Works is providing updated information regarding installation of fencing and the ongoing coordination with BNSF Railroad at the McCarver Street rail crossing.

Public Works installed temporary construction type fencing for the July 4th Freedom Fair, designed to direct pedestrians to the McCarver Street crossing and discourage short cuts across the tracks. The construction type fencing is approximately four feet tall orange mesh. The fencing was installed on both sides of the BNSF tracks between McCarver Street and approximately the North 32nd Street alignment. On the east side of McCarver Street, temporary fencing was installed on the north side of the tracks and adjacent to the existing parking area. This fencing extends from McCarver Street to approximately 180 feet to the east.

Public Works staff performed exhaustive efforts coordinating with BNSF staff to install temporary chain link fencing at the McCarver Street crossing prior to the July 4 Freedom Fair. Unfortunately, the efforts fell apart on the final days leading to the event. Following is a summary of the work, efforts, and coordination to install temporary chain link fencing during the week of June 26, 2017:

- Public Works hired a fencing contractor to install chain link fencing with embedded posts during the week of June 26, 2017.
- Fencing work was not allowed until the week of June 26th due to proceeding through the BSNF-required temporary access permitting process.
- Public Works contacted the BNSF Roadmaster by phone on Monday, June 26th (after numerous emails requesting a meeting failed) to prepare for the Contractor being on-site. The Roadmaster suggested a 9:00 a.m. meeting on Wednesday, June 28th, to discuss the various efforts occurring in the area of the crossing (i.e., surveying, event fencing, temporary chain link fencing specific to the crossing).
- Public Works and Environmental Services survey crews were on-site at 9:00 a.m. on Wednesday, June 28th, to meet with the Roadmaster. The Roadmaster failed to show up and, when reached by phone, asked that the meeting be rescheduled to 1:00 p.m. the same day. Prior to the 1:00 p.m. meeting, the Roadmaster again cancelled because he believed the meeting was only needed to discuss the installation of the orange mesh event fencing. Public Works and the Roadmaster discussed by phone what was needed to begin the installation of the chain link fence.
- The Roadmaster confirmed that a required BNSF flagger would be on-site on Friday, June 29th. The chain link fencing Contractor contacted the BNSF flagger that morning and was informed that a flagger was not scheduled to be on-site to perform the flagging work. The Roadmaster checked into the situation and concluded that flagging would not be available on Friday, but that the Contractor could still perform the work if they erected a worker barrier at eight feet from the nearest rail.

- The Roadmaster and the fencing Contractor discussed the new requirement for a worker barrier and determined that a safety line with orange indicators would meet the requirement. The Contractor started work and installed ten posts for the chain link fence. Later that morning, a different BNSF representative indicated that the safety line was not deemed adequate and BNSF insisted on a barrier fence at the eight foot offset, and that its installation would also require a new BNSF underground utility locate to be performed. The Roadmaster confirmed this requirement and issued a Stop Work order.
- Public Works made the decision to cancel the installation of the chain link fence prior to the Freedom Fair and instead extended the installation of the orange mesh fencing to include both sides of McCarver Street while staying at the 25-foot safe distance from the center of the nearest BNSF tracks.

Public Works will continue working with BNSF to the install the permanent ornamental, black metal, picket style fence. BNSF has approved the fence style. The remaining steps include BNSF's final approval of the exact location and the issuance of a construction permit. Based on the timeline for the permanent fence installation, Public Works will review the need to install the temporary chain link fence.

ECONOMIC DEVELOPMENT WEEKLY UPDATE REPORT

Week of July 10, 2017

Brewery District Current & Planned Developments

Community and Economic Development facilitated a very well attended session where developers and businesses actively engaged in a variety of projects presented to representatives from the City's Public Works, Planning and Development Services and Environmental Services Departments, as well as Tacoma Power and Water representatives. The intent of the session was to share plans for new developments and to connect our utility representatives with developers and expanding businesses prior to construction taking place to ensure public infrastructure implementation is in line with new construction.

North Plaza Garage RFI Structural Analysis

Community and Economic Development hosted a session with interested developers to gain an overview of the structural challenges associated with potential development of the air rights above the existing garage. Proposals are due back by September 29th.



City of Tacoma
Tacoma Fire Department

Memorandum

TO: Elizabeth Pauli
City Manager

FROM: James P. Duggan
Fire Chief

SUBJECT: **TACOMA FIRE DEPARTMENT'S 2017 FIREWORKS
AFTER ACTION REPORT**

DATE: July 11, 2017

In an effort to educate our citizens about the City of Tacoma's fireworks ordinance, the following community outreach was conducted mid-June through the July 4th holiday.

Schools

- *Fireworks Prohibited* fliers were delivered electronically to all students in the Tacoma Public School District.

Businesses, Libraries, Metro Parks, Farmers Markets

- *Fireworks Prohibited* fliers were distributed to:
 - Libraries
 - Metro Parks
 - Neighborhood businesses
 - Farmers markets
- Fire Department personnel attended all neighborhood council meetings to deliver this year's message and answer citizens' questions.

Community

- Fireworks prohibited information was posted on City and Fire Department websites and social media sites.
- Electronic reader boards at the Tacoma Dome, Metro Parks, Cheney Stadium, Police Stations and Fire Stations displayed the fireworks are prohibited message.

Emergency Incidents (June 26 through July 6, 2017)

During the reporting period (June 26 through July 6), we responded to a total of 1,473 incidents. Of these, 99 were fires, with 22 fires confirmed to be fireworks related, including a 2-alarm fire at a 12-plex apartment building. A list of these incidents is attached, including the addresses and incident types.

Fireworks Incidents

- Total of 22 incidents:
 - 1 vehicle fire
 - 18 grass, brush, or tree fires
 - 2 structure fires
 - 1 "other" outside fire

Estimated Dollar Loss

- The fires caused an estimated:
 - \$650,814 damage

EMS Incidents

- There was one fireworks-related patient treated and transported (to an area hospital) by the Tacoma Fire Department during the reporting period.
- There was also one fireworks-related patient treated and transported (to an area hospital) by the Tacoma Fire Department prior to the start of the reporting period.
- Both injuries were severe, causing partial amputations to the patients' extremities.

Please contact me directly if you have additional questions.

JPD:mw
Attachments

Fireworks-Related Fires: 6/26/16 - 7/6/16

Incident #	Incident Date	Fire Type	Location	Heat Source	Property Loss	Content Loss
X1717802547	6/27/17 23:39	Mobile Property Fire	5008 S 58TH ST	Fireworks or Flare	\$ 10,000	\$ 500
X1718001316	6/29/17 14:54	Grass/Brush/Trees Fire	6801 S ADAMS ST	Fireworks or Flare	\$ -	\$ -
X1718001773	6/29/17 18:20	Grass/Brush/Trees Fire	1005 S MEYERS ST	Fireworks or Flare	\$ -	\$ 100
X1718101930	6/30/17 19:44	Grass/Brush/Trees Fire	4601 E R ST	Fireworks or Flare	\$ -	\$ -
X1718102314	6/30/17 22:17	Grass/Brush/Trees Fire	2106 E 44TH ST	Fireworks or Flare	\$ -	\$ -
X1718102368	6/30/17 22:40	Grass/Brush/Trees Fire	3251 PACIFIC HWY E	Fireworks or Flare	\$ -	\$ -
X1718402302	7/3/17 23:00	Structure Fire	3109 S 60TH ST	Fireworks or Flare	\$ 119	\$ -
X1718501402	7/4/17 16:01	Structure Fire	2602 WESTRIDGE AVE W	Fireworks or Flare	\$ 465,000	\$ 175,000
X1718501604	7/4/17 17:46	Grass/Brush/Trees Fire	7522 VALLEY AVE E	Fireworks or Flare	\$ -	\$ -
X1718501969	7/4/17 20:02	Grass/Brush/Trees Fire	S MANITOU WAY/S TYLER ST	Fireworks or Flare	\$ -	\$ 10
X1718502597	7/4/17 22:13	Grass/Brush/Trees Fire	7612 A ST	Fireworks or Flare	\$ -	\$ 30
X1718502684	7/4/17 22:23	Grass/Brush/Trees Fire	S 40TH ST/S PUGET SOUND AVE	Fireworks or Flare	\$ -	\$ -
X1718502758	7/4/17 22:32	Grass/Brush/Trees Fire	3316 S 43RD ST	Fireworks or Flare	\$ -	\$ 50
X1718502910	7/4/17 22:56	Grass/Brush/Trees Fire	N 9TH ST/N SKYLINE DR	Suspected Fireworks	\$ -	\$ -
X1718502936	7/4/17 22:59	Other Outside Fire	29 ST HELENS AVE	Fireworks or Flare	\$ -	\$ -
X1718502990	7/4/17 23:11	Grass/Brush/Trees Fire	4300 MARINE VIEW DR	Fireworks or Flare	\$ -	\$ -
X1718600363	7/5/17 2:51	Grass/Brush/Trees Fire	6240 TACOMA MALL BLVD	Fireworks or Flare	\$ -	\$ -
X1718601515	7/5/17 14:56	Grass/Brush/Trees Fire	2102 E ALEXANDER AVE	Fireworks or Flare	\$ -	\$ -
X1718601663	7/5/17 15:56	Grass/Brush/Trees Fire	7437 S PARK AVE	Fireworks or Flare	\$ -	\$ 5
X1718700053	7/6/17 0:19	Grass/Brush/Trees Fire	E 38TH ST/E ROOSEVELT AVE	Suspected Fireworks	\$ -	\$ -
X1718701089	7/6/17 13:15	Grass/Brush/Trees Fire	2056 E 56TH ST	Fireworks or Flare	\$ -	\$ -
X1718701739	7/6/17 17:47	Grass/Brush/Trees Fire	1323 S 35TH ST	Fireworks or Flare	\$ -	\$ -

Fireworks Fire Totals for 2017:

Total Incidents

22

Total Estimated Dollar Loss

\$ 650,814

\$ 475,119 \$ 175,695

Website and Social Media Posts

City of Tacoma Website



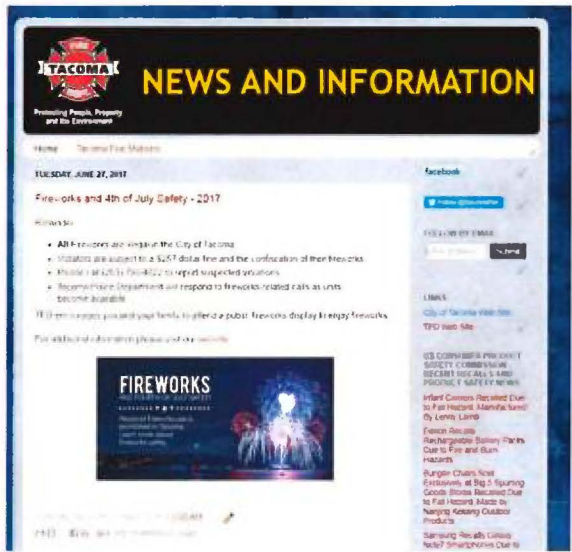
TFD Twitter



TFD Facebook



TFD News and Information Blog



TFD website

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Fireworks



Fireworks

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Fireworks and Fourth of July Safety

The Tacoma Fire Department encourages you and your family to attend a public fireworks display to enjoy fireworks. All fireworks are illegal in the City of Tacoma. Violators are subject to a \$257 dollar fine and the confiscation of their fireworks. Please call (253) 798-4722 to report suspected violations.

[Fireworks Flyer](#)

[State Fireworks Injury Data](#)

[Freedom Fair Event](#)

If you have additional questions, please call the Fire Prevention Division at (253) 581-5740.

Frequently Asked Questions

The 4th of July is a fun and special holiday for many, however, it can also be a very dangerous one. Here are some commonly asked questions about fireworks.

Are fireworks illegal in Tacoma?

Absolutely – all of them! In the city of Tacoma, it is unlawful to purchase, possess or discharge any fireworks, with the exception of display fireworks discharged by professionals at a sanctioned community event.

Why are they banned?

Fireworks were originally banned in 1992 following a very dry spring. Officials were concerned about a high fire danger and limited the discharge to one day only. In a close vote the following spring, the City Council banned fireworks completely. However, the deciding factor was not because of weather related conditions, but due to the inherent danger that fireworks pose to citizen's and property. After much debate and in a close vote in May of 1998, the City Council decided to keep the ban in place.



TO: Elizabeth Pauli
City Manager

FROM: Donald L. Ramsdell
Chief of Police

DATE: July 12, 2017

SUBJECT: 2017 FIREWORKS AFTER ACTION REPORT

The Tacoma Police Fireworks Plan was a coordinated effort of education and enforcement between Tacoma Police, Tacoma Fire, Puyallup Tribal Police and South Sound 911. The fireworks specific emphasis patrols, enforcement and educational measures occurred **Friday, June 30, through Wednesday, July 5, 2017.**

EDUCATION:

- Distributed fliers to the citizens of Tacoma through Community Meetings and Safe Streets venues
- Sector Substation and Headquarters advertised no fireworks and enforcement efforts flyers

ENFORCEMENT:

- The emphasis this year was to enforce all fireworks and related laws
- We distributed Fireworks Safety Awareness Letters to citizens to provide to residence where it appeared fireworks violations occurred. The address will be documented an educational / safety concern contact. The letter addresses the laws prohibiting fireworks and safety issues surrounding fireworks.

INCIDENTS

- We had one explosives call where a male subject sustained severe injuries to his hand.
- Officers working fireworks emphasis had to assist patrol with the call load. There was one SWAT callout with an active shooter in a residence which drastically depleted patrol resources.

FIREWORKS STATISTICS AND DATA COMPARISON

	2017	2016	2015	2014
Notices of Infraction	9	4	17	12
Fireworks Safety Awareness Letters (1 st Year)	91			
Fireworks Calls For Service	635	604	529	493
Fireworks Seized	20 lbs	20lbs	100lbs	25lbs

- includes duplicates and cancelled calls

SUMMARY:

- Due to call responder staffing needs not all the emphasis missions were able to be fully staffed
- On the 4th of July, fireworks emphasis officers assisted Patrol in responding to an excess of emergency calls for service.

TPD will continue to evaluate the Fireworks Enforcement Strategy/Plan and related outcomes for the purpose of making recommendations for next year's Fireworks Enforcement Initiative.

To create a safe and secure environment in which to live, work, and visit by working together with the community, enforcing the law in a fair and impartial manner, preserving the peace and order in our neighborhoods, and safeguarding our constitutional guarantees.



**CITY OF TACOMA, WASHINGTON
OFFICE OF THE CITY COUNCIL
COUNCIL CONSIDERATION REQUEST (CCR)**

TO: Mayor & City Council
FROM: Council Member Keith Blocker and Council Assistant Rebecca Boydston
COPIES TO: Elizabeth Pauli, City Manager; Mark Lauzier, Assistant City Manager; Bill Fosbre, City Attorney; Executive Leadership Team; File
SUBJECT: Immigrant Defense Fund
DATE: June 20, 2017

ITEM/ISSUE PROPOSED FOR COUNCIL CONSIDERATION:

I ask for your support for the inclusion of the following item on the agenda at the earliest available meeting of the Study Session:

BRIEF BACKGROUND:

In light of recent changes to federal immigration policy, several cities, such as San Francisco, Seattle, and Chicago have created immigrant defense funds. These funds help to ensure those facing deportation hearings are able to have a lawyer present with them. Currently, since immigration cases are considered civil, not criminal, there is no right to have a public defense attorney, and often undocumented immigrants are not able to afford counsel. One study has shown that undocumented immigrants are ten times more likely to be deported when they face deportation hearings without counsel.

I would like to request the Community, Vitality, and Safety Committee to include this item on their upcoming agenda in order to examine several issues, including the feasibility of establishing such a fund and which undocumented immigrants would qualify.

FUNDING REQUESTED:

I would request the Community, Vitality, and Safety Committee to include this item on their upcoming agenda in order to examine several issues, including the potential costs and funding streams.

In you have a question related to the Council Consideration Request, please contact Rebecca Boydston at 253-591-5164 or Rebecca.Boydston@cityoftacoma.org

SUBMITTED FOR COUNCIL CONSIDERATION BY: _____

Keith Blocker
Council Member

SUPPORTING COUNCILMEMBERS SIGNATURES (2 SIGNATURES ONLY)

(Signatures demonstrate support to initiate discussion and consideration of the subject matter by City Council for potential policy development and staff guidance/direction.)

1. *James H. H. H.*

POS # 6

2. *[Signature]*

POS# 1



**CITY OF TACOMA, WASHINGTON
OFFICE OF THE CITY COUNCIL
COUNCIL CONSIDERATION REQUEST (CCR)**

TO: Mayor & City Council

FROM: Council Member Ryan Mello
Council Member Conor McCarthy

COPIES TO: Elizabeth Pauli, City Manager; Mark Lauzier, Assistant City Manager; Bill Fosbre, City Attorney; Executive Leadership Team; File

SUBJECT: **Funding for Downtown Retail Enhancement Strategy**

DATE: July 18, 2017

ITEM/ISSUE PROPOSED FOR COUNCIL CONSIDERATION:

I ask for your support for the inclusion of the following item on the agenda at the earliest available meeting of the Study Session:

I respectfully ask for City Council concurrence to allocate \$25,000 from the Council Contingency Fund to hire a third party consultant to develop a downtown retail enhancement strategy.

BRIEF BACKGROUND:

On May 9, 2017 the Economic Development Committee was briefed on retail strategies for downtown revitalization and neighborhood revitalization. During this presentation Downtown Works, a retail consulting company presented an overview of how successful shopping districts are planned and implemented through development of merchandise mix plans, prospecting strategies, project pro formas, leasing plans, branding, and training local recruiters. The committee heard the critical importance of a healthy downtown commercial district, how it contributes significantly to economic development and increases livability.

This company has previously partnered with the University of Washington Tacoma (UWT), helping develop and implement a retail strategy to revitalize Pacific Avenue near the UWT campus, with much success. Through our partnership, the City plans to build off the successes of Pacific Avenue and identify another area to revitalize downtown. This request further addresses the community priorities emphasized in Tacoma2025, to improve neighborhood business districts and strengthen downtown Tacoma as a business core and residential option.

Should council approve this request, the work and full retail enhancement strategy is anticipated to be completed by December 2017 and cost \$50,000. Council Contingency would fund \$25,000 of the contract and the Community and Economic Development Department would fund the remaining \$25,000.

FUNDING REQUESTED:

I request the City Council allocate \$25,000 from the Council Contingency Fund to hire a third party consultant to develop retail strategies for downtown revitalization.

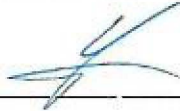
*Please provide the Council Contingency Fund Biennial Budget Document if this request is for the use of this fund.

In you have a question related to the Council Consideration Request, please contact Rebecca Boydston at 253-591-5164 or Rebecca.boydston@cityoftacoma.org

SUBMITTED FOR COUNCIL CONSIDERATION BY: 
Council Member Ryan Mello

SUPPORTING COUNCILMEMBERS SIGNATURES (2 SIGNATURES ONLY)

(Signatures demonstrate support to initiate discussion and consideration of the subject matter by City Council for potential policy development and staff guidance/direction.)

1. 

POS # 7

2. 

POS# 4

2017-2018 Council Contingency Commitments

2017-2018 Biennium Budget	\$	500,000
Hilltop Regional Health Center (\$50K 2017, \$50K 2018)	\$	100,000.00
<i>Resolution No. 39693 (03/28/2017)</i> <i>To support the Hilltop Regional Health Center expansion, contingent upon the Center securing sufficient funds for building renovations and expansion [Council Member Blocker]</i>		
Developing an Anchor Institutions Strategy	\$	50,000.00
<i>Resolution No. 39701 (04/18/2017)</i> <i>To develop an anchor institutions strategy to complete a comprehensive study to align current planning efforts, identify gaps, and achieve Tacoma 2025 related goals [Council Member Ibsen]</i>		
Sister Cities Events for Festival of Sail Delegation	\$	12,000.00
<i>Resolution No. 39747 (6/13/2017)</i> <i>For expenses related to events for visiting Sister Cities' delegations during the Festival of Sail 2017 [Mayor Strickland, Deputy Mayor Thoms, and Council Members Ibsen and Lonergan]</i>		
Total 2017-2018 Approved by City Council Through Legislation	\$	162,000.00
2017-2018 Biennium Budget Remaining	\$	338,000.00

**City of Tacoma 2017
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
July 18, 2017	Study Session	Tacoma Smelter Plume Project Update	PDS/WSDOE	Update on Tacoma Smelter Plume soils samples, cleanups, and long term education plan
		State Environmental Policy Act - Environmental Impact Statement Process	PDS	General overview of the SEPA-EIS Process (101-introduction) to include timelines and required depth of the review.
		Executive Session - Pending Litigation	CAO	
	City Council Meeting			
July 25, 2017	Study Session	Links to Opportunity Project Update	PDS	Update on project to involve the local community in both streetscape planning and expanding economic opportunities for residents along the Tacoma Link Expansion corridor.
		Equity Update	OEHR	The Office of Equity and Human Rights will provide an update on the City's 2016 equity accomplishments and initiatives for 2017.
	City Council Meeting			

**City of Tacoma 2017
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
August 1, 2017	Study Session	2nd Quarter Financial Report	OMB	2017 2nd Quarter Budget Actuals Report, including initiative tracker and performance management.
		Port/Tideflats Safety Enhancements	Council Member McCarthy	Discussion related to staffing options, construction schedule, and funding for Fire Station 5.
	City Council Meeting			
August 8, 2017	Study Session	Immigrant and Refugee Taskforce Convening Update	OEHR	Update on the discussions and development plans for the convening of the Immigrants and Refugees Taskforce
	City Council Meeting			
August 15, 2017	Study Session			
	City Council Meeting			
August 22, 2017	Study Session	Puyallup Land Claims Settlement Agreement	Puyallup Tribe (John Bell), CMO	Presentation on the Puyallup Land Claims Settlement Agreement between the Puyallup Tribe of Indians, Pierce County, Tacoma, Fife, Puyallup, Port of Tacoma, State of Washington, United States of America, and certain private property owners.
	City Council Meeting			
August 29, 2017	Study Session	Youth-Led Community Mapping	Council Member Campbell, UWT (Matt Kelley)/CED	Stewart Middle School students and UWT staff have built a community-based, participatory action mapping process that creates hard data out of youth perceptions and lived experience on the Eastside.
	City Council Meeting			
September 5, 2017	CANCELLED			
September 12, 2017	Joint Utility Board Study Session	Quarterly Joint Meeting	TPU	
	City Council Meeting			

Community Vitality and Safety				
Committee Members: Blocker (Chair), Campbell, Lonergan, Walker Lee, Alternate-Mello Executive Liaison: Linda Stewart; Staff Support - Will Suarez		2nd and 4th Thursdays 4:30 p.m. Room 243	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority	
July 27, 2017	Cancelled			
Future:				
August 10, 2017	TFD Mid-Year Review [Informational Briefing]	<i>Tory Green, Deputy Fire Chief, Tacoma Fire Department</i>	Staff will give the Tacoma Fire Department Mid-Year Review, which will include incident data and key initiatives for 2017	
	Aid Vehicle Implementation [Informational Briefing]	<i>Faith Mueller, Deputy Fire Chief, Tacoma Fire Department</i>	Staff will give an update on aid vehicle implementation.	
	Neighborhood Revitalization and Mobilization Update [Informational Briefing]	<i>Carol Wolfe, Supervisor, Community and Economic Development</i>	Staff will give an informational briefing on the community revitalization efforts in the Lincoln District, NUSA conference and other neighborhood updates.	
August 24, 2017	Neighborhood Council Program Review [Policy Direction]	<i>Carol Wolfe, Supervisor, Community and Economic Development</i>	Review of the Neighborhood Council program.	
	Tacoma Area Commission on Disabilities Interviews	<i>Clerks Office</i>		
	Tacoma Community Redevelopment Authority Interviews	<i>Clerks Office</i>		

Economic Development Committee				
Committee Members: Campbell (Chair), Mello, Strickland, Thoms, Alternate-McCarthy		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 243		CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee
Executive Liaison: Mark Lauzier; Staff Support - India Adams				
CBC Assignments:		<ul style="list-style-type: none"> • Tacoma Arts Commission • Greater Tacoma Regional Convention Center Public Facilities District 		<ul style="list-style-type: none"> • Foss Waterway • City Events and Recognition Committee
July 25, 2017	Arts and Economic Prosperity: The Economic Impact of the Non-Profit Arts and Culture Sector [Informational Briefing]	Amy McBride, Arts Administrator, Community and Economic Development	CEDD staff will provide an informational briefing on the economic impact the arts and cultural sector has on the City of Tacoma and Pierce County.	
	Recreation & Tourism; The Connection to Economic Development [Informational Briefing]	Ricardo Noguera, Director, Community and Economic Development	Tacoma Venues and Events, Travel Tacoma and CEDD staff will share how the City of Tacoma and their local partners apply recreation and tourism to promote economic development.	
Future:				
August 8, 2017	CERC Interviews	Doris Sorum, City Clerk	Clerk's Office will conduct interviews for committee.	
August 22, 2017	Transit Oriented Development Update [Informational Briefing]	Pat Beard, Project Manager, Community and Economic Development	CEDD staff will provide an update regarding the transit oriented development through the City of Tacoma.	

Government Performance and Finance Committee			
Committee Members: Loneragan (Chair), Campbell, Ibsen, Walker Lee, Alternate-Strickland Executive Liaison: Andy Cherullo; Staff Support - Chris Bell		1st, 3rd, and 5th Wednesdays 4:30 p.m. Room 243	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
July 19, 2017	2017-2018 Tacoma Power Financing Plan [Request for approval by Council]	Bill Berry, Rates, Planning and Analysis Manager, Tacoma Power	Tacoma Power will discuss the plan of finance for the 2017/2018 biennium. Tacoma Power is pursuing multiple financial objectives including a new money bond issue and continuing the use of the Note Purchase Agreements already in place. 1st Reading at Council on July 11th.
	Environmental Services Strategic Plan [Informational Briefing]	Shane Pettit, Management Analyst III, Environmental Services - Solid Waste Division; Jessica Knickerbocker, Engineer, Environmental Services - Science & Engineering Division	The item will be an introduction and overview of the planning process for the 2018-2025 Environmental Services Strategic Plan.
Future:			
August 2, 2017			
August 16, 2017	Board of Ethics Interviews	Clerk's Office	There is one open position. Applications will close July 24th.
	Workforce Central Line of Credit [Request for Approval by Council]	Linda Nguyen, CEO, Workforce Central	Workforce Central, operated under an interlocal agreement between Pierce County and the City, is requesting a \$500,000 line of credit to be split equally between the City and County.

Infrastructure, Planning and Sustainability Committee			
Committee Members: Mello (Chair), Ibsen, McCarthy, Thoms, Alternate-Blocker Executive Liaison: Mark Lauzier; Staff Support - Rebecca Boydston		2nd and 4th Wednesdays 4:30 p.m. Room 16	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
July 26, 2017	Residential Infill Update [Informational Briefing]	<i>Lauren Flemister, Sr Planner, PDS</i>	An update will be provided about the selected Residential Infill Pilot Program projects, as well as a summary of trends, lessons learned, and public engagement efforts.
	Transportation Commission Annual Report and Work Plan, Sidewalk Inventory Update [Informational Briefing]	<i>Jennifer Kammerzell, Engineer, PW</i>	PW and TC co-chairs will present on past accomplishments and future work plan. An update will also be provided on the sidewalk inventory.
	Healthy Homes Healthy Neighborhoods [Informational Briefing]	<i>Patrick Babbitt, Environmental Policy and Sustainability</i>	The Healthy Homes, Healthy Neighborhoods program is planning for the next neighborhood implementation. We would like to present results from our community engagement work in the Lincoln District since late 2015 in support of the local revitalization, as well as share initial needs assessments and planning for two potential target neighborhoods for an autumn 2017-summer 2018 program
Future:			
August 9, 2017	Transportation Commission Interviews [Request for Recommendation]	<i>Doris Sorum, City Clerk</i>	
	Safe Routes to School Update [Informational Briefing]	<i>Jennifer Kammerzell, Engineer, PW</i>	Public Works staff will present a progress update on the Safe Routes to School Implementation. The presentation will include an overview of the community engagement, program goals, and implementation actions.
	ES Strategic Update [Informational Briefing]	<i>Sandi Holdener, ES</i>	
August 23, 2017	Transportation Master Plan Performance Measures [Informational briefing]	<i>Jennifer Kammerzell, Engineer, PW</i>	Public Works staff will present a progress update on the Transportation Master Plan – System Performance Measures to the Infrastructure, Planning, and Sustainability Committee meeting. The presentation will include an overview of the adopted system performance measures and progress report on establishing baseline measures.
	Green Roads Update (tentative)	<i>Jim Parvey, OEPS/Chris Larson, PW</i>	The update will provide the status of developing a Green Roads Policy and Program to guide the City's planning, design and maintenance of roads and other transportation infrastructure. The update will discuss existing policies and detail the next steps in the program's development.
	Street Naming Process [Informational Briefing]	<i>Josh Diekmann, Reuben McKnight</i>	The presentation will provide a general overview of the naming process currently in place, especially City Council Resolution 38091 which adopted policies to ensure proposed place name (and street name) changes are thoroughly vetted. The presentation will also likely discuss how honorary street and place names are reviewed and approved, how street name changes are made, and other basic conventions and constraints in the MUTCD and in Chapter 4 of the City's Right of Way Design Manual.