



## WEEKLY REPORT TO THE CITY COUNCIL

August 10, 2017

Members of the City Council  
City of Tacoma, Washington

**Dear Mayor and Council Members:**

### ITEMS OF INTEREST

1. Planning and Development Services Director Peter Huffman provides an **update on the Prairie Line Trail Historic Interpretative Project**, including public art projects, a new multimedia website and public engagement opportunities.
2. **Economic Development Weekly Update Report** – Please see the attached update report on projects and initiatives from the Community and Economic Development Department for the week of August 7, 2017.
3. Attached for your information is a list of **important themes** that staff **identified while attending recent Neighborhood Council meetings**. This list does not include all issues addressed by Neighborhood Councils, nor is it a list of priority issues as selected by the Neighborhood Councils. The issues identified were selected by staff as themes that should be brought to the attention of the City Manager and City staff.

### STUDY SESSION/WORK SESSION

4. The **City Council Study Session** of Tuesday, August 15, 2017, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Livable City Year Projects in Tacoma**; (2) **Other Items of Interest**; (3) **Committee Reports**; (4) **Agenda Review and City Manager's Weekly Report**; and, (5) **Executive Session – Pending and Potential Litigation**.

The Livable City Year (LYC) Program is an initiative led by University of Washington (UW) faculty that enables local governments to tap into the talents and energy of the University in order to create livable communities. The LCY Program helps cities reach their goals of being livable in an affordable way, while providing opportunities for students to learn through real-life problem solving. In 2017, the UW had a competitive process to select a local jurisdiction to receive over 85,000 hours of consulting from undergrad, graduate and research students. The City applied for and was selected as the 2017-2018 LCY Community Partner.

For your consideration on Tuesday's City Council agenda is Resolution No. 39781, which would authorize a **Livable City Year Program professional services agreement with the University of Washington, not to exceed**

**\$350,000, for approximately 30 public health, urban design, economic development, and community service projects throughout the City of Tacoma.** At Tuesday's Study Session, staff will provide a presentation on the proposed agreement and the projects that align with the Tacoma 2025 goals.

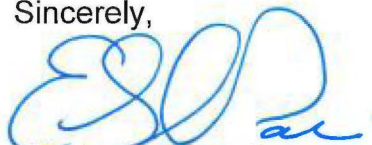
5. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

**MARK YOUR CALENDARS**

6. You have been invited to the following events:

- **Tacoma–Pierce County Chamber Summer Celebration Luncheon on August 11<sup>th</sup>, 11:30 a.m. to 1:00 p.m.,** at Cheney Stadium, located at 2502 South Tyler Street.
- **Gordon Thomas Honeywell-Governmental Affairs Legislative Reception** to celebrate the Council of State Governments Conference on **Thursday, August 17<sup>th</sup>, 5:00-7:00 p.m.,** at 1201 Pacific Avenue.
- ***Cracking the Codes-the System of Racial Inequity* film screening and community conversation, Friday, August 18<sup>th</sup>, 5:00-8:00 p.m.,** at Evergreen State College – Tacoma, located at 1210 Sixth Avenue.
- **Groundbreaking Ceremony for the Kōz 1554 Market Street Project on Wednesday, August 23<sup>rd</sup>, 3:00 p.m.,** at 1554 Market Street.
- **Safe Streets: The Bridge that Connects Us Breakfast on Wednesday, September 13<sup>th</sup>, 7:30 a.m.,** at the Landmark Convention Center, located at 47 St. Helens Avenue.
- **Annual Laureate Recognition Banquet Honoring Pennye Nixon, 2017 Peace Prize Laureate, on Thursday, September 28<sup>th</sup>, 5:30 p.m.,** at Pacific Lutheran University Scandinavian Cultural Center, located at South 122<sup>nd</sup> and South Park Avenue.


Sincerely,



Elizabeth A. Pauli  
City Manager





**TO:** Elizabeth A. Pauli, City Manager  
**FROM:** Peter Huffman, Director, Planning and Development Services   
Elliott Barnett, Associate Planner, Planning and Development Services  
**SUBJECT:** **Prairie Line Trail Historic Interpretative Project Update**  
**DATE:** August 9, 2017

The ongoing Prairie Line Trail corridor enhancements offer an opportunity to promote active transportation, encourage visitors and locals to visit downtown Tacoma, and interpret the City's history and culture. The City of Tacoma was awarded a \$400,000 Washington State 2015-17 Heritage Capital Projects grant for the Prairie Line Historic Interpretative Project. The overall Prairie Line Trail (PLT) project converts one mile of the historic Prairie Line railroad corridor through downtown Tacoma into a signature public space integrating a multi-use trail, historic interpretation, public art, gathering spaces and green features.

As part of the PLT Interpretive Project, the Planning and Development Services Department, Historic Preservation Office and the Office of Arts and Cultural Vitality have collaborated to develop [PrairieLineTrail.org](http://PrairieLineTrail.org), a website that interprets historic and cultural resources along the PLT for a public audience. The site accompanies four newly commissioned public art pieces and the re-mounting of an artwork for public view. A public dedication and artists panel will be held on October 19, 2017, at the Tacoma Arts Museum from 4:30 p.m. to 7:30 p.m.

**Further Detail on the Grant-Funded Projects:**

The grant funded both planning and implementation of interpretive elements. An historic interpretation plan for the City's segments of the PLT corridor is now complete and publicly available. The plan was instrumental in determining the interpretive approach, informed the current efforts, and will continue to guide future interpretive projects for years to come.

**Public Art:** The grant funded four newly-commissioned artworks and the re-mounting of *Shipment to China*, a sculpture by Hai Ying Wu that honors the contributions and sacrifices made by Chinese railroad workers. Two new artworks and *Shipment to China* have now been installed.

*Working Forward, Weaving Anew*, a mural by Jessilyn Brinkerhoff and Esteban Camacho Steffensen, intertwines stories of hand production, including Puyallup basket weaving, logging, and furniture-building, and provides perspective on changing attitudes towards the natural world. The piece is installed along the 7 Seas Brewery building, facing the future Brewery District portion of the trail (see image below). *Where the Rails Meet the Sails*, by Rotator Creative, is a sculpture and accompanying mural that portray Tacoma's early urban development and shipping industry. This piece has been installed under the I-705 overpass.



Working Forward, Weaving Anew





Nexus | Rendering of the proposed art piece, which will be installed Spring 2018

Two additional pieces will be installed in Spring 2018:

*Nexus*, by Ryan Feddersen tells the story of pre-contact trade routes between Native American tribes (see image at left).

*Pressure + Flow*, by Matthew Dockrey is a sculpture inspired by the interior of a steam engine, revolutions in communication technology and immigration along the rail corridor.

#### **Multimedia Website:**

The new website, [PrairieLineTrail.org](http://PrairieLineTrail.org), showcases the unique history and contemporary cultural offerings along the PLT corridor (see image at right). The website is designed to encourage first-time visitors and long-time residents alike to explore Tacoma's history and culture and experience downtown Tacoma in a new way. Further information about all the interpretive projects is available on the webpage.



**Public Engagement:** The community is invited to a **Dedication and Artists Panel** on October 19, 2017, from 4:30 p.m. to 7:30 p.m. at the Tacoma Art Museum. For details, visit [www.cityoftacoma.org/hpevents](http://www.cityoftacoma.org/hpevents).

For questions, contact Elliott Barnett, Associate Planner at (253) 591-5389 or [elliott.barnett@cityoftacoma.org](mailto:elliott.barnett@cityoftacoma.org).

## **ECONOMIC DEVELOPMENT WEEKLY UPDATE REPORT**

**Week of August 7, 2017**

### **Brewery District Micro Unit Project – Ground Breaking August 23<sup>rd</sup>**

KOZ Micro-Unit developers, based in Snohomish County, plan to formally break ground on a 107-unit project on August 23<sup>rd</sup> at 3:00 p.m. This project is ideally situated across the street from the University of Washington (UWT) Tacoma campus and the UWT YMCA, which will be a great opportunity for students and downtown dwellers. The project should be completed in 12 months and ready for occupancy by September 2018.

### **City of Brovary, Ukraine Sister City**

A delegation led by the Mayor of Brovary visited Tacoma this past week to formally establish a Sister City relationship, which the City Council approved on Tuesday, August 8<sup>th</sup>. Last year, the Slavic Christian Church commenced the process for forming the Sister City relationship and led a team from Tacoma to visit Brovary, Ukraine in November 2016. We are expecting a very positive relationship, which will include trade, investments and other economic development benefits for both Brovary and the City of Tacoma for years to come.



# Neighborhood Council Districts

July 1-31, 2017

Neighborhood Council Districts in the City of Tacoma are assigned a liaison from the City Manager's Office. City Manager's Office Liaisons report on important issues to the Neighborhood Councils, facilitate communication between Neighborhood Councils and other City staff, and keep the City Manager informed of issues that are important to the Neighborhood Councils. Monthly reports are provided the 1<sup>st</sup> Monday of each month during Executive Forum.

Listed below are important themes that were identified while attending recent Neighborhood Council meetings. This list does not include all issues addressed by Neighborhood Councils nor is it a list of priority issues as selected by the Neighborhood Councils. The issues identified below were selected as themes that should be brought to the attention of the City Manager and City staff with noteworthy agenda items indicated as such.

## Neighborhood Specific Theme

### **Community Council** (*Carol Wolfe, CED*)

- Discussed process for 5 Year Program review and 8/24 CVS Committee Presentation
- 25 year Program Anniversary Planning for 9/28/17
- Multicare Presentation on New Behavioral Health Hospital

### **Cross District Association (CDA)** (*Shari Hart, CED*)

- CDA/NBDA meetings were attended by several City Council candidates; including Brian Arnold at this CDA meeting
- LT Still reported that the crime prediction software has been very helpful
- Long discussion about homelessness; the NBDs are more concerned with chronic nuisance/violent transients

### **Central** (*Rebecca Boydston, CMO*)

- Agenda: CM Blocker provided update focused mainly on public health emergency, 2017 neighborhoods conference summary
- Several code enforcements/operating without business license issues came up. Concerns that City is giving multiple chances to correct violations rather than issuing fines.

### **Eastside** (*Rebecca Boydston, CMO*)

- 56<sup>th</sup> blocked off in advanced for dedication ceremony for Jake Gutierrez – July 19
- Presentation by Tammy Boros, Program Manager, about the Associated Ministries' Coordinated Entry System.

### **New Tacoma** (*David Nash-Mendez, CMO*)

- Presentation from CMO regarding efforts to address homelessness

### **North End** (*Will Suarez, CMO*)

- Asked TPU if it could clear entrance to Cushman Substation.
- Tacoma Waldorf School presentation.
- Shanta Frantz, Senior Planner with the City of Tacoma, can receive letter of support for the Waldorf School's Conditional Use Permit.
- Cushman Substation petition going around requesting City Council protect the substation from private developers and for-profit use.
- Inquiring if the Department of Ecology has done testing on Cushman Substation.

### **Northeast Tacoma** (*CMO*)

- July's meeting was cancelled

**West End** (*Will Suarez, CMO*)

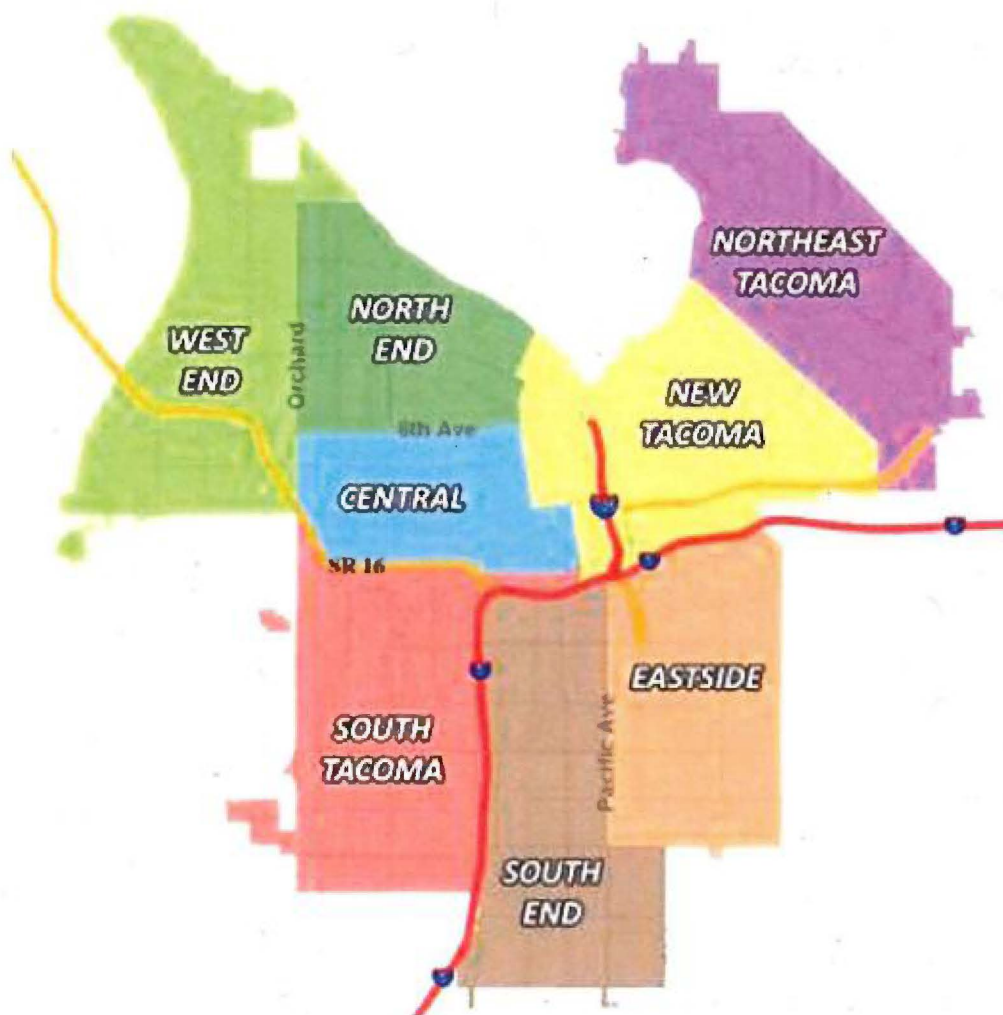
- Smelter Plume Project funding is tied up in the WA legislature.
- Grass by the old K-Mart on S 8<sup>th</sup> Street needs mowing.
- Presentation from CMO regarding efforts to address homelessness through three phases.
- Citizens asked if data from the City's homelessness efforts could be shared with the state.
- Citizens asked if the homeless at the stabilization site are from Tacoma.
- Memorial Park – one citizen had complaints about rats and homeless people in the park. Anders Ibsen is communicating with Public Works about this.

**South End** (*Chris Bell, OMB*)

- Agenda: presentation from CMO regarding homeless efforts and explanation of the mitigation phases.

**South Tacoma** (*CMO*)

- Candidates Forum





**City of Tacoma 2017  
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
August 15, 2017	Study Session	Livable City Year Projects in Tacoma		Livable City Year Program contract in collaboration with University of Washington for 30 projects throughout the City related to infrastructure, economic development and community services.
		Executive Session - Pending and Potential Litigation		
	City Council Meeting (TMB Council Chambers, 5:00 p.m.)			
August 22, 2017	Study Session (TMBN 16, Noon)	Puyallup Land Claims Settlement Agreement	Puyallup Tribe (John Bell), CMO	Presentation on the Puyallup Land Claims Settlement Agreement between the Puyallup Tribe of Indians, Pierce County, Tacoma, Fife, Puyallup, Port of Tacoma, State of Washington, United States of America, and certain private property owners.
	City Council Meeting (TMB Council Chambers, 5:00 p.m.)			
August 29, 2017	Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
September 5, 2017	CANCELLED			
September 12, 2017	Joint Utility Board Study Session (TMBN 16, Noon)	Quarterly Joint Meeting	TPU	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
September 19, 2017	Study Session (TMBN 16, Noon)	Environmental Services Strategic Plan Update	ESD	Update on the next steps to implement an Environmental Services Strategic Plan for 2018-2025, which supports the Tacoma 2025 Citywide Vision & Strategic Plan.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
September 26, 2017	Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2017  
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
October 3, 2017	Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
October 10, 2017	Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
October 17, 2017	Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
October 24, 2017	Study Session (TMBN 16, Noon)			
October 31, 2017	Study Session (TMBN 16, Noon)	3rd Quarter Financial Report	OMB	2017 3rd Quarter Budget Actuals Report, including initiative tracker and performance management.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
November 7, 2017	Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
November 14, 2017	Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
November 21, 2017	City Council Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
November 28, 2017	Study Session (TMBN 16, Noon)	Mid-biennium Budget Adjustments	OMB	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

Community Vitality and Safety				
<b>Committee Members:</b> Blocker (Chair), Campbell, Lonergan, Walker Lee, Alternate-Mello <b>Executive Liaison:</b> Linda Stewart; Staff Support - Will Suarez		<b>2nd and 4th Thursdays</b> <b>4:30 p.m.</b> <b>Room 248</b>	<b>CBC Assignments:</b> • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority	
<b>August 24, 2017</b>	Neighborhood Council Program Review [Policy Direction]	<i>Carol Wolfe, Supervisor, Community and Economic Development</i>	Staff will give an informational briefing on the community revitalization efforts in the Lincoln District, NUSA conference and other neighborhood updates including a review of the Neighborhood Council Program.	
	Tacoma Area Commission on Disabilities Interviews	Clerks Office		
	Tacoma Community Redevelopment Authority Interviews	Clerks Office		
<b>Future:</b>				
<b>September 14, 2017</b>	Proposed Affordable Housing Strategies [Policy Direction]	<i>Daniel Murillo, Housing Division Manager, Community and Economic Development</i>	Staff will bring proposed affordable housing policy recommendations for City Council to review and discuss	
<b>September 28, 2017</b>				



<b>Economic Development Committee</b>			
<b>Committee Members:</b> Campbell (Chair), Mello, Strickland, Thoms, Alternate-McCarthy <b>Executive Liaison:</b> Mark Lauzier; Staff Support - India Adams		<b>2nd, 4th, and 5th Tuesdays</b> <b>10:00 a.m.</b> <b>Room 248</b>	<b>CBC Assignments:</b> •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee
<b>CBC Assignments:</b> <ul style="list-style-type: none"> <li>• Tacoma Arts Commission</li> <li>• Greater Tacoma Regional Convention Center Public Facilities District</li> </ul>		<ul style="list-style-type: none"> <li>• Foss Waterway</li> <li>• City Events and Recognition Committee</li> </ul>	
<b>August 22, 2017</b>	Transit Oriented Development Update [Informational Briefing]	<b>Pat Beard, Project Manager, Community and Economic Development</b>	CEDD staff will provide an update regarding the transit oriented development through the City of Tacoma.
<b>Future:</b>			
<b>August 29, 2017</b>	Small Business Loans, Entrepreneurial Activities & Tenant Improvement Programs [Informational Briefing]	<b>Daniel Murillo, Housing Division Manager. Community and Economic Development</b>	Staff will provide information on the business loan programs it administers. Information will include eligible uses and examples of funded loans.
	Update on NBD and Revitalization Unit [Informational Briefing]	<b>Carol Wolfe, Community and Economic Development Supervisor, Community and Economic Development</b>	Staff will present an update on the activities and policies to date for the Small Business Development and Neighborhood Revitalization unit which includes the Neighborhood Business District and Neighborhood Council Programs, Neighborhood Revitalization Project Areas, Special Event Permitting Office.
<b>September 12, 2017</b>	Economic Development Dashboard Report	<b>Debbie Bingham, Program Development Specialist, Community and Economic Development</b>	This is the regularly occurring update relating to economic trends, opportunities, and challenges through Q2 2017.
	SBE/LEAP Proposed Code Changes	<b>Keith Armstrong, SBE &amp; LEAP Supervisor, Community and Economic Development</b>	CEDD staff will present proposed code changes to streamline the LEAP code.

Government Performance and Finance Committee			
<b>Committee Members:</b> Loneragan (Chair), Campbell, Ibsen, Walker Lee, Alternate-Strickland <b>Executive Liaison:</b> Andy Cherullo; Staff Support - Chris Bell		<b>1st, 3rd, and 5th Wednesdays</b> <b>4:30 p.m.</b> <b>Room 248</b>	<b>CBC Assignments:</b> •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
<b>August 16, 2017</b>	Board of Ethics Interviews	<i>Clerk's Office</i>	There is one open position. Applications will close July 24th.
<b>Future:</b>			
<b>August 30, 2017</b>	Telecom Franchise Agreement [Request for Approval by Council]	<i>Jeff Lueders, MCO Information Technology Supv.</i>	This item is a request for an ordinance related to telecommunications and franchise services, granting a ten-year Telecommunications Franchise Agreement to Seattle SMSA, Limited Partnership dba Verizon Wireless to construct, operate, maintain, remove, replace, and repair small cell wireless communications facilities within public right-of-way areas within the City of Tacoma. This is a new agreement and is needed for them to move forward with Pole Attachment agreement negotiations, gain permits, and operate within the City's public right-of-way, which will allow for technology growth in Tacoma.
	Tacoma's Records Management System Implementation Efforts	<i>Jack Kelanic, IT, Director</i>	Staff will provide information regarding update on Tacoma's Records Management System Implementation Efforts
	Workforce Central Line of Credit [Request for Approval by Council]	<i>Linda Nguyen, CEO, Workforce Central</i>	Workforce Central, operated under an interlocal agreement between Pierce County and the City, is requesting a \$500,000 line of credit to be split equally between the City and County.
<b>September 6, 2017</b>			

<b>Infrastructure, Planning and Sustainability Committee</b>			
<b>Committee Members:</b> Mello (Chair), Ibsen, McCarthy, Thoms, Alternate-Blocker <b>Executive Liaison:</b> Mark Lauzier; Staff Support - Rebecca Boydston		<b>2nd and 4th Wednesdays</b> <b>4:30 p.m.</b> <b>Room 16</b>	<b>CBC Assignments:</b> •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
<b>August 23, 2017</b>	Transportation Master Plan Performance Measures [Informational briefing]	<i>Jennifer Kammerzell, Engineer, PW</i>	Public Works staff will present a progress update on the Transportation Master Plan – System Performance Measures to the Infrastructure, Planning, and Sustainability Committee meeting. The presentation will include an overview of the adopted system performance measures and progress report on establishing baseline measures.
	Green Roads Update (tentative)	<i>Jim Parvey, OEPS/Chris Larson, PW</i>	The update will provide the status of developing a Green Roads Policy and Program to guide the City's planning, design and maintenance of roads and other transportation infrastructure. The update will discuss existing policies and detail the next steps in the program's development.
	Street Naming Process [Informational Briefing]	<i>Josh Diekmann, Reuben McKnight</i>	The presentation will provide a general overview of the naming process currently in place, especially City Council Resolution 38091 which adopted policies to ensure proposed place name (and street name) changes are thoroughly vetted. The presentation will also likely discuss how honorary street and place names are reviewed and approved, how street name changes are made, and other basic conventions and constraints in the MUTCD and in Chapter 4 of the City's Right of Way Design Manual.
<b>Future:</b>			
<b>September 13, 2017</b>	Tacoma Mall Neighborhood Subarea Plan Update (Tour)	<i>Elliott Barnett, PDS</i>	IPS committee members will be touring the mall subarea plan area
<b>September 27, 2017</b>	Transportation Commission Interviews [Request for Recommendation]	<i>Doris Sorum, City Clerk</i>	4 expiring vacancies
	Model Traffic Ordinance Update [Informational Briefing]	<i>Josh Diekmann, Engineer, PS</i>	
	Parking Initiative Update [Informational Briefing]	<i>Dana Brown, Parking Services, PW</i>	Parking Services will provide it's annual status report to the IPS committee. Our report will include current and projected parking revenues and expenses, status of the revised Residential Parking Permit program, the improved capabilities of the new parking enforcement system, highlights of our successes in 2016, and a discussion about a commercial parking tax. Other topics may come up from the other three committee members or PW Director.