



WEEKLY REPORT TO THE CITY COUNCIL

August 17, 2017

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. Planning and Development Services Director Peter Huffman reports that on August 16th the **Tacoma Planning Commission released draft Tideflats Interim Regulations for public review and comment and set a public hearing for September 13th at 6:00 p.m.**, at the Greater Tacoma Convention Center. The public review draft of the interim regulations (available beginning the week of August 21st at www.cityoftacoma.org/planning) would do the following: 1) Prohibit new non-industrial uses and expansion of existing non-industrial uses within the Port of Tacoma Manufacturing and Industrial Center; 2) Prohibit new residential units and platting along the slopes above Marine View Drive; 3) Expand public notification for heavy industrial uses city-wide that require discretionary permits or SEPA environmental review; and, 4) Prohibit, city-wide, the establishment of the following new heavy industrial uses:
 - Coal terminals and coal bulk storage facilities;
 - Oil or other liquefied or gaseous fossil fuel terminals, bulk storage, manufacturing, production, processing or refining;
 - Chemical bulk storage, production, processing, and acid manufacturing;
 - Smelting; and
 - Mining and quarrying.

The draft proposal and initial findings of need for interim regulations within the Port of Tacoma Manufacturing and Industrial Center was developed in response to Amended Resolution No. 39723, adopted on May 9, 2017, which initiated both the interim regulations discussion and the Tideflats Subarea Plan. If you have any questions, please contact Planning Division Manager Brian Boudet, 253-573-2389, or bboudet@cityoftacoma.org.

2. **Economic Development Weekly Update Report** – Please see the attached update report on projects and initiatives from the Community and Economic Development Department for the week of August 14, 2017.
3. The **August 23, 2017 Public Utility Board meeting agenda** is attached for your information. Please note item U-10951, to authorize execution of a collective bargaining agreement negotiated between the City of Tacoma and the International Brotherhood of Electrical Workers, Local 483, Supervisors' Unit, is scheduled for your consideration on September 12, 2017.

STUDY SESSION/WORK SESSION

4. The **City Council Study Session** of Tuesday, August 22, 2017, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Puyallup Land Claims Settlement Agreement**; (2) **Emergency Temporary Aid and Sheltering Three-Phase Approach Update**; (3) **Other Items of Interest – Proposed Amendments to Tacoma Municipal Code Title 18**; (4) **Committee Reports**; and, (5) **Agenda Review and City Manager's Weekly Report**.

At Tuesday's Study Session, John Bell, Legal Counsel, for the Puyallup Tribe of Indians, will give a **presentation on the Puyallup Land Claims Settlement Agreement between the Puyallup Tribe of Indians, Pierce County, Tacoma, Fife, Puyallup, Port of Tacoma, State of Washington, United States of America, and certain private property owners.**

As a second item on Tuesday's Study Session, there will be a **briefing on the City's Emergency Temporary Aid and Sheltering Three-Phase Approach, to include a status update on the first three months of the plan since the Emergency Declaration.** The purpose of this update is to satisfy the requirement of Ordinance No. 28430. This ordinance, passed by the City Council on May 9, 2017, declared a state of public health emergency relating to the conditions of homeless encampments, and required that the City Council review the conditions that have given rise to this public health emergency to determine if such conditions warrant keeping in place the extraordinary measures authorized herein to respond to this public health emergency.

Under Other Items of Interest on Tuesday, I will be sharing with the City Council that at the August 29th Study Session, there will be a discussion, with Tax and License staff from the Finance Department available, to **address questions and concerns related to Ordinance No. 28449**, which was removed from the agenda last Tuesday to **amend Title 18 of the Tacoma Municipal Code based on the State's paid sick leave law.**

5. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

REQUESTS/INQUIRIES

6. At last Tuesday's City Council meeting, Council Member Mello inquired about the **feedback staff is receiving while they are attending the various community outreach meetings to provide updates on the City's homeless plan.** Staff provides the following response.

In response to growing health concerns from higher concentrations of people living in more than 50 encampments across Tacoma, the City Council declared a state of public health emergency on May 9th, 2017, and began implementing an Emergency Temporary Aid and Sheltering Plan. Since that time, City Staff has attended and presented to ten community groups to inform residents and receive feedback.

At the community meetings, Staff has provided detailed answers to questions and concerns and has incorporated feedback received into the City's strategies. Much of the feedback from community members has come in the form of questions asked during the presentations, which included themes such as:

- How will this emergency declaration affect the City's ability to mitigate the effects of homelessness on people experiencing homelessness and the community?
- How long will the emergency declaration last?
- How much will the emergency cost in the short and long term?
- How well is this new approach working?

The most vocal feedback came from meetings that took place early in the Plan's implementation process with the Dome Business District, the East Abe's and Lincoln South Safe Streets groups and the Dometop Neighborhood Alliance. These groups vocalized concerns about the lack of citizen involvement in the decision to locate the City's Stabilization Site at 1423 Puyallup Avenue and were concerned about a rumor that the City was considering locating another site on City property located at 35th and Pacific Avenue. The groups also voiced concern over whether going forward the City would unilaterally choose to locate other sites in their respective neighborhoods. Staff listened and responded to the concerns and explained why the initial steps were taken so rapidly to mitigate and address health and safety issues. Staff assured residents that the City would provide earlier and more comprehensive outreach with affected neighborhood groups should future locations be established.

In response to these initial concerns, City Staff established a stakeholder group (a community advisory committee) in the Dome District and has met with the group four times. City Staff has built strong relationships with the community stakeholders, and opinions of the City's efforts surrounding the Emergency Aid and Temporary Sheltering Plan have become increasingly positive.

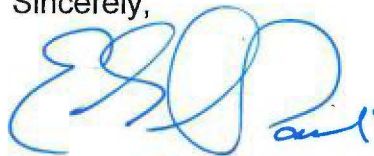
Since the initial community group feedback, many of the remaining community group meetings have been positive - with attendees expressing their appreciation for the City's efforts in managing the impacts of the stabilization site on business and residential neighbors. They have also appreciated the enforcement efforts related to illegal activity, and the rapid response to addressing and clearing homeless encampments throughout the City.

MARK YOUR CALENDARS

7. You have been invited to the following events:

- ***Cracking the Codes-the System of Racial Inequity* film screening and community conversation, Friday, August 18th, 5:00-8:00 p.m., at Evergreen State College – Tacoma, located at 1210 Sixth Avenue.**
- **Groundbreaking Ceremony for the Kōz 1554 Market Street Project on Wednesday, August 23rd, 3:00 p.m., at 1554 Market Street.**
- **Safe Streets: The Bridge that Connects Us Breakfast on Wednesday, September 13th, 7:30 a.m., at the Landmark Convention Center, located at 47 St. Helens Avenue.**
- **Annual Laureate Recognition Banquet Honoring Pennye Nixon, 2017 Peace Prize Laureate, on Thursday, September 28th, 5:30 p.m., at Pacific Lutheran University Scandinavian Cultural Center, located at South 122nd and South Park Avenue.**
- **The Power of Here South Sound Luncheon on Wednesday, October 4th, 11:30 a.m. to 1:15 p.m., at the Courtyard Marriott-Tacoma, located at 1515 Commerce Street.**
- **Eastside Community Center Construction Celebration on Saturday, September 23rd, 2:00 p.m., at the First Creek Middle School, 1801 East 56th Street.**
- **Citizens for a Healthy Bay's 2nd Annual Breakfast for the Bay on Thursday, October 12th, 7:30 a.m. – 9:00 a.m., at the Museum of Glass, located at 1801 Dock Street.**
- **Graduate Tacoma 2017 Cradle to Career Lunch on Tuesday, October 24th, 11:30 a.m. to 1:00 p.m., at the Greater Tacoma Convention Center, located at 1500 Commerce Street.**

Sincerely,



Elizabeth A. Pauli
City Manager

ECONOMIC DEVELOPMENT WEEKLY UPDATE REPORT

Week of August 21, 2017

1st Micro-Unit Development in Tacoma Breaks Ground

KOZ Development, a Snohomish County housing developer will host a ground breaking ceremony on Wednesday, August 23rd at 3 pm at the site of their planned project (17th/Market) just across the street from the University of Washington -Tacoma (UWT) YMCA and the first residence supporting the campus. This 107-unit project will contain no parking and is ideally suited to support UWT students as well as downtown workers. The project will also include 20 percent of the units at the affordable rate (12-Year Multi-family Property Tax Exemption) and include ground floor retail, ideally suited toward a restaurant or café to support a growing and hungry campus.

HQC USA LLC – Mixed Use Project 1210 Tacoma Avenue South

The Community and Economic Development Department negotiated a Purchase, Sale and Development Agreement with HQC USA LLC, of Renton, WA to develop a 166 unit mixed use project at 1210 Tacoma Avenue South, the current parking lot for the main library. This is not an EB-5 project, rather financed completely with capital from the developer. This estimated \$40 million development will turn a non-taxed, underutilized parking lot into a thriving home for 300 people, including 34 affordable units and adding ground level retail amenities. It will positively impact development and investment opportunities, increase the City's tax base and create about 90 full-time construction jobs.

Background:

- RFI issued on July 27, 2016 and developer chosen September, 2016.
- City Council presentation December, 2016 – PSA approved.
- PSA signed December, 2016.
- Presentations to Library Board on December 21, 2016, June 15, 2016, April 19, 2017 and July 19, 2017
- Environmental study – limited phase II complete and monitoring wells installed.
- First amendment to PSA finalized on 7/7/2017.
- Sale of lot completed on 7/28/2017.

Current Status:

- Shoring and site development permits submitted and under review
- 12 year property tax exemption application submitted, to council on 8/29/2017
- Timeline is still to begin construction on October 1, 2017 and complete by September 1, 2019.

Next Steps:

- Continue to finalize plan to relocate current library employee parking to temporary location during construction by October 1, 2017
- Work with library on purchase of new trailers and relocation of materials to Mottet Branch parking lot by October 1, 2017
- Ground breaking October 20, 2017 with guests from Vietnam



**City of Tacoma
Public Utility Board Meeting
August 23, 2017; 6:30 p.m.
Tacoma Public Utilities Auditorium
(3628 South 35th Street)**

Call to Order

Roll Call

- A. Approve Minutes of Previous Meetings**
- B. Comments by the Public**
- C. Consent Agenda**
- D. Regular Agenda**

Departmental

- D-1 Resolution U-10950 – Award contracts and approve purchases:**
- 1. Award contract to TransAmerican Power Products, Inc., for the supply of steel pole structures for the Henderson Bay Crossing transmission line rebuild (\$211,000, plus applicable sales tax);
 - 2. Award contract to TransAmerican Power Products, Inc., for the supply of steel pole structures for the Pearl-Cushman upgrade project (\$372,104, plus applicable tax);
 - 3. Increase contract to Aramark Uniform Services for apparel and linen rental and laundry services (\$100,000, plus sales tax. Cumulative total \$1,082,000, plus sales tax);
 - 4. Increase contract to Northwest Cascade, Inc., for citywide waste pumping services (\$700,000, plus sales tax. Cumulative total \$900,000, plus sales tax).
- D-2 Resolution U-10951 – Authorize execution of a collective bargaining agreement negotiated between the City of Tacoma and the International Brotherhood of Electrical Workers, Local 483, Supervisors' Unit. (To Council: September 12, 2017)**

Tacoma Power

- D-3 Resolution U-10952 - Approve Declaration of Surplus Utility Specific Equipment of 216 distribution transformers/overhead equipment no longer needed for Tacoma Power's current or future needs and authorize the sale of surplus specific equipment to the highest responsive bidder.**

Tacoma Rail

- D-4 Motion 17-09 – Approve settlement of a property damage claim in the amount of \$35,126 from Tacoma Rail to the GATX Rail Corporation.**

H. Reports of the Director

- H-1 Second Quarter 2017 Budget Performance Report for Power, Water, Rail**



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the TPU Director's Office at 253-502-8201. TTY or speech to speech users please dial 711 to connect to Washington Relay services.

**City of Tacoma 2017
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
August 22, 2017	Study Session (TMBN 16, Noon)	Puyallup Land Claims Settlement Agreement	Puyallup Tribe (John Bell), CMO	Presentation on the Puyallup Land Claims Settlement Agreement between the Puyallup Tribe of Indians, Pierce County, Tacoma, Fife, Puyallup, Port of Tacoma, State of Washington, United States of America, and certain private property owners.
		Emergency Temporary Aid and Sheltering Three-phase Approach Update	CMO	Informational briefing on the City's Emergency Temporary Aid and Sheltering Three-phase Approach, to include a status update on the first three months of the plan.
	City Council Meeting (TMB Council Chambers, 5:00 p.m.)			
August 29, 2017	Study Session (TMBN 16, Noon)	Proposed Amendment to TMC 18.10 "Paid Leave"	Finance	In order to align City's TMC with the State's statewide employment standards (minimum wage & paid sick leave) the City will need to amend Title 18 based on the State's paid sick leave law.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
September 5, 2017	CANCELLED			
September 12, 2017	Joint Utility Board Study Session (TMBN 16, Noon)	Quarterly Joint Meeting	TPU	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
September 19, 2017	Study Session (TMBN 16, Noon)	Environmental Services Strategic Plan Update	ESD	Update on the next steps to implement an Environmental Services Strategic Plan for 2018-2025, which supports the Tacoma 2025 Citywide Vision & Strategic Plan.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
September 26, 2017	Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2017
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
October 3, 2017	Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
October 10, 2017	Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
October 17, 2017	Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
October 24, 2017	Study Session (TMBN 16, Noon)			
October 31, 2017	Study Session (TMBN 16, Noon)	3rd Quarter Financial Report, Mid-biennium Budget Adjustments, and Capital Projects Report	OMB	2017 3rd Quarter Budget Actuals Report, including initiative tracker and performance management, mid-biennium budget modifications and Capital Projects Report.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
November 7, 2017	Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
November 14, 2017	Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
November 21, 2017	City Council Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
November 28, 2017	Study Session (TMBN 16, Noon)			

Community Vitality and Safety				
Committee Members: Blocker (Chair), Campbell, Lonergan, Walker Lee, Alternate-Mello Executive Liaison: Linda Stewart; Staff Support - Will Suarez		2nd and 4th Thursdays 4:30 p.m. Room 248		CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
August 24, 2017	Tacoma Area Commission on Disabilities Interviews	Clerks Office		
	Tacoma Community Redevelopment Authority Interviews	Clerks Office		
	Neighborhood Council Program Review [Policy Direction]	Carol Wolfe, Supervisor, Community and Economic Development	Staff will give an informational briefing on the community revitalization efforts in the Lincoln District, NUSA conference and other neighborhood updates including a review of the Neighborhood Council Program.	
Future:				
September 14, 2017	Proposed Affordable Housing Strategies [Policy Direction]	Daniel Murillo, Housing Division Manager, Community and Economic Development	Staff will bring proposed affordable housing policy recommendations for City Council to review and discuss	
September 28, 2017				

Economic Development Committee				
Committee Members: Campbell (Chair), Mello, Strickland, Thoms, Alternate-McCarthy Executive Liaison: Mark Lauzier; Staff Support - India Adams		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee	
CBC Assignments: <ul style="list-style-type: none"> • Tacoma Arts Commission • Greater Tacoma Regional Convention Center Public Facilities District 		<ul style="list-style-type: none"> • Foss Waterway • City Events and Recognition Committee 		
August 22, 2017	Transit Oriented Development Update [Informational Briefing]	Pat Beard, Project Manager, Community and Economic Development	CEDD staff will provide an update regarding the transit oriented development through the City of Tacoma.	
Future:				
August 29, 2017	Small Business and Revitalization Update [Informational Briefing]	Daniel Murillo, Housing Division Manager; Carol Wolfe, Community and Economic Development Supervisor, Community and Economic Development	Staff will present an update on the activities and policies to date for the Small Business Development and Neighborhood Revitalization unit which includes the Neighborhood Business District and Neighborhood Council Programs, Neighborhood Revitalization Project Areas, Special Event Permitting Office.	
September 12, 2017	Economic Development Dashboard Report	Debbie Bingham, Program Development Specialist, Community and Economic Development	This is the regularly occurring update relating to economic trends, opportunities, and challenges through Q2 2017.	
	SBE/LEAP Proposed Code Changes	Keith Armstrong, SBE & LEAP Supervisor, Community and Economic Development	CEDD staff will present proposed code changes to streamline the LEAP code.	

Government Performance and Finance Committee			
Committee Members: Loneragan (Chair), Campbell, Ibsen, Walker Lee, Alternate-Strickland Executive Liaison: Andy Cherullo; Staff Support - Chris Bell		1st, 3rd, and 5th Wednesdays 4:30 p.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
August 30, 2017	Telecom Franchise Agreement [Request for Approval by Council]	Jeff Lueders, Information Technology Supv, MCO	This item is a request for an ordinance related to telecommunications and franchise services, granting a ten-year Telecommunications Franchise Agreement to Seattle SMSA, Limited Partnership dba Verizon Wireless to construct, operate, maintain, remove, replace, and repair small cell wireless communications facilities within public right-of-way areas within the City of Tacoma. This is a new agreement and is needed for them to move forward with Pole Attachment agreement negotiations, gain permits, and operate within the City's public right-of-way, which will allow for technology growth in Tacoma.
	Tacoma's Records Management System Implementation Efforts	Jack Kelanic, Director, IT	Staff will provide information regarding update on Tacoma's Records Management System Implementation Efforts
	Workforce Central Line of Credit [Request for Approval by Council]	Linda Nguyen, CEO, Workforce Central	Workforce Central, operated under an interlocal agreement between Pierce County and the City, is requesting a \$500,000 line of credit to be split equally between the City and County.
Future:			
September 6, 2017			
September 20, 2017	2016 CAFR Review	Susan Calderon, Assistant Finance Director, Finance Department	

Infrastructure, Planning and Sustainability Committee			
Committee Members: Mello (Chair), Ibsen, McCarthy, Thoms, Alternate-Blocker Executive Liaison: Mark Lauzier; Staff Support - Rebecca Boydston		2nd and 4th Wednesdays 4:30 p.m. Room 16	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
August 23, 2017	Transportation Master Plan Performance Measures [Informational briefing]	<i>Jennifer Kammerzell, Engineer, PW</i>	Public Works staff will present a progress update on the Transportation Master Plan – System Performance Measures to the Infrastructure, Planning, and Sustainability Committee meeting. The presentation will include an overview of the adopted system performance measures and progress report on establishing baseline measures.
	Capital Improvement Projects Webpage	<i>Reed Bennion, Management Analyst, Public Works</i>	We are launching the site on Aug 8 th , and it is replacing an existing site that has become obsolete. The site shows where all major right-of-way work is happening in the City. The site allows us coordinate work more effectively, it lets us know where others are working, and helps the public know what is going on out there.
	Green Roads Update (tentative)	<i>Jim Parvey, OEPS/Chris Larson, PW</i>	The update will provide the status of developing a Green Roads Policy and Program to guide the City's planning, design and maintenance of roads and other transportation infrastructure. The update will discuss existing policies and detail the next steps in the program's development.
Future:			
September 13, 2017	Tacoma Mall Neighborhood Subarea Plan Update (Tour)	<i>Elliott Barnett, PDS</i>	IPS committee members will be touring the mall subarea plan area
September 27, 2017	Transportation Commission Interviews [Request for Recommendation]	<i>Doris Sorum, City Clerk</i>	4 expiring vacancies
	Model Traffic Ordinance Update [Informational Briefing]	<i>Josh Diekmann, Engineer, PS</i>	
	Parking Initiative Update [Informational Briefing]	<i>Dana Brown, Parking Services, PW</i>	Parking Services will provide it's annual status report to the IPS committee. Our report will include current and projected parking revenues and expenses, status of the revised Residential Parking Permit program, the improved capabilities of the new parking enforcement system, highlights of our successes in 2016, and a discussion about a commercial parking tax. Other topics may come up from the other three committee members or PW Director.