



WEEKLY REPORT TO THE CITY COUNCIL

September 21, 2017

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. On September 13th, the **Planning Commission conducted a public hearing on the proposed Tideflats Interim Regulations**. Notification for the public hearing and comment period was sent to approximately 14,000 taxpayers of record as well as other interested parties. Approximately 300 people attended the hearing and 81 people provided testimony to the Commission. In addition, approximately 200 written comments were submitted prior to the close of the public comment period. The public testimony is representative of broad differences in opinion about the issues that the Interim Regulations should address while the City, Port, and Puyallup Tribe conduct the Tideflats Subarea Planning process. Public comments and public review documents are available online at www.cityoftacoma.org. On October 3rd, the City Council will be asked to set a public hearing for October 17th on the Planning Commission's recommendation. Staff anticipates that the Planning Commission recommendation will occur on October 4th.

The Planning Commission's public review draft included the following proposals:

1. Expanded permit notification for heavy industrial uses that require a discretionary permit or SEPA determination;
2. Prohibitions of new, and expansion of existing, certain non-industrial uses in the Port of Tacoma Manufacturing/Industrial Center;
3. Prohibition of new platting and residential development along the slopes and shoreline along Marine View Drive in Northeast Tacoma; and,
4. Prohibition of the following new heavy industrial uses, city-wide:
 - a. Coal terminals and bulk coal storage facilities
 - b. Oil or other liquefied or gaseous fossil fuel terminals, bulk storage, manufacturing, production, processing, and refining
 - c. Bulk chemical storage, production, and processing, including acid manufacture
 - d. Smelting
 - e. Mining and quarrying

If you have questions or need further information, please contact Senior Planner Steve Atkinson, 253-591-5531 or satkinson@cityoftacoma.org.

2. Public Works Director Kurtis Kingsolver provides an **update on the Links to Opportunity Program related to the Tacoma Link extension**. This is an outreach effort explaining the City's five-year "no cut moratorium" which places more stringent requirements on upgrades cutting into curb or asphalt on newly constructed streets. The letter alerts property and business owners to the upcoming Tacoma Link work and provides encouragement to schedule needed upgrades in concert with the project schedule. The letter will be sent between September 21st and 25th, and will include a map, FAQ sheet and project update providing information to property owners, businesses, known developers, and utility customers along the Tacoma Link Extension corridor.
3. **Economic Development Weekly Update Report** – Please see the attached update report on projects and initiatives from the Community and Economic Development Department for the week of September 18, 2017.
4. The **September 27, 2017 Public Utility Board meeting agenda** is attached for your information.

STUDY SESSION/WORK SESSION

5. The **City Council Study Session** of Tuesday, September 26, 2017, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Other Items of Interest – Council Consideration Request for Expedition of Transportation Projects**; (2) **Committee Reports**; and, (3) **Agenda Review and City Manager's Weekly Report**.

At Tuesday's Study Session under Other Items of Interest, Deputy Mayor Thoms and Council Member Mello will share the attached **Council Consideration Request related to the Expedition of Transportation Projects in Tacoma** (attached). Because of the importance of an efficient transportation network to recruit businesses to evaluate Tacoma as a potential location, the request seeks City Council consensus to move a resolution forward directing the City Manager to work with Pierce Transit to identify additional partners for a feasibility study to analyze a potential Fast Foot Ferry between Tacoma and Seattle. In addition, the proposed resolution would direct the City Manager to coordinate with Sound Transit to expedite deliverables of both Sound Transit 2 and Sound Transit 3 ballot measures by identifying ways in which Tacoma's planning, permitting, inter-jurisdictional cooperation, Public Works Department and Tacoma Public Utilities can find process efficiencies and speed up program delivery.

6. The updated **Tentative City Council Forecast** and **Consolidated Standing Committee Calendars** are attached for your information.

MARK YOUR CALENDARS

7. You have been invited to the following events:

- **Eastside Community Center Construction Celebration on Saturday, September 23rd, 2:00 p.m.**, at the First Creek Middle School, 1801 East 56th Street.
- **Aqualyst Accelerator Ribbon Cutting on Monday, September 25th, from 9:00 – 11:30 a.m.**, at The Wedge, located at 2304 Jefferson Avenue.
- **The RAIN (Readiness Acceleration & Innovation Network) Grand Opening Event on Wednesday, September 27th, 4:00 – 8:00 p.m.**, at The Wedge, located at 2304 Jefferson Avenue.
- **Neighborhood Council's 25th Anniversary Celebration on Thursday, September 28th, from 5:30 to 8:00 p.m.**, at the Star Center, located at 3873 South 66th Street.
- **Annual Laureate Recognition Banquet Honoring Pennye Nixon, 2017 Peace Prize Laureate, on Thursday, September 28th, 5:30 p.m.**, at Pacific Lutheran University Scandinavian Cultural Center, located at South 122nd and South Park Avenue.
- **Behavioral Health Hospital Groundbreaking Celebration on Friday, September 29th, Noon to 1:00 p.m.**, at the MultiCare Allenmore Hospital Campus, located at 1901 South Union Avenue.
- **Forterra's The Power of Here South Sound Luncheon on Wednesday, October 4th, 11:30 a.m. to 1:15 p.m.**, at the Courtyard Marriott-Tacoma, located at 1515 Commerce Street.
- **Citizens for a Healthy Bay's 2nd Annual Breakfast for the Bay on Thursday, October 12th, 7:30 a.m. – 9:00 a.m.**, at the Museum of Glass, located at 1801 Dock Street.
- **Town Center Ground Breaking Ceremony on Thursday, October 12th, 10:30 a.m.**, at Jefferson Avenue and 21st Street.

- **Tacoma Historical Society's 11th Annual Destiny Dinner "Fighting for Dreams That Matter: Honoring Tacoma's Civil Rights Pioneers" on Saturday, October 14th, 5:00-7:00 p.m.,** at the University of Puget Sound Memorial Fieldhouse, located at 1500 North Warner.
- **Korean Women's Association 45th Anniversary Celebration on Saturday, October 14th, 6:00 p.m.,** at the Greater Tacoma Convention Center's 3rd Floor Ballroom, located at 1500 Broadway.
- **Black Student Union Scholarship Fundraising Dinner on Thursday, October 19th, 5:00-7:30 p.m.,** at the University of Puget Sound, Upper Marshall Hall, located at 1500 North Warner.
- **Graduate Tacoma 2017 Cradle to Career Lunch on Tuesday, October 24th, 11:30 a.m. to 1:00 p.m.,** at the Greater Tacoma Convention Center, located at 1500 Commerce Street.

Sincerely,



Elizabeth A. Pauli
City Manager

EAP:crh
Attachments



TO: Elizabeth A. Pauli, City Manager
FROM: Kurtis D. Kingsolver, P.E., Public Works Director/City Engineer *KDK*
COPY: Mark Lauzier, Assistant City Manager
Peter Huffman, Planning & Development Services Director
Ian Munce, Special Assistant to Planning & Development Services Director
Diane Sheesley, Project Manager
SUBJECT: Links to Opportunity and Tacoma Link Extension Utility Letter and Outreach Update
DATE: September 19, 2017

The Links to Opportunity (LTO) Program is a two-part effort to improve social and economic opportunity through planning for multi-modal mobility and economic development in communities along the Tacoma Link Expansion corridor. Specifically, this \$2.5 million project will fund: 1) a multi-modal mobility plan including a complete streets design for the Tacoma Link Extension corridor, and 2) an Equity and Empowerment Initiative designed to secure tangible benefits from new Tacoma downtown public and private investments for disadvantaged residents in the Hilltop community along the corridor and within walking and biking distance of the expansion stations.

The LTO team has worked collaboratively with Sound Transit and others to draft the attached letter explaining the City's five-year moratorium placed on newly constructed streets and the benefits of installing private utility upgrades prior to project construction. This letter will be sent to property owners, businesses, known developers, and utility customers along the Tacoma Link Extension corridor between September 21st and 25th.

Additional project information is available at the project website:

<http://www.cityoftacoma.org/links>

Please contact Ian Munce at (253) 573-2478 or at imunce@cityoftacoma.org, or Diane Sheesley at (253) 591-5358 or dsheesley@cityoftacoma.org if you have any questions regarding the project.



September 21, 2017

Dear Property or Business Owner:

The partnership between Sound Transit and the City of Tacoma to extend the Tacoma Link rail line brings exciting opportunities to further invest in Tacoma's neighborhoods. Link rail construction will include replacement of existing utilities under the existing roadway which provides an opportunity to upgrade your individual utilities at a substantial savings.

Work on the Tacoma Link Extension project will take place starting as early as August 2018, while some private utility work may begin earlier in the year, and you can expect to see pavement restoration from curb to curb, replacement of utility service connections into the sidewalk, and rail installation. As most of the utilities along the Tacoma Link Extension corridor are more than a century old, sanitary sewer connections will be replaced to just beyond the curb, water service lines will be replaced to the meter, and gas connections will be tied to a new gas mainline in the street. The sanitary sewer lateral connections between the mainline and buildings belong to the property owner; however, the cost of the portion of the lateral within the right-of-way that is being replaced is being funded through the project. Future pipe repairs or connections remain the property owner's responsibility.

What this means for you, as a property or business owner, is that for any future repairs you may need to make to your existing underground utilities you would most likely not need to cut into the curb or asphalt because that portion of the utility will have been replaced. However, replacement of sidewalk panels and/or landscaping restoration may still be necessary. Improvements requiring an increase in your pipe sizes would require connection at the main and could be much more expensive after the Tacoma Link Extension is constructed. Additionally, future work in the right-of-way will be subject to the moratorium discussed below.

If you are considering making improvements to your property or business, and think that you will require new or upgraded utility services, we encourage you to consider scheduling installations or upgrades during one of these two windows as completing the new installations or upgrades to existing utilities prior to the project paving would be at a substantial savings for property owners:

- Before the summer of 2018 when the Tacoma Link Extension project is scheduled to begin.
- While pavement removal is taking place, likely in 2019 or 2020 although the final schedule is set by the Contractor and reviewed by Sound Transit and the City. Once the Tacoma Link Extension project has already begun, you would likely save money since permanent paving has already been planned as part of the project.

We want you to be aware that the City of Tacoma places more stringent requirements when you apply to cut into curb or asphalt for a period of up to five years *after* the new permanent paving is in place. This five-year period is called the "no cut moratorium" and it would negatively impact those who had not anticipated the need for a future utility connection that requires cutting into curb or asphalt.

Sound Transit is currently developing a detailed schedule for the Tacoma Link Extension project. Once a detailed schedule is developed which includes the projected paving dates by early fall of 2018, the deadline for utility service installations or upgrades will be publicly available. You can also confirm this deadline by contacting the City of Tacoma Planning and Development Services Permits Desk at (253) 591-5030 or permitplandesk@cityoftacoma.org.

Property or Business Owner
Tacoma Link Extension and Links to Opportunity
September 21, 2017
Page 2

We're here to help. If you are considering making improvements to your property or business, and think that you will require new or upgraded utility services, please refer to the list of contacts below for additional information and guidance:

Puget Sound Energy
Gas
Amber Uhls
(253) 476-6137
amber.uhls@pse.com

City of Tacoma
Tacoma Water
Water Permit Counter
(253) 502-8247
waterpermitcounter@cityoftacoma.org

City of Tacoma
Tacoma Power
Greg Horodyski
(253) 502-8557
ghorodyski@cityoftacoma.org

City of Tacoma
Environmental Services, Sewer
Corey Newton
(253) 591-5765
cnewton@cityoftacoma.org

City of Tacoma
Planning and Development Services, Permits
(253) 591-5030
permitplandesk@cityoftacoma.org

A map, FAQs, and an outreach update are attached for your information. If you have additional general project questions, please feel free to contact the following project management and outreach staff:

City of Tacoma
Ian Munce (253) 573-2478
Corey Newton (253) 591-5765

Sound Transit
Lauren Wheeler (206) 903-7004

Sound Transit anticipates that work on the Tacoma Link extension project will be complete by 2022.

Sincerely,



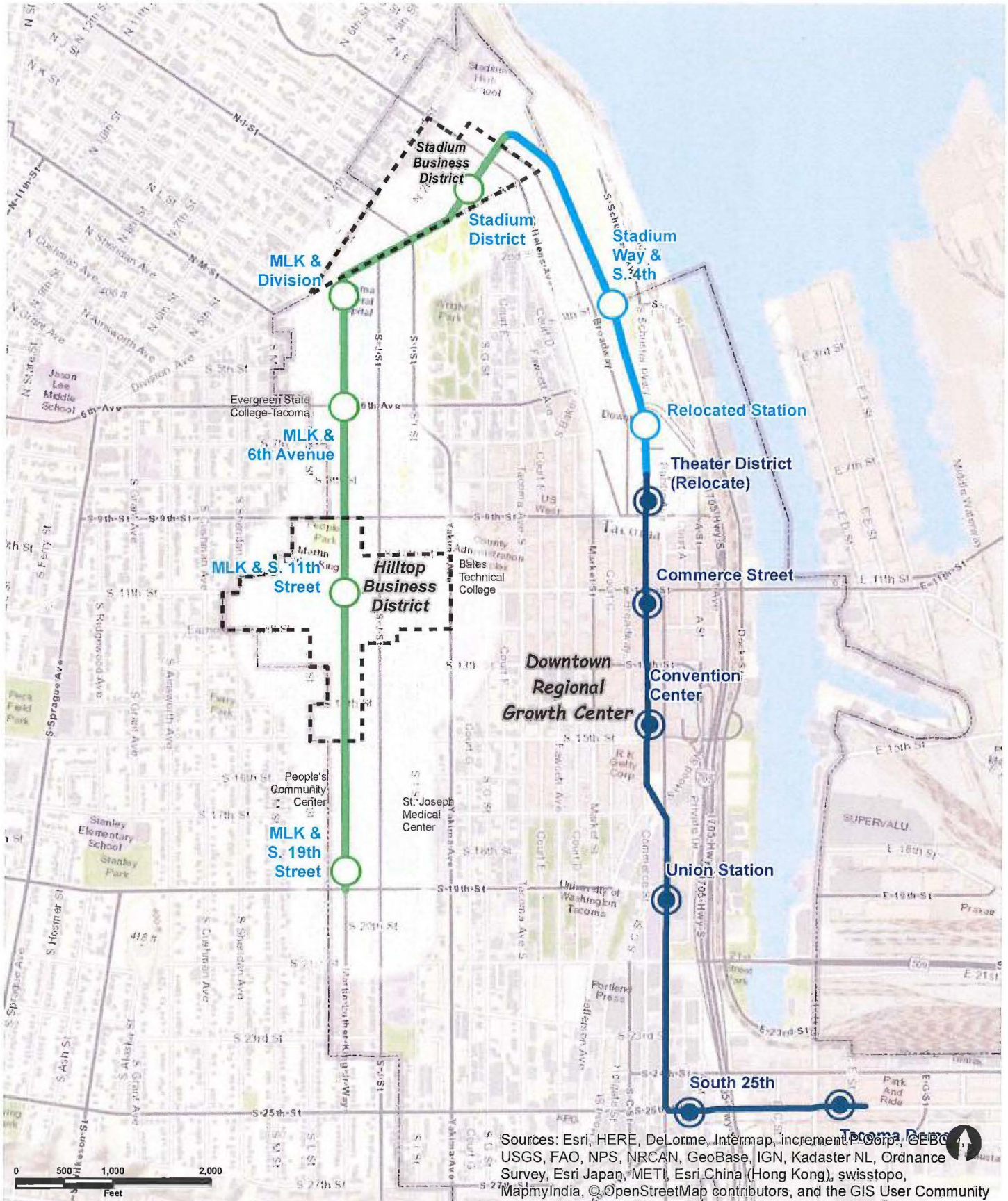
Kurtis D. Kingsolver, P.E.
Public Works Director/City Engineer
City of Tacoma

Attachments: Map
FAQs
Outreach update

cc: Amber Uhls, Puget Sound Energy
Greg Horodyski, City of Tacoma, Tacoma Power
Ryan Flynn, City of Tacoma, Tacoma Water
Corey Newton, City of Tacoma, Environmental Services
Ian Munce, City of Tacoma, Planning and Development Services
Sue Comis, Sound Transit, Planning, Environment, and Project Development
Lauren Wheeler, Sound Transit, Design, Engineering, and Construction Management

Streetscape Planning Area

Links to Opportunity



Sources: Esri, HERE, DeLorme, Intermap, increment P Corp., GEBCO, USGS, FAO, NPS, NRCAN, GeoBase, IGN, Kadaster NL, Ordnance Survey, Esri Japan, METI, Esri China (Hong Kong), swisstopo, MapmyIndia, © OpenStreetMap contributors, and the GIS User Community

- Existing Tacoma Link
- Proposed link extension w/design of amenities such as way-finding signs and corridor connections
- Streetscape design alignment to follow Tacoma Link Extension.

Note: The lighter area around the link may be considered for complete streets elements (including but not limited to bicycle and pedestrian accommodations, amenities and way-finding signs).

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Community & Economic Development Department
GIS Analysis & Data Service
9/18/2017



FAQs

Utility Installations, Upgrades or Repairs

Updated Sept. 13, 2017

Q. When will the Tacoma Link extension project begin and what can I expect?

Work to extend the Tacoma Link will take place starting in the summer of 2018, and you can expect to see pavement restoration from curb to curb, and replacement of utility service connections into the sidewalk. As most of the utilities along the Tacoma Link extension corridor are more than a century old, sanitary sewer connections will be replaced to just beyond the curb, water service lines will be replaced to the meter, and gas connections will be tied to a new gas mainline in the street.

Q. How does this affect me as a property or business owner?

What this means for you, as a property or business owner, is that for any future repairs you may need to make to your existing service connections between your property and the newly constructed utilities would most likely not require cutting into the curb or asphalt because that portion of the lateral will have been replaced. However, replacement of sidewalk panels and/or landscaping restoration may still be necessary. Improvements requiring an increase in the connection pipe sizes would require connection at the main and could be much more expensive after the Tacoma Link Extension is constructed. Additionally, future work in the right-of-way will be subject to the moratorium discussed below.

If you are considering future improvements, you should consider them before the summer of 2018 and should reach out to the contacts in 2017 if possible.

Q. What should I do if I am considering making improvements to my property or business, or think that I will require new or upgraded utility services within the next 10 years?

We encourage you to consider scheduling installations or upgrades during one of these two windows:

- Before the summer of 2018 when the Tacoma Link Extension project is scheduled to begin.
- While pavement removal is taking place, likely in 2019 or 2020 although the final schedule is set by the Contractor and reviewed by Sound Transit and the City. Once the Tacoma Link Extension project has already begun, you would likely save money since permanent paving has already been planned as part of the project.

We want you to be aware that the City of Tacoma places more stringent requirements when you apply to cut into curb or asphalt for a period of up to five years *after* the new permanent paving is in place. This five-year period is called the “no cut moratorium” and it would negatively impact those who had not anticipated the need for a future utility connection that requires cutting into curb or asphalt.

The right-of-way restoration policy allows for variances to the five-year moratorium. Air and water intrusion negatively affect the lifespan of a road design. Therefore, typically for a variance to be approved the restoration requirements are more extensive. Typically a variance requires full street width grind and overlay from property line to property line.

Q. Will the City of Tacoma assist with grant paperwork or other opportunities to attain funding, partial funding, or loans for the repair or upgrade of existing utilities for low-income residential or business properties?

The City of Tacoma is looking into the possibility of having staff available to assist with grant paperwork or other opportunities to attain funding, partial funding, or loans for the repair or upgrade of existing utilities for low-income residential or business properties.

Q. I need one-on-one help. Who can I contact?

We're here to help. If you are considering making improvements to your property or business, and think that you will require new or upgraded utility services, please refer to the list of contacts below for additional information and guidance:

Puget Sound Energy

Gas

Amber Uhls

(253) 476-6137

amber.uhls@pse.com

City of Tacoma

Tacoma Power

Greg Horodyski

(253) 502-8557

ghorodyski@cityoftacoma.org

City of Tacoma

Tacoma Water

Ali Polda

(253) 502-8152

apolda@cityoftacoma.org

City of Tacoma

Environmental Services, Sewer

Corey Newton

(253) 591-5765

cnewton@cityoftacoma.org

City of Tacoma

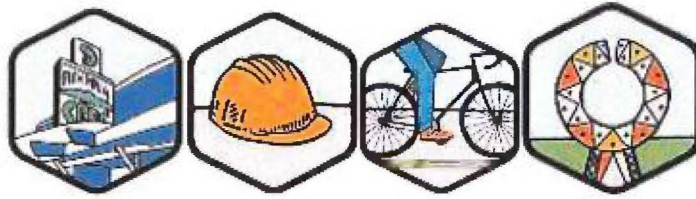
Planning and Development Services, Permits

(253) 591-5030

permitplandesk@cityoftacoma.org

Q. If my utility service is damaged during construction who is responsible for repairs?

If a service is damaged during construction Sound Transit, the City, or their contractor(s) will pay for repairs during construction of the project the damage occurs during. Upgrades will not be considered if damage occurs during construction, only replacement of the same size connection will be completed.



LINKS TO OPPORTUNITY

Streetscape Improvements Project Outreach Update

The City of Tacoma is partnering with the Tacoma Housing Authority, Downtown on the Go, Sound Outreach, Hilltop Action Coalition and others to facilitate community outreach and engagement along the Tacoma Link Extension corridor. The information collected throughout this community outreach and engagement process – part of the City of Tacoma's Links to Opportunity initiative – will inform the design of more vibrant pedestrian areas along Martin Luther King Jr. Way, Division Avenue and North 1st Street which may include benches, lighting, landscaping and art.

You will likely meet individuals representing the City of Tacoma's Links to Opportunity initiative along the Tacoma Link Extension corridor. You can also drop by the Links to Opportunity project office located at 1120 South 11th Street in Tacoma if you would like, on Tuesdays from noon – 4 p.m., Wednesdays from 9 a.m. – 1 p.m., and Thursdays from 9 a.m. – 1 p.m. and 4 – 8 p.m.

Additional Links to Opportunity project office hours will be added soon, along with City staff that can also answer community questions relating to jobs, housing and general services.

Join us for a creative conversation with the design team on October 4, 2017, at 3:30 p.m. or 6:45 p.m. at our project office. This is an all ages discussion to identify images and words that represent the past and future of the Hilltop Community. Streetscape designers will be on hand to hear more about how to integrate the community story into the streetscape.

Please visit cityoftacoma.org/links for the latest updates on the City of Tacoma's Links to Opportunity initiative, and soundtransit.org/tacomalinkexpansion for the latest updates on the Tacoma Link Extension project.

ECONOMIC DEVELOPMENT WEEKLY UPDATE REPORT

Week of September 18, 2017

The WEDGE Upcoming Events

The new biotech incubator space located at 23rd and Jefferson Streets in the City's Brewery District will host two events next week:

- Monday, September 25th, 9:00 to 10:30 a.m., Ribbon Cutting Celebration to launch the first ever accelerator for water entrepreneurs in the Puget Sound!
- Wednesday, September 27th, 4:00 to 8:00 p.m., The RAIN (Readiness Acceleration & Innovation Network) Public Open House

RAIN was founded as a collaboration growing from the University of Washington Tacoma, MultiCare Health System, and Madigan Army Medical Center to provide startups with significant support for ideation, research and development, prototyping, business development, and launch. The City of Tacoma is a core partner in their efforts as they work to create prosperity and well-being in our community.



City of Tacoma
Public Utility Board Meeting
September 27, 2017; 6:30 p.m.
Tacoma Metro Parks Auditorium
(4702 South 19th Street, Tacoma WA 98405)

Call to Order

Roll Call

- A. Approve Minutes of Previous Meetings**
- B. Comments by the Public**
- C. Consent Agenda**
- D. Regular Agenda**

Departmental

- D-1 Resolution U-10959 – Award contracts and approve purchases:
 - 1. Award two-year contract to Clean Harbors Environmental Services, Inc., for hazardous waste handling and disposal services (\$300,000, plus the option for three additional one-year renewal periods for a cumulative total of \$750,000, plus sales tax);
 - 2. Award contract to Power Technology, Inc., for the installation of LED streetlight fixtures throughout the City of Tacoma (\$1,548,300, sales tax not applicable);
- D-2 Motion 17-12 – Approve an amendment to section 2.E of the severance agreement between the City and Power Superintendent related to severance benefits.
- D-3 Motion 17-13 – Approve section 2.E of the proposed agreement between the City and the Water Superintendent related to severance benefits.



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the TPU Director's Office at 253-502-8201. TTY or speech to speech users please dial 711 to connect to Washington Relay services.



**CITY OF TACOMA, WASHINGTON
OFFICE OF THE CITY COUNCIL
COUNCIL CONSIDERATION REQUEST (CCR)**

TO: City Council

FROM: Mayor Marilyn Strickland and Chief Policy Analyst Anita Gallagher

COPIES TO: Elizabeth Pauli, City Manager; Tadd Wille, Assistant City Manager; Mark Lauzier, Assistant City Manager; Bill Fosbre, Acting City Attorney; Executive Leadership Team; File

SUBJECT: Expedition of Transportation Projects in Tacoma

DATE: September 20, 2017

ITEM/ISSUE PROPOSED FOR COUNCIL CONSIDERATION:

I ask for your support for directing the City Manager to prepare a Resolution addressing the following items for the earliest possible City Council business meeting.

BRIEF BACKGROUND:

Companies consider many factors when evaluating potential locations to establish or expand their business. A streamlined, efficient transportation network is vitally important in these analyses. Highways, airports, and shipping ports are crucial for many business operations. The availability of commuter transportation options, however, is an essential decision point for many employers. Tacoma currently enjoys a robust public transit system that includes fixed route buses, Sounder Commuter Rail and Link Light Rail streetcars. We must, however, prepare for future growth, proactively explore new transit options and expedite planned projects in the face of unprecedented growth and opportunity.

This request directs the City Manager to work with Pierce Transit to identify additional partners for a feasibility study to analyze a potential Fast Foot Ferry between Tacoma and Seattle. This concept has recently been implemented by Kitsap Transit to provide a 28-minute commute by boat between Bremerton and Seattle. A similar service in Tacoma can address Interstate 5 congestion and provide more options for efficient connectivity to and from Tacoma.

Additionally, we request that the Resolution direct the City Manager to coordinate with Sound Transit to expedite deliverables of both Sound Transit 2 and Sound Transit 3 (ST3) ballot measures that are planned for Tacoma and identify ways in which Tacoma's planning, permitting, inter-jurisdictional cooperation, Public Works Department and Tacoma Public Utilities may find process efficiencies and speed up program delivery. These include extension of Tacoma Link with six additional stations, Central Link that will connect SeaTac Airport, Seattle and South Lake Union to Tacoma. It also includes expansion of the south line Sounder Rail service that will accommodate about 40% more passengers, and Sounder Express Bus Service enhancements to increase frequency and reliability. These projects will have a significant impact on the South Puget Sound's local economy, Tacoma's ability to attract more businesses (and their employees) to our city and improve the quality of life for our residents and visitors.

In you have a question related to the Council Consideration Request, please contact Anita Gallagher at 253.591.5156 or anita.gallagher@cityoftacoma.org

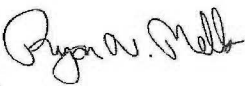
SUBMITTED FOR COUNCIL CONSIDERATION BY:



Mayor

SUPPORTING COUNCILMEMBERS SIGNATURES (2 SIGNATURES ONLY)

(Signatures demonstrate support to initiate discussion and consideration of the subject matter by City Council for potential policy development and staff guidance/direction.)

1. 

POS # 8

2. 

POS# 2

**City of Tacoma 2017
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
September 26, 2017	Study Session (TMBN 16, Noon)	Other Items of Interest - Council Consideration Request Expedition of Transportation Projects in Tacoma	Mayor Strickland	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			

**City of Tacoma 2017
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
October 3, 2017	Study Session (TMBN 16, Noon)	State of Emergency on Homelessness and Interim Shelters Zoning Regulations	CMO/PDS	Staff will provide an update on efforts for the homeless population. Council will need to decide if they want to extend or otherwise modify the Emergency Declaration for Temporary Aid and Sheltering Ordinance and the Shelters Interim Zoning Regulations Ordinance.
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
October 10, 2017	Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Public Hearing - Interim Shelters Zoning Regulations and Ordinance First Reading	PDS	
October 17, 2017	Study Session (TMBN 16, Noon)	Tideflats Interim Regulations	PDS	
	City Council Meeting (LOCATION TO BE DETERMINED)	Public Hearing - Tideflats Interim Regulations (Agenda will be kept light to allow time for Public Hearing). Interim Shelters Zoning Regulations Ordinance Final Reading.	PDS	
October 24, 2017	Study Session (TMBN 16, Noon)	Marijuana		
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Public Hearing on Marijuana Code Amendments	PDS	
October 31, 2017	Study Session (TMBN 16, Noon)	Environmental Action Plan	ESD-OEPS	Update on the Environmental Action Plan First Annual Progress Report, to include briefing on the 2016 Greenhouse Gas Inventory & the City's climate goals.
		3rd Quarter Financial Report and Capital Projects Report	OMB	2017 3rd Quarter Budget Actuals Report, including initiative tracker and performance management and Capital Projects Report.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Marijuana Code Amendment First Reading Property Tax and EMS Levy Public Hearing	PDS OMB	

**City of Tacoma 2017
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
November 7, 2017	Study Session (TMBN 16, Noon)	Tideflats Interim Regulations	PDS	
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Marijuana Code Amendment Final Reading Property Tax and EMS Ordinance First Reading	PDS OMB	
November 14, 2017	Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Tideflats Interim Regulations Ordinance First Reading	PDS	
November 21, 2017	City Council Study Session (TMBN 16, Noon)	Mid-biennium Budget Adjustments	OMB	2017 mid-biennium budget modifications will be discussed.
		Tacoma Mall Subarea Plan	PDS	
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Tideflats Interim Regulations Ordinance Final Reading Tacoma Mall Subarea Plan Public Hearing Property Tax and EMS Ordinance Final Reading	PDS PDS OMB	
November 28, 2017	Study Session (TMBN 16, Noon)	Tacoma Mall Subarea Plan	PDS	
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Public Hearing - Mid-Biennial Budget Modifications & Ordinance First Reading Tacoma Mall Subarea Plan Ordinance First Reading	OMB OMB PDS	
December 5, 2017	Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Mid-Biennial Budget Modifications Ord. Final Reading Tacoma Mall Subarea Plan Ordinance Final Reading	OMB PDS	
December 12, 2017	Joint Utility Board Study Session (TMBN 16, Noon)	Quarterly Joint Meeting	TPU	
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
December 19, 2017	Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
December 26, 2017	CANCELLED			

Community Vitality and Safety				
Committee Members: Blocker (Chair), Campbell, Lonergan, Walker Lee, Alternate-Mello Executive Liaison: Linda Stewart; Staff Support - Will Suarez		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority	
September 28, 2017	Proposed Affordable Housing Strategies [Policy Direction]	<i>Daniel Murillo, Housing Division Manager, Community and Economic Development</i>	Staff will bring proposed affordable housing policy recommendations for City Council to review and discuss.	
Future:				
October 12, 2017	Proposed Creation of a Commission on Immigrant and Refugee Affairs	<i>Diane Powers, Equity and Human Rights Director, Office of Equity and Human Rights</i>	Staff will bring proposal for the creation of a Commission on Immigrant and Refugee Affairs for review and discussion.	
October 26, 2017	Tacoma Community Redevelopment Authority Board Interviews	<i>Clerks Office</i>		

Economic Development Committee			
Committee Members: Campbell (Chair), Mello, Strickland, Thoms, Alternate-McCarthy Executive Liaison: Mark Lauzier; Staff Support - India Adams		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee
CBC Assignments: <ul style="list-style-type: none"> • Tacoma Arts Commission • Greater Tacoma Regional Convention Center Public Facilities District 		<ul style="list-style-type: none"> • Foss Waterway • City Events and Recognition Committee 	
September 26, 2017	2018 MLK, Jr. Celebration Programming [Informational Briefing]	<i>Kala Dralle, Program Development Specialist, Community and Economic Development; Erin Lee, CERC Chair</i>	Recognition Committee members have received very consistent and specific feedback from the community that regularly attend the annual Martin Luther King, Jr. Birthday Celebration event. The community and the CERC membership are proposing new program content for future MLK events beginning in 2018. Programming will focus on Tacoma/Pierce County citizens' commitment to the vision of Dr. King, his own words and teachings, the experiences of children and youth of our community.
Future:			
October 10, 2017	City of Tacoma Arts Program & Spaceworks Update [Informational Briefing]	<i>Amy McBride, Arts Administrator, Community and Economic Development</i>	The Office of Arts and Cultural Vitality will share updates on key projects including Tacoma's Arts Month, the Artist in Residence program, public art projects and creative space developments. Spaceworks will provide updates on programs and initiatives to support Tacoma's creative entrepreneurs and activate our city with art and events. They will share the new re-branding and communications plan, new projects on the Hilltop, and the development of the acceleration training for Spaceworks alumni.
	Small Business and Revitalization Update [Informational Briefing]	<i>Daniel Murillo, Housing Division Manager; Carol Wolfe, Community and Economic Development Supervisor, Community and Economic Development</i>	Staff will present an update on the activities and policies to date for the Small Business Development and Neighborhood Revitalization unit which includes the Neighborhood Business District and Neighborhood Council Programs, Neighborhood Revitalization Project Areas, Special Event Permitting Office.
	Economic Development Dashboard Report	<i>Debbie Bingham, Program Development Specialist, Community and Economic Development</i>	This is the regularly occurring update relating to economic trends, opportunities, and challenges through Q2 2017.
October 24, 2017	Tacoma's Office Market - Opportunities & Challenges [Informational Briefing]	<i>Elly Walkowiak, Business Development Manager, Community and Economic Development</i>	Staff will present an update on the current Tacoma office market trends, opportunities and challenges for the coming year.

Government Performance and Finance Committee			
Committee Members: Lonergan (Chair), Campbell, Ibsen, Walker Lee, Alternate-Strickland Executive Liaison: Andy Cherullo; Staff Support - Chris Bell		1st, 3rd, and 5th Wednesdays 4:30 p.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board
October 4, 2017			
Future:			
October 18, 2017	2016 CAFR Review	Susan Calderon, Assistant Finance Director, Finance Department	The 2016 Comprehensive Annual Financial Report (CAFR) is a comprehensive annual report that provides an overview of the City of Tacoma's budget that includes financial statements, audit documents, and balance sheets.
	Joint Audit Advisory Board		
	State Auditor's Office (SAO)	State of Washington Auditor's Office	The State Auditor has conducted their 2016 Federal and Financial audit of the City's financial and federal transactions and will present the results of their work. The City was issued a "Clean" audit report for both the Federal and Financial audits.
November 1, 2017			

Infrastructure, Planning and Sustainability Committee				
Committee Members: Mello (Chair), Ibsen, McCarthy, Thoms, Alternate-Blocker Executive Liaison: Mark Lauzier; Staff Support - Rebecca Boydston		2nd and 4th Wednesdays 4:30 p.m. Room 16	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission	
September 27, 2017	Transportation Commission Interviews [Request for Recommendation]	<i>Doris Sorum, City Clerk</i>	4 expiring vacancies. 6 interviewees	
	Parking Initiative Update [Informational Briefing]	<i>Dana Brown, Parking Services, PW</i>	Parking Services will provide its annual status report to the IPS committee. Our report will include current and projected parking revenues and expenses, status of the revised Residential Parking Permit program, the improved capabilities of the new parking enforcement system, and highlights of our successes in 2016. Other topics may come up from the other three committee members or PW Director.	
	Model Traffic Ordinance Update [Informational Briefing]	<i>Josh Diekmann, Engineer, PW</i>	The presentation will describe proposed changes to Title 11 of the municipal code, including a potential conversion of south 32nd Street to one-way, some cleanup of the references used in the section governing commercial vehicle parking in residential districts, and some cleanup items from the modifications made to the Model Traffic Ordinance in 2016.	
Future:				
October 11, 2017	2018 Amendments and Planning Work Program Update [Informational Briefing]	<i>Stephen Atkinson, Sr Planner, PDS</i>	Staff will be presenting on recent progress on the Long-range planning work program as well as modifications to the scope of amendments under consideration for adoption in 2018.	1 hour
	Skip Vaughn Trail Naming [Request for Recommendation]	<i>Reuben McKnight, Historic Preservation Officer, PDS</i>	For naming the Gwilymn "Skip" Vaughn Trail. It is going through landmarks currently and I expect a motion to approve at the end of September. Next step in the process is Council Committee for a recommendation or Do Pass.	
	Biogas Project [Informational Briefing]	<i>Jim Parvey, OEPS</i>	The Office of Environmental Policy and Sustainability will provide an update on the status of the bio-gas project at the Central Treatment Plant. This project will purify bio-gas from the wastewater treatment plant so that it can be used for vehicle fuel. This fuel is known as Compressed Renewable Natural Gas (CRNG) and is used to replace geological natural gas resulting in greatly reduced greenhouse gas emissions.	
October 25, 2017	Unified Development Code Update	<i>Peter Huffman, Director, Planning and Development Services</i>	Director Huffman will provide a status update on the Unified Development Code.	
	Revolving Loan for Historic Buildings Pilot Program [Informational Briefing]	<i>Reuben McKnight, Historic Preservation Officer, PDS</i>	On May 24, 2017, staff will provide a briefing on the Historic Preservation Rehabilitation and Repair Loan. This low-interest loan was created in 2014 to provide gap financing for commercial projects that involve City Landmarks, and may be used for envelope and systems improvements, tenant improvements, and restoration of historic elements, in amounts ranging from \$20,000 to \$100,000.	
	Puyallup Ave Corridor Conceptual Design	<i>Mark D'Andrea, Engineer, Public Works</i>	Our traffic study will be complete, and we will summarize in a report. We will come to IPS to present the outcome of the project with all comments.	