



WEEKLY REPORT TO THE CITY COUNCIL

October 19, 2017

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. **Economic Development Weekly Update Report** – Please see the attached update report on projects and initiatives from the Community and Economic Development Department for the week of October 16, 2017.
2. On Wednesday, October 18, 2017 the **Planning Commission took final action to recommend to the City Council to adopt the Tacoma Mall Neighborhood Subarea Plan as an element of the Comprehensive Plan**, to expand the Tacoma Mall Neighborhood Regional Growth Center by 116 acres, and to adopt zoning, design standard, transportation and pedestrian access code changes to support the vision and goals of the Subarea Plan. Concurrent with the Subarea Plan, the City has prepared an Environmental Impact Statement which will streamline procedures for future project-level review of development that is consistent with the Subarea Plan. Staff are currently assembling and finalizing the documents to reflect the Commission's direction on a final list of changes to reflect public input. The Commission's final recommendation package will be available the first week of November. On Tuesday, November 21st, staff will present the full recommendation package at the study session, prior to the Council's public hearing which is tentatively scheduled for that evening. Council questions can be directed to Elliott Barnett at elliott.barnett@cityoftacoma.org, or Brian Boudet, bboudet@cityoftacoma.org.
3. The **October 25, 2017 Public Utility Board meeting agenda** is attached for your information. Please note Item U-10965 – Amending Tacoma Municipal Code Chapter 12.13 which sets forth rates for Click! Network Cable TV products and services, will be on the November 7th Council agenda for your consideration.

STUDY SESSION/WORK SESSION

4. The City Council **Study Session of Tuesday, October 24, 2017 has been cancelled**. The next meeting will be on Tuesday, October 31st, which will be a Joint City Council/Port Commissioners Study Session where the Tideflats Subarea Plan Interlocal Agreement (ILA) will be discussed. Per Resolution No. 39723, Members from the Puyallup Tribal Council have been invited to attend as a partner of the ILA. In addition, the Port of Tacoma invited representatives from Pierce County to join the meeting.

5. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

COUNCIL MEETING

6. On Tuesday's Council agenda is **Resolution No. 39849** for your consideration. If adopted, this Resolution would **authorize the use of up to \$50,000 of City Council Contingency Funds for the creation of a Deportation Defense Subfund to assist indigent Tacoma residents, who are facing deportation, with access to legal counsel at deportation hearings.** In addition, the resolution would direct the City Manager to conduct a request for proposals from entities when the subfund has reached \$100,000 or three months have passed (whichever occurs first); and, would direct the City Manager to execute a professional services agreement outlining the scope of work and deliverables. For additional information, please see the attached FAQ document with responses to questions that were raised during prior discussions at the Community Vitality and Safety Committee meeting.

COUNCIL REQUESTS/INQUIRIES

7. On October 17, the City Council held a public hearing on the Planning Commission's Findings and Recommendations pertaining to the Tideflats Interim Regulations. Approximately 70 people testified at the hearing and additional comments continue to be submitted for City Council consideration. On November 7th, Planning and Development Services staff will facilitate a City Council discussion at the Study Session on the testimony received. **If Council Members have specific questions about the proposed Tideflats Interim Regulations in response to public testimony, please provide those to staff ahead of the scheduled study session** so that staff can provide responses at the study session or as part of the weekly report on November 2nd. Council Member questions can be directed to Stephen Atkinson at satkinson@cityoftacoma.org or Brian Boudet, bboudet@cityoftacoma.org.

MARK YOUR CALENDARS

8. You have been invited to the following events:
 - **Annual Downtown on the Go Luncheon on Friday, November 3rd, 11:30 a.m. to 1:00 p.m.,** at the Pacific Grill Events Center, located at 1530 Pacific Avenue.
 - **Tacoma Refugee Choir Community Sing-Along *Everyone Has a Song* on November 4th, 7:00 p.m.,** at Lincoln High School, located at 701 South 37th Street.

- **All Hands on Deck! Greater Tacoma Community Foundation celebration of the greater community you help build on Wednesday, November 8th, 5:00-7:00 p.m., at the Foss Waterway Seaport Museum, located at 705 Dock Street.**
- **South Sound Military and Communities Partnership Elected Officials Council meeting on Tuesday, November 21st, 7:30-9:00 a.m., at the Eagles Pride Golf Course, located at Joint Base Lewis McChord, exit 116 off of I-5.**

Sincerely,



for

Elizabeth Pauli
City Manager

EAP:crh
Attachments

ECONOMIC DEVELOPMENT WEEKLY UPDATE REPORT

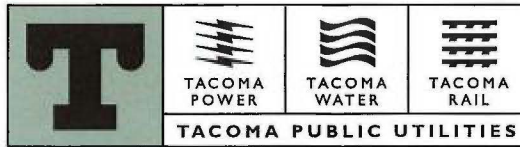
Week of October 16, 2017

Northwest College of Art and Design (NCAD) – Grand Opening and Ribbon Cutting Ceremony.

Yet another grand opening celebration in Downtown Tacoma. On November 1st from Noon to 1:00 p.m., the Northwest College of Art & Design (NCAD) will welcome the Tacoma-Pierce County community and beyond to its new Downtown Tacoma campus, located at 1126 Pacific Avenue, Suite 101. The new downtown campus is designed to position the College for long-term growth, and to give students access to both resources and career development opportunities. The college recently relocated from Poulsbo to Downtown Tacoma and will continue serving students throughout Pierce, Thurston, Mason and King Counties.

The College will offer a Bachelor of Fine Arts (BFA) in Visual Communication and double majors in Entertainment Art, Graphic Design, Illustration, Interactive Design, and Motion Design. It will also offer A.O.S. degrees in Graphic Design, Web Design, Web Development, User Experience (UX) Design, and Concept Art.

Initially, there will be approximately 15 adjunct professors teaching at the College and anticipated enrollment initially will be 85. The NCAD will be an excellent addition to Tacoma's growing artist community.



City of Tacoma
Public Utility Board Meeting
October 25, 2017; 6:30 p.m.
Tacoma Metro Parks Auditorium
(4702 South 19th Street, Tacoma WA 98405)

Call to Order

Roll Call

- A. Approve Minutes of Previous Meetings**
- B. Comments by the Public**
- C. Consent Agenda**
- D. Regular Agenda**

Departmental

- D-1 Resolution U-10962 – Award contracts and approve purchases:
 - 1. Award three-year contracts to Advanced Government Services, Inc., and Traffic Management, Inc., for traffic flagging services on an as-needed basis (\$1,378,032.40 and \$80,000, respectively. Combined total of \$1,458,032.40, plus the option for two additional one-year renewal periods for a combined cumulative total of \$2,444,682, plus sales tax);
 - 2. Award three-year contract to Pacific States Marine Fisheries Commission for fisheries technician and biologist support services in support of Tacoma Power's Cowlitz and Cushman hydroelectric project license implementation (\$5,800,000, sales tax not applicable).
- D-2 Motion 17-15 – Pursuant to the City of Tacoma, Public Utility Board Rules for Order of Business, Rule 1(b), the Public Utility Board regular meetings and study sessions for November and December 2017 will be set for November 15, 2017 and December 13, 2017.
- D-3 Motion 17-16 – Authorize the purchase of comprehensive general liability insurance for December 1, 2017 through December 1, 2018.
- D-4 Resolution – U-10963 – Authorize execution of Sound Transit's Link Expansion ST2 city services agreement work orders six and seven.
- D-5 Resolution U-10964 – Authorize execution of the first amendment to the Tacoma Link Expansion Funding Agreement relating to the joint city and Sound Transit expansion project for light rail.

Tacoma Power

- D-6 Resolution U-10965 – Amend Tacoma Municipal Code Chapter 12.13 which sets forth rates for Click! Network Cable TV products and services. **(To Council: November 7, 2017)**



The City of Tacoma does not discriminate on the basis of disability in any of its programs, activities, or services. To request this information in an alternative format or to request a reasonable accommodation, please contact the TPU Director's Office at 253-502-8201. TTY or speech to speech users please dial 711 to connect to Washington Relay services.

**City of Tacoma 2017
City Council Forecast Schedule**

| Date | Meeting | Subject | Department | Background |
|-------------------------|--|--|----------------|---|
| October 24, 2017 | Study Session (TMBN 16, Noon) | CANCELLED (Study Session only) | | |
| | City Council Meeting (TMB Council Chambers, 5:00 PM) | Public Hearing on Marijuana Code Amendments | PDS | |
| October 31, 2017 | Joint Port Commissioners/Puyallup Tribal Council /City Council Study Session (TMBN 16, Noon) | Tideflats Subarea Plan Interlocal Agreement | PDS/Port/Tribe | Per Resolution No. 39723, the City Council invited the Puyallup Tribe and Port of Tacoma to partner on the Tideflats subarea plan and to begin negotiations on an Interlocal agreement. |
| | City Council Study Session (TMBN 16, Noon) | 3rd Quarter Financial Report and Capital Projects Report | OMB | 2017 3rd Quarter Budget Actuals Report, including initiative tracker and performance management and Capital Projects Report. |
| | City Council Meeting (TMB Council Chambers, 5:00 PM) | Marijuana Code Amendment First Reading Property Tax and EMS Levy Public Hearing | PDS OMB | |

**City of Tacoma 2017
City Council Forecast Schedule**

| Date | Meeting | Subject | Department | Background |
|-------------------|--|--|-------------------|---|
| November 7, 2017 | Study Session (TMBN 16, Noon) | Update on the Tacoma Link Extension Project | ST/GRO/PW | Sound Transit staff will provide an update on the Tacoma Link Extension Project |
| | | Tideflats Interim Regulations | PDS | |
| | City Council Meeting (TMB Council Chambers, 5:00 PM) | Marijuana Code Amendment Final Reading Property Tax and EMS Ordinance First Reading | PDS OMB | |
| November 14, 2017 | Study Session (TMBN 16, Noon) | 2-Year Funding Priorities for HUD Funds | CED/Housing | Staff recommendations for the use of HUD funds for housing, community and economic development and human services for the next two years. |
| | | Small Wireless Cell Installations | CMO/MCO | Briefing on how and why we grant the use of the right of way to telecommunications companies, the process for negotiating the pole attachment fee agreements with TPU and Public Works, potential revenue generating including where the money goes once collected, and discussions occurring at the legislative level. |
| | City Council Meeting (TMB Council Chambers, 5:00 PM) | Tideflats Interim Regulations Ordinance First Reading | PDS | |
| November 21, 2017 | City Council Study Session (TMBN 16, Noon) | Mid-biennium Budget Adjustments | OMB | 2017 mid-biennium budget modifications will be discussed. |
| | | Tacoma Mall Subarea Plan | PDS | |
| | City Council Meeting (TMB Council Chambers, 5:00 PM) | Tideflats Interim Regulations Ordinance Final Reading Tacoma Mall Subarea Plan Public Hearing Property Tax and EMS Ordinance Final Reading | PDS PDS OMB | |
| November 28, 2017 | Study Session (TMBN 16, Noon) | Tacoma Mall Subarea Plan | PDS | |
| | City Council Meeting (TMB Council Chambers, 5:00 PM) | Public Hearing - Mid-Biennial Budget Modifications & Ordinance First Reading Tacoma Mall Subarea Plan Ordinance First Reading | OMB OMB PDS | |

**City of Tacoma 2017
City Council Forecast Schedule**

| Date | Meeting | Subject | Department | Background |
|-------------------|--|--|------------|---|
| December 5, 2017 | Study Session (TMBN 16, Noon) | State and Federal Legislative Agenda | GRO | Government Relations Office staff will share the proposed state and federal legislative agendas for 2018 for Council's review and input prior to the resolution to adopt. |
| | | Environmental Action Plan and Biogas Project | ESD-OEPS | Update on the Environmental Action Plan First Annual Progress Report, to include briefing on the City's climate goals. |
| | City Council Meeting (TMB Council Chambers, 5:00 PM) | Mid-Biennial Budget Modifications Ord. Final Reading Tacoma Mall Subarea Plan Ordinance Final Reading | OMB PDS | |
| December 12, 2017 | Joint Utility Board Study Session (TMBN 16, Noon) | Quarterly Joint Meeting | TPU | |
| | City Council Meeting (TMB Council Chambers, 5:00 PM) | | | |
| December 19, 2017 | Study Session (TMBN 16, Noon) | | | |
| | City Council Meeting (TMB Council Chambers, 5:00 PM) | | | |
| December 26, 2017 | CANCELLED | | | |

| Community Vitality and Safety | | | |
|---|--|---|--|
| Committee Members: Blocker (Chair), Campbell, Loneragan, Walker Lee, Alternate-Mello Executive Liaison: Linda Stewart; Staff Support - Will Suarez | | 2nd and 4th Thursdays 4:30 p.m. Room 248 | CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority |
| October 26, 2017 | Tacoma Community Redevelopment Authority Board Interviews | <i>Clerks Office</i> | |
| | Proposed Affordable Housing Strategies [Policy Direction] | <i>Daniel Murillo, Housing Division Manager, Community and Economic Development</i> | Staff will bring again new proposed affordable housing policy recommendations for City Council to review and discuss. |
| Future: | | | |
| November 9, 2017 | Human Rights Commission Interviews | <i>Clerks Office</i> | |
| | 2-Year Funding Priorities for HUD Funds | <i>Daniel Murillo, Housing Division Manager, Community and Economic Development, and TBD, Neighborhood and Community Services</i> | Staff will present bi-annual funding priority recommendations for the City's allocation of Federal housing, economic development and social services funds received from the U.S. Department of Housing and Urban Development (HUD). These funds consist of three core programs: (1) Community Development Block Grant (CDBG); (2) HOME Investment Partnership Program (HOME); and (3) Emergency Solutions Grant |
| | Proposed Creation of a Commission on Immigrant and Refugee Affairs | <i>Diane Powers, Equity and Human Rights Director, Office of Equity and Human Rights</i> | Staff will bring proposal for the creation of a Commission on Immigrant and Refugee Affairs for review and discussion. |
| November 23, 2017 | CANCELLED | | Thanksgiving Holiday |

| Economic Development Committee | | | |
|--|---|--|---|
| Committee Members: Campbell (Chair), Mello, Strickland, Thoms, Alternate-McCarthy Executive Liaison: Mark Lauzier; Staff Support - Lynda Foster | | 2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248 | CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee |
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| Future: | | | |
| October 31, 2017 | Sister City Program Update [Informational Briefing] | <i>Debbie Bingham, Program Development Specialist, Community and Economic Development</i> | Staff will provide a recap of the past year's activities including new sister city additions, high level program overview and draft work plans for 2018. |
| | Special Events Program Update & Enhancements [Informational Briefing] | <i>Kala Dralle, Program Development Specialist, Community and Economic Development</i> | Staff will provide an annual update on the special Special Event Program. Highlights will include: 2017 year in review with statistics and cost; City Events and Recognition Committee – brief review of their productions; and a Focus on a few key events – Festival of Sail, Freedom Fair, Polar Plaza. |
| | Spaceworks Update [Informational Briefing] | <i>Amy McBride, Arts Administrator, Community and Economic Development</i> | Spaceworks will provide updates on programs and initiatives to support Tacoma's creative entrepreneurs and activate our city with art and events. They will share the new re-branding and communications plan, new projects on the Hilltop, and the development of the acceleration training for Spaceworks alumni. |
| November 14, 2017 | Tacoma Arts Commission Interviews | <i>Doris Sorum, City Clerk</i> | |
| | SBE/LEAP Proposed Code Changes | <i>Keith Armstrong, SBE & LEAP Supervisor, Community and Economic Development</i> | CEDD staff will present proposed code changes to streamline the LEAP code. |
| November 28, 2017 | | | |

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| Government Performance and Finance Committee | | | |
| Committee Members: Lonergan (Chair), Campbell, Ibsen, Walker Lee, Alternate-Strickland Executive Liaison: Andy Cherullo; Staff Support - Chris Bell | | 1st, 3rd, and 5th Wednesdays 4:30 p.m. Room 248 | CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board |
| November 1, 2017 | Board of Ethics Interviews | Clerk's Office | There is an open position |
| | Telecom Franchise Agreement [Request for Approval by Council] | Jeff Lueders, Information Technology Supervisor, MCO | This item is a request for ordinance related to telecommunications and franchise services, granting a ten-year Telecommunications Franchise Agreement to Crown Castle and ExteNet, wireless communications facilities within public right-of-way areas within the City of Tacoma. |
| Future: | | | |
| November 15, 2017 | Permit enterprise fund restructuring and single family fee adjustments | Peter Huffman, Director, Planning and Development Services | Review of fund restructuring and financial policies regarding single family fee adjustments. |
| November 15, 2017 | Microsoft Office 365 Enterprise Agreement Transition | Brian Tetreault, Management Analyst, IT; Paul Federighi, Assistant Director, IT | This item will provide details on the current environment, the various options around Microsoft Office 365 platforms and the cost associated with the procurement, implementation and migration to the new platform. |
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| Infrastructure, Planning and Sustainability Committee | | | |
|--|--|--|---|
| Committee Members: Mello (Chair), Ibsen, McCarthy, Thoms, Alternate-Blocker Executive Liaison: Mark Lauzier; Staff Support - Rebecca Boydston | | 2nd and 4th Wednesdays 4:30 p.m. Room 16 | CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission |
| October 25, 2017 | Unified Development Code Update | Peter Huffman, Director, Planning and Development Services | Director Huffman will provide a status update on the Unified Development Code. |
| | Puyallup Ave Corridor Conceptual Design | Mark D'Andrea, Engineer, Public Works | Our traffic study will be complete, and we will summarize in a report. We will come to IPS to present the outcome of the project with all comments. |
| | Ruston Way Visioning | Ian Munce, Planning and Development Services; Andrew Austin, Govt Relations Manager, Metro Parks | The City of Tacoma and Metro Parks Tacoma are jointly embarking on an effort to plan for future improvements and enhancements along Ruston Way. This project, titled Tacoma's Waterfront: Envision our Future, will robustly engage the public and concurrently evaluate existing conditions and realities. The final project will be a vision and action plan for Ruston Way that contextualizes it within the entire Tacoma Waterfront, has broad public and stakeholder input, and has a clear path for implementation. The study session presentation will brief IPS on the project kick-off, direction, timelines, and garner input and discussion from the committee members. |
| | Regional Climate Change Pledge | Kristi Lynett, OEPS | |
| Future: | | | |
| November 8, 2017 | Planning Commission Interviews | Doris Sorum, City Clerk | Council District No. 5 open |
| | General Government Capital Facilities Planning and Integration | Kurtis Kingsolver and Mike Slevin | |
| | Permitting Process Improvements | Jana Magoon and Steve Sandley, PDS | This is a bundle of legislation regarding ROCC (right-of-way), fee-in-lieu for offsite improvements, and changes to requirements for performance bonding. There will be three CAMs that go to Council as requests for ordinance for each of these three. |
| November 22, 2017 | CANCELLED | | Day before Thanksgiving |

Deportation Defense Subfund-Frequently Asked Questions

Creation of the Subfund

If Resolution No. 39849 is adopted, the City Council would allocate \$50,000 towards the creation of this Deportation Defense Subfund. The sponsoring Council Members realize this will not be enough to help all the individuals in our community facing deportation, so the subfund will be established so that community members can contribute by sending a check to the City Treasurer's Office with the subject line Deportation Defense Subfund, or can contribute online. Upon the City Council adoption of this resolution, the online payment option will go live or soon thereafter.

Distribution

If the resolution is adopted, the Office of Equity and Human Rights (OEHR) will oversee the distribution of this subfund. Once three months have passed, or the amount in the subfund has reached \$100,000 (whichever comes first), OEHR will issue a Request for Proposals for an entity to administer a grant from the subfund.

Eligibility

The requirements on eligibility are that individuals being served are able to prove they resided in Tacoma prior to facing deportation, and meet the income standards to be considered indigent, and thus not able to obtain private legal counsel. As there are limited funds and great demand, this fund shall only be used for legal counsel for individuals facing deportation, and not for any other legal services. These eligibility requirements will be enforced by the entity that is ultimately granted the contract.

Regarding residency requirements after being released from the Detention Center, the City does not have resources to monitor where individuals would live if they are successful at the hearing and released. In addition, there are no resources available to enforce a requirement of continued residency in Tacoma.