



WEEKLY REPORT TO THE CITY COUNCIL

November 9, 2017

Members of the City Council
City of Tacoma, Washington

Dear Mayor and Council Members:

ITEMS OF INTEREST

1. Please note, **City Offices will be closed Friday, November 10th in honor of Veterans Day.**
2. On October 23rd, **Environmental Services Operations & Maintenance (O&M) Division shut down two sanitary pump stations at Memorial Park and Western Slopes to perform planned maintenance.** The pump stations were offline for about seven hours and bypass sanitary flow was intended to be stored and pumped from the old, retired Western Slopes treatment plant into the downstream conveyance. On October 27th, O&M Supervisors were reviewing the operation and became concerned about flow volumes and storage capacity. For the week of Nov 6-10, O&M reviewed design drawings and did some flow testing and became aware there was likely an inadvertent overflow of sanitary flow of between 70,000 and 130,000 into the old treatment plant's outfall, or a sanitary sewer overflow. Environmental Compliance reported the Sanitary Sewage Overflow to Ecology by phone on Monday, November 6th and is currently working with O&M to develop a written report that will be due to Ecology on Monday, November 13th.
3. The **November 15, 2017 Public Utility Board meeting agenda** is attached for your information. Please note the following items and dates they will be on the City Council agenda for your consideration:
 - U-10973 – Authorizing the sale of approximately 106 acres of Tacoma Water property to Pierce County Department of Parks and Recreation for \$2,775,100. (City Council - November 21, 2017)
 - U-10974 – Authorizing Tacoma Rail to enter into a grant agreement with the Washington State Department of Transportation to install a new grade crossing signal system on SR 509 in Tacoma. (City Council - November 28, 2017)
 - U-10975 – Authorizing Tacoma Rail to reissue the Tacoma Municipal Belt Line 8807 and Tacoma Rail Mountain Division 8000 series freight switching tariffs and Tacoma Municipal Belt Line 6004 series demurrage tariff. (City Council - November 28, 2017)

4. Attached for your information is a list of **important themes** that staff **identified while attending recent Neighborhood Council meetings**. This list does not include all issues addressed by Neighborhood Councils, nor is it a list of priority issues as selected by the Neighborhood Councils. The issues identified were selected by staff as themes that should be brought to the attention of the City Manager and City staff.

STUDY SESSION/WORK SESSION

5. The **City Council Study Session** of Tuesday, November 14, 2017, will be held in Room 16 of the Tacoma Municipal Building North, at Noon. Discussion items will include: (1) **Two-Year Funding Priorities for HUD Funds**; (2) **Small Wireless Cell Installations**; (3) **Other Items of Interest**; (4) **Committee Reports**; (5) **Agenda Review and City Manager's Weekly Report**; and, (6) **Executive Session – Pending Litigation**.

Each year, the City receives **Federal Community Development Block Grant (CDBG), HOME Investment Partnership (HOME), and Emergency Solutions Grant (ESG) funds from the Department of Housing and Urban Development (HUD)**. These funds are for housing, community and economic development and human services activities spelled out in the Annual Action Plan to the Consolidated Plan. At Tuesday's Study Session, Community and Economic Development (CED) Department and Neighborhood and Community Services (NCS) Department staff will be providing a presentation and seek guidance from the City Council on the funding priorities. A resolution for City Council consideration to adopt the priorities will be on the November 21st City Council agenda. Please see the attached joint NCS and CED Directors' memorandum for additional information.

As a second item at Tuesday's Study Session, Media and Communications staff will provide a **briefing on how and why we grant the use of the right of way to telecommunications companies, the process for negotiating the pole attachment fee agreements** with Tacoma Public Utilities and Public Works, potential revenue generating, including where the money goes once collected and discussions occurring at the legislative level.

6. The updated **Tentative City Council Forecast and Consolidated Standing Committee Calendars** are attached for your information.

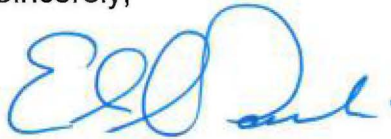
COUNCIL REQUESTS/INQUIRIES

7. At the request of Mayor Strickland in response to a citizen's statement at last Tuesday's City Council Public Hearing, **Public Works Real Properties provides the attached information and timeline related to the surplus property sale of 543 North Stadium Way.**

MARK YOUR CALENDARS

8. You have been invited to the following events:
- **South Sound Military and Communities Partnership Elected Officials Council meeting on Tuesday, November 21st, 7:30-9:00 a.m.**, at the Eagles Pride Golf Course, located at Joint Base Lewis McChord, exit 116 off of I-5.
 - Broadway Center for the Performing Arts presents the **72nd Annual Holiday Tree Lighting on Saturday, November 25th, 5:00 p.m.**, at the Pantages Theater Lobby, located at 9th and Broadway.
 - **YWCA Reception for Elected Officials on Thursday, December 7th, 5:30 to 7:30 p.m.**, at the YWCA Pierce County, located at 405 Broadway.
 - Washington State Department of Transportation and Sound Transit **Opening Ceremony for the new Amtrak Cascades Station on Friday, December 15th, 2:00 p.m.**, in Tacoma's Freighthouse Square, located at 422 East 25th Street.

Sincerely,



Elizabeth A. Pauli
City Manager

EAP:crh
Attachments



City of Tacoma
Public Utility Board Meeting
November 15, 2017; 6:30 p.m.
Tacoma Metro Parks Auditorium
(4702 South 19th Street, Tacoma WA 98405)

Call to Order

Roll Call

- A. Approve Minutes of Previous Meetings**
- B. Comments by the Public**
- C. Consent Agenda**
- D. Regular Agenda**

Departmental

D-1 Resolution U-10966 – Award contracts and approve purchases:

- 1. Award two-year contract to Nash Consulting, Inc., for the design and delivery of a leadership development program for TPU (Includes the option for additional one-year renewal periods for a cumulative cap of \$565,500, sales tax not applicable);
- 2. Award three-year contract to Schweitzer Engineering Laboratories, Inc., for microprocessor-based protection and control equipment (\$518,901.36, plus the option for two additional one-year renewal periods for a cumulative total of \$772,600, plus sales tax);
- 3. Award five-year contract to Colehour + Cohen, Inc., to implement a retail based energy conservation program (\$4,419,997.50, plus the option to renew for two additional one-year terms for a projected amount of \$6,580,407.50);
- 4. Award contract to Nordvind Sewer Service, LLC for the transportation of solids from the Green River Filtration Facility (\$107,600, plus the option for four additional one-year renewal periods for a cumulative total of \$538,000, sales tax not applicable);
- 5. Award contract to Cascade Columbia Distribution Co., JCI Jones Chemicals, Inc., Chemtrade Chemicals US LLC, and Kemira Water Solutions, Inc., for the supply of water treatment chemicals (\$180,900, sales tax not applicable; \$808,000, sales tax not applicable; \$222,000, plus sales tax; \$29,400, plus sales tax. Cumulative total for all contracts \$1,240,300, plus sales tax);
- 6. Award contract to Water Management Laboratories, Inc., for the provision of specified laboratory services (\$181,627.50, sales tax not applicable).

Tacoma Power

- D-2 Resolution U-10967 – Amend existing contracts with Lamar Outdoor to provide ongoing advertising for residential energy conservation programs and Click! Network through December 31, 2018.**

- D-3 Resolution U-10968 – Authorize execution of a cable television franchise agreement between the City of University Place and Tacoma Power/Click! Network.
- D-4 Resolution U-10969 – Authorize execution of the Sound Transit Tacoma Link Expansion city services agreement work order No. 10 with Tacoma Power.
- D-5 Resolution U-10970 – Authorize adoption of Tacoma Power's conservation target as required by regulations implementing the Energy Independence Act.
- D-6 Resolution U-10971 – Authorize adoption of Tacoma Power's Integrated Resource Plan update as required by state law.
- D-7 Resolution U-10972 – Amend the interconnection and wheeling agreement between Tacoma Power and Grays Harbor County PUD No. 1 and authorize reimbursement to Grays Harbor PUD No. 1 for the purchase price of a backup power transformer.

Tacoma Water

- D-8 Resolution U-10973 – Authorize the sale of approximately 106 acres of Tacoma Water property to Pierce County Department of Parks and Recreation for \$2,775,100. **(To Council: November 21, 2017)**

Tacoma Rail

- D-9 Resolution U-10974 – Authorize Tacoma Rail to enter into a grant agreement with the Washington State Department of Transportation to install a new grade crossing signal system on SR 509 in Tacoma. **(To Council: November 28, 2017)**
- D-10 Resolution U-10975 – Authorize Tacoma Rail to reissue the Tacoma Municipal Belt Line 8807 and Tacoma Rail Mountain Division 8000 series freight switching tariffs and Tacoma Municipal Belt Line 6004 series demurrage tariff. **(To Council: November 28, 2017)**

Departmental

- D-11 Motion 17-17 – In accordance with Tacoma City Charter Article IV Section 4.18, the Board appoints _____ as Interim Director of Utilities effective December 1, 2017.

H. Reports of the Director

- H-1 September 2017 cash projections for Power, Water, Rail
- H-2 September 2017 financials for Power, Water, Rail, Fleet, Self-Insurance Fund
- H-3 Third Quarter budget reports for Power, Water, Rail



Neighborhood Council Districts

October 1-31, 2017

Neighborhood Council Districts in the City of Tacoma are assigned a liaison from the City Manager's Office. City Manager's Office Liaisons report on important issues to the Neighborhood Councils, facilitate communication between Neighborhood Councils and other City staff, and keep the City Manager informed of issues that are important to the Neighborhood Councils. Monthly reports are provided the 1st Monday of each month during Executive Forum.

Listed below are important themes that were identified while attending recent Neighborhood Council meetings. This list does not include all issues addressed by Neighborhood Councils nor is it a list of priority issues as selected by the Neighborhood Councils. The issues identified below were selected as themes that should be brought to the attention of the City Manager and City staff with noteworthy agenda items indicated as such.

Neighborhood Specific Theme

Community Council (*Carol Wolfe, CED*)

- Presentation on Emergency Homelessness Declaration Extension and Faith Based Sheltering and Interim Regulation Changes.
- 2018 Innovative Grant Process and 2017 Project Update
- 2018 Program Review
- 2016 Student Government Day Attendee / Introduction

Cross District Association (CDA) (*Shari Hart, CED*)

- Did not meet in October
- 56th & M group
- Interdepartmental discussions about NBD needs

Central (*Rebecca Boydston, CMO*)

- Agenda: Keith Armstrong (CED) on Community Workforce Agreement
- Concerns over LED streetlights being too bright and changing feel of neighborhood
- Concerns over TPU's plan to put in advanced meters

Eastside (*Rebecca Boydston, CMO*)

- Agenda: board member elections

- First issue of newsletter flyer, included info on Innovative Grants and Community Cleanups

New Tacoma (*David Nash-Mendez, CMO*)

- Invitation to CM Pauli to attend meeting
- Perceived increase in graffiti
- Problem loitering around Stop Mart at 1501 S. J
- Problem properties around Stop Mart at 1501 S. J

North End (*Will Suarez, CMO*)

- Political Candidate Forum
- Mayor race: Jim Merritt and Victoria Woodards.
- City Council race: Lillian Hunter and Meredith Neal.
- City Council race: Robert Thoms and Phil Cowan.

Northeast Tacoma (*Lynda Foster CMO*)

- Candidate forum, staff did not attend.
- Chairs asked for electronic copy of council report every month.

West End (*Will Suarez, CMO*)

- City of Tacoma Environmental Services asked for feedback for their Strategic Plan.

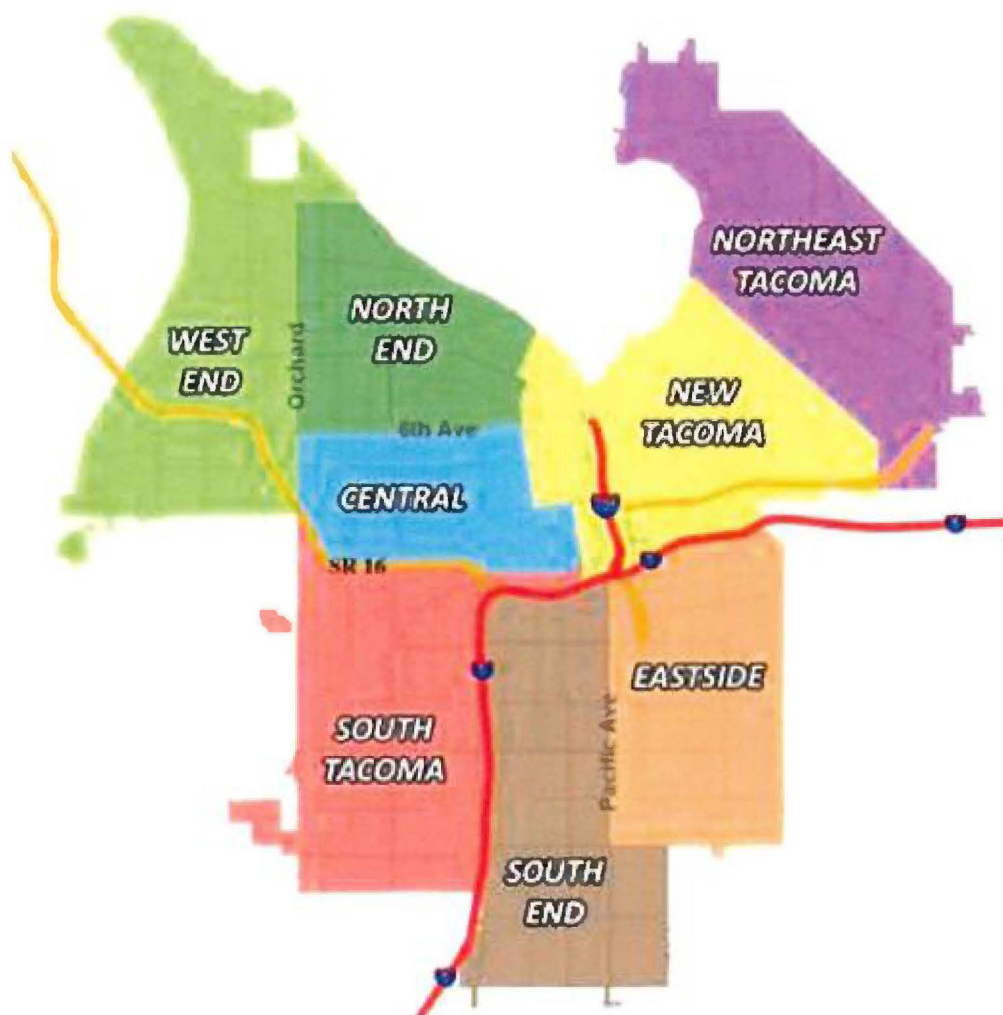
- Concerns about abandoned shopping carts.
- Would like the City to offer rain garden classes.

South End (*Chris Bell, OMB*)

- Presentation from CMO regarding resubmitting request for youth outlet on East G Street (between 72nd and 75th Street)
- Report from an AmeriCorps member for South End home repairs
- No community concerns

South Tacoma (*Lynda Foster CMO*)

- Concerns raised over safety at schools: parents parking in bike lanes and kids bullying people outside of schools.
- City of Tacoma Environmental Services asked for feedback for their Strategic Plan.
- Request for more traffic patrols to address speeding.





TO: Elizabeth Pauli, City Manager

FROM: Ricardo Noguera, Director, Community and Economic Development Department
Linda Stewart, Interim Director, Neighborhood and Community Services Department

SUBJECT: 2-Year Funding Priorities for HUD Funds

DATE: November 14, 2017

SUMMARY:

The purpose of this memo is to present bi-annual funding priority recommendations for the City's allocation of Federal housing, economic development and social services funds received from the U.S. Department of Housing and Urban Development (HUD). These funds consist of three core programs: (1) Community Development Block Grant (CDBG); (2) HOME Investment Partnership Program (HOME); and (3) Emergency Solutions Grant (ESG). The overall allocation of federal resources to address community needs is prioritized, in part, through a bi-annual funding priorities process approved by the Tacoma City Council (Council) prior to the start of the formal process to solicit applications for funding from service providers, developers, program administrators and other interested parties that rely on these funds to implement their community-based programs and/or activities.

STRATEGIC POLICY PRIORITY:

The following strategic policy priorities are best aligned to this action:

- Strengthen and support a safe city with healthy residents.
- Ensure all Tacoma residents are valued and have access to resources to meet their needs.
- Foster a vibrant and diverse economy with good jobs for all Tacoma residents.
- Cultivate a vibrant cultural sector that fosters a creative, cohesive community.
- Encourage and promote an efficient and effective government, which is fiscally sustainable and guided by engaged residents.

BACKGROUND:

As a requirement of receiving federal funds from HUD, the City must develop a Five Year Consolidated Plan (Consolidated Plan). The current Consolidated Plan spans fiscal years 2015-2016 to 2019-2020 and expires on June 30, 2020. In conjunction with the Consolidated Plan, the City must also develop Annual Action Plans (AAP) to program the use of federal dollars over a single fiscal year. The recommended 2-year funding priorities will be in place during the fourth year of the current Consolidated Plan period and will take it through to its final year.

To facilitate this process, the Tacoma City Council biannually approves a Funding Priorities Statement before the start of the application process for the Consolidated Plan annual Program. The purpose of the statement is to provide direction for the selection of housing, social services and community development activities. All programs and projects must be consistent with the Community Development Block Grant (CDBG), HOME Investment Partnership Program (HOME) or Emergency Shelter Grant Program (ESG), or any other funding source regulations as applicable. CDBG projects must meet one of the three major national objectives: (a)



benefiting lower income persons, (b) removing blight, or (c) meeting an urgent need. HOME projects must provide housing or assist in housing for low-income persons and ESG projects must provide a service or shelter to benefit homeless persons.

The Funding Priorities are organized into six categories: (1) General; (2) Set-asides; (3) Housing; (4) Community Development; (5) Economic Development; and (6) Human Services. Each of the categories, along with the HUD funding sources, is briefly summarized as follows:

1. **General Priorities** (CDBG and HOME) – Funds will support activities that: (a) are consistent with existing plans (e.g. Consolidated Plan, Comprehensive Plan, Human Services Strategic Plan); (b) leverage other funding resources when applicable; (c) can commit funds within 12 to 24 months; (d) are proposed by an organization with a proven capacity for project completion and good management; (e) show reasonable cost effectiveness; and (f) do not require General Fund monies for project operation and maintenance.
2. **Set-Aside Priorities** – Set aside amounts from the annual CDBG grant: (a) up to 50% for housing development & rehabilitation; (b) 15% (HUD Maximum) to support human services; and (c) up to \$100,000 for community development (neighborhood improvement projects such as Local Improvement District (LID) assistance, sidewalk repair or replacement, and innovative grants).
3. **Housing Priorities** (CDBG and HOME) – The priorities for Housing activities are: (a) homeownership programs that benefit low-income owners with repairs and rehabilitation; (b) programs that assist first-time homebuyers to purchase a home; (c) program that maintain and expand affordable rental housing for families and the elderly; and (d) programs that provide supportive housing for homeless and/or special needs individuals and families that may include emergency and transitional shelters, and special needs housing with support services. In furtherance of these efforts, staff recommends funding the following low-income housing programs at the noted funded level: Homeowner occupied Neighborhood Preservation Program which includes single family rehabilitation and energy improvements (CDBG \$500,000), Emergency Major Home Repair (CDBG \$150,000), and Down Payment Assistance for first time home buyers (HOME \$250,000).
4. **Community Development Priorities** (CDBG only) – The priorities for Community Development are activities that support neighborhood improvements for lower income residents such as: (a) payment of LID assessments for lower income homeowners; (b) street-related improvements such as sidewalk repair or replacement in lower income neighborhoods; (c) eligible neighborhood innovative grant projects; and (d) public facilities.
5. **Economic Development Priorities** (CDBG only) – The priorities for Economic Development are activities that help increase jobs and business opportunities such as: (a)



creation or retention of jobs for lower income persons; (b) business services that support lower income neighborhood and/or lower income groups; (c) financial and technical assistance for disadvantaged persons who own or plan to start a business; and (d) revitalization of blighted or lower income business districts through historic preservation, conservation actions and neighborhood economic development.

6. **Human Services Priorities (CDBG and ESG)** – In 2011, Human Services funding priorities were updated to align with federal HEARTH legislation and respond to changes in ESG regulations. CDBG funds remained targeted toward low and moderate income persons, with a new emphasis on stabilization services that would support individuals and families to move toward housing and economic stability. A category for youth stabilization services was added in 2015 to reflect the local priority to provide services to unaccompanied youth who are at risk for or currently experiencing homelessness. ESG funds were re-focused on HUD's new categories of eligible activities, including rapid re-housing. The priorities for human services supported with CDBG and ESG funds are identified below.

CDBG

CDBG funds will support programs that target lower income Tacoma residents, provide stabilization services, and address one of the Funding Priorities listed below. The three funding priorities are of equal importance.

- Housing Stabilization Services: Housing and homelessness prevention services for individuals and families at risk of or currently experiencing homelessness, including tailored services that will lead residents toward more stable housing.
- Economic Stabilization Services: Services that have a direct connection to increasing the economic stability of lower income Tacoma residents, including increased economic opportunity (e.g. through pre-employment training or job placement).
- Youth Emergency Stabilization Services: Housing and intervention/prevention services for unaccompanied youth, up to (and including) age 24, who are at risk of or currently experiencing homelessness.

ESG

ESG funds will be used for programs which support individuals and families who are experiencing or at risk of experiencing homelessness, as defined by the Department of Housing and Urban Development. Ten percent (10%) of the grant will be reserved for expenses related to administration of the grant and reporting through the local Homelessness Management Information System (HMIS). The remainder of the funds will be used for the following components:



- Street Outreach: Services related to engaging with unsheltered homeless individuals and families and connecting them with emergency shelter, housing, or critical services.
- Emergency Shelter: Operations and essential services associated with provision of emergency shelter to homeless individuals and families.
- Rapid Re-housing: Rental assistance and stabilization services to help individuals and families who are currently homeless into permanent housing and stability.
- Homelessness Prevention: Rental assistance and stabilization services to prevent individuals and families who are at risk of homelessness from losing their housing.

ISSUE:

At issue is the Committees review of the City's 2-Year Funding Priorities of CDBG and HOME funds. While mentioned in this report, the ESG funds are administered by the City's Neighborhood and Community Services Department with oversight provided by the Human Services Commission. Also at issue is the opportunity for the Council to receive public comment on the proposed 2-Year Funding Priorities. A public notice was published on October 3, 2017 in the legal section of The News Tribune Newspaper specifying the dates and times for members of the public to come and provide such comments to the TCRA and HSC.

On October 11, 2017, the Human Services Commission (Commission) reviewed funding priorities for human services and received public comment on those priorities. The Commission voted to recommend the existing funding priorities to Council for the 2018-2019 Annual Action Plan and use them in the upcoming biennial application process for CDBG and ESG funding.

On November 2, 2017, the Tacoma Community Redevelopment Authority (TCRA) was presented with the funding priorities and received public comment on them. The funding priorities were approved by all but one board member and no public comments were received.

On November 9, 2017 CED and NCS staff will present these funding priorities to the Community Vitality and Safety Committee (Committee).

On November 21, 2017, City Council will be asked to approve these funding priorities at its regularly scheduled meeting.

ALTERNATIVES:

The alternatives presented in this report constitute one course of action. These priorities are based on staff's assessment of the progress made on addressing the current 2-Year Funding Priorities and the need to continue with these Funding Priorities through the current HUD-mandated Consolidated Plan cycle.

Other options include, but are not limited to, changing the funding mix within the CDBG funding priorities, such as allocating more (or less) of the CDBG grant to housing related



activities. Presently, this allocation is up to 50% of the CDBG annual allocation. Other options involve possible changes to economic development priorities by emphasizing a preference for service providers that have capabilities that go beyond entrepreneurial training. Additional options could be to place greater emphasis on public improvements and infrastructure projects that would benefit lower-income communities. While possible, changes of this nature would require a more intensive staff review of possible alternatives which would likely have an adverse impact on the scheduled delivery of the final Annual Action Plan under the current 2015-2019 Consolidated Plan. The final Annual Action Plan is due to HUD in the spring of 2018. Furthermore, other alternatives of this magnitude might conflict with the existing Consolidated Plan and would have to be approved by HUD.

RECOMMENDATION:

Authorizing the recommendations identified in this report will allow staff to have a clear set of parameters to implement the PY 2018-2019 Annual Action Plan.

FISCAL IMPACT:

There is no impact to the City's General Fund as a result of this action. Council approval will provide the policy decision for staff to make funding and program recommendations once HUD identifies its allocation amounts available to the City for CDBG, HOME and ESG funds. Specific funding amounts should be made available by HUD in the spring of 2018 and will be presented to the Council for consideration at that time.

**City of Tacoma 2017
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
November 14, 2017	Study Session (TMBN 16, Noon) City Council Meeting (TMB Council Chambers, 5:00 PM)	Two-Year Funding Priorities for HUD Funds	CED/Housing	Staff recommendations for the use of HUD funds for housing, community and economic development and human services for the next two years.
		Small Wireless Cell Installations	CMO/MCO	Briefing on how and why we grant the use of the right of way to telecommunications companies, the process for negotiating the pole attachment fee agreements with TPU and Public Works, potential revenue generating including where the money goes once collected, and discussions occurring at the legislative level.
		Executive Session - Pending Litigation	CAO	
		Tideflats Interim Regulations Ordinance First Reading Billboard sign code amendments Public Hearing	PDS	
November 21, 2017	City Council Study Session (TMBN 16, Noon)	Mid-biennium Budget Adjustments	OMB	2017 mid-biennium budget modifications will be discussed.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Tideflats Interim Regulations Ordinance Final Reading Property Tax and EMS Ordinance Final Reading	PDS OMB	
November 28, 2017	Study Session (TMBN 16, Noon)	State and Federal Legislative Agenda	GRO	Government Relations Office staff will share the proposed state and federal legislative agendas for 2018 for Council's review and input prior to the resolution to adopt.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Public Hearing - Mid-Biennial Budget Modifications & Ordinance First Reading	OMB	

**City of Tacoma 2017
City Council Forecast Schedule**

Date	Meeting	Subject	Department	Background
December 4, 2017	Special Joint Port Study Session (TMBN 16, 9:00 AM)	Tideflats Subarea Plan Interlocal Agreement		The City Council and the Tacoma Port Commissioners will be discussing the draft Interlocal Agreement for the Tideflats Subarea Plan. The Puyallup Tribe and Pierce County have been invited to participate in the Special Study Session.
December 5, 2017	Study Session (TMBN 16, Noon)	Federal Transit Administration Ladders of Opportunity Grant – Final Findings & Recommendations	PDS & CED (with Smart Growth American Representatives)	The City was awarded a grant from the FTA to study and identify transit-oriented economic and housing opportunities in the Hilltop neighborhood. The technical assistance team from Enterprise Community Partners and Smart Growth America will present their findings and recommendations for how the City, local partners, and Hilltop residents can stabilize the neighborhood, including ways to preserve affordable housing, incentivize new development, and capitalize on opportunities for small-scale infill development.
		Environmental Action Plan and Biogas Project	ESD-OEPS	Update on the Environmental Action Plan First Annual Progress Report, to include briefing on the City's climate goals.
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Mid-Biennial Budget Modifications Ord. Final Reading Billboard Sign Code Amendments Ord. First Reading	OMB CAO	
December 12, 2017	Joint Utility Board Study Session (TMBN 16, Noon)	Quarterly Joint Meeting	TPU	
		Joint Executive Session - Pending Litigation	CAO	
	City Council Meeting (TMB Council Chambers, 5:00 PM)	Billboard Sign Code Amendments Ord. Final Reading	CAO	
December 19, 2017	Study Session (TMBN 16, Noon)			
	City Council Meeting (TMB Council Chambers, 5:00 PM)			
December 26, 2017	CANCELLED			

Community Vitality and Safety			
Committee Members: Blocker (Chair), Campbell, Lonergan, Walker Lee, Alternate-Mello Executive Liaison: Linda Stewart; Staff Support - Will Suarez		2nd and 4th Thursdays 4:30 p.m. Room 248	CBC Assignments: • Citizen Police Advisory Committee • Human Services Commission • Human Rights Commission • Housing Authority • Commission on Disabilities • Library Board • Tacoma Community Redevelopment Authority
November 23, 2017	CANCELLED		Thanksgiving Holiday
Future:			
December 14, 2017	Citizen Police Advisory Committee Interviews	<i>Clerks Office</i>	
December 28, 2017			

Economic Development Committee				
Committee Members: Campbell (Chair), Mello, Strickland, Thoms, Alternate-McCarthy Executive Liaison: Tadd Wille; Staff Support - Lynda Foster		2nd, 4th, and 5th Tuesdays 10:00 a.m. Room 248	CBC Assignments: •Tacoma Arts Commission •Greater Tacoma Regional Convention Center Public Facilities District •Foss Waterway •City Events and Recognition Committee	
November 14, 2017	Tacoma Arts Commission Interviews	<i>Doris Sorum, City Clerk</i>		
	MultiFamily Property Tax Exemption (MFPT) Update	<i>Debbie Bingham, Program Development Specialist, Community and Economic Development</i>	Staff will provide an overview of the current program usage and the results of a financial analysis just completed on the feasibility of building mixed use projects in Tacoma.	
Future:				
November 28, 2017	Adaptive Reuse of the Old Post Office - Past, Present and Future Plans	<i>Gloria Fletcher, Business Development Manager, community and Economic Development</i>	The developers of Courthouse Square building, which was formerly the Old Post Office Building on 11th and A Street, will be presenting the story of this adaptive reuse project. It will include a history of the building, and it's current use as restaurant, office, and event space.	
	SBE/LEAP Proposed Code Changes	<i>Keith Armstrong, SBE & LEAP Supervisor, Community and Economic Development and Carrie Lynn, Contract & Program Auditor in Community Economic Development</i>	CEDD staff will present proposed code changes to streamline the LEAP code: Increase SBE preference from 5% to 10%; add 5% preference for SBEs on Small Works Roster; delete community empowerment zone and adjustments provisions; add 15% apprenticeship goal; add 15% priority hire goal; and add vendor performance evaluation report for all contracts.	
December 12, 2017	NBD Program Activity Update [Informational Briefing]	<i>Shari Hart, Program Development Specialist, Community and Economic Development</i>	Bi-annual status report on the Neighborhood Business Districts element of the "Economic Development Strategic Framework Plan"; including retail activities, physical improvements, and adaptive reuse and infill development.	
	Foss Waterway Development Authority Interviews	<i>Doris Sorum, City Clerk</i>		

Government Performance and Finance Committee				
Committee Members: Lonergan (Chair), Campbell, Ibsen, Walker Lee, Alternate-Strickland Executive Liaison: Andy Cherullo; Staff Support - Chris Bell		1st, 3rd, and 5th Wednesdays 4:30 p.m. Room 248	CBC Assignments: •Public Utility Board •Board of Ethics •Audit Advisory Board •Civil Service Board	
November 15, 2017	Committee Boards Commissions (CBC) Evaluation	<i>Doris Sorum, City Clerk; David Nash-Mendez, Senior Management Fellow, City Managers Office</i>	The item is a request for consideration of different recommendations provided to the Committee on behalf of the City Clerk, Staff support, and participants. It will include a demographic look at our CBCs and survey results from applicants and seated members of our CBCs.	
	Permit enterprise fund restructuring and single family fee adjustments	<i>Peter Huffman, Director, Planning and Development Services</i>	Review of fund restructuring and financial policies regarding single family fee adjustments.	
Future:				
November 29, 2017	Microsoft Office 365 Enterprise Agreement Transition	<i>Brian Tetreault, Management Analyst, IT; Paul Federighi, Assistant Director, IT</i>	This item will provide details on the current environment, the various options around Microsoft Office 365 platforms and the cost associated with the procurement, implementation and migration to the new platform.	
December 6, 2017	Joint Audit Advisory Board			

Infrastructure, Planning and Sustainability Committee			
Committee Members: Mello (Chair), Ibsen, McCarthy, Thoms, Alternate-Blocker Executive Liaison: Kurtis Kingsolver; Staff Support - Rebecca Boydston		2nd and 4th Wednesdays 4:30 p.m. Room 16	CBC Assignments: •Sustainable Tacoma Commission •Planning Commission •Landmarks Preservation Commission •Board of Building Appeals •Transportation Commission
November 22, 2017	CANCELLED		Day before Thanksgiving
Future:			
December 13, 2017	Landmarks Preservation Commission Interviews	<i>Doris Sorum, City Clerk</i>	
	Revolving Loan for Historic Buildings Pilot Program [Informational Briefing]	<i>Reuben McKnight, Historic Preservation Officer, PDS</i>	On May 24, 2017, staff will provide a briefing on the Historic Preservation Rehabilitation and Repair Loan. This low-interest loan was created in 2014 to provide gap financing for commercial projects that involve City Landmarks, and may be used for envelope and systems improvements, tenant improvements, and restoration of historic elements, in amounts ranging from \$20,000 to \$100,000.
December 27, 2017	CANCELLED		

**City Council Public Hearing on November 7, 2017
on the Surplus Property 543 North Stadium Way, Tacoma
Information and Timeline Related to Public Comment from Mr. Litsky**

- Approximate Dimensions of the lot: 25' x 72' (overall 1,875± SF).
- Date of surplus declaration: February 10, 2009
 - City Council Resolution No. 37730
 - TPU Board Resolution No. U-10270 adopted January 28, 2009.
 - Unlike General Government, TPU does not have a surplus policy or Tier System. They are permitted to sell property under RFP, Bid or Negotiated Disposition. If we were to apply the principles of the General Government Tier System to this property it would fall under Tier Three, and a negotiated disposition to a neighbor would still be the preferred disposition method.
- Listed on the JMAC surplus property website
- Mr. Litsky submitted an Offer on April 13, 2017
 - Offered \$60,000 with a \$15,000 deposit
 - Intention to try to develop a Single Family Residence
- Real Property Services sent letters to abutting property owners on June 23, 2017 notifying them that an offer had been made and requesting they submit additional offers if interested in the property.
- Mr. Coleman submitted an offer on July 18, 2017
 - Offered \$71,700 with a full deposit included
 - Intention to maintain the parcel as an undeveloped tract of land
- Real Property Services solicited Final and Best Offers from both parties on July 25, 2017
 - Date of Final Litsky Offer: August 2, 2017
 - Offered \$78,112
 - No deposit was included
 - Date of Final Coleman Offer: July 28, 2017
 - Offered \$72,100
 - full deposit included together with request for covenant prohibiting development of the property
- Real Property Services presented Tacoma Power with both offers. Tacoma Power directed RPS to accept the Coleman offer on August 14, 2017, and both parties were notified of the decision. Tacoma Power believes that keeping the property in an undeveloped condition as proposed by the sale to Coleman is consistent with the objective of putting Community Value First as development would likely not be consistent with the scale and character of this long-established residential neighborhood.
- Subsequent to mailing of the Public Hearing notices, Real Property Services received two phone calls from neighbors who were glad to learn that the property will not be developed. Staff was also approached by a citizen in Council Chambers before the Public Hearing who was concerned about possible negative effects of development of the site and was glad to learn about the development restriction.